

NOTICE AND AGENDA

**HOUSING COMMISSION
WEDNESDAY
NOVEMBER 30, 2022**

**VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

ATTENTION
IN-PERSON AUDIENCES AT HOUSING COMMISSION MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE

[Click here to participate in the online meeting](#)

The public can submit comments to AFisher@Flagstaff.gov. Public comments will be emailed to Housing Commissioners and will be read at the meeting by a staff member.

1. Call to Order

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS
TYLER DENHAM
KAREN FLORES
SANDI FLORES

JACQUIE KELLOGG
DEVONNA MCLAUGHLIN
MOSES MILAZZO
ADRAH PARAFINIUK

REBECCA PYRZ
ROSS SCHAEFER
GLENN SLIVERS
SEAN SLAWSON
HAYLEY ZOROYA

3. LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

5. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting, October 27, 2022.
Approve the minutes from the October 27, 2022 Housing Commission Meeting.

6. ACTION AND DISCUSSION ITEMS

- A.** Thorpe Park Annex Update and Final Concept Plan Review

Discussion and feedback on the final Thorpe Park Annex concept plan.

- B. Revisions to the Carbon Neutrality Plan
Discussion and feedback.

7. **GENERAL BUSINESS**

- A. Sustainability Division Overview
This is an informational presentation only.

8. **INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

- A. Update from Housing Authority Board Liaison
- B. Update from Housing Commissioners and other informational items
- C. Update from Housing staff

9. **ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2022.

Adriana Fisher, Housing Program Manager



Housing Commission

5. A.

From: Adriana Fisher, Housing Program Manager

DATE: 11/30/2022

SUBJECT: Consideration and Approval of Minutes: Housing Commission Meeting, October 27, 2022.

STAFF RECOMMENDED ACTION:

Approve the minutes from the October 27, 2022 Housing Commission Meeting.

Executive Summary:

Minutes of Commission meetings are the requirement of Arizona Revised Statutes and, additionally, provide a method of informing the public of discussions and actions taken by the Housing Commission.

Attachments

Draft October 26, 2022 Housing Commission Minutes

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
October 27, 2022**

**VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

1. Call to Order

Chair Tyler Denham called the meeting to order at 1:02 pm

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
TYLER DENHAM - Present
KAREN FLORES - Absent
SANDI FLORES - Absent

JACQUIE KELLOGG - Present
DEVONNA MCLAUGHLIN - Absent
MOSES MILAZZO - Absent
ADRAH PARAFINIUK - Absent

REBECCA PYRZ - Present
ROSS SCHAEFER - Present, left at 1:45 back at 1:50
GLENN SLIVERS - Present, left at 1:19 pm back at 1:50
SEAN SLAWSON - Present
HAYLEY ZOROYA - Present

Others present – Councilmember/Commission Liaison Khara House, Adriana Fisher (Staff Liaison), Marissa Molloy (Minutes), Sarah Darr (Presenter), Justyna Costa (Presenter), Jenny Niemann (Presenter), Ramon Alatorre (Presenter), Kristine Pavlik (Staff)

3. LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Acknowledgment read by Commissioner Jacquie Kellogg.

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Ms. Kristine Pavlik, Housing and Grants Administrator, introduced Ms. Marissa Molloy as the new Housing Specialist.

Ms. Rebecca Sayers, Parks, Recreation, & Open Space Director, gave a brief overview of a presentation recently given to the Flagstaff City Council on the future uses of the Thorpe Park Annex.

Commission Liaison Khara House thanked Commissioner Devonna McLaughlin and the Housing Commission for being part of a roundtable discussion called Finding Home Flagstaff at the Coconino Center for the Arts.

5. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting, February 24, 2022
Approve the minutes of the February 24, 2022 Housing Commission Meeting.

Moved by Jacquie Kellogg, **seconded by** Eric Davis to approve the minutes from the February 24, 2022 regular Housing Commission meeting.

Vote: 8 - 0 - Unanimously

- B.** Consideration and Approval of Minutes: Housing Commission Meeting, September 22, 2022
Approve the minutes from the September 22, 2022 Housing Commission Meeting

Moved by Ross Schaefer, **seconded by** Rebecca Pyrz to approve the minutes from the September 22, 2022 regular Housing Commission meeting.

