

CITY COUNCIL REGULAR MEETING AGENDA
AMENDED

REGULAR COUNCIL MEETING
TUESDAY
DECEMBER 20, 2022

COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
3:00 P.M.

All City Council Meetings are live streamed on the city's website
(<https://www.flagstaff.az.gov/1461/Streaming-City-Council-Meetings>)

*****PUBLIC COMMENT*****

Verbal public comments may be given through a virtual public comment platform or in-person

If you want to provide a verbal comment during the Council Meeting, use the link below to join the
virtual public comment room.

VIRTUAL PUBLIC COMMENT WAITING ROOM

Written comments may be submitted to publiccomment@flagstaffaz.gov. All comments submitted
via email will be considered written comments and will be documented into the record as such.

1. CALL TO ORDER

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance through other technological means.

MAYOR DEASY
VICE MAYOR SWEET
COUNCILMEMBER ASLAN
COUNCILMEMBER HOUSE

COUNCILMEMBER MCCARTHY
COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI

3. **PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT**

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Swearing in of Mayor and Councilmembers**

5. **Transition of New Councilmembers to the Dais**

6. **ROLL CALL**

NOTE: One or more Councilmembers may be in attendance through other technological means.

MAYOR DAGGETT
COUNCILMEMBER ASLAN
COUNCILMEMBER HARRIS
COUNCILMEMBER HOUSE

COUNCILMEMBER MATTHEWS
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SWEET

7. **Selection of Vice Mayor**

8. **Invocation**

9. **Recess for Reception**

10. **Reconvene Meeting**

11. **PUBLIC PARTICIPATION**

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

12. **Recognition:** December Work Anniversaries

STAFF RECOMMENDED ACTION:

Recognition of employees celebrating work anniversaries in the month of December

13. **LIQUOR LICENSE PUBLIC HEARINGS**

- A. **Consideration and Action on Liquor License Application:** Devangkumar G. Patel "Mountain Spirits Co.," 1490 S. Riordan Ranch Street, Series 09 (liquor store - all spirituous liquor), Owner Transfer.

STAFF RECOMMENDED ACTION:

Hold the public hearing.

The City Council has the option to:

- (1) Forward the application to the State with a recommendation for approval;
- (2) Forward the application to the State with a recommendation for denial based on information from staff, the testimony received at the public hearing and/or other factors.

- B. **Consideration and Action on Liquor License Application:** Ian Benjamin Burns, "Brown Bag Burger," 824 W. Route 66, B1, Series 12, New Application.

STAFF RECOMMENDED ACTION:

Hold the public hearing.

The City Council has the option to:

- (1) Forward the application to the State with a recommendation for approval;
- (2) Forward the application to the State with no recommendation;
- (3) Forward the application to the State with a recommendation for denial based on information from staff, the testimony received at the public hearing and/or other factors.

14. **REGULAR AGENDA**

- A. **Consideration and Adoption of Resolution No. 2022-61:** A resolution adopting the City Council 2023 Commemorative Flag Designations

STAFF RECOMMENDED ACTION:

- 1) Read Resolution No. 2022-61 by title only
- 2) City Clerk reads Resolution No. 2022-61 by title only (if approved above)
- 3) Adopt Resolution No. 2022-61

- B. **City Council Liaison Assignments**

STAFF RECOMMENDED ACTION:

Assign Councilmembers to the following:

- Flagstaff Metropolitan Planning Organization (3 liaisons & 1 alternate)
- Northern Arizona Intergovernmental Public Transportation Authority (2 liaisons & 1 alternate)
- Northern Arizona Municipal Water Users' Association (1 liaison & 1 alternate)
- Audit Committee (1 liaison)

- Economic Collaborative of Northern Arizona Executive Board (1 liaison & 1 alternate)
- Northern Arizona Council of Governments (1 liaison & 1 alternate)
- Colorado Plateau Water Advisory Council (1 liaison & 1 alternate)
- Sister Cities (1 liaison & 1 alternate)
- **Criminal Justice Coordinating Council (1 liaison & 1 alternate)**
- Individual Boards and Commissions

15. **PUBLIC PARTICIPATION**

16. **INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS**

17. **ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2022.

Stacy Saltzburg, MMC, City Clerk

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 12/16/2022
Meeting Date: 12/20/2022



TITLE

Recognition: December Work Anniversaries

STAFF RECOMMENDED ACTION:

Recognition of employees celebrating work anniversaries in the month of December

EXECUTIVE SUMMARY:

INFORMATION:

Attachments: Presentation



Five Year Anniversaries



Jacob Kjosa
Firefighter



Tyler Dobbs
Fire Engineer



TEAM FLAGSTAFF
WE MAKE THE CITY BETTER



Five Year Anniversaries



William Giannola
Fire Engineer

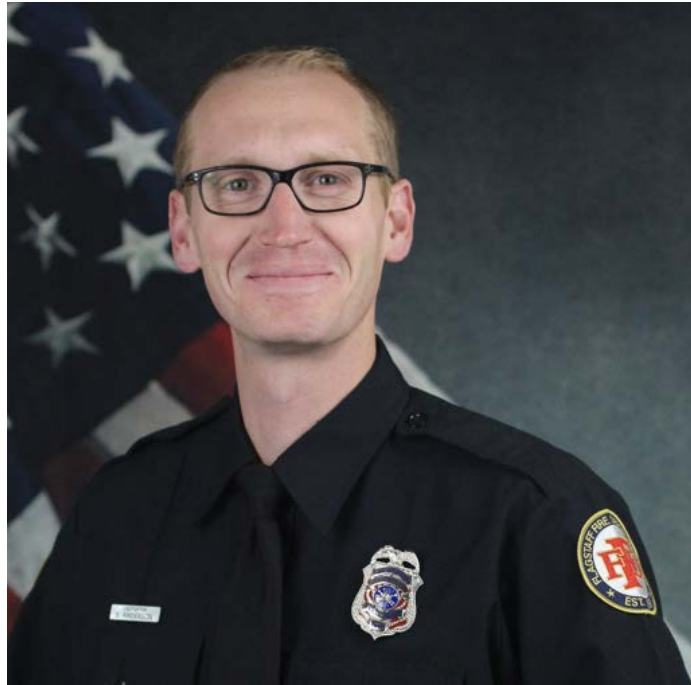
Nicholas Ondrejch
Fire Engineer/Paramedic



TEAM FLAGSTAFF
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Five Year Anniversaries



