

COMBINED SPECIAL MEETING/WORK SESSION AGENDA

COMBINED SPECIAL MEETING/WORK SESSION
TUESDAY
JUNE 29, 2021

STAFF CONFERENCE ROOM
SECOND FLOOR - CITY HALL
211 WEST ASPEN AVENUE
3:00 P.M.

ATTENTION

**IN-PERSON AUDIENCES AT CITY COUNCIL MEETINGS HAVE BEEN SUSPENDED UNTIL
FURTHER NOTICE**

The meetings will continue to be live streamed on the city's website
(<https://www.flagstaff.az.gov/1461/Streaming-City-Council-Meetings>)

PUBLIC COMMENT PROTOCOL

**The process for submitting a public comment has changed and public comments will no longer be
read by staff during the Council Meetings.**

All public comments will be taken either telephonically or accepted as a written comment.

Public comments may be submitted to publiccomment@flagstaffaz.gov

If you wish to address the City Council with a public comment by phone you must submit the
following information:

First and Last Name
Phone Number
Agenda Item number you wish to speak on

If any of this information is missing, you will not be called. We will attempt to call you only one
time. We are unable to provide a time when you may be called.

All comments submitted otherwise will be considered written comments and will be documented
into the record as such.

If you wish to email Mayor and Council directly you may do so at council@flagstaffaz.gov.

WORK SESSION

1. Call to Order

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and
to the general public that, at this work session, the City Council may vote to go into executive
session, which will not be open to the public, for legal advice and discussion with the City's
attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S.*

§38-431.03(A)(3).

2. Pledge of Allegiance and Mission Statement

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

3. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR DEASY
VICE MAYOR DAGGETT
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY

COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI
COUNCILMEMBER SWEET

4. Public Participation

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

5. Review of Draft Agenda for the July 6, 2021 City Council Meeting

Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.

6. Elevate Pre-K Progress Update

7. Beulah/University Roadway Project - 60% Design Review

8. Zoning Code parking location requirements for recreational vehicles, trailers and boats on residential lots

9. Potential Local Campaign Finance Ordinance

10. COVID Update - Return to in person Council meetings

11. Adjournment

SPECIAL MEETING

1. Call to Order

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2. **Consideration and Possible Authorization:** For the use of Council Initiative Fund

STAFF RECOMMENDED ACTION:

Authorize the use of the Council Initiative Fund:

1. Mental health support services for the victims of the May 28, 2021 bicycle accident
2. \$5,000 to the Flagstaff Trails Initiative

3. Public Participation

4. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests

5. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2021.

Stacy Saltzburg, MMC, City Clerk

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 06/16/2021
Meeting Date: 06/29/2021



TITLE:

Elevate Pre-K Progress Update

DESIRED OUTCOME:

Information Only

EXECUTIVE SUMMARY:

Council will hear from Paul Kulpinski with a progress update on the Elevate Pre-K Program

INFORMATION:

Attachments: Elevate Pre-K Progress Report
Proposal



May 24, 2021

The year 2020 has provided a multitude of disruptions and challenges for the world. The work of LAUNCH Flagstaff and Elevate PreK have not been immune to these circumstances. In the following document, we would like to provide a status update on our progress to establish improved access to high-quality early childhood education in Flagstaff.

Like others, Elevate PreK has continued to evolve and respond to the current challenges our community faces. During the COVID-19 pandemic, families with young children have been adversely impacted by the pandemic in a way that many did not anticipate. The disruption to school and childcare services sent families scrambling to find solutions. For families with children under age five, the adverse impacts became higher. Mothers disproportionately left the workforce due to childcare and preschool closures. The limited number of childcare options in Flagstaff became even more limited as some centers and classrooms closed permanently, and staff who were already underpaid left the workforce for good. Families, friends, and neighbors care are providing the bulk of childcare under less-than-ideal circumstances, which do not have any quality measures in place to identify if children will be socially, emotionally, or academically ready for kindergarten. On top of this, families are struggling with multiple stressors that trickle down to long-term childhood outcomes. The implications for a lack of affordable and high-quality early childhood education are being recognized now on a world-wide level. For Flagstaff, this issue is more important with the higher cost of living and lack of affordable housing options. We need more support for our families with young children to restore the workforce, build up family stability, and set up the next generation of children for school readiness that leads to a strong community.

Elevate PreK is moving forward with the community investment towards young children. This past year, we have focused on coordinating social services for families with young children through an online platform and a relationship-based navigation approach. Data will be collected on the needs from families, while continuing to include family voice in our program design. We are continuing to prepare for our pilot classroom launch in 2021. We will be opening our first classroom at Kinsey Elementary with an enrollment of 18 four-year-olds. Research shows the best long-term investments for optimal outcomes come in the youngest years. By continuing to invest in high quality early childhood education supports, we are laying the groundwork for better education outcomes and well-rounded adult outcomes. We are continuing to work with other cities in Arizona who are participating in early childhood education initiatives to develop a sustainability plan for the long-term vision.

Attached to this document are the updates on the progress we have made towards or vision of enhancing the early childhood education system in Flagstaff. We look forward to continuing this conversation about how we can continue to work together to support families and young children in our community.

With gratitude for your continued support,

A handwritten signature in black ink, appearing to read "Paul Kulpinski".

Paul Kulpinski
LAUNCH Flagstaff

A handwritten signature in black ink, appearing to read "Rebecca Cirzan".

Rebecca Cirzan
Association for Supportive Childcare



Elevate PreK Progress Update FY21

Quality Goal Updates:

- Identified elements for classroom implementation, including curricula, target student population, staff qualifications, evaluation metrics, and quality measures
- Implemented MOUs between key partners for first classroom at Flagstaff Unified School District. Developed operations manuals for infrastructure
- Formal evaluation of child outcomes approved by the International Research Board; Northern Arizona leading the work for the evaluation study
- Classroom one to begin August 2021 at Kinsey Elementary, with the potential to launch Classroom two at Thomas Elementary in August 2022.
- In process: family engagement strategy for pilot classrooms, partners for classrooms 3-5, pipeline for early childhood workforce
- In process: Classroom proposal submitted to local business, being vetted by their board in May
- Key Partners: Flagstaff Unified School District, Northern Arizona University

Access Goal Updates:

- Parenting Arizona will provide family support services to the first pilot classroom at Kinsey Elementary as part of their existing funding for a Family Resource Coordinator. An Elevate Family Partner will still serve a role for the family support in the classroom, which could be filled by either Parenting Arizona or another community partner.
- Developed digital tool (called the Early Learning Qualifier Tool) for helping families identify early learning eligibility for pilot classrooms and additional subsidies. The tool will also support with data collection for Flagstaff families looking for preschool services, as well as navigation to any childcare service in Flagstaff.
- Data and input gathering from families related to early learning needs and program design in conjunction with the digital tool and Family Partner.
- Coordination Committee with social services and families started to identify shared resource locations online and in-person; work being facilitated by Building Community
- The First Things First Coconino Regional Partnership Director is facilitating community conversations around a one-stop family resource center. This would be a multi-collaborative effort from social services to apply for philanthropic funding from Care First.
- In process: Identifying an Elevate Family Partner (organization or staff member) to help with the Early Learning Qualifier Tool, enroll families into Elevate PreK pilot classrooms, and provide family support services for enrolled families for education engagement and wrap-around services.
- Key Partners: Building Community, Parenting Arizona, First Things First

Sustainability Goal Update:

- Budget completed with projections for three-year projects, with adjustments for new strategies (such as the Front Door model).
- Two community partnerships have formed to support the work of Elevate PreK: Lowell Observatory and Coconino County Health and Human Services will be supporting STEM and Physical Development curricula and training for the pilot classrooms and the larger early childhood community.
- Flagstaff High School, Coconino Community College, and Northern Arizona University are collaborating to strengthen the early childhood professional pipeline. This includes alignment of high school CTE programs for early childhood education, an AAS at the community college, and a BAS at the university. The alignment includes scholarship funding for students to successfully complete coursework at any degree level at no cost to the student.
- Statewide work with the National League of Cities (NLC) is supporting strategy development for sustainability at the municipal level. The city of Flagstaff's Director of Economic Vitality is participating in the work with LAUNCH and Elevate PreK, and he has been committed to raising the awareness of the importance of early childhood education.
- An Arizona PreK Alignment team has formed with the cities in the state that have early childhood initiatives. This includes Tempe, Tucson, Mesa, and Phoenix. The work has included proposing an Early Childhood Data Scan that includes shared data points and funding sources.
- In process: Draft strategy identified for EPK and business engagement, discussion of a feasibility study past the three-year pilot.
- Key partners: City of Flagstaff, National League of Cities, Lowell Observatory, Coconino County Health and Human Services, Flagstaff High School, Coconino Community College, Northern Arizona University

elevate

PRE K

A collective impact project to enhance
Flagstaff's early childhood system

A stylized white mountain icon with three peaks, set against a teal background. The word "Quality" is written in white, slanted text across the bottom of the icon.

Quality

Elevate PreK Pilot

Establish a high quality, full day, year-round preschool program that sets a gold standard for early education and can be scaled in Flagstaff and beyond.

A stylized white mountain icon with three peaks, set against a dark teal background. The word "Access" is written in white, slanted text across the bottom of the icon.

Access

Elevate Family Partner

Develop a streamlined system of supports that increases access to high quality early learning for families in Flagstaff and beyond.

A stylized white mountain icon with three peaks, set against a dark red background. The word "Sustainability" is written in white, slanted text across the bottom of the icon.

Sustainability

Community Collaboration

Develop a sustainable financial model that includes and expands current early learning services and supports.

elevate

PRE K

A collective impact project to enhance
Flagstaff's early childhood system

GOALS

Sustainability

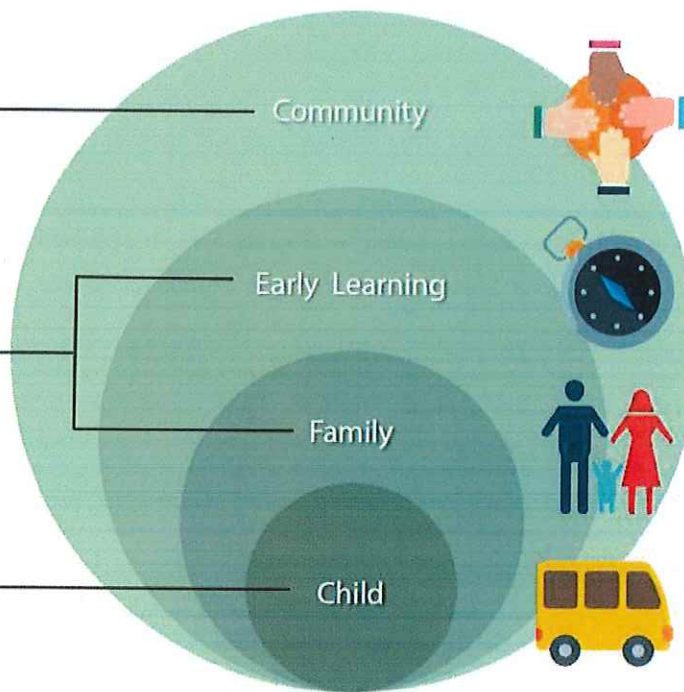
Develop a sustainable community-based system that includes and expands early learning services and supports

Access

Develop a streamlined system of supports that increases access to high-quality early learning

Quality

Establish a high-quality, full-day, year-round, free preschool program that sets the gold standard for early education



STRATEGIES

Community Support for All Families

Community-wide alignment of family support services producing equitable, efficient and effective impact for improving service delivery

Early Learning Locator

Providing coordinated placement in existing early learning settings to improve school readiness and long-term student outcomes

Family Partner & Advocate

Providing relationship-based supports to families that enhance engagement in their student's learning

Elevate PreK Pilot Classrooms

Increasing the availability of high-quality preschool, because 55% of three and 4-year-olds in Flagstaff are not enrolled in any early learning program

elevate

PRE K

Elevate PreK Pilot

Establish a high quality, full day, year-round preschool program that sets a gold standard for early education and can be scaled in Flagstaff and beyond.



1

Full day, year round programming

Before-, after- and summer care will be offered in the pilot programs within high-quality licensed environments. Site locations and entities are diversified to increase community participation. Pilot programs will target families in the 101-250% of the federal poverty level who are not accessing preschool services.



2

Highly qualified staff and support

Classrooms will serve up to 18 children with a lead teacher holding a bachelors in early childhood education and consistent instructional aides support continuity of care. Coaching will be provided to the pilot sites. Professional development will be accessible to the community at-large.



3

Evidence-based curriculum

Sites will receive training and coaching on use of the High Scope and PATHS curricula. These will support whole-child development with an emphasis on play-based learning, social emotional development and executive functioning skills.



4

Evaluation and measurements

Child outcomes surrounding literacy and social-emotional development will be measured. Program outcomes surrounding high-quality early learning will be measured with the ERS and CLASS tools.



5

Community partnerships

The pilot will have five classrooms by the end of a three-year cycle. Community partners will work together to provide blended and braided supports to the classrooms, such as classroom materials and infrastructure, coaching and training for teachers, and a pipeline for the early childhood workforce.



6

Collective Impact

Funds and supports are braided and blended across the community to support all families and children. Community awareness around the importance of high-quality early learning will elevate the conversation among residents, stakeholders, and politicians.

Family Access

Develop a streamlined system of supports that increases access to high quality early learning for families in Flagstaff and beyond

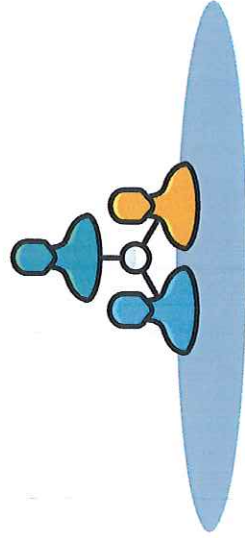
Early Learning Qualifier Tool

Early Learning Qualifier Tool provided to connect families with high quality early learning options

Helps families determine if they qualify for subsidies while matching them to early learning programs

Data collection of Flagstaff families and their child care needs

Supports enrollment into services, including the pilot classrooms



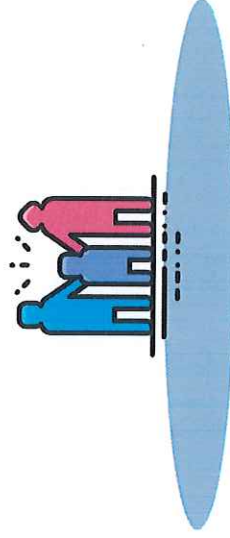
Elevate Family Partner

Builds trusting relationships with families by gathering input and building on family strengths

Develops and connects to multiple family engagement strategies in the pilot classroom

Acts as a communication support between families and schools

Encourages participation in decision-making from families in the community

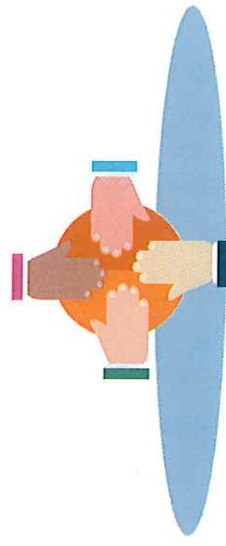


Community Collaboration

Social service organizations come together to support a one-stop show for wrap-around services

Family voice influences how social services are implemented

Community collaboration among organizations to leverage existing resources





Sustainability

Develop a sustainable community-based system that includes and expands early learning services and supports



STEM and Early Childhood

Elevate PreK and Lowell Observatory have partnered to offer the Lowell PreK STEM curriculum with professional development to select preschool sites at no cost.