Vote: 8 - 0 - Unanimously

6. GENERAL BUSINESS

- A.** Housing 101: A 2022 Housing Section Overview
Review and discussion of Housing Section Housing programs.

Ms. Sarah Darr, Housing Director, and Ms. Justyna Costa, Assistant Housing Director, presented an overview on the housing crisis in Flagstaff and the Housing Section's programs.

A recess was taken from 1:45 pm to 1:50 pm due to lack of quorum.

Commissioners asked questions about some of the provided data, the Faircloth Amendment, effects of Flagstaff's minimum wage increase, and funding for housing in tribal communities. Ms. Darr provided clarification and confirmed that the Commissioners could email her with further questions.

- B.** Overview of Carbon Neutrality Plan: 2022 Revisions
Informational only. Item will return for discussion and feedback at the November meeting.

Ms. Jenny Niemann, Climate Program Manager, presented on upcoming revisions to the Carbon Neutrality Plan.

- C.** Rescheduling November and December 2022 Housing Commission Meetings

Ms. Adriana Fisher, Housing Program Manager, informed the Commissioners that a poll would be sent to them to reschedule the November and December meetings.

7. DISCUSSION ITEMS

- A. Sustainable Building Resolution Revisions
Discussion and feedback.

Mr. Ramon Alatorre, Climate Analyst, presented an update on the Sustainable Building Resolution. Commissioners asked clarifying questions and about the repurposing of City buildings for housing, to which Mr. Alatorre and Ms. Darr answered.

Ms. Fisher told the Commissioners they could email her with any other comments.

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

- A. Update from Housing Authority Board Liaison

Did not address due to time constraints.

- B. Update from Housing Commissioners and other informational items

Did not address due to time constraints.

- C. Update from Housing staff

Ms. Pavlik informed the Commissioners that staff would be releasing a Notice of Funding Availability (NOFA) for America Rescue Plan Act (ARPA) funds around the second week of November.

9. ADJOURNMENT

Chair Tyler Denham adjourned the meeting at 3:01 pm.



Housing Commission

6. A.

From: Adriana Fisher, Housing Program Manager

DATE: 11/30/2022

SUBJECT: Thorpe Park Annex Update and Final Concept Plan Review

STAFF RECOMMENDED ACTION:

Discussion and feedback on the final Thorpe Park Annex concept plan.

Executive Summary:

City staff will present the final concept for the Thorpe Park Annex community engagement process and review details regarding potential city employee housing with the Commission.

Attachments

Final Concept Plan

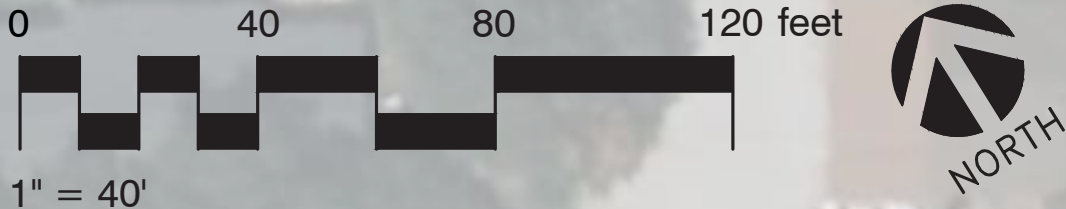
THORPE PARK ANNEX

FINAL CONCEPT



- LEGEND:**
- Native Pollinator Gardens
 - Native Revegetation Gardens
 - Orchard
 - 15' Path
 - 10' Path
 - 5' Path
 - Gathering Space
 - Bench/Table
 - Interpretive Signage

Six Pickleball courts will be located at the current Thorpe Bark Park





Housing Commission

6. B.

From: Adriana Fisher, Housing Program Manager

DATE: 11/30/2022

SUBJECT: Revisions to the Carbon Neutrality Plan

STAFF RECOMMENDED ACTION:

Discussion and feedback.

Executive Summary:

Staff will review the upcoming revisions to the Carbon Neutrality Plan, focusing on how elements of the Housing Plan will be incorporated.



Housing Commission

7. A.

From: Adriana Fisher, Housing Program Manager

DATE: 11/30/2022

SUBJECT: Sustainability Division Overview

STAFF RECOMMENDED ACTION:

This is an informational presentation only.

Executive Summary:

Staff will review the work of the Sustainability Division, including staff, programs, and guiding documents.