Brian Anderson
Fire Engineer/Paramedic



Mason Gibbs
Equipment Operator III



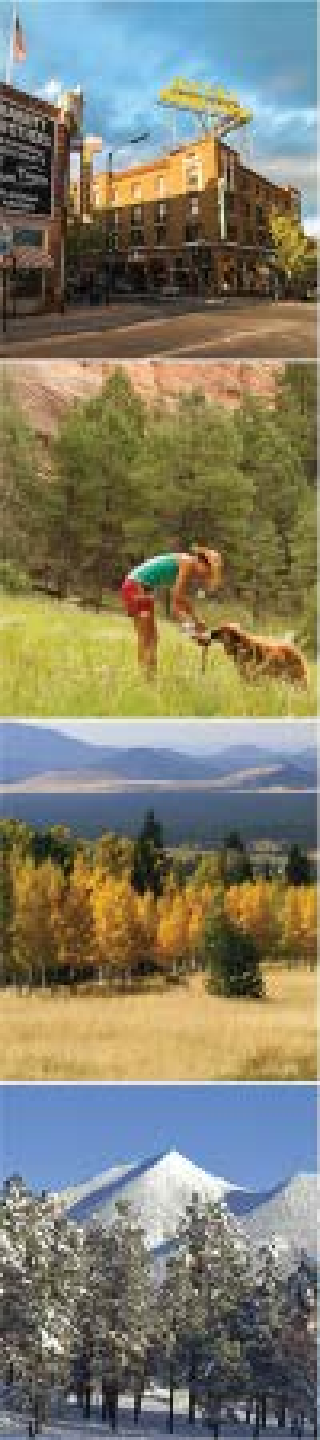
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Five Year Anniversaries



George Holberg
Police Officer



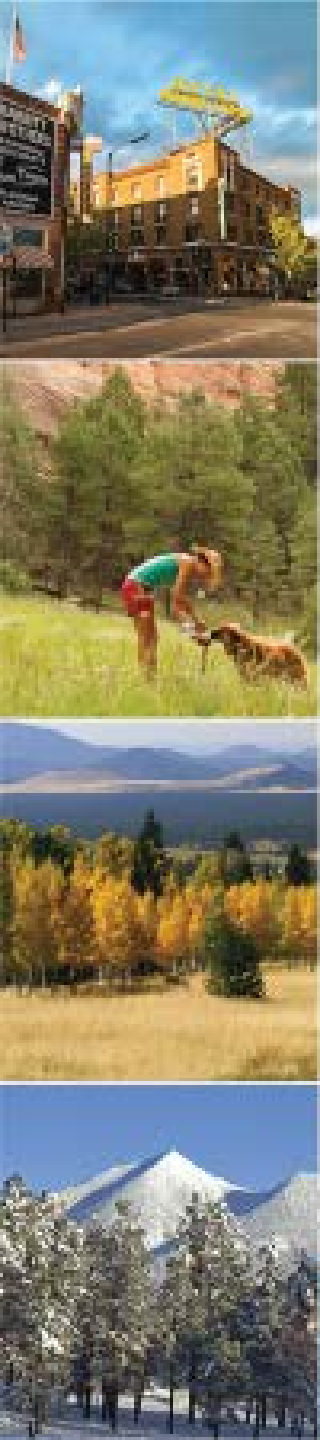
TEAM FLAGSTAFF
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Ten Year Anniversaries



Amy Hagin
Assistant Park & Recreation
Director



TEAM FLAGSTAFF
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Fifteen Year Anniversaries



Skyler Lofgren
Airport OPS/ARFF Specialist

Brandon Maestas
Equipment Operator III



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Fifteen Year Anniversaries



Amanda Thomas
Housing Services Specialist Lead

Ryan Forsman
Police Officer



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Fifteen Year Anniversaries



Valerie John
Administrative Specialist



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25 years plus!!!

Joe Almendarez is the City's Wastewater Collection Supervisor and has been with the City for twenty-seven years.

Joe oversees ten employees in Wastewater and Stormwater Collections. He has been successful this year with the annual preventative maintenance program, emergency response, and combining the wastewater and stormwater collection crews on post-fire flooding assistance and cleanup. His team has done an amazing job with the open and closed channel stormwater maintenance.

Thanks to the team and congratulations Joe on your 27 years with Team Flagstaff!



TEAM FLAGSTAFF
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25 years plus!!!

Richard Hearne, better known as Richie is the City's Streets Manager and he has been with the City for thirty-six years this month.

Richie continues to be the heartbeat of the Streets Section, supporting and managing all things Streets operations and administration. His experience, knowledge and patience with his team continues to build a strong and thriving culture. Over this past year Richie has been critical to the success of balancing Streets staff time between disaster response and their daily maintenance work, not an easy task. In addition, Richie has been supporting the development of the Streets strategic plan by balancing work programs and staffing needs. Sam Beckett shared, "I greatly appreciate all that Richie does for his team and our community."

Congratulations on your 36th work anniversary Richie!



TEAM FLAGSTAFF
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**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Fobar, Deputy City Clerk
Date: 12/14/2022
Meeting Date: 12/20/2022



TITLE:

Consideration and Action on Liquor License Application: Devangkumar G. Patel "Mountain Spirits Co.," 1490 S. Riordan Ranch Street, Series 09 (liquor store - all spirituous liquor), Owner Transfer.

STAFF RECOMMENDED ACTION:

Hold the public hearing.

The City Council has the option to:

- (1) Forward the application to the State with a recommendation for approval;
- (2) Forward the application to the State with a recommendation for denial based on information from staff, the testimony received at the public hearing and/or other factors.

Executive Summary:

The liquor license process begins at the State level and applications are then forwarded to the respective municipality for posting of the property and holding a public hearing, after which the Council recommendation is forwarded back to the State. Series 09 licenses are a quota licenses and must be obtained through the person/location transfer of an existing license from another business or through the Arizona Liquor License Lottery.

Mountain Spirits Co. is a new business in Flagstaff. If approved, it will be one of the 36 active series 09 liquor licenses in Flagstaff. To view surrounding liquor licenses, please visit the [Active Liquor Licenses Map](#).

The property has been posted as required, and the Police and Community Development divisions have reviewed the application and provided their respective reports.

Financial Impact:

There is no budgetary impact to the City of Flagstaff as this is a recommendation to the State.

Policy Impact:

Not applicable.

Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:

Liquor licenses are a regulatory action and there are no Community Priorities that directly apply.

Has There Been Previous Council Decision on This:

Not applicable.

Key Considerations:

Because the application is for an owner transfer, consideration may be given to the personal qualifications of the applicant.

The deadline for issuing a recommendation on this application is December 23, 2022.

Community Benefits and Considerations:

This business will contribute to the tax base of the community. We are not aware of any other relevant considerations.

Community Involvement:

The application was properly posted on November 21, 2022. No written protests have been received to date.

Attachments: [Letter to Applicant](#)
 [Hearing Procedures](#)
 [Series 09 Description](#)
 [PD Memo](#)
 [Zoning Memo](#)
 [Map](#)



City of Flagstaff

OFFICE OF THE CITY CLERK

11/22/2022

Devangkumar G. Patel
1490 S. Riordan Ranch Street
Flagstaff, AZ 86001

Dear Mr. Patel,

Your application for a Series 9 Liquor License for Mountain Spirits Co. located at 1490 S. Riordan Ranch Street, Flagstaff, AZ was posted on November 21, 2022. The City Council will consider the application at a public hearing during their regularly scheduled City Council Meeting on **Tuesday, December 20, 2022, which is scheduled to begin at 3:00 p.m.**

It is important that you or your representative attend this Council Meeting via video conference ([Microsoft Teams Meeting](#)) and be prepared to answer any questions that the City Council may have. Failure to be available for questions could result in a recommendation for denial of your application. We suggest that you contact your legal counsel or the Department of Liquor Licenses and Control at 602-542-5141 to determine the criteria for your license. To help you understand how the public hearing process will be conducted, we are enclosing a copy of the City's liquor license application hearing procedures.