Physical Health and Early Childhood

Elevate PreK and Arizona Health Zone have partnered to offer the CATCH curriculum with professional development to select preschool sites at no cost.



Early Childhood Workforce Pipeline

Northern Arizona University, Coconino Community College, and Flagstaff Unified School District are aligning their pathways for students to enter into an Early Childhood Education degree. This will allow high school students to begin to earn college credit that will transfer through the institutions, supporting their completion of a CDA, Associates, or Bachelors in Early Childhood Education.



Statewide and National Collaboration

Elevate PreK joined the Early Childhood Municipal Policy Alignment Community of Practice, a peer learning initiative, at the National League of Cities (NLC). In the months ahead, the city of Flagstaff, along with twenty other cities from across the country, will share best practices and key learnings on how best to promote early childhood success within communities.



Quality Child Care-Engaged Workforce

86% of primary caregivers said profiles with child care had little effect on their commitment at work. *Source: For a Strong Future*



Early Childhood and Business Engagement

Reliable child care is essential to a thriving workforce. Elevate PreK is partnering with local businesses to support the workforce find and secure high-quality early learning services.

Child Care: Essential for COVID Recovery in Flagstaff

The pandemic has left a lasting impact on children, families and communities across the world. Economic conditions and family stability continue to remain unstable, as many parents and caregivers have not returned to the workforce. Prior to the pandemic, 32% of employers saw employees leave the workforce due to a lack of child care (Ready Nation, 2019). The issue is only further exacerbated post-COVID, with a lack of accessible and affordable child care options.

With our unique characteristics, Flagstaff is feeling this same impact in many ways. We continue to have struggles with livable conditions, specifically for families in our community. The U.S. Department of Health and Human Services advises that child care should not amount to more than 10% of a household's budget. In Flagstaff, this cost is at 16% making it well above the national recommendation. Too often, family members are choosing not to work due to the costs of child care, or, in worst-case scenarios, are sending their children to unsafe child care options. Accessibility to existing child care spots still remains a challenge. Prior to the pandemic, there were two and a half children for every seat available for three- and four-year-old children. This ratio has now worsened, as 105 additional seats were eliminated due to child care closures in Flagstaff.

As demonstrated in previous city council meetings, evidence shows that increasing child care assistance and access can increase earnings and employment, allowing families to move out of poverty. Furthermore, children who attend high quality child care or early childhood education programs reap benefits in achieving higher high school and post-secondary graduation rates, lower incarceration rates, and are more likely to be homeowners (Arizona Early Childhood Alliance, 2018). Finally, investing in high quality child care has one of the highest returns on investments in human capital at a rate of 1 to 16 (James Heckman, Nobel Laureate in Economics). Overall, this investment can create better education, health, social, and economic outcomes for the community.

Flagstaff families and businesses are eager to move forward after more than a year of uncertainty, but important factors like child care accessibility will have a significant effect on workforce recovery.

Now is the time to act to increase access, affordability, and quality for child care programs. With support from the American Rescue Act funds, we propose the following plan to get families back to work and children back to high quality programs:

- 1) Close the gap in available care for four-year-old children by immediately opening two additional Elevate PreK pilot classrooms by building on the current investment. Elevate PreK classrooms serve low to middle income families who are not currently enrolled in preschool services. Funding for these classrooms is provided by a blend of public and private investments to ensure that community resources are being leveraged to the fullest capacity.
- 2) Incorporate the use of the donated Elevate PreK Resource Finder to easily and efficiently connect families to child care assistance, available programs and wrap-around services. The Elevate PreK Resource Finder provides both online and relationship-based navigation to connect families to child care supports and services that promote family stability in Flagstaff.
- 3) Provide before-and after-care options for working families who are utilizing Head Start services. This could include leveraging existing transportation services and child care sites to bridge the gap for families needing full-day, year-round care.

- 4) Complete a feasibility study in partnership with the city over the three-year pilot that identifies next steps towards a sustainable funding path for a unified early childhood system. We will commit to securing private philanthropic supports to assist in creating recommendations for the current investments. This would include identified supports for existing programs and pilot programs that are currently filling the gap in services.

When we invest in Flagstaff's families and children, we support all sectors of the community in achieving a stronger community and supported residents.

With thanks,



Rebecca Cirzan

Northern Arizona Regional Lead and Elevate PreK Coordinator

Association for Supportive Child Care

Resources:

<https://azeca.org/wp-content/uploads/2018/06/AZECA-Early-Childhood-is-Important.pdf>

<https://heckmanequation.org/resource/invest-in-early-childhood-development-reduce-deficits-strengthen-the-economy/>

<https://strongnation.s3.amazonaws.com/documents/602/83bb2275-ce07-4d74-bcee-ff6178daf6bd.pdf?1547054862&inline;%20filename=%22Want%20to%20Grow%20the%20Economy?%20Fix%20the%20Child%20Care%20Crisis.pdf%22>

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: David Pedersen, Capital Improvements Project Manager

Date: 06/11/2021

Meeting Date: 06/29/2021



TITLE

Beulah/University Roadway Project - 60% Design Review

STAFF RECOMMENDED ACTION:

Facilitate Council discussion with an update on the project design.

EXECUTIVE SUMMARY:

The Beulah/University Roadway Project extends the northern terminus of present-day Beulah Boulevard to connect with University Drive. Furthermore, University Avenue (west of Milton) will be realigned to match up with University Drive (east of Milton). A new roundabout will be constructed where Beulah Boulevard and University Drive will intersect.

Through the presentation, Staff seeks to share information and exhibits from the current 60% engineering design plans completed by Shephard-Wesnitzer Inc. (SWI) while fostering a discussion with Council for input and comments.

INFORMATION:

Connection to Key Community Priorities, Objectives, Council Goal, Regional Plan and/or Team Flagstaff Strategic Plan:

Sustainable, Innovative Infrastructure

Utilize existing long-range plan(s) that identify the community's future infrastructure needs and all associated costs.

Council Goal 2017 – 2019 - Transportation and Other Public Infrastructure

Deliver quality community assets and continue to advocate and implement a highly performing multi-modal transportation system.

Council Goal 2017 – 2019 - Environmental and Natural Resources

Actively manage and protect all environmental and natural resources.

Region Plan Goal – Environmentally Sensitive Lands Goals and Policies

Goal E&C.7. Give special consideration to environmentally sensitive lands in the development design and review process.

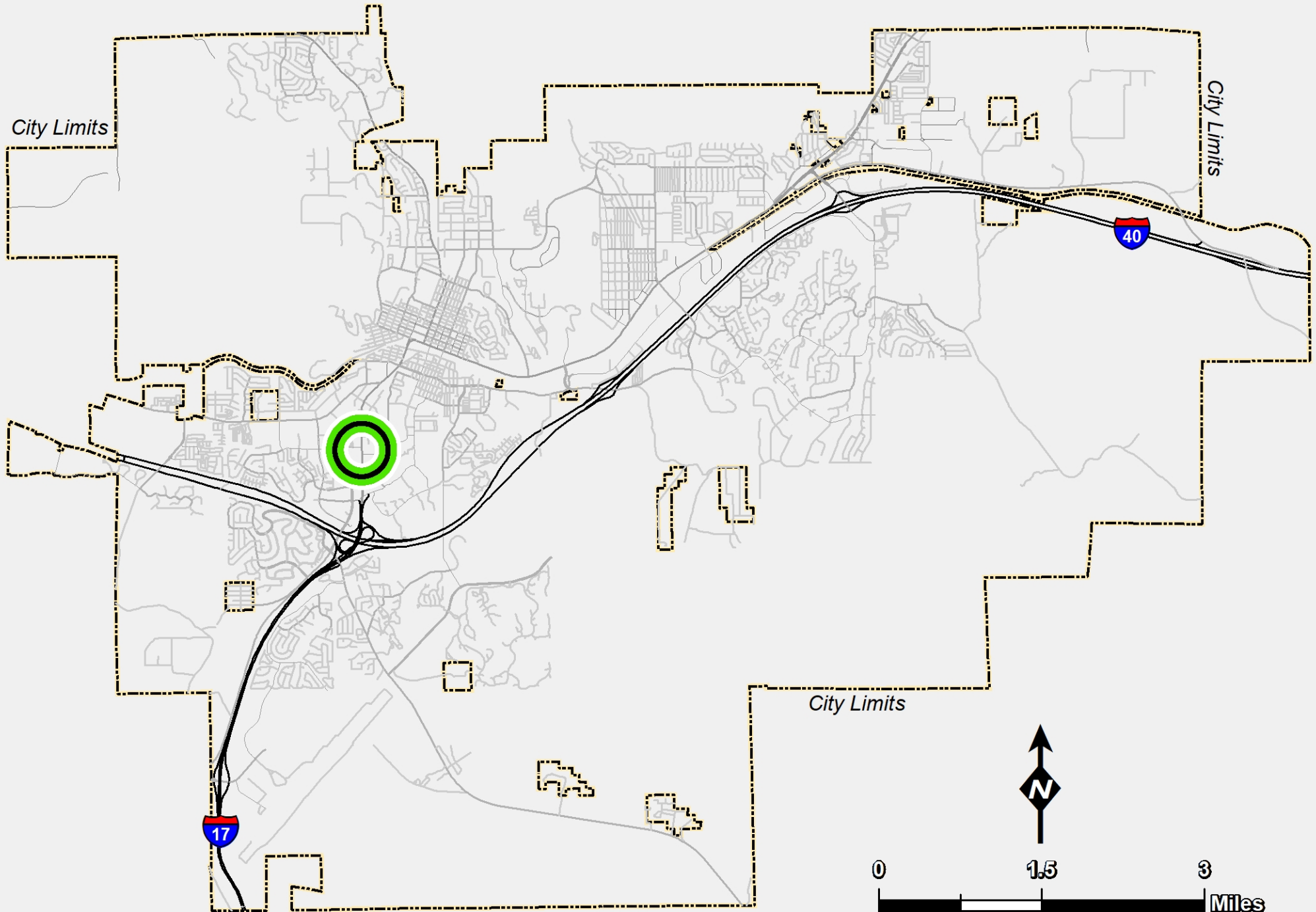
Deliver outstanding services through a healthy environment, resources, and infrastructure.

In 2005, City Council approved acquisition of the 9.23-acre Fresquez property for the purpose of completing the University and Beulah roadway improvements.

Between August 2017 and March 2018, the City Council approved three amendments to the P3 Pre-Development Agreement. There have also been numerous items approved regarding the Mill Town Development Agreement, platting, and zoning.

Attachments: Context Map
Presentation

Beulah/University Roadway Project

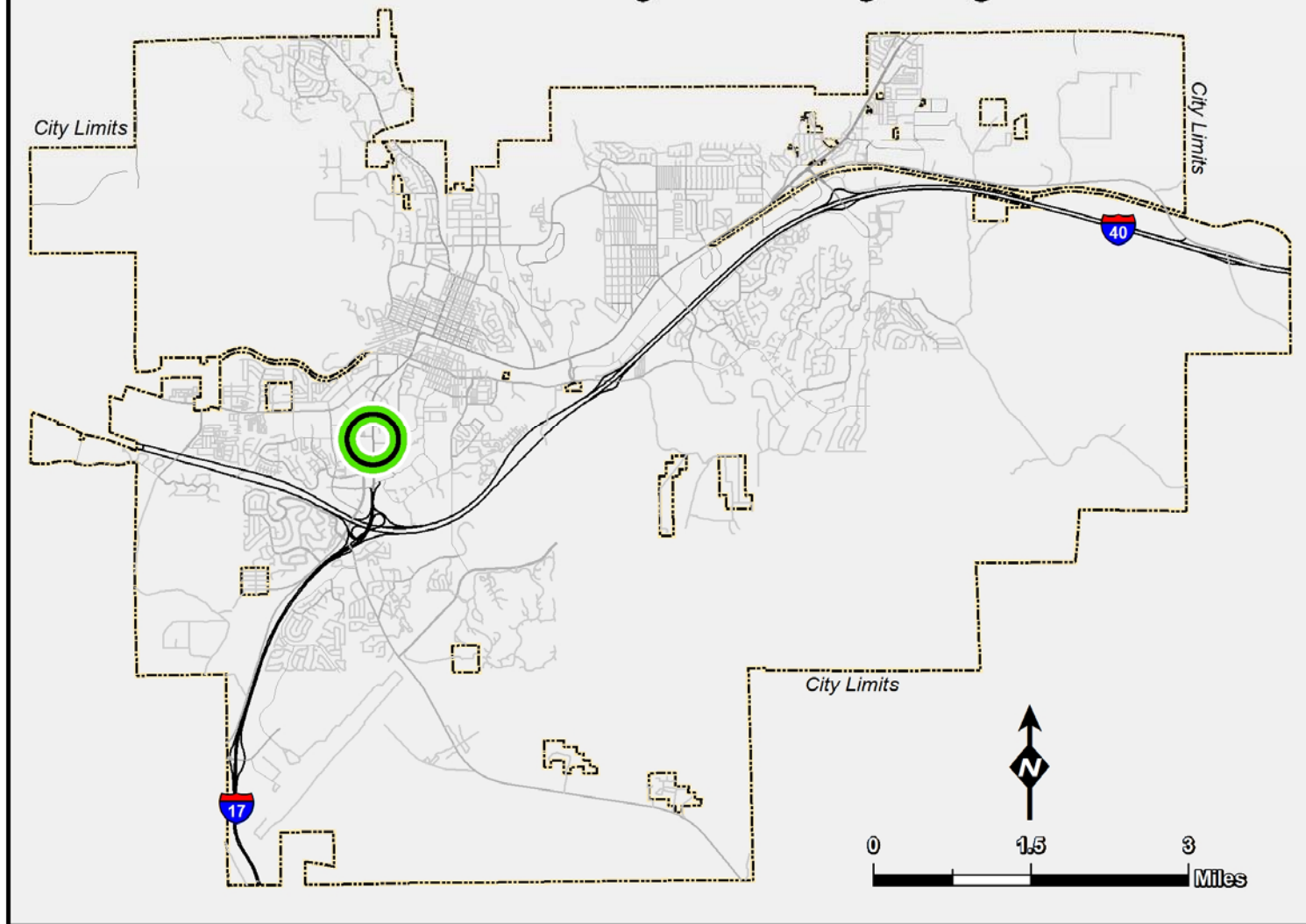


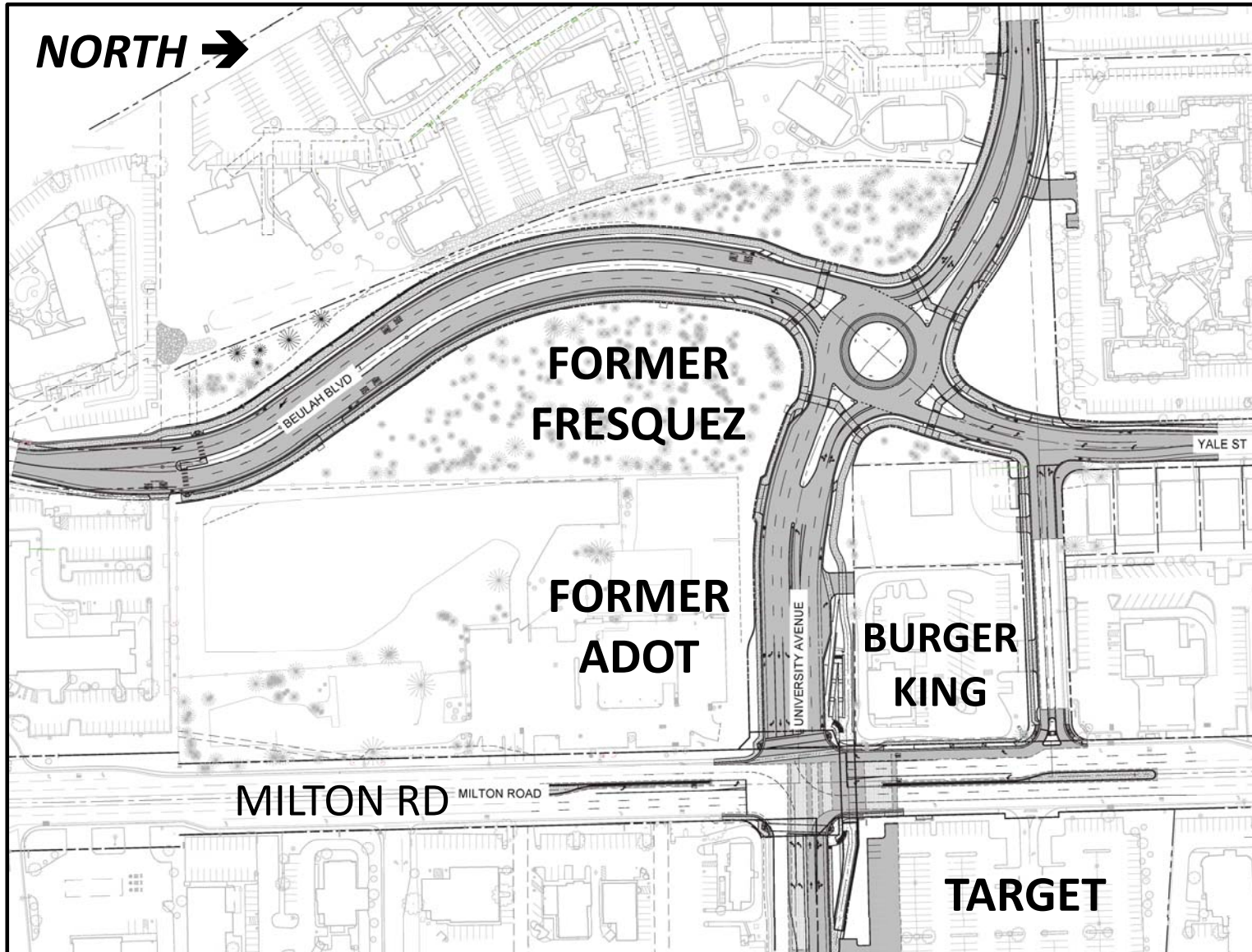
An aerial photograph showing a residential area with many houses and trees in the foreground. In the background, there are mountains under a blue sky with some clouds. A dark blue semi-transparent banner is overlaid on the bottom half of the image, containing white text.

Beulah/University Roadway Project

60% Design Review
29 June 2021

Beulah/University Roadway Project







The Design Team

Shephard-Wesnitzer Inc. (SWI) → *Design Engineer*

- Contributing Stakeholders
 - Kimley-Horn - *Roundabout Expertise*
 - COF Staff
 - AZ Dept of Transportation (ADOT)
 - Mountain Line
 - Northern Arizona University
 - Vintage Partners

**Current
Plans are
Preliminary!**

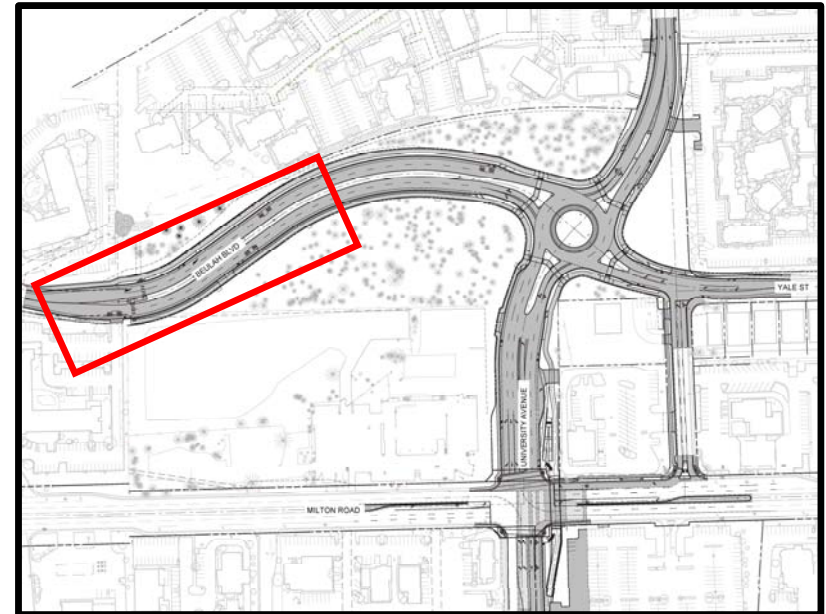


Beulah Blvd – *Southern Section 1*

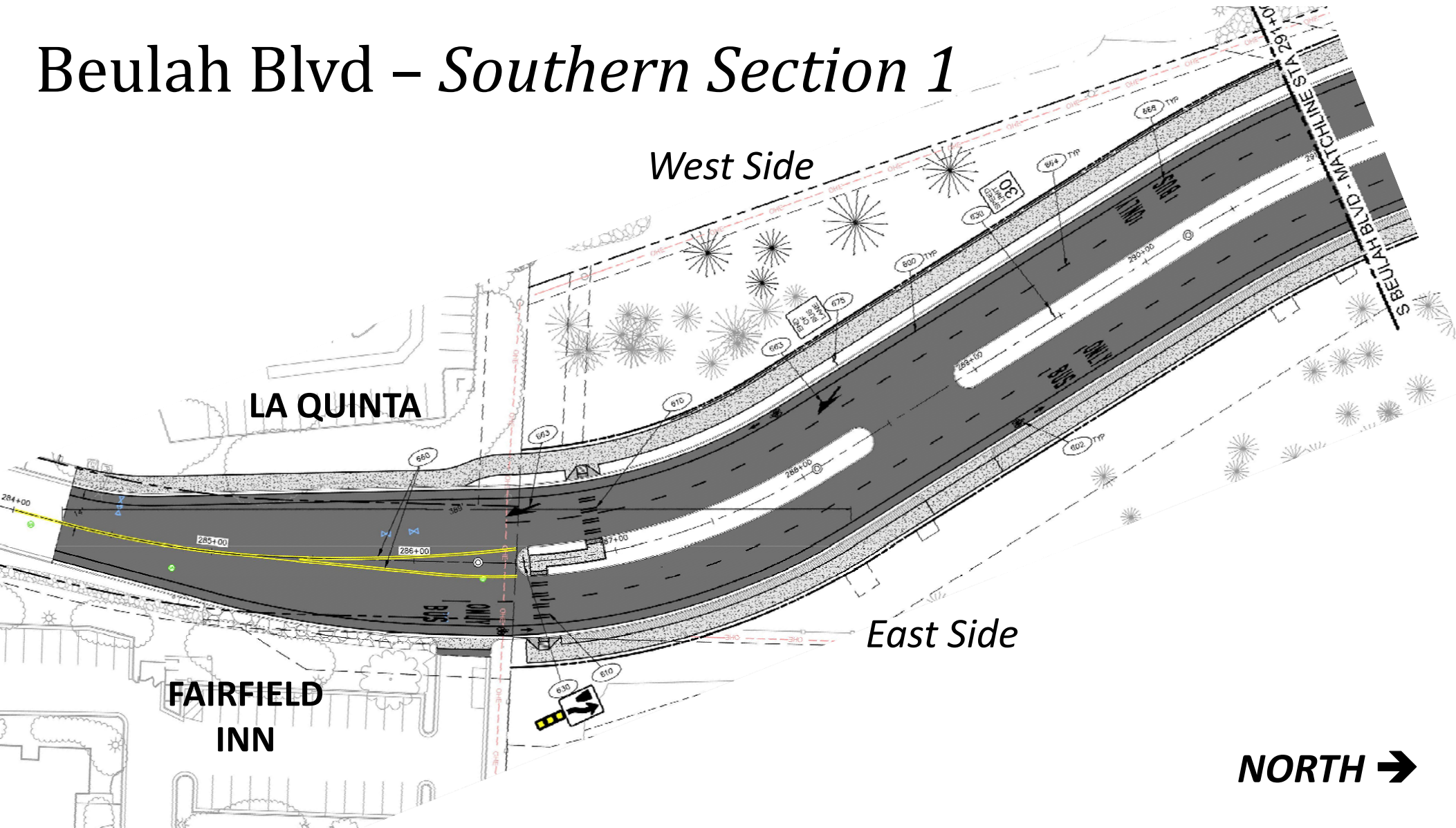


Features:

- 10-FUTS & 5-foot Parkway (West Side)
- 8-foot Sidewalk & 4-foot Concrete Parkway (East Side)
- Bus Only Lane
 - Northbound “NB” & Southbound “SB”
- On-Street Bike Lanes (NB & SB)
- Signalized Pedestrian Crossing
- 15-foot Landscaped Medians



Beulah Blvd – *Southern Section 1*



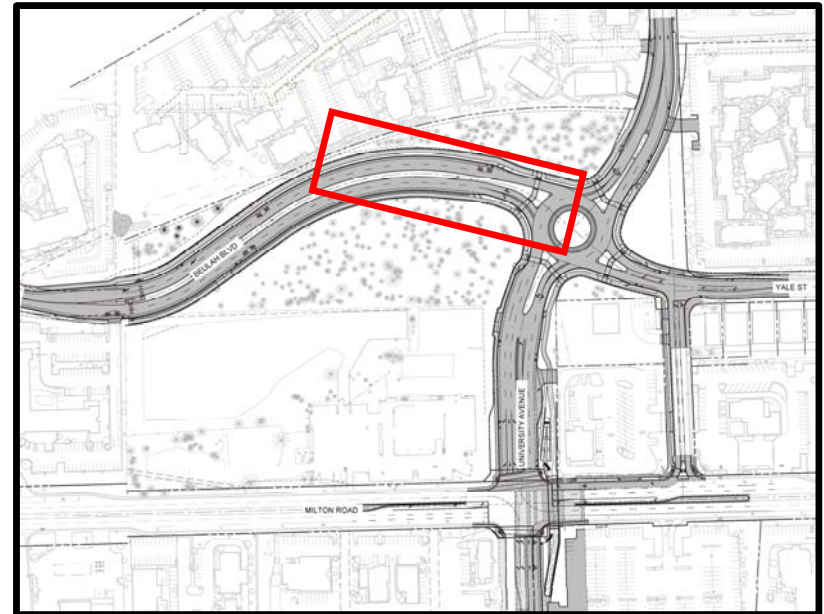


Beulah Blvd – *Southern Section 2*



Features:

- 10-FUTS & 5-foot Parkway (West Side)
- 8-foot Sidewalk & 4-foot Concrete Parkway (East Side)
- Bus Only Lane (Not in Roundabout)
- On-Street Bike Lanes (Not in Roundabout)
- 15-foot Landscaped Medians