The twenty-day posting period for your liquor license application is set to expire on December 11, 2022, and the application may be removed from the premises at that time.

There is an \$815 application fee which needs to be received prior to the hearing date. Payment can be made online at <https://www.flagstaff.az.gov/2452/E--Services> under Business Licensing Payment Online Services by clicking Liquor License Request Payment, in person at the payment window, or you can send a check to my attention at 211 W. Aspen Ave., Flagstaff, AZ 86001.

If you have any questions, please feel free to call me at 928-213-2077 (office) or 928-220-5995 (cell).

Sincerely,

Stacy M. Fobar

Stacy M. Fobar
Deputy City Clerk

Enclosures



City of Flagstaff

Liquor License Application Hearing Procedures

1. When the matter is reached at the Council meeting, the presiding officer will open the public hearing on the item.
2. The presiding officer will request that the Applicant come forward to address the Council regarding the application in a presentation not exceeding ten (10) minutes. Council may question the Applicant regarding the testimony or other evidence provided by the Applicant.
3. The presiding officer will then ask whether City staff have information to present to the Council regarding the application. Staff should come forward at this point and present information to the Council in a presentation not exceeding ten (10) minutes. Council may question City staff regarding the testimony or other evidence provided by City staff.
4. Other parties, if any, may then testify, limited to three (3) minutes per person. Council may question these parties regarding the testimony they present to the Council.
5. The Applicant may make a concise closing statement to the Council, limited to five (5) minutes. During this statement, Council may ask additional questions of the Applicant.
6. City staff may make a concise closing statement to the Council, limited to five (5) minutes. During this statement, Council may ask additional questions of City Staff.
7. The presiding officer will then close the public hearing.
8. The Council will then, by motion, vote to forward the application to the State with a recommendation of approval, disapproval, or shall vote to forward with no recommendation.

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).

License Types: Series 09 Liquor Store License (All spirituous liquors)

Transferable (From person to person and/or location to location within the same county only)

Off-sale retail privileges

Note: Terms in **BOLD CAPITALS** are defined in the [glossary](#).

PURPOSE:

Allows a spirituous liquor store retailer to sell all spirituous liquors, only in the original unbroken package, to be taken away from the premises of the retailer and consumed off the premises.

ADDITIONAL RIGHTS AND RESPONSIBILITIES:

A retailer with off-sale privileges may deliver spirituous liquor off of the licensed premises in connection with a retail sale. Payment must be made no later than the time of **DELIVERY**. The retailer must complete a Department approved "Record of Delivery" form for each spirituous liquor retail delivery.

On any original applications, new managers and/or the person responsible for the day-to-day operations must attend a basic and management training class.

A licensee acting as a **RETAIL AGENT**, authorized to purchase and accept delivery of spirituous liquor by other licensees, must receive a certificate of registration from the Department.

A **PREGNANCY WARNING SIGN** for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or behind the bar.



FLAGSTAFF POLICE DEPARTMENT

911 SAWMILL RD • FLAGSTAFF, ARIZONA 86001 • (928) 779-3646

ADMIN FAX (928)213-3372

TDD 1-800-842-4681



Chief of Police
Dan Musselman

MEMORANDUM

Memo #22-082

TO: Chief Musselman

FROM: Sgt. Kevin Sapp

DATE: November 22, 2022

RE: New Application –Series 9 Liquor License Application– Mountain Spirits Co.

On November 22, 2022, I initiated an investigation into an owner transfer application for a series 9 (Liquor Store) liquor license filed by Devangkumar Patel (Controlling Person and Agent), Maipal Patel (Controlling Person), Suren Patel (Controlling Person), Vipul Patel (Controlling Person), Chiragbhai Patel (Controlling Person), Vishalkumar Patel (Controlling Person) and Pinkesh Patel (Controlling Person). This is a new application, and the application number is 216851. It is for Mountain Spirits Co. located at 1490 S Riordan Street, Flagstaff, AZ.

I conducted a query through local systems and public access on each individual listed above. I discovered no derogatory records. I conducted a search for current or historical liquor violations on the business and found no violations.

I found evidence that the applicant has taken the mandatory liquor license training. This business is not located within 300 feet of a school or church.