Beulah Blvd – Southern Section 2

Beulah Blvd – Southern Section 2

Beulah Blvd – Southern Section 2

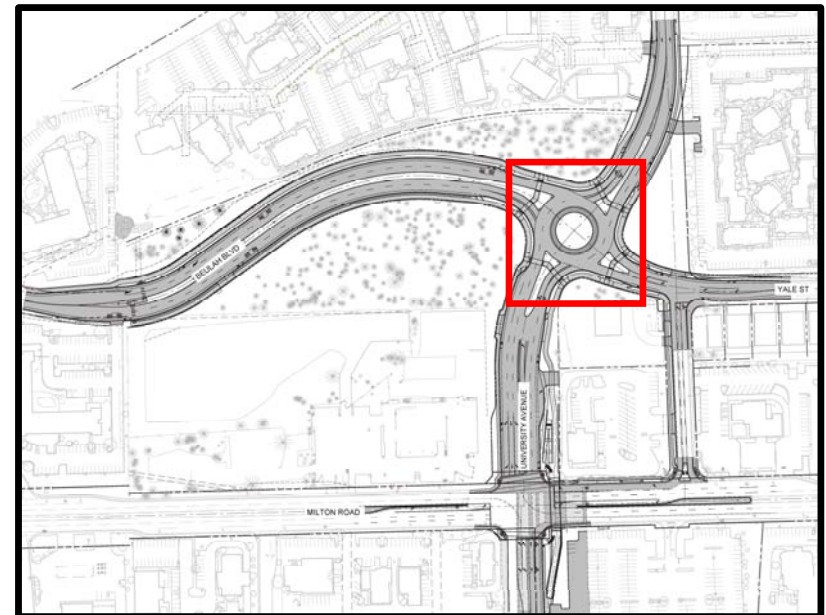
Beulah Blvd – Southern Section 2



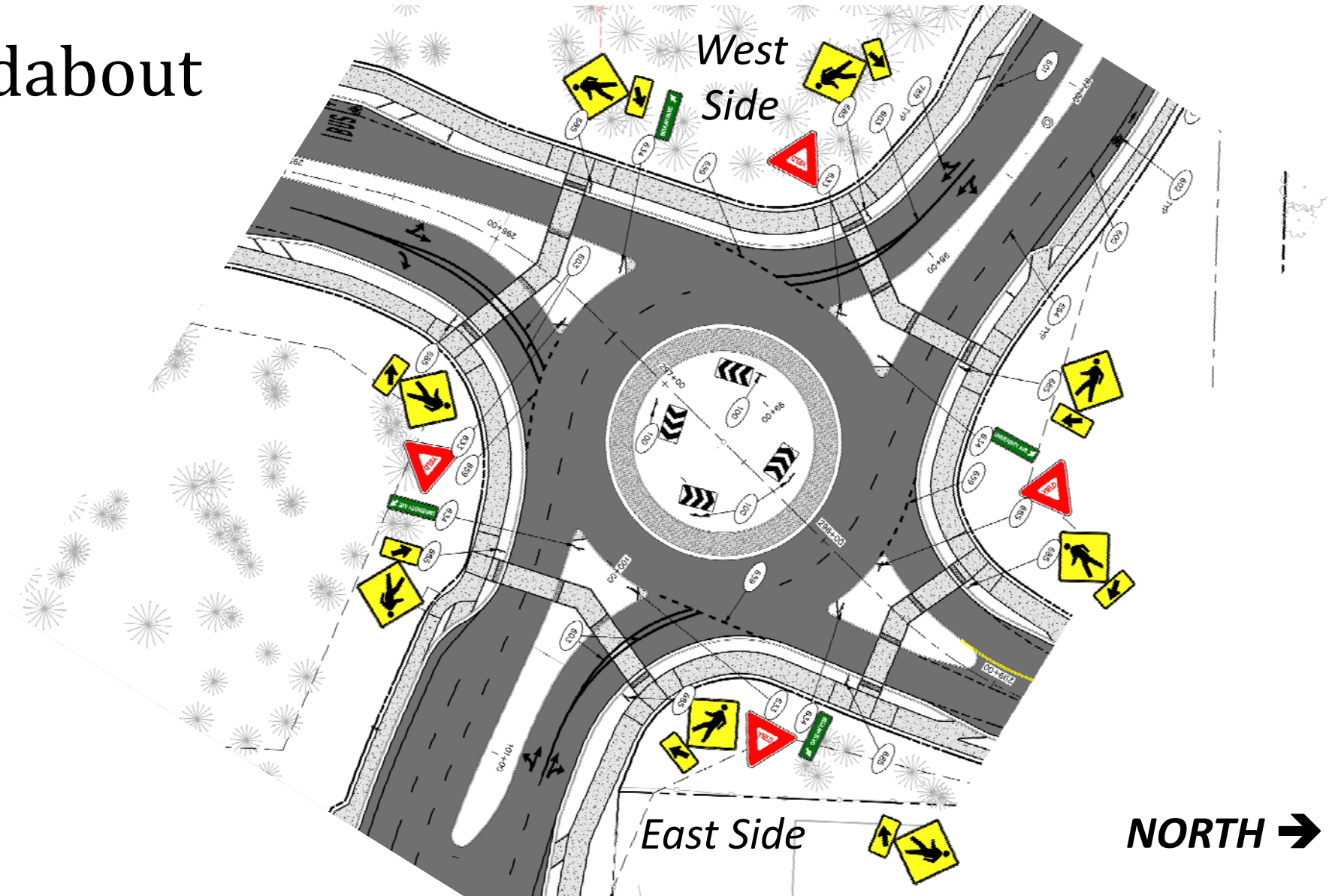
Roundabout

Features:

- On-Street Bike Lanes End
- Ramps take Bicyclists up to Sidewalks
- Crosswalks for Bicyclists and Pedestrians
- No Left Turns to Exit Roundabout



Roundabout

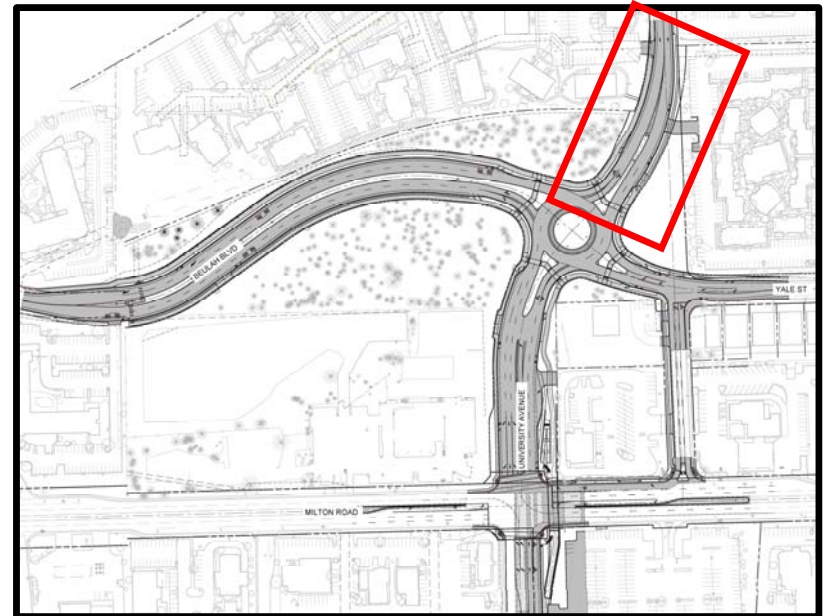




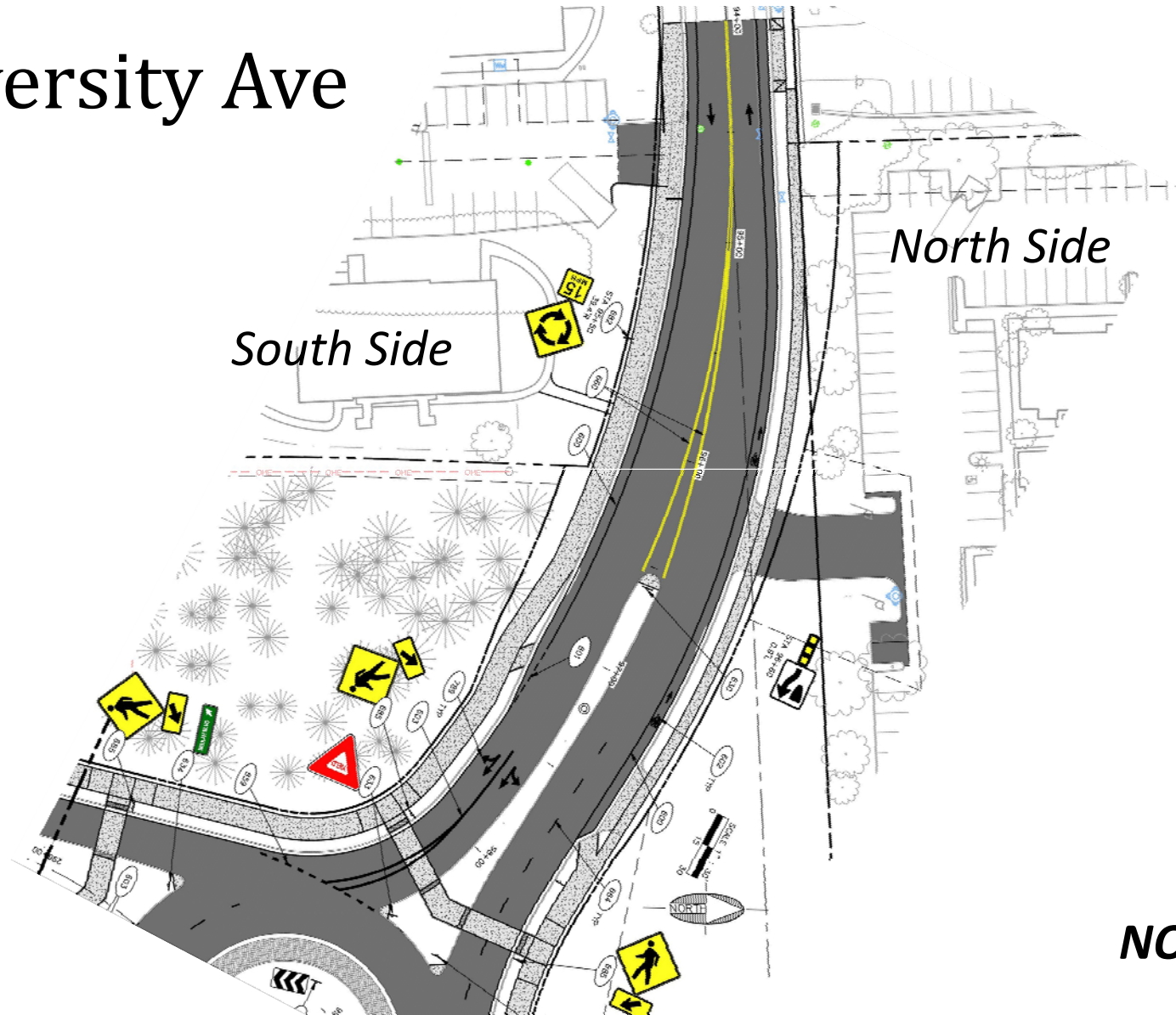
West University Avenue

Features:

- 10-FUTS (South Side)
- 5-foot Sidewalk; 5-Foot Parkway (North Side)
- On-Street Bike Lanes (Not in Roundabout)
- Ramps Take Bicyclists from On-Street Bike Lane to Sidewalk When Approaching Roundabout



West University Ave



NORTH →



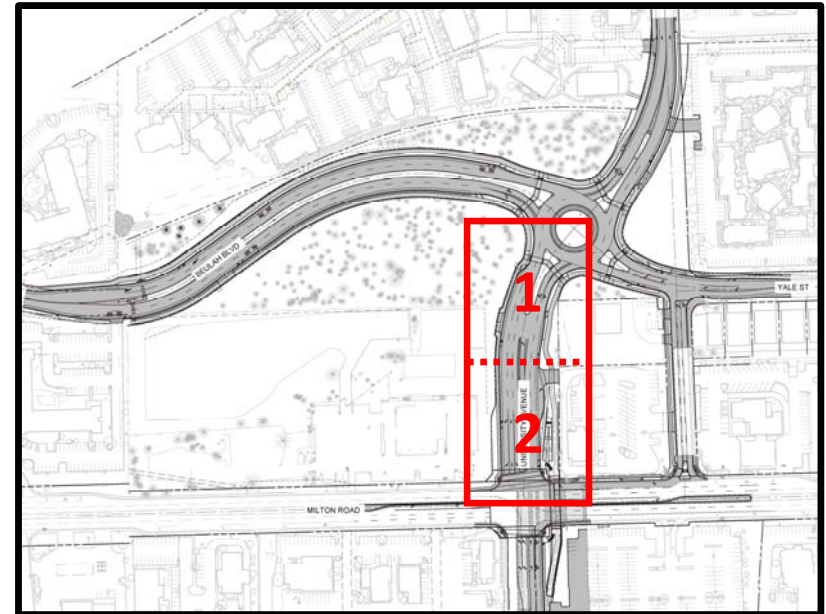
West University Avenue (New)

Features:

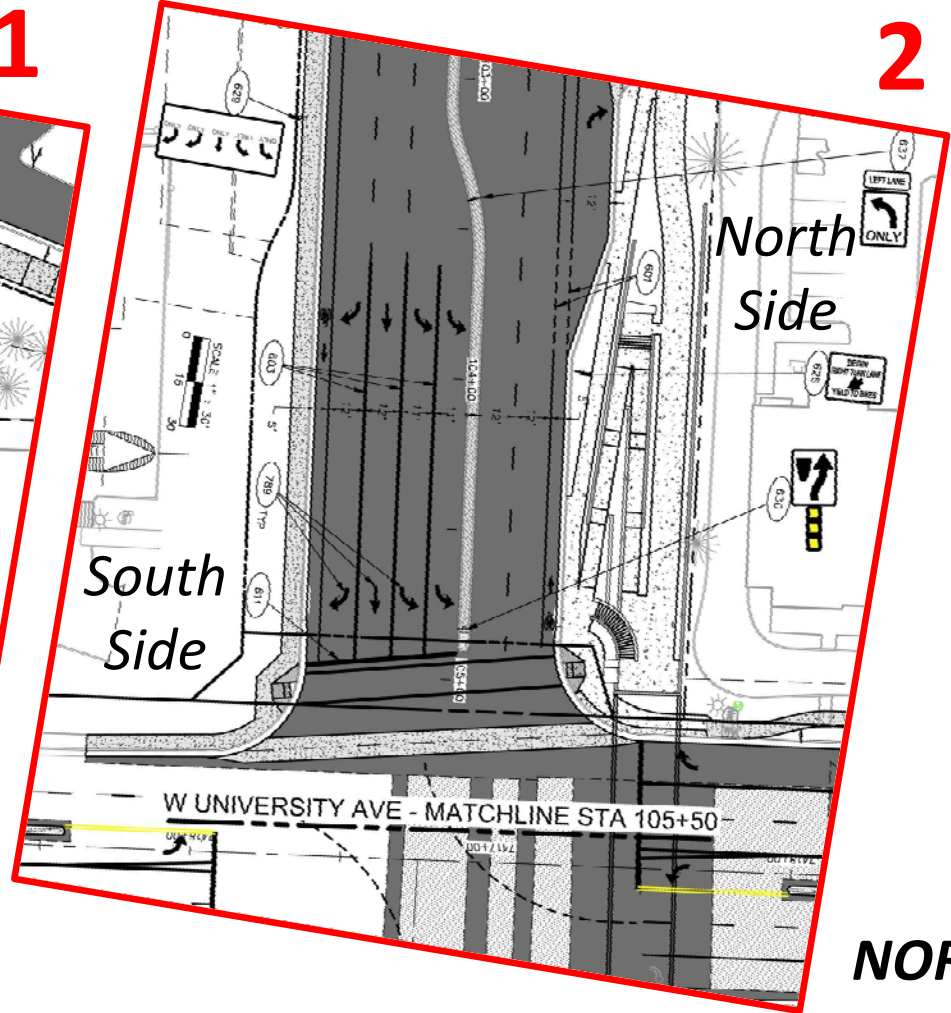
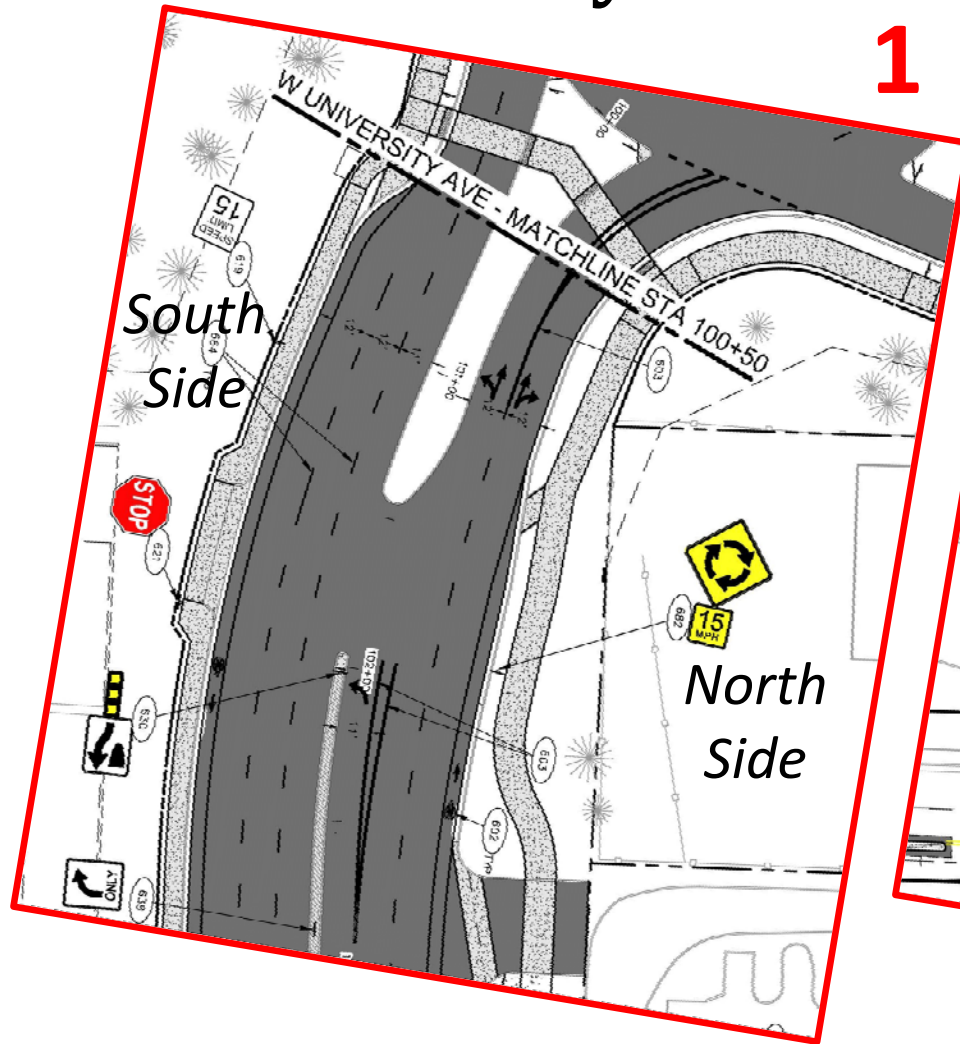
- 10-foot FUTS (North Side)
- 6-foot Sidewalk (South Side)
- On-Street Bike Lanes East of Roundabout
- Pedestrian Underpass (Western Portal)
- No Surface Crossing of Milton Rd.
- Surface Crosswalk for W. University Ave.