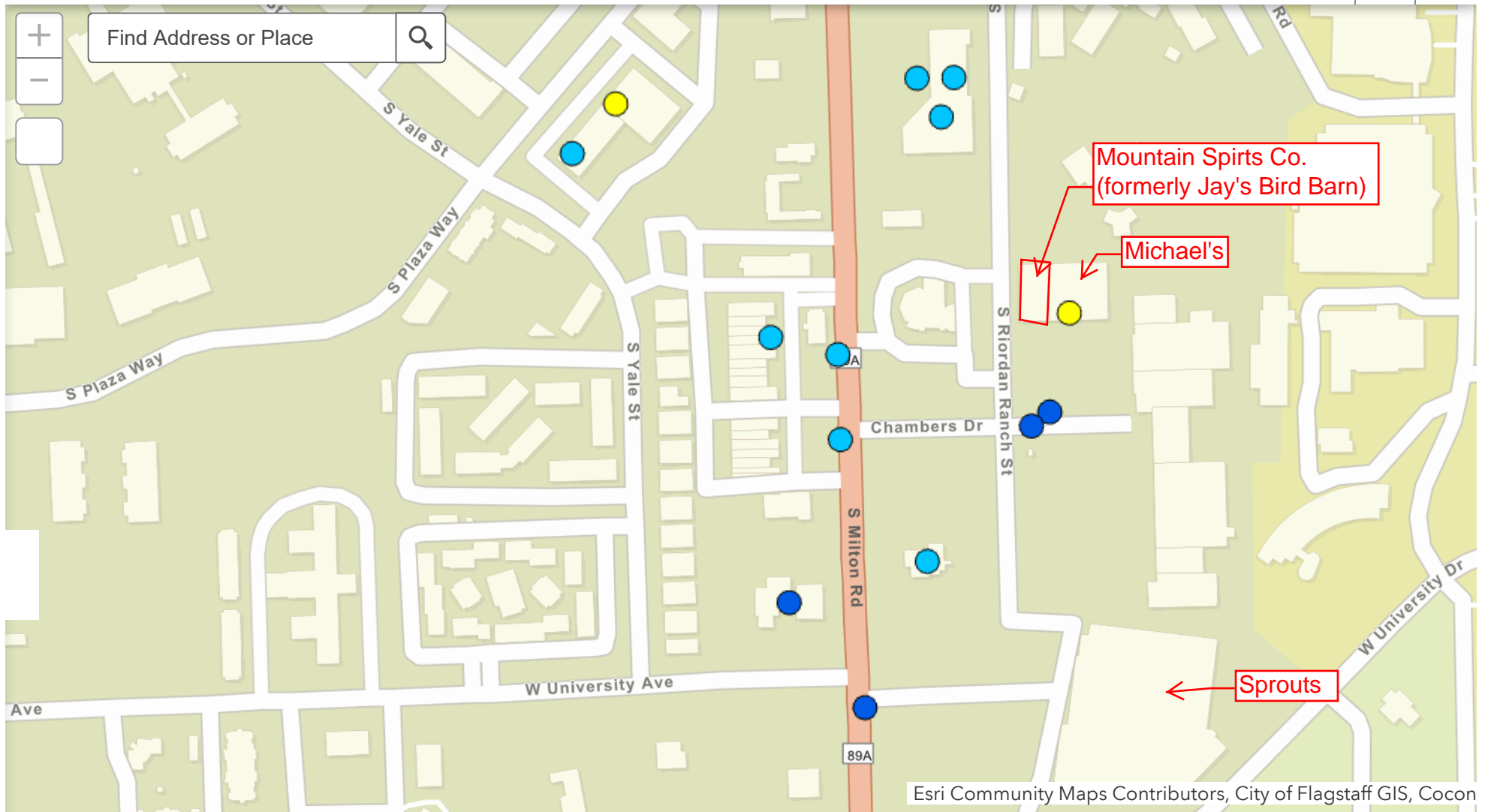


Planning and Development Services Memorandum

To: Stacy Fobar, Deputy City Clerk
From: Reggie Eccleston, Code Compliance Manager
CC: Michelle McNulty, Planning Director
Date: November 21, 2022
Re: Application for Liquor License #216851
1490 S Riordan Ranch St., Flagstaff, Arizona 86001
Assessor's Parcel Number 103-19-001W
Devankumar Patel on behalf of Mountain Spirits Co.

This application is a request for a transfer Series 9 Liquor Store liquor license by Devankumar Patel on behalf of Mountain Spirits Co. This business is located within the Community Commercial district. This district does allow for this use.

There are no active Zoning Code violations associated with the applicant or the property at this time.



**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Fobar, Deputy City Clerk
Date: 12/14/2022
Meeting Date: 12/20/2022



TITLE:

Consideration and Action on Liquor License Application: Ian Benjamin Burns, "Brown Bag Burger," 824 W. Route 66, B1, Series 12, New Application.

STAFF RECOMMENDED ACTION:

Hold the public hearing.

The City Council has the option to:

- (1) Forward the application to the State with a recommendation for approval;
- (2) Forward the application to the State with no recommendation;
- (3) Forward the application to the State with a recommendation for denial based on information from staff, the testimony received at the public hearing and/or other factors.

Executive Summary:

The liquor license process begins at the State level and applications are then forwarded to the respective municipality for posting at the property and holding a public hearing, after which the Council recommendation is forwarded back to the State. A Series 12 license allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food. Brown Bag Burger is a new business in Flagstaff. If approved it will be the 91st active series 12 license in Flagstaff. Series 12 licenses are non-quota licenses. To view surrounding liquor licenses, please refer to the online interactive [Liquor License Map](#).

The property has been posted as required, and the Police and Community Development divisions have reviewed the application and provided their respective reports.

Financial Impact:

There is no budgetary impact to the City of Flagstaff as this is a recommendation to the State.

Policy Impact:

Not applicable.

Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:

Liquor licenses are a regulatory action and there is no Council goal that applies.

Has There Been Previous Council Decision on This:

Not applicable.

Key Considerations:

Because the application is for a new license, consideration may be given to both the location and the applicant's personal qualifications.

The deadline for issuing a recommendation on this application is December 22, 2022.

Community Benefits and Considerations:

This business will contribute to the tax base of the community.

Community Involvement:

The application was properly posted on November 21, 2022. No written protests have been received to date.

Attachments: [Letter to Applicant](#)
 [Hearing Procedures](#)
 [Series 12 Description](#)
 [PD Memo](#)
 [Zoning Memo](#)
 [Map](#)



City of Flagstaff

OFFICE OF THE CITY CLERK

11/28/2022

Ian Benjamin Burns
2263 N. Ricke Lane
Flagstaff, AZ 86004

Dear Mr. Burns,

Your application for a Series 12 Liquor License for Brown Bag Burger located at 824 W. Route 66, Suite B1, Flagstaff, AZ was posted on November 21, 2022. The City Council will consider the application at a public hearing during their regularly scheduled City Council Meeting on **Tuesday, December 20, 2022, which is scheduled to begin at 3:00 p.m.**

It is important that you or your representative attend this Council Meeting via video conference ([Microsoft Teams Meeting](#)) and be prepared to answer any questions that the City Council may have. Failure to be available for questions could result in a recommendation for denial of your application. We suggest that you contact your legal counsel or the Department of Liquor Licenses and Control at 602-542-5141 to determine the criteria for your license. To help you understand how the public hearing process will be conducted, we are enclosing a copy of the City's liquor license application hearing procedures.

The twenty-day posting period for your liquor license application is set to expire on December 11, 2022, and the application may be removed from the premises at that time.

There is an \$815 application fee which needs to be received prior to the hearing date. Payment can be made online at <https://www.flagstaff.az.gov/2452/E--Services> under Business Licensing Payment Online Services by clicking Liquor License Request Payment, in person at the payment window, or you can send a check to my attention at 211 W. Aspen Ave., Flagstaff, AZ 86001.

If you have any questions, please feel free to call me at 928-213-2077 (office) or 928-220-5995 (cell).

Sincerely,

Stacy M. Fobar

Stacy M. Fobar
Deputy City Clerk

Enclosures



City of Flagstaff

Liquor License Application Hearing Procedures

1. When the matter is reached at the Council meeting, the presiding officer will open the public hearing on the item.
2. The presiding officer will request that the Applicant come forward to address the Council regarding the application in a presentation not exceeding ten (10) minutes. Council may question the Applicant regarding the testimony or other evidence provided by the Applicant.
3. The presiding officer will then ask whether City staff have information to present to the Council regarding the application. Staff should come forward at this point and present information to the Council in a presentation not exceeding ten (10) minutes. Council may question City staff regarding the testimony or other evidence provided by City staff.
4. Other parties, if any, may then testify, limited to three (3) minutes per person. Council may question these parties regarding the testimony they present to the Council.
5. The Applicant may make a concise closing statement to the Council, limited to five (5) minutes. During this statement, Council may ask additional questions of the Applicant.
6. City staff may make a concise closing statement to the Council, limited to five (5) minutes. During this statement, Council may ask additional questions of City Staff.
7. The presiding officer will then close the public hearing.
8. The Council will then, by motion, vote to forward the application to the State with a recommendation of approval, disapproval, or shall vote to forward with no recommendation.

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).

License Types: Series 12 Restaurant License

Non-transferable

On-sale retail privileges

Note: Terms in **BOLD CAPITALS** are defined in the [glossary](#).

PURPOSE:

Allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food.