Side Note:

Vintage Partners has dedicated the ROW for a future eastbound right turn to allow two thru lanes into NAU



West University Avenue (New)



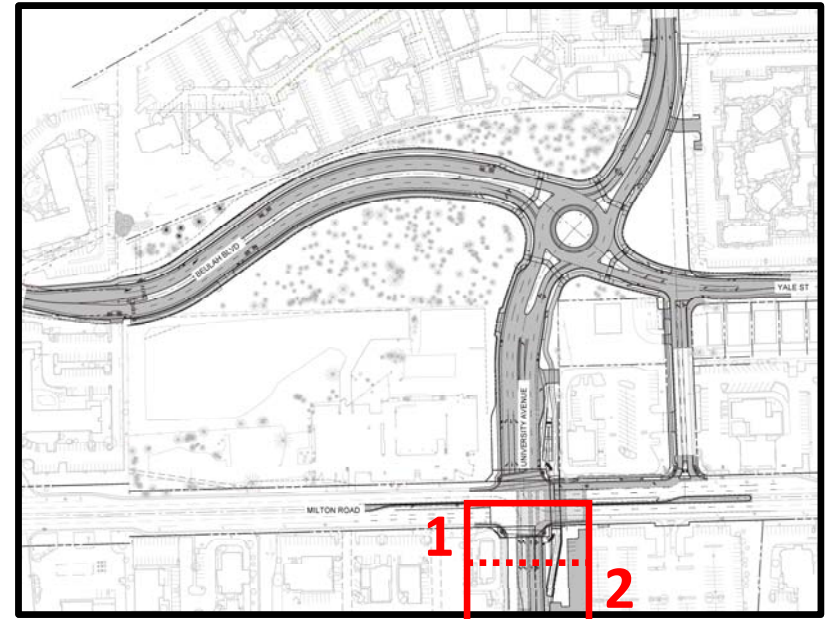
NORTH →



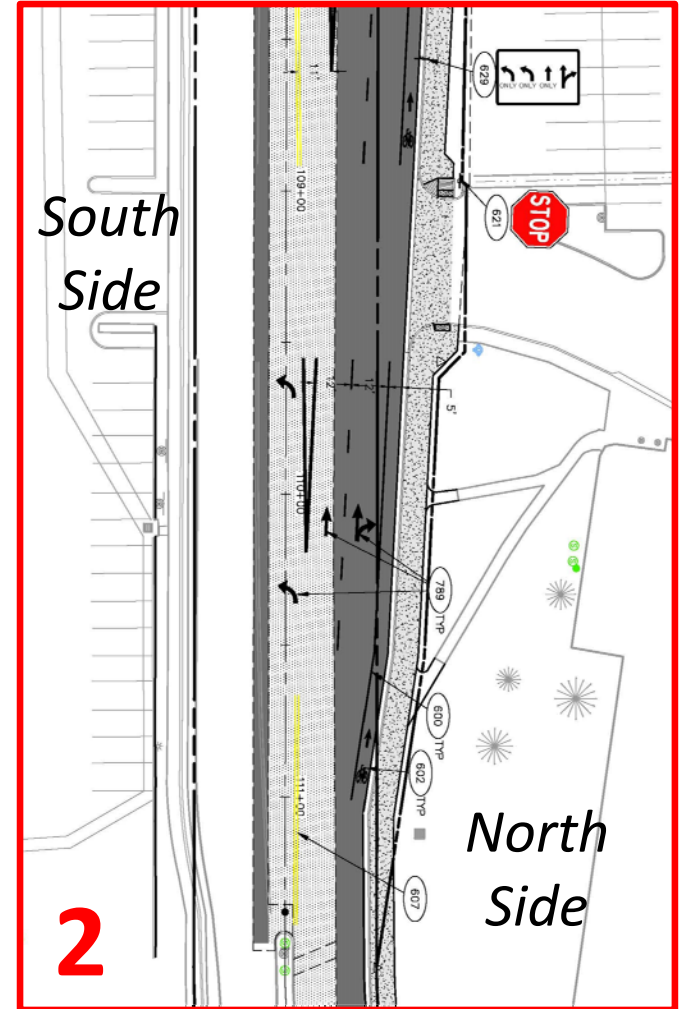
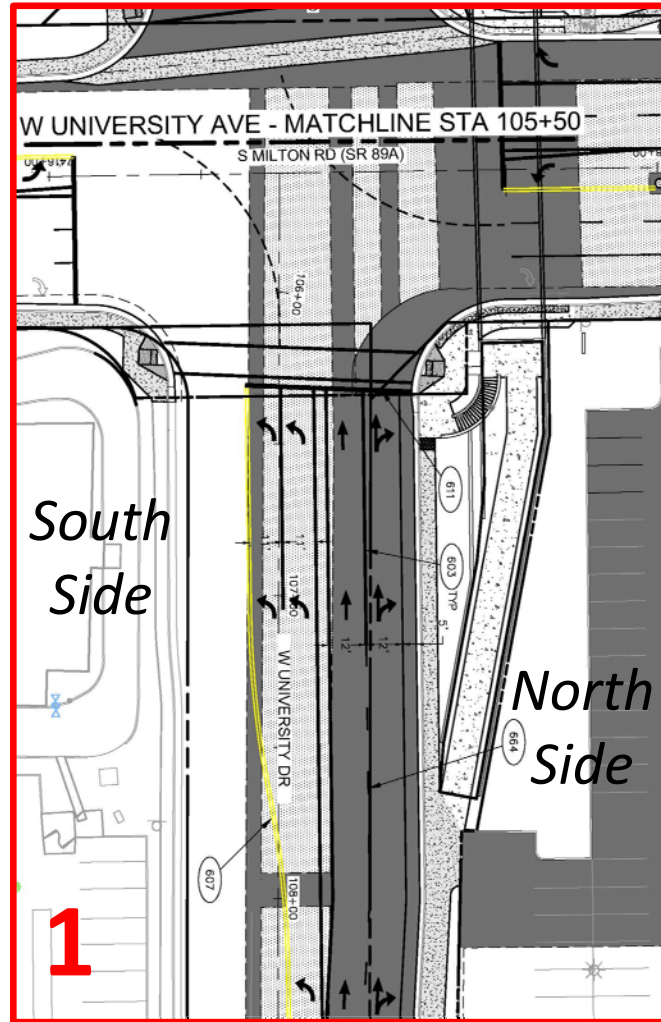
University Drive

Features:

- 10-foot FUTS Transitions to 8-foot Sidewalk (North Side)
- Existing Sidewalk & 4-foot Parkway Remain (South Side)
- Pedestrian Underpass (Eastern Portal)
- No Surface Crossing of Milton
- Surface Crosswalk for Crossing University Dr.



University Drive



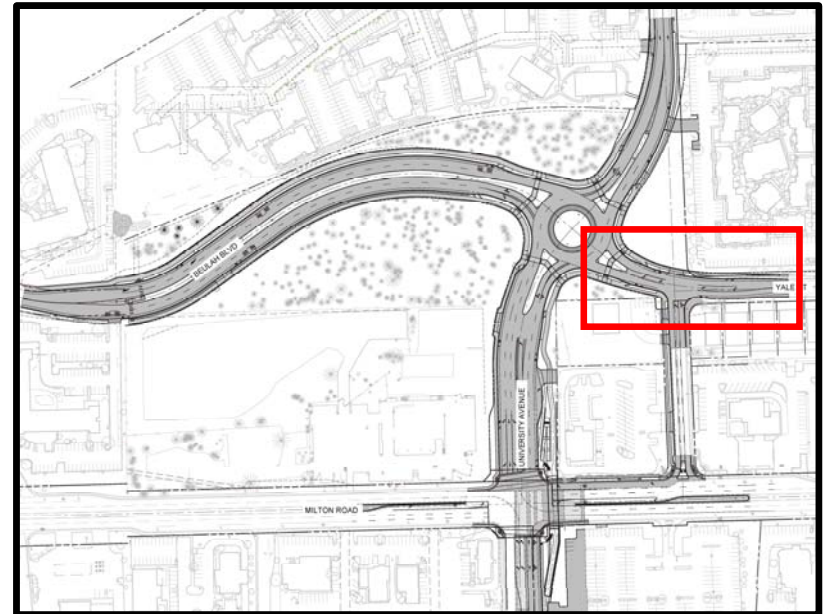
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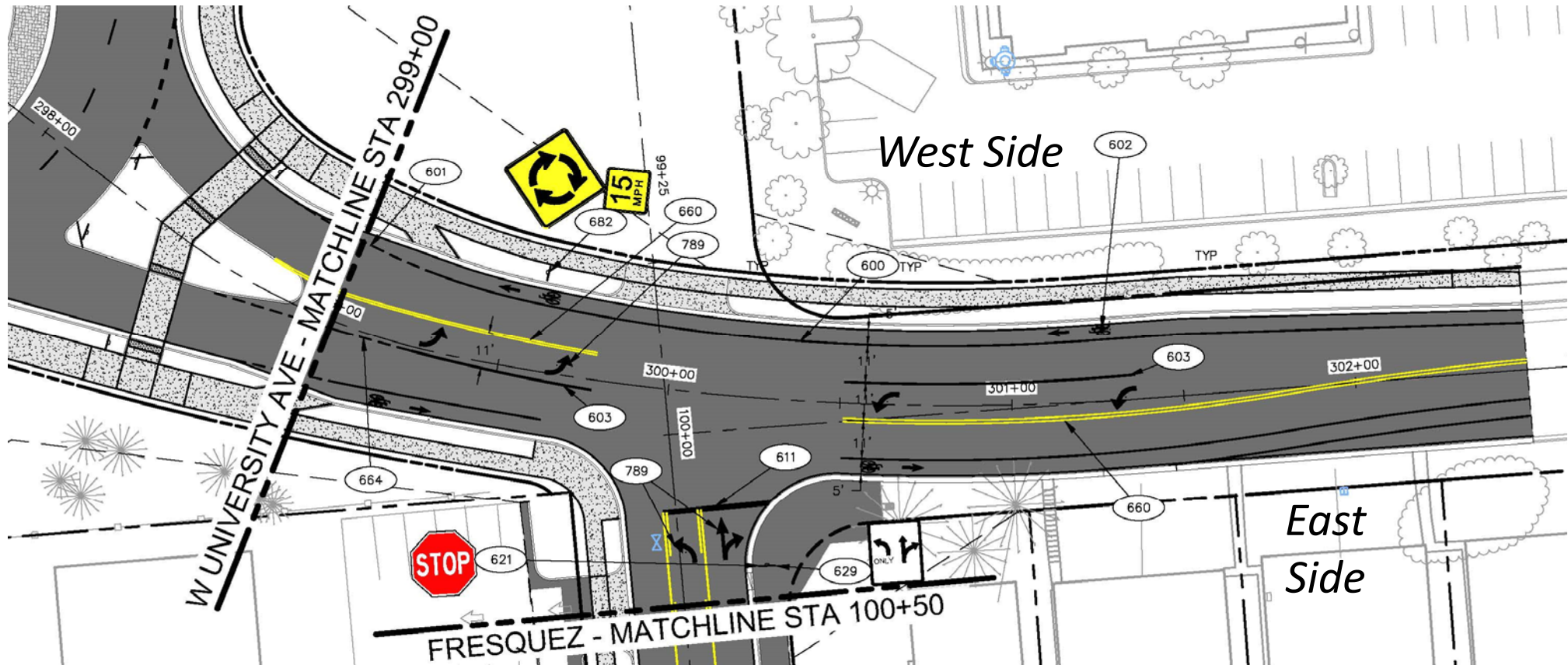
South Yale Street

Features:

- 5-foot Sidewalk (West & East Sides)
- Transition to 10-foot Sidewalks nearing Roundabout
- 5-foot Parkway (West Side)
- On-Street Bike Lanes (NB & SB)