ADDITIONAL RIGHTS AND RESPONSIBILITIES:

An applicant for a restaurant license must file a copy of its restaurant menu and Restaurant Operation Plan with the application. The Plan must include listings of all restaurant equipment and service items, the restaurant seating capacity, and other information requested by the department to substantiate that the restaurant will operate in compliance with Title 4.

The licensee must notify the Department, in advance, of any proposed changes in the seating capacity of the restaurant or dimensions of a restaurant facility.

A restaurant licensee must maintain complete restaurant services continually during the hours of selling and serving of spirituous liquor, until at least 10:00 p.m. daily, if any spirituous liquor is to be sold and served up to 2:00 a.m.

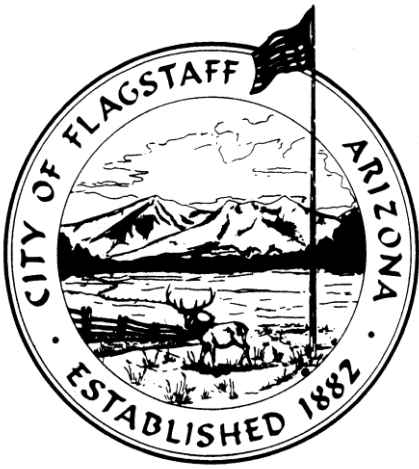
On any original applications, new managers and/or the person responsible for the day-to-day operations must attend a basic and management training class.

A licensee acting as a **RETAIL AGENT**, authorized to purchase and accept **DELIVERY** of spirituous liquor by other licensees, must receive a certificate of registration from the Department.

A **PREGNANCY WARNING SIGN** for pregnant women consuming spirituous liquor must be posted within twenty (20) feet of the cash register or behind the bar.

A log must be kept by the licensee of all persons employed at the premises including each employee's name, date and place of birth, address and responsibilities.

Bar, beer and wine bar, and restaurant licensees must pay an annual surcharge of \$20.00. The money collected from these licensees will be used by the Department for an auditor to review compliance by restaurants with the restaurant licensing provisions of ARS 4-205.02.



FLAGSTAFF POLICE DEPARTMENT

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ADMIN FAX (928)213-3372

TDD 1-800-842-4681



Chief of Police
Dan Musselman

MEMORANDUM

Memo #22-084

TO: Chief Musselman

FROM: Sgt. Kevin Sapp

DATE: December 1, 2022

RE: New Application –Series 12 Liquor License Application– Brown Bag Burger

On December 1, 2022, I initiated an investigation into the new application for a series 12 (Restaurant) liquor license filed by Ian Burns (Controlling Person and Agent) and Emmalin Coury (Agent). This is a new application, and the application number is 163456. It is for Brown Bag Burger located at 824 W Route 66, B1, Flagstaff, AZ.

I conducted a query through local systems and public access on Ian and Emmalin. I discovered no derogatory records. I conducted a search for current or historical liquor violations on the business and found no violations.

I did not find evidence that the applicants have taken the mandatory liquor license training. This business is not located within 300 feet of a school or church.

A representative for the business will be present for the council meeting on December 20.

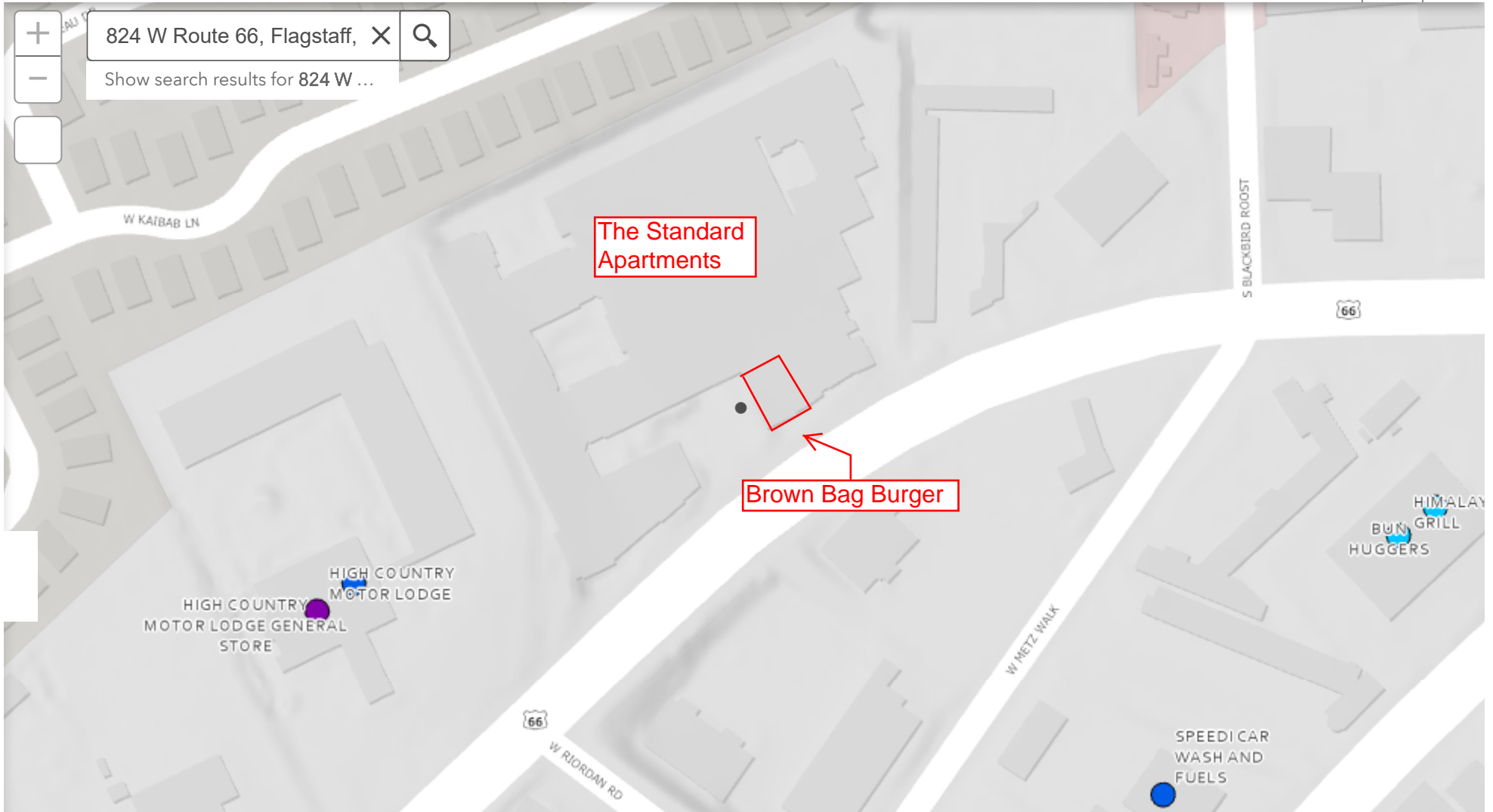


Planning and Development Services Memorandum

To: Stacy Fobar, Deputy City Clerk
From: Reggie Eccleston, Code Compliance Manager
CC: Michelle McNulty, Planning Director
Date: November 23, 2022
Re: Application for Liquor License #1633456
824 W. Rte.66, Flagstaff, Arizona 86004
Assessor's Parcel Number 103-01-003A
Ian Benjamin Burns on behalf of Brown Bag Burgers

This application is a request for a transfer Series 12 Restaurant liquor license by Ian Benjamin Burns on behalf of Brown Bag Burgers. This business is located within the Highway Commercial district. This district does allow for this use.

There are no active Zoning Code violations associated with the applicant or the property at this time.



**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 12/14/2022
Meeting Date: 12/20/2022



TITLE:

Consideration and Adoption of Resolution No. 2022-61: A resolution adopting the City Council 2023 Commemorative Flag Designations

STAFF RECOMMENDED ACTION:

- 1) Read Resolution No. 2022-61 by title only
- 2) City Clerk reads Resolution No. 2022-61 by title only (if approved above)
- 3) Adopt Resolution No. 2022-61

Executive Summary:

The City Council has declared that the City's flagpoles (permanent or temporary) are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, the POW-MIA Flag, the City Flag, and a maximum of two commemorative flags per month. The City Council may display on a temporary pole one commemorative flag per month, but in no event would they display more than two commemorative flags per month (to be displayed separately - the first commemorative flag for the first half of the month, and the second commemorative flag for the second half of the month), for the ensuing year as determined by the City Council. Authorization by the City Council to display commemorative flags under such a policy may occur in one annual resolution only of the City Council, to be considered and potentially adopted in December of each year as an expression of the City's official sentiments.

The following additions were recommended:

1. Fly the Ukrainian flag on Ukraine's Independence Day on August 24
2. Fly the Ukrainian flag on the one year anniversary of the Russian invasion on February 24
3. Fly the Ukrainian flag on both dates (February 24 and August 24), exactly six months apart
4. Fly the Tree City USA flag for the month of July

Financial Impact:

None

Policy Impact:

The City has a flag policy under which the City Council may designate commemorative flags to be displayed.

Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:

None

Has There Been Previous Council Decision on This:

On November 19, 2019 the City Council adopted Resolution No. 2019-59 declaring that the City's flagpoles are not intended to serve as a forum for free expression of the public, but rather for the display of Federal, State, the POW-MIA Flag, the City Flag, and a maximum of two commemorative flags per month.

Attachments: Res. 2022-61

RESOLUTION NO. 2022-61

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF
(PURSUANT TO THE CITY COUNCIL POLICY ON THE DISPLAY OF FLAGS)
DESIGNATING ALL COMMEMORATIVE FLAGS THAT WILL BE DISPLAYED
THROUGHOUT THE YEAR 2023 ON THE TEMPORARY POLE IN FRONT OF
CITY HALL**

RECITALS:

WHEREAS, City Council established the City Council Policy for the Display of Flags (City Flag Policy) under Resolution 2019-59, adopted on November 19, 2019; and

WHEREAS, the City Flag Policy is that City flagpoles do not serve as a forum for free expression by the public, but rather for the display of federal, state, POW-MIA, and City flags, and any commemorative flags as may be authorized by the City Council as an expression of the City Council's official sentiments; and

WHEREAS, pursuant to the City Flag Policy, the City Council may designate in December of each year all commemorative flags to be displayed on the temporary pole in front of City Hall during the subsequent year; and

WHEREAS, City Council now desires to designate all commemorative flags to be displayed on the temporary pole in front of City Hall during the year 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS
FOLLOWS:**

SECTION 1. All commemorative flags to be displayed under the City Flag Policy shall be displayed in accordance with the schedule designated in Exhibit A which is attached hereto.

SECTION 2. This Resolution shall be effective upon adoption by the City Council.

SECTION 2. The City Manager and City Clerk are authorized and directed to edit and correct typographical and grammatical errors of wording and punctuation.

PASSED AND ADOPTED by the City Council and approved by the Mayor of the City of Flagstaff this 20th day of December, 2022.

MAYOR

ATTEST:

CITY CLERK








APPROVED AS TO FORM:



CITY ATTORNEY

EXHIBITS

2023 COMMEMORATIVE FLAG SCHEDULE ESTABLISHED BY CITY COUNCIL

2023 COMMEMORATIVE FLAG SCHEDULE ESTABLISHED BY CITY COUNCIL

Month	Commemorative Flag(s)	
January	High-Tech Month	
February	Black History Month Russian Invasion of Ukraine February 24	
March	Women's History Month March 1 – 16 Transgender Visibility March 17 – 31	
April	Earth Day	
May	Armed Forces Day May 18	
June	LGBTQIA+ Month	
July	Tree City USA	
August	Purple Heart Day August 1 – 15 Ukraine Independence Day August 24	
September	United Nations Climate Change September 1 – 15 Hispanic Heritage Month September 16 – 30	
October	National Domestic Violence Awareness Month	

Month	Commemorative Flag(s)	
November	Native American Heritage Month	 A rectangular flag with a brown background. At the top, there is a thin horizontal band with the words "FIRST PEOPLE" in a stylized font. Below this band, the words "NATIVE AMERICAN HERITAGE MONTH" are written in bold, yellow, sans-serif capital letters, centered on the flag.
December	World AIDS Day	 A black rectangular background featuring a red AIDS awareness ribbon. The ribbon is tied in a loop, with the ends hanging down.

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 12/14/2022
Meeting Date: 12/20/2022



TITLE

City Council Liaison Assignments

STAFF RECOMMENDED ACTION:

Assign Councilmembers to the following:

- Flagstaff Metropolitan Planning Organization (3 liaisons & 1 alternate)
- Northern Arizona Intergovernmental Public Transportation Authority (2 liaisons & 1 alternate)
- Northern Arizona Municipal Water Users' Association (1 liaison & 1 alternate)
- Audit Committee (1 liaison)
- Economic Collaborative of Northern Arizona Executive Board (1 liaison & 1 alternate)
- Northern Arizona Council of Governments (1 liaison & 1 alternate)
- Colorado Plateau Water Advisory Council (1 liaison & 1 alternate)
- Sister Cities (1 liaison & 1 alternate)
- **Criminal Justice Coordinating Council (1 liaison & 1 alternate)**
- Individual Boards and Commissions

EXECUTIVE SUMMARY:

Members of the City Council are asked to participate on a number of external boards and/or commissions. Some of these memberships are dictated by State Statute, by ordinance, or through agreements and IGA's with outside partners. There are a few boards that are discretionary. After each candidate election the City Council makes assignments to each board.