South Yale Street



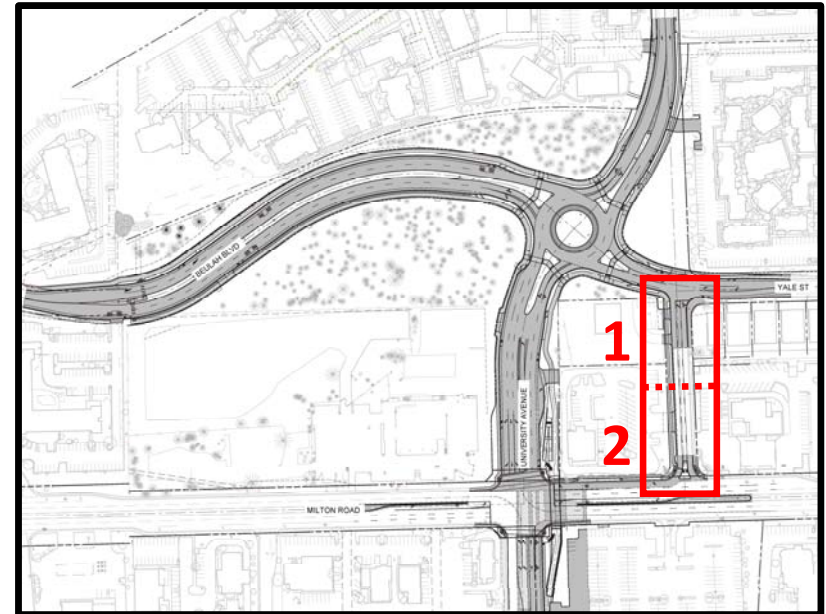
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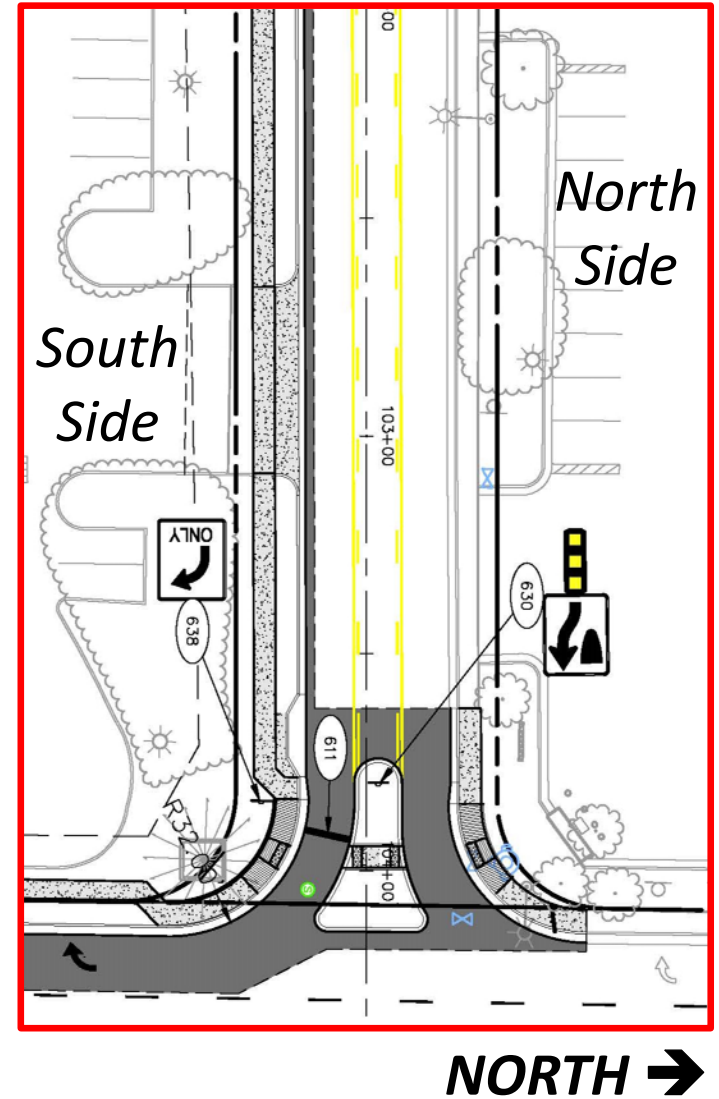
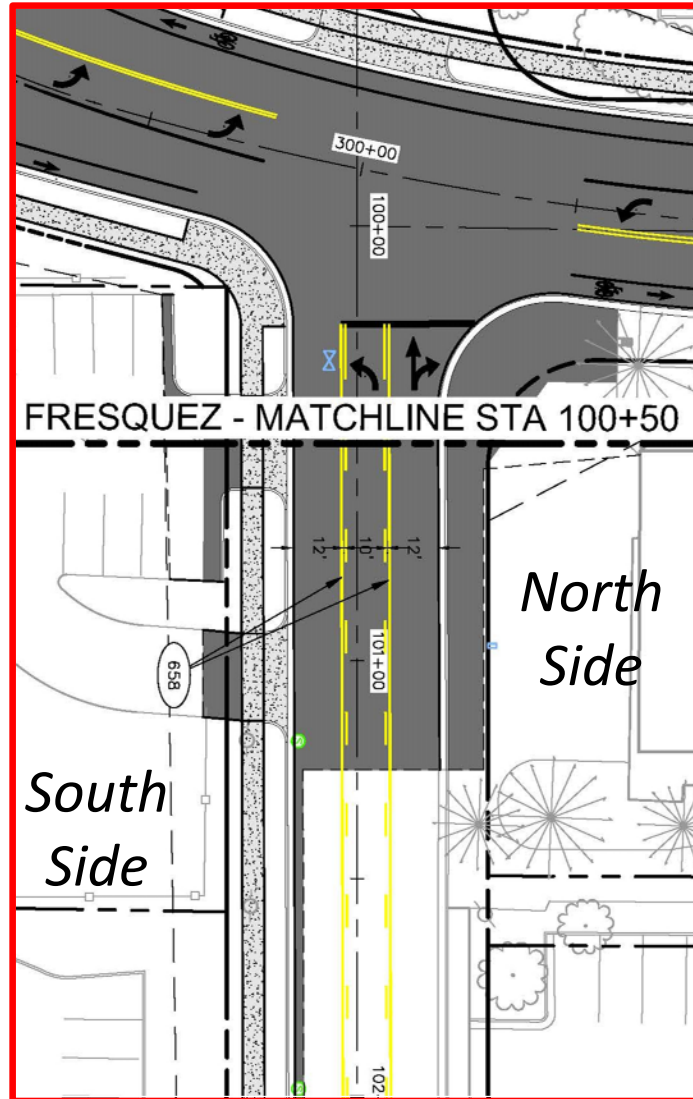
University Avenue (Current)

Features:

- 5-foot Sidewalk & 5-foot Parkway (South Side)
- Existing Sidewalk Remains (North Side)
- One Westbound Lane; One Eastbound Lane
- 13-foot Center Turning Lane
- Milton Rd. will have a Raised Median
- No NB Left Turns from Milton Rd.
 - Right-in, Right-out for vehicular traffic at intersection with Milton

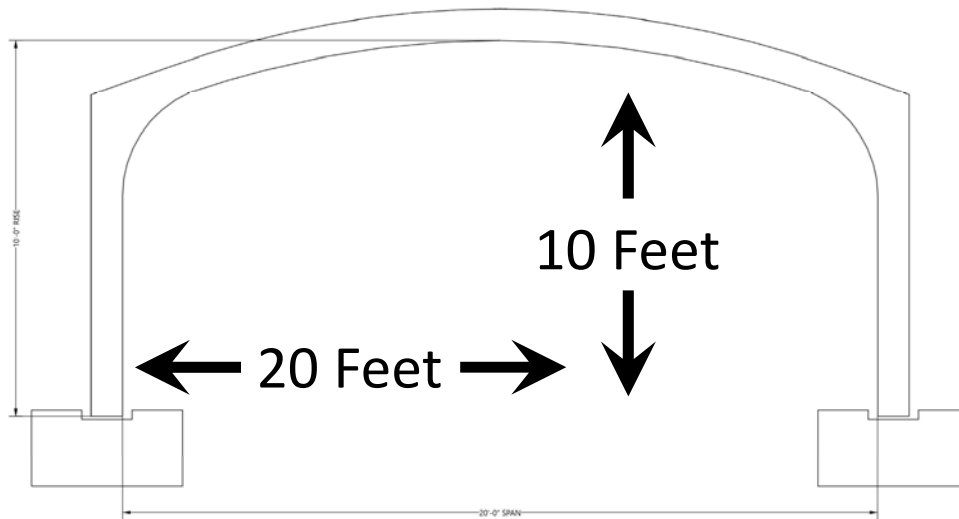
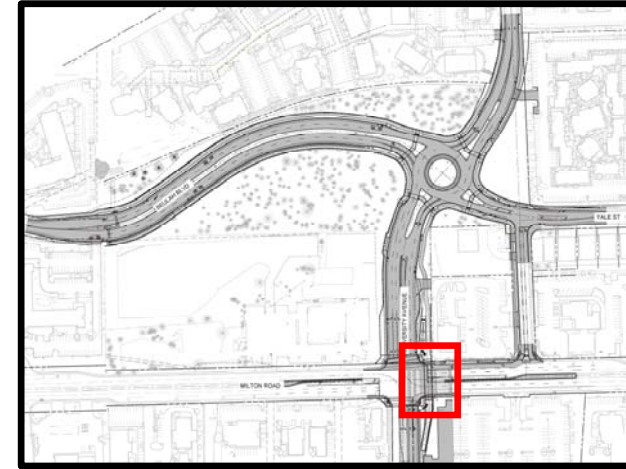


University Avenue (Current)



Pedestrian Underpass

- 20-foot Width by 10-foot Tunnel Height
- 114-foot Tunnel Length
- Tunnel is Precast Concrete Sections
- Tunnel will have Lighting and Pump for Drainage



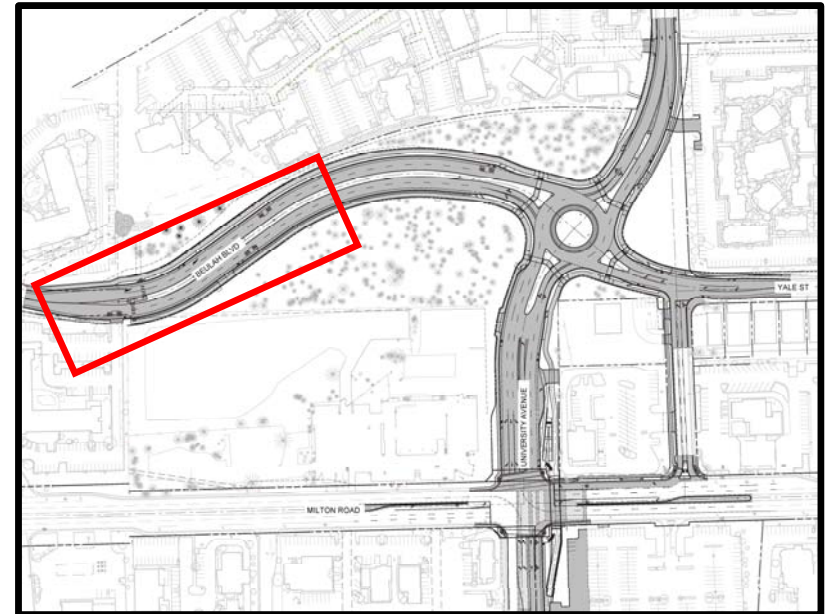


Recent Discussions

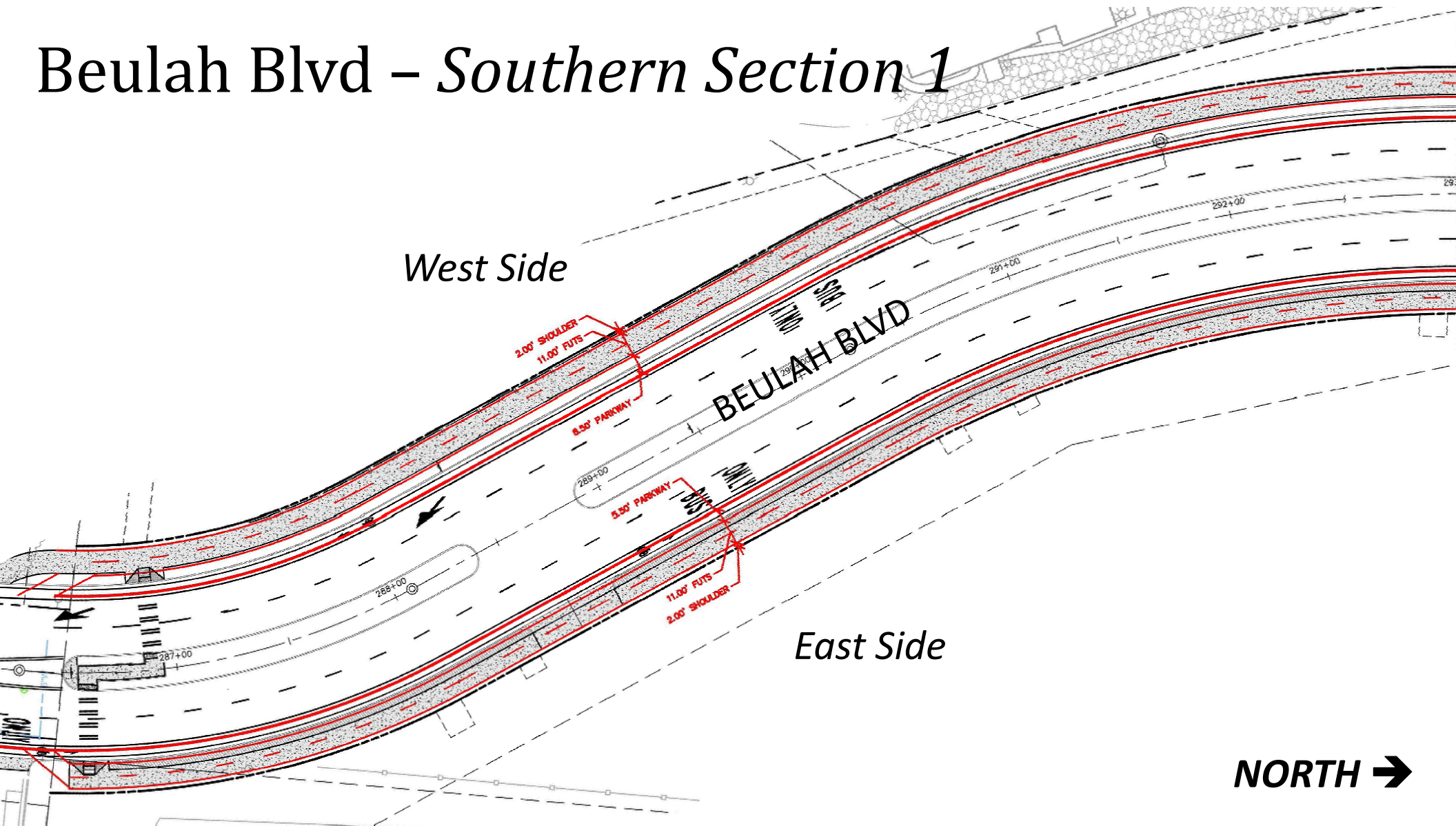


Beulah Blvd – *Southern Section 1*

- Off-Street Bike/Pedestrian Paths (West & East Side)
- 11-foot FUTS & 8.5-foot Parkway (West Side)
- 11-foot FUTS & 5.5-foot Parkway (East Side)
- For the 11-FUTS
 - 6 feet for Pedestrians
 - 5 feet for Bikes



Beulah Blvd – Southern Section 1

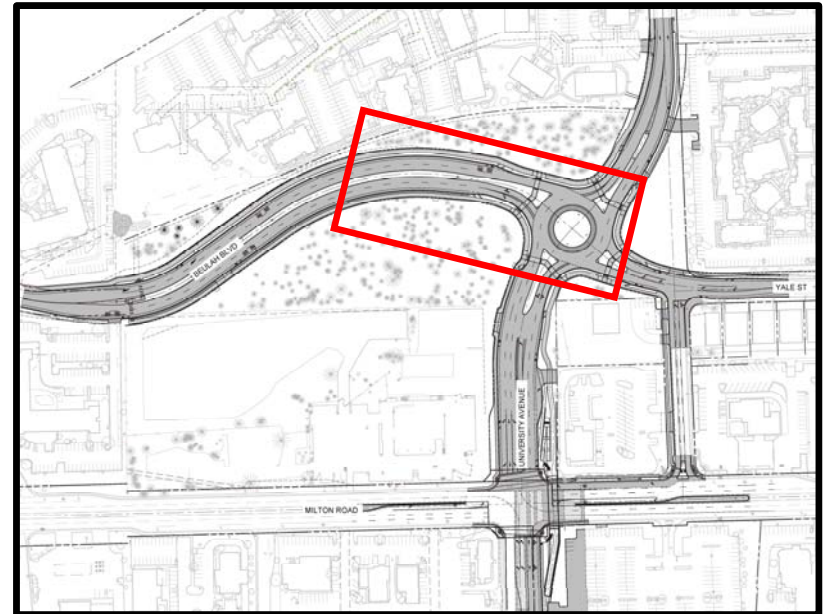


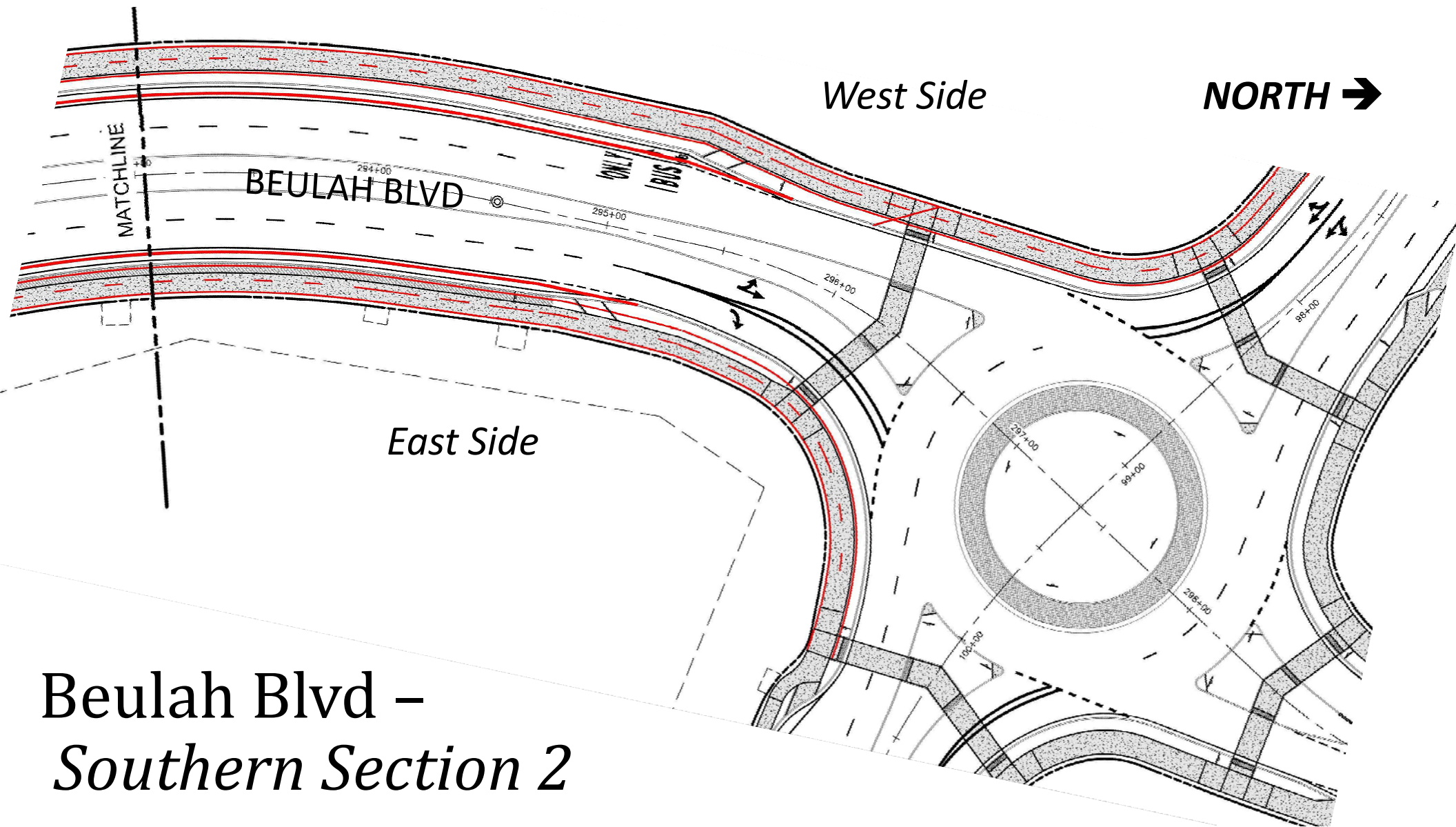


Recent Discussions

Beulah Blvd – *Southern Section 2*

- Off-Street Bike/Pedestrian Paths (West & East Side)
- Bike/Pedestrian Users Would Still Not Be in Roundabout Lanes
- 11-foot FUTS & 5.5-foot Parkway (East Side)

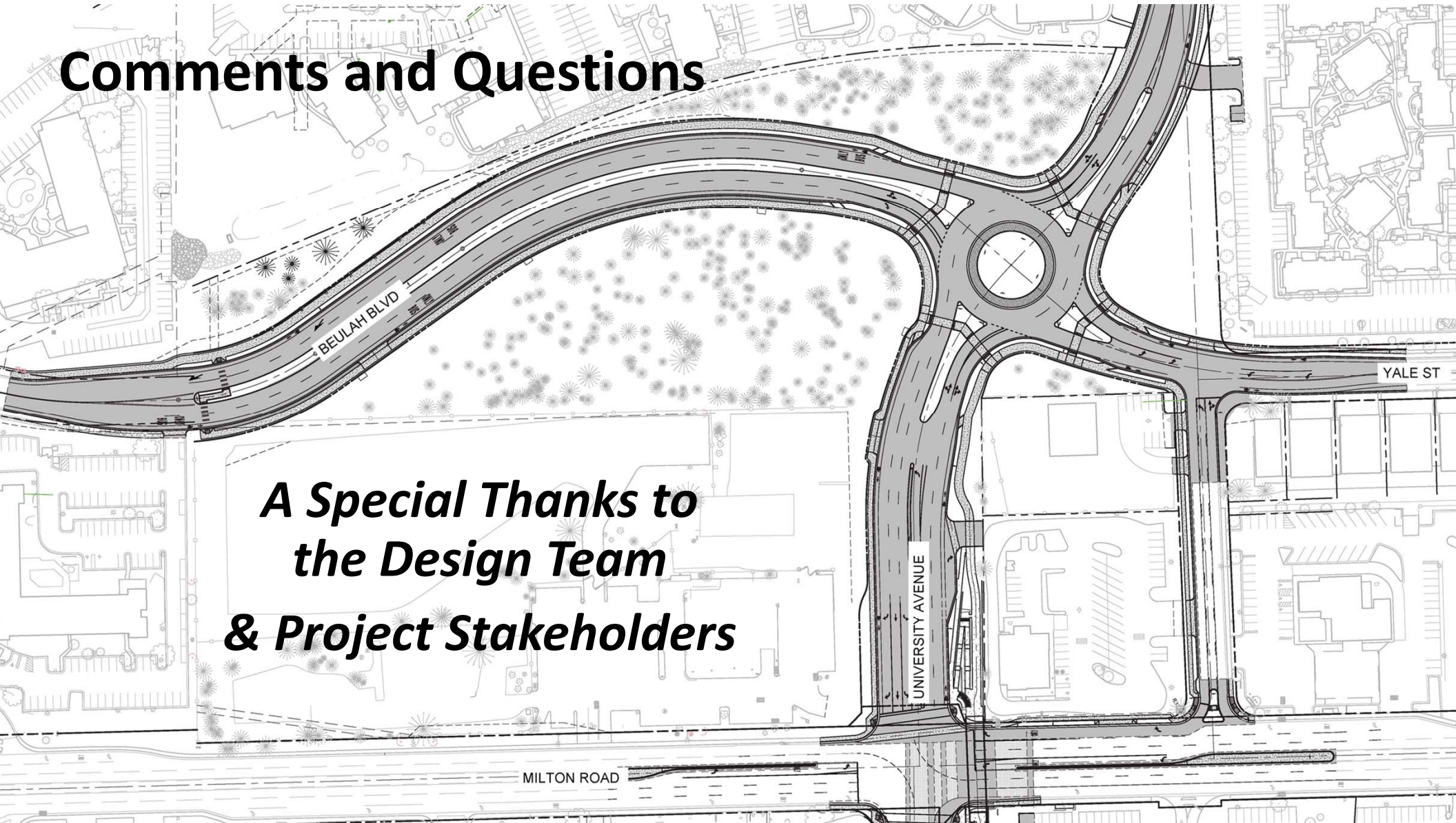




Beulah Blvd –
Southern Section 2

Comments and Questions

***A Special Thanks to
the Design Team
& Project Stakeholders***



CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Dan Symer, Zoning Code Manager
Date: 06/14/2021
Meeting Date: 06/29/2021



TITLE

Zoning Code parking location requirements for recreational vehicles, trailers and boats on residential lots

STAFF RECOMMENDED ACTION:

Hold a work session to allow the City Council and the public to ask questions, have a discussion, offer comments, and provide direction on amending the Zoning Code's existing parking location requirements for recreational vehicles, trailers, and boats.

EXECUTIVE SUMMARY:

The purpose of this discussion item is to obtain comments and direction from the City Council as to whether or not to proceed with an amendment to the current Zoning Code to allow additional flexibility regarding the locations where recreation vehicles, trailers, and boats (hereafter the "Vehicle(s) and Trailer(s)") may be parked on a lot with residential zoning. Currently, the Zoning Code allows the Vehicle(s) and Trailer(s) to be parked in the interior side and rear yards of a lot. Also, the Vehicle(s) and Trailer(s) may be parked on a driveway in the front of a garage or carport, or within 10 feet of the driveway for no more than five days of any month.

INFORMATION:

I. City Council Questions:

For your reference, below is the question that staff is seeking the City Council's comments and direction:

- Does the City Council desire to amend the existing Vehicle(s) and Trailer(s) parking regulations to allow Vehicle(s) and Trailer(s) to be parked on a driveway and within 10 feet of the driveway in the front yard?

II. Background Summary:

The history of the current Zoning Code regulations pertaining to vehicle parking extends from the 1991 adoption of the City Land Development Code that allowed any them to be parked on a lot in the interior and rear yards. In November 2002, the Land Development Code was amended to expressly state that Vehicle(s) and Trailer(s) parking on a residential lot in the interior side and rear yards is allowed. These provisions were carried over to the Zoning Code adopted in November 2011 when the Land Development Code was repealed.

In February 2016, the City Council adopted the current regulations (Attachment 1) as part of the Zoning Code. These regulations maintained the allowance that the Vehicle(s) and Trailer(s) may be parked on a residential lot in the interior side and rear yards. In addition, provisions were added that required the

Vehicle(s) and Trailer(s) to be behind the front of a building. Furthermore, the adopted amendment allowed the Vehicle(s) and Trailer(s) to be parked on a driveway in the front of a garage or carport, or within 10 feet of the driveway for no more than five days of any month. This modification was intended to allow owners to temporarily store, maintain, prepare, and unload a Vehicle(s) and Trailer(s). It should be noted that the Vehicle(s) and Trailer(s) may be parked on the street for any length of time, except during the winter on-street parking limitations.

Shortly after the enactment of the February 2016 adoption, staff began to enforce the updated regulations. Subsequently, in response to resident inquiries and comments regarding the newly enacted regulations, in November 2016, the City Council reviewed the Zoning Code requirements and took public comments.

In summary, the public comments include:

- Narrower and smaller lots do not have the area or width necessary to accommodate Vehicle(s) and Trailer(s) being parked in the side yards or the ability to access the rear yards in locations that comply with the Zoning Code;
- Property owners have historically parked the Vehicle(s) and Trailer(s) on driveways, or on either side of a driveway;
- Property owners should be allowed to park Vehicle(s) and Trailer(s) in the front yard on either side of the driveway;
- Property owners should be allowed to park Vehicle(s) and Trailer(s) in the exterior (street) side yard;
- Repealing the Vehicle(s) and Trailer(s) parking regulations and allowing for personal property to be stored on lot;
- That new Vehicle(s) and Trailer(s) parking regulations caused some property owners to remove very old trees in order to park their Vehicle(s) and Trailer(s) in a location that complies with the requirements.

In addition, a summary of the City Council comments include:

- Acknowledging that multiple properties throughout Flagstaff have Vehicle(s) and Trailer(s) parked in a manner inconsistent with the Zoning Code (e.g., on driveways, etc.);
- Consideration to allow the Vehicle(s) and Trailer(s) to be parked on, and adjacent to, driveways and in the side yard, but not necessarily in front of the plane of the home; and
- Allowing the existing regulations to be less restrictive to accommodate reasonable allowances on a lot for Vehicle(s) and Trailer(s) parking.

III. Discussion:

As indicated above, the current Zoning Code regulations (Attachment 1) pertaining to the locations that the Vehicle(s) and Trailer(s) may be parked was adopted in 2016. Staff's analysis and site visits confirm that numerous properties throughout Flagstaff have Vehicle(s) and Trailer(s) parked in a manner inconsistent with current regulations. Furthermore, multiple properties have terrain, vegetation, and lot configuration conditions that make it challenging to comply with the requirements. Also, many properties have buildings located at the minimum setbacks of the lot's zone, limiting sufficient vehicular access to the side and rear yards and the ability to park in these areas.

City Council Question:

- Does the City Council desire to amend the existing Vehicle(s) and Trailer(s) parking regulations to allow Vehicle(s) and Trailer(s) to be parked on a driveway and within 10 feet of the driveway in the front yard?

As illustrated in Attachment 2, if the City Council desires to amend the existing Vehicle(s) and Trailer(s) regulations, the modifications would:

- Allow Vehicle(s) and Trailer(s) to be parked on a driveway and within 10 feet of a driveway that is located in the front yard, while maintaining the preclusion from being parking in other areas of the front yard;
- Maintain the allowance for Vehicle(s) and Trailer(s) to be parked in the rear and interior side yard; and
- Remove the five days or less per month limitation that a Vehicle(s) and Trailer(s) may be parked on a driveway or within 10 feet of a driveway in the front yard.