INFORMATION:

Attachments: Council Liaison List

2023-2024 CITY COUNCIL LIAISON ASSIGNMENTS

	MEETING DATES/TIMES	COUNCIL LIAISON
REQUIRED BY STATUTE		
<p><i>Flagstaff Housing Authority</i> (Mayor Designated)</p> <p>MISSION: To assist low-income families with safe, decent, and affordable housing opportunities as they strive to improve the quality of their lives. The Housing Authority is committed to operating in an efficient, ethical, and professional manner. The Housing Authority will create and maintain partnerships with its clients and appropriate community organizations in order to accomplish this mission.</p> <p>UPCOMING YEAR WORK PROGRAM: Review and make recommendations regarding annual plan, budget, policies, procedures and operational plans that are required by law or HUD regulation. Investigate and make recommendations regarding providing affordable housing for persons of low income.</p> <p>TYPE OF ASSIGNMENT: Mayor automatically serves as a commissioner and has authority to appoint board members. Appointment authority is set forth in Ord. 2010-19.</p> <p>STAFF CONTACT: Sarah Darr, Housing Director, 213-2745, sdarr@flagstaffaz.gov</p>	<p>3rd Wed/10 am 8x/year</p> <p>City Hall</p>	
<p><i>Public Safety Personnel Retirement System</i> (Mayor Designated) (Consists of Mayor, 2 members of Fire and Police (elected by secret ballot by members of dept, 2 citizens appointed by Mayor and approved by Council) (Separate Board for Fire and Police)</p> <p>MISSION: Determines service credits and amounts/ prescribes procedures for filing of benefit applications; and determines the rights of claimants to benefits</p> <p>TYPE OF ASSIGNMENT: Mayor prescribed by ARS Title 38</p> <p>STAFF CONTACT: Vivian Fennema, Fire Department Administrative Specialist, 213-2504, vfennema@flagstaffaz.gov Allison Hughes, Police Department Administrative Specialist, 556-2316, ahughes@coconino.az.gov</p>	<p>As needed</p>	

REQUIRED BY IGA OR OTHER AGREEMENT**Metropolitan Plan (FMPO)** (3 liaisons)

Metro Plan Executive Board - Member Agencies: City of Flagstaff, Coconino County, ADOT, NAIPTA
Federally mandated organization responsible for planning and programming federal transportation funds in the region

4th Thur/10:45 ACity Hall
Council
Chambers

- 1.
 - 2.
 - 3.
- Alternate:
1.

MISSION: To leverage cooperation among local governments and partners to maximize resources for the creation, maintenance and preservation of a sound multi-modal transportation system

UPCOMING YEAR WORK PROGRAM (Pending Executive Board Action):

Regional Transportation Safety Strategy
Corridor or other studies to support regional transportation plan priority projects

TYPE OF ASSIGNMENT: Selected by Council

STAFF CONTACT: Jeff Meilbeck, MetroPlan Executive Director

Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) (2 regular & 2 alternates)3rd Wed/10 AM

NAIPTA Offices

- 1.
 - 2.
- Alternates:
1.

MISSION: Getting You Where You Want to Go.

UPCOMING YEAR WORK PROGRAM: To be adopted in January or February

TYPE OF ASSIGNMENT: Selected by Council

CONTACT: Heather Dalmolin, NAIPTA General Manager, 779-6624, hdalmolin@naipta.az.gov

REQUIRED BY IGA OR OTHER AGREEMENT**Northern Arizona Municipal Water Users' Association (NAMWUA)** (1 regular and 1 alternate)

BOD – Quarterly 1.

Sedona-Jan

Prescott Valley-

April

Alternate

1.

Payson-July

Flagstaff-October

MISSION: To unite our expertise and resources in a collaborative effort to secure regional and local water resources for today and the future:

Objective 1: Encourage resource planning that provides a sustainable water supply to meet projected growth

Objective 2: Provide valuable input to regulatory agencies and legislative bodies regarding proposed legislation and rulemaking

Objective 3: Maintain our position as a recognized authority and resource for water issues in Northern Arizona

Objective 4: Encourage and support communication and information sharing regarding water augmentation and management

Typically 1-2
hours

10 am to noon

UPCOMING WORK PROGRAM: NAMWUA is divided into a Board of Directors and Technical Advisory Committee. Review, track and provide comments on State and Federal legislation regarding water related issues; complete and evaluation of Non-Indian Agricultural Central Arizona Project Water in preparation of the Arizona Department of Water Resources Reallocation in 2021; work through the issues identified in the 2013 Strategic Plan

TAC - Monthly

TYPE OF ASSIGNMENT: Selected by Council**STAFF CONTACT:** Brad Hill, Interim Water Services, 213-2420, brad.hill@flagstaffaz.gov and Erin Young, Water Resources Manager, 213-2405, eyoung@flagstaffaz.gov**REQUIRED BY RESOLUTION/ORDINANCE (Can be Changed)****Audit Committee** (1 liaison)

Late Jan/Early 1.

Feb

2 hours

MISSION: Not aware of any/compliance w/ARS 9-481 and Charter Art. VI, Sec. 5**UPCOMING YEAR WORK PROGRAM:** Will meet late January or early February. Additional meeting may be called if Committee requests it or if staff needs to communicate to group

Add'l if needed

City Hall

TYPE OF ASSIGNMENT: Selected by Council**STAFF CONTACT:** Brandi Suda, Finance Director, 213-2217, bsuda@flagstaffaz.gov

REQUIRED BY RESOLUTION/ORDINANCE (Can be Changed)

Economic Collaborative of Northern Arizona (ECoNA) Executive Board (EEB) (1 regular and 1 alternate)
(Can be Council liaison or EV Director)

3rd Wed/3 – 5 pm
Ice House

1.

Alternate:
1.

MISSION: A non-profit organization dedicated to the economic vitality of the region. With over 16 area agencies supporting the organization, our partners work collaboratively to excel in job creation, innovation, entrepreneurship, global business and quality workforce development.

UPCOMING YEAR WORK PROGRAM: The work program for the EEB is to help further economic development initiatives in northern Arizona by supporting the ECoNA President with inquiries and more. The only work the EEB does is actively participate in the monthly meeting and help the NACET President and our economic development partners as a whole. The key areas of focus are business attraction, business retention & expansion, economic gardening, and workforce development.

TYPE OF ASSIGNMENT: The Executive Board consists of representatives from nine sectors including business, government, academia and nonprofit. Each sector leverages its own unique resources to collectively support and enhance the economic vitality of the region as a whole; it is in their by-laws who makes up the board. City's liaisons selected by Council.

STAFF CONTACT: Heidi Hansen, Economic Vitality Directory, 213-2905, hhansen@flagstaffaz.gov

Northern Arizona Council of Governments (NACOG) (1 regular and 1 alternate)

1.

MISSION: Cooperating regionally to improve life in northern Arizona

Alternate:
1.

UPCOMING YEAR WORK PROGRAM: Program Listing includes Area Agency on Aging, Community Services (Apache, Navajo & Yavapai), Community Development (CDBG & Housing), Head Start & Early Head Start Education, Economic Development District, Population & Demographics, Transportation Planning (Rural), Water Quality Planning, Weatherization and Workforce Investment (Yavapai).

TYPE OF ASSIGNMENT: Selected by Council

STAFF CONTACT: Chris Fetzer, NACOG Executive Director, 774-1895

REQUIRED BY RESOLUTION/ORDINANCE (Can be Changed)**Self-Insurance Trust Fund Board** (1 regular)1-2X/year
Approx. 90 min. 1. NONE**MISSION:** Oversight in insuring that there are sufficient funds inside of the Trust to fund anticipated losses

City Hall

UPCOMING YEAR WORK PROGRAM: The Trust has not met in four years and is currently seeking board members**TYPE OF ASSIGNMENT:** No councilmember is required; however, up to one Councilmember may fill one of the Board's five member positions**STAFF CONTACT:** Maria Robinson, Risk Manager, 213-2082, maria.robinson@flagstaffaz.gov**NOT REQUIRED - DISCRETIONARY****Colorado Plateau Water Advisory Council** (1 regular and 1 alternate)4th Fri/10 am 1.**MISSION:** The Coconino Plateau Water Advisory Council (CPWAC) and Coconino Plateau Watershed Partnership (CPWP) were formed to facilitate and implement sound water resource management and conservation strategies on the Coconino Plateau. The Council coordinates and cooperates in the identification, prioritization and implementation of comprehensive policies, projects and programs to assist in meeting the water needs of the Coconino Plateau.Alternate:
1.**UPCOMING YEAR WORK PROGRAM:** The CPWAC/WP is divided into 4 subcommittees: Board, Executive, Government Affairs, Technical Advisory, and Public Outreach. Work through the issues identified within the 2014 Strategic Plan (e.g., create a Sustainable Water Framework, monitor water related legislation, and create greater public awareness about water issues and the CPWAC/WP); and develop a new strategic priorities now that federal funding for the North-Central Arizona Feasibility Study has been cancelled.**TYPE OF ASSIGNMENT:** Selected by Council**STAFF CONTACT:** Brad Hill, Interim Water Services Director, 213-2420, brad.hill@flagstaffaz.gov and Erin Young, Water Resources Manager, 213-2405, eyoung@flagstaffaz.gov

NOT REQUIRED - DISCRETIONARY

Sister Cities International (1 regular and 1 alternate)

4X/Year

1.

MISSION: To promote peace through mutual respect, understanding, and cooperation – one individual, one community at a time.

Alternate:
1.

RESPONSIBILITY: having fun, informing the board of local Sister Cities activity in your area, and participating in initiatives that help accomplish the mission of Sister Cities.

STAFF CONTACT: Heidi Hansen, Economic Vitality Director, 213-2905, hhansen@flagstaffaz.gov

Criminal Justice Coordinating Council (1 regular and 1 alternate)

Monthly

1.

MISSION: A county wide collaboration between county, municipal and state criminal justice agencies and departments, treatment providers, administrative departments and concerned citizens to address issues and needs arising within the criminal justice system in Coconino County.

Alternate:
1.

RESPONSIBILITY: The county studies the juvenile and criminal justice systems in Coconino County, identify areas for improvement, and formulate policy, plans and programs for change. In addition, its mission is to communicate and present planning, financial, operational, managerial, and programmatic recommendations to the agencies represented on the Council.

STAFF CONTACT: Dan Musselman, Chief of Police, 928-607-4068, dmusselman@flagstaffaz.gov

CITY COMMISSIONS

Airport Commission

2nd Thur./1:00
p.m.

1.

PURPOSE: Responsible for reporting to the Council on the development of the Airpark and matters affecting the operation and efficiency of the airport.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Barney Helmick, Airport Director, 213-2933, bhelmick@flagstaffaz.gov

CITY COMMISSIONS

Beautification & Public Art Commission

2nd Mon./4:00 p.m. 1.

PURPOSE: Recommends expenditures from the BBB, community beautification projects, the purchase and installation of public art projects

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Jana Weldon, Beautification, Arts & Sciences Manager, 213-2969, jana.weldon@flagstaffaz.gov

Commission on Diversity Awareness

3rd Wed./1:30 p.m. 1.

PURPOSE: Fosters mutual understanding, tolerance, respect, and awareness among all citizens; recognizing the different economic, cultural, social, religious, and ethnic groups within the City; cooperating in the development of educational programs dedicated to improving community relations and enlisting support of various groups to foster diversity awareness.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Alan Keay, Human Resources Manager, 213-2088, akeay@flagstaffaz.gov

Commission on Inclusion and Adaptive Living

4th Tue./12:00 p.m. 1.

PURPOSE: Expand educational opportunities; improve access to housing, buildings, and transportation; have greater participation in recreational, social, and cultural activities; encourage greater opportunity for employment and expand/strengthen rehabilitative programs and facilities

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Alan Keay, Human Resources Manager, 213-2088, akeay@flagstaffaz.gov

Housing Commission

4th Thur./1:00 p.m. 1.

PURPOSE: Makes recommendations with respect to housing policies, needs, and programs in Flagstaff.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Adriana Fisher, Housing Program Manager, 213-2755, afisher@flagstaffaz.gov

CITY COMMISSIONS

Indigenous Commission

1st Wed./12:00 p.m. 1.

PURPOSE: Makes recommendations with respect to certain policies, needs, issues, and methods in promoting the Strategic Plan and Recommendations accepted by City Council.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Rose Toehe, Coordinator for Indigenous Initiatives, 213-2070, rose.toehe@flagstaffaz.gov

Open Spaces Commission

4th Mon./4:00 p.m. 1.

PURPOSE: Advises the Council on the acquisition, management, use, restoration, enhancement, protection, and conservation of open space land within the City of Flagstaff.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Robert Wallace, Open Space Specialist, 213-2154, robert.wallace@flagstaffaz.gov

Parks & Recreation Commission

3rd Mon./4:00 p.m. 1.

PURPOSE: Makes recommendations to the Council regarding City parks and recreational programs, the annual budget and capital improvements for the Parks and Recreation Divisions.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Rebecca Sayers, Parks, Recreation, Open Spaces, & Events Director, 213-2306, rsayers@flagstaffaz.gov

Sustainability Commission

4th Thur./4:30 p.m. 1.

PURPOSE: Recommend and coordinates activities in concert with the Flagstaff Sustainability Program. Promotes sustainable practices in all spheres of life and educating Flagstaff citizens

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Jenny Niemann, Sustainability Specialist, 213-2150, jniemann@flagstaffaz.gov

CITY COMMISSIONS

Tourism Commission

4th Tue./1:00 p.m. 1.

PURPOSE: Develops, promotes, and maintains Flagstaff as a year-round destination with professional visitor services that will benefit the community economically, environmentally, and socially.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Trace Ward, Convention and Visitors Bureau Director, 213-2921, tward@flagstaffaz.gov

Transportation Commission

1st Wed. of Even 1.
Months/4:00 p.m.

PURPOSE: Reviews requests for changes in traffic regulations and recommends traffic-related policies to the Council.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Jeff Bauman, Traffic Engineer, 213-2690, jbauman@flagstaffaz.gov

Water Commission

3rd Thur./4:00 1.
p.m.

PURPOSE: Reviews extensions of the water and sewer collection systems, treatment and use of water furnished by the City, treatment and disposal of the City's sewage system effluent, and water/sewer rates.

RESPONSIBILITY: Information sharing between the Commission and the City Council.

STAFF CONTACT: Brad Hill, Interim Water Resources Director, 213-2420, brad.hill@flagstaffaz.gov