Attachments: 1. Parking Location Requirements
 2. Conceptual Recreational Vehicle, Trailer and Boat Parking Location Allowance
 Staff Presentation

Parking Location Requirements

10-50.80.080.F.3. All Residential Zones.

a. In all residential zones, vehicle parking is not permitted in the required front and exterior side setback areas, except when the parking space is a minimum of 20 feet from the exterior side property line and the parking space is located behind the front of the building.

b. Parking is only permitted in the following locations as illustrated in Figure 10-50.80.080C:

(1) Within interior and rear yard areas;

(2) Within the front yard only on the driveway; and

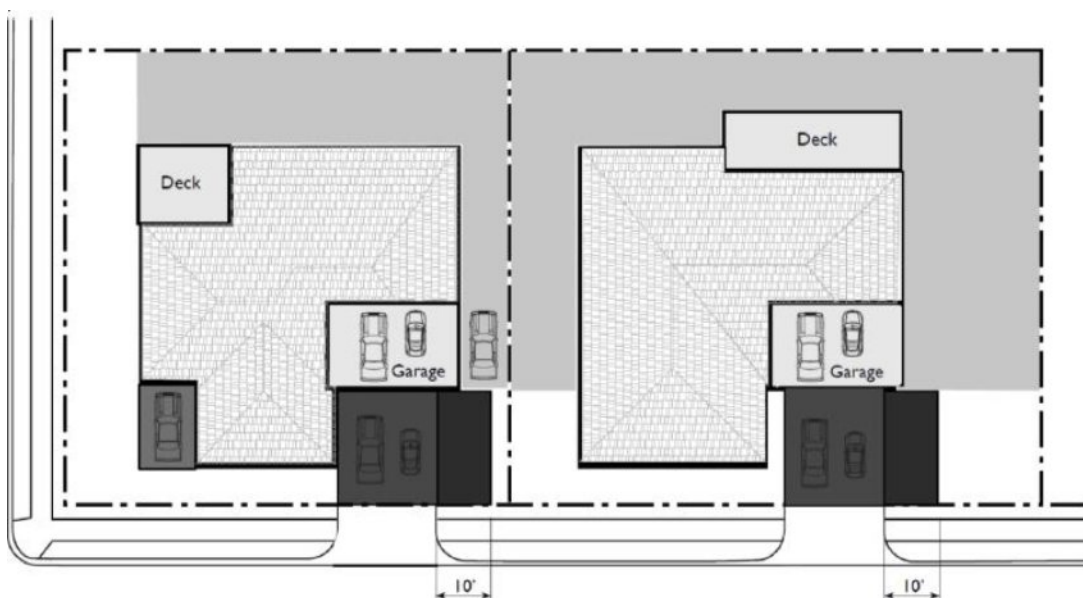
(3) Within an area no more than 10 feet in width on the side of the driveway between the driveway and the nearest interior side property line (see also Section [10-50.80.080\(L\)](#), Trailers, RVs and Boats); provided, that:






(a) The parking shall only be accessed from the existing driveway serving the residence, and no additional curb cut shall be permitted; and

(b) The surface of the parking area shall be designed and constructed in accordance with the Engineering Standards.

Figure 10.50.80.080C

Parking of Vehicles, RVs and Boats



	Front and exterior side yard – no vehicle, RV or boat parking permitted
	Rear and interior side yard – parking and storage of all vehicles permitted
	Limited area in exterior side yard – unlimited parking and storage of vehicles permitted, but not RVs, trailers or boats
	Driveway in front of garage or carport – unlimited vehicle parking, except that RVs, trailers or boats may be parked for only 5 days or less per month
	Area max. 10' wide to side of driveway closest to interior side property line – unlimited vehicle parking, except that RVs, trailers or boats may only be parked for 5 days or less per month

10-50.80.080.L. Trailers, RVs and Boats.

1. The parking or placement of a camping or vacation trailer, recreational vehicle, utility trailer or boat in any zone for residential or storage purposes shall be prohibited except as determined by subsections (L)(2) and (3) of this section.

2. Storage of Trailers, RVs and Boats. Camping or vacation trailers, recreational vehicles, utility trailers, or boats may be stored (i.e., parked for any period longer than five days per month) only in the rear or interior side yard behind the front of the building, garage, or carport on any parcel in any zone, as illustrated in Figure 18-50.80.080C; provided, that:

- a. There is a principal use of the property, to which such storage would be accessory;
- b. No business shall be conducted within a stored trailer or vehicle;
- c. The camping or vacation trailer or recreational vehicle shall not be used for residential purposes, except that guests of the property owner or tenant may stay in the camping or vacation trailer or recreational vehicle for no more than five days per month; and
- d. The minimum number of required parking spaces for the lot or parcel is maintained in addition to the area used for the stored vehicle(s).

3. Parking of Trailers, RVs and Boats. A camping or vacation trailer, recreational vehicle, utility trailer, or boat may only be parked (i.e., parked for five days or less per month) for maintenance, loading, and unloading purposes in the following locations:

- a. Within the rear or interior side yard behind the front of the building, garage, or carport on any parcel in any zone;
- b. Within the front yard only on the driveway in front of a garage or carport; and
- c. Within an area no more than 10 feet in width on the side of the driveway between the driveway and the nearest interior side property line; provided, that:

- (1) There is a principal use of the property, to which such parking would be accessory;

(2) No business shall be conducted within a parked trailer or vehicle;

(3) The camping or vacation trailer or recreational vehicle shall not be used for residential purposes, except that guests of the property owner or tenant may stay in the camping or vacation trailer or recreational vehicle for no more than five days per month; and

(4) The minimum number of required parking spaces for the property is maintained in addition to the area used for the stored vehicle(s).

4. Overnight Parking of Travel Trailers, Motor Homes and RVs. Overnight parking of travel trailers, motor homes, or other recreational vehicles is permitted in commercial and industrial zones where camping activities are not specifically permitted by this Zoning Code, provided:

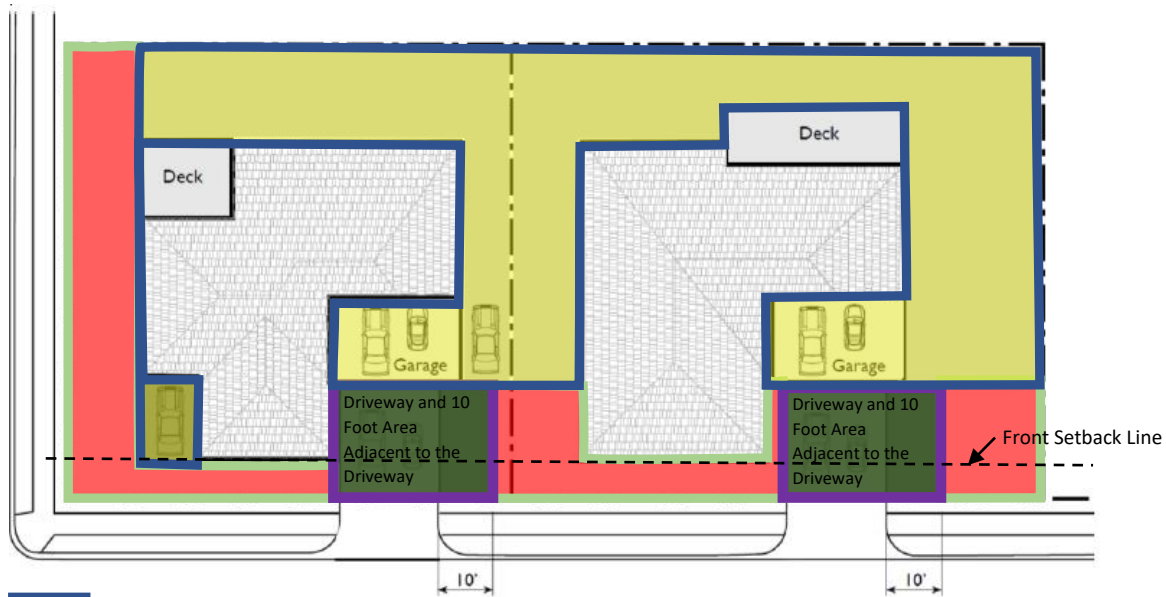
a. The owner, lessee, occupant or person having legal control of the property permits the use of the property for such overnight parking;

b. The property is clearly posted with a sign(s) indicating that overnight parking is permitted subject to the standards provided in this section;

c. Vehicles are only parked for the purpose of overnight parking for no more than one night and shall be moved from the property by no later than 10:00 a.m. the following morning; and

d. It shall be the responsibility of the property owner to ensure that the property is maintained in a clean and sanitary condition free from litter, trash or other waste in accordance with applicable City standards.

Conceptual Recreational Vehicle, Trailer and Boat Parking Location Allowance



Areas Where Recreational Vehicles, Trailers and Boat are Currently Allowed to be Parked that will be Maintained



Areas in Front Yard and Exterior (Street) Side Yard Where Recreational Vehicles, Trailers and Boat are Not Allowed to be Parked that will be Maintained

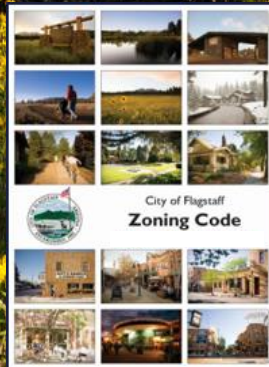


Proposed Driveway Area and 10 foot Area Adjacent to the Driveway in the Front Yard to Allow Recreational Vehicles, Trailers and Boat to be Parked.

Zoning Code Parking Location Requirements for Recreational Vehicles, Trailers and Boats on Residential Lots



Dan Symer, AICP
Zoning Code Manager



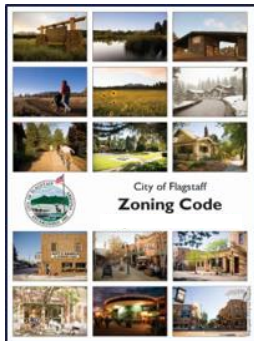


Parking Location Requirements for Recreational Vehicles, Trailers and Boats



Work Session Objectives

- To inform the City Council and allow for their suggestions, questions, discussion and direction
- To inform the public and allow for their suggestions and concerns to be heard
- No action will be taken by the City Council at their work session



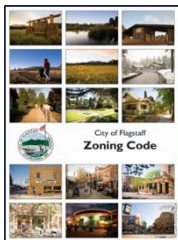


Parking Location Requirements for Recreational Vehicles, Trailers and Boats



City Council Questions

- Does the City Council desire to amend the existing Vehicle(s) and Trailer(s) parking regulations to allow Vehicle(s) and Trailer(s) to be parked on a driveway and within 10 feet of the driveway in the front yard?



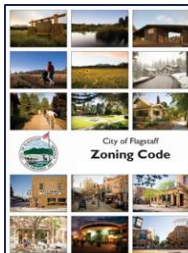


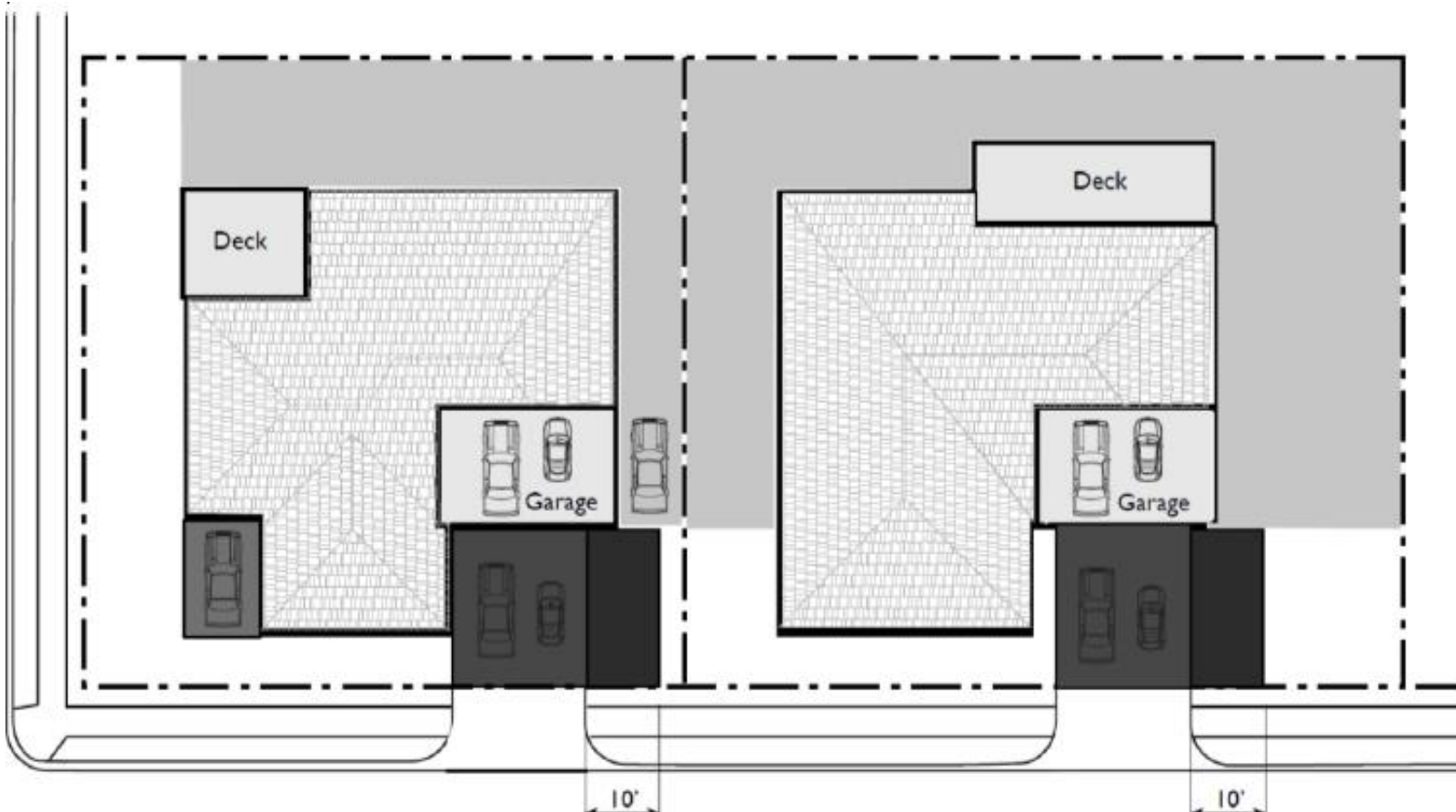
Parking Location Requirements for Recreational Vehicles, Trailers and Boats



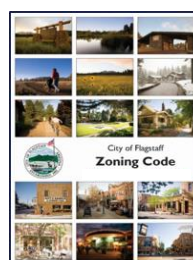
Background

- **Current Zoning Code regulations pertaining to vehicle parking extends from the 1991 adoption of the City Land Development Code**
- **November 2002, the Land Development Code was amended to expressly state that recreational vehicles, trailers and boats parking on a residential lot in the interior side and rear yards is allowed**
- **February 2016, the City Council adopted the current regulations that allows recreational vehicles, trailers and boats to be parked on a driveway in the front of a garage or carport, or within 10 feet of the driveway for no more than five days of any month**





- Front and exterior side yard – no vehicle, RV or boat parking permitted
- Rear and interior side yard – parking and storage of all vehicles permitted
- Limited area vehicle parking, but no RVs, trailers or boats
- }
 Driveway in front of garage or carport and on the of side driveway unlimited vehicle parking, except that RVs, trailers or boats may be parked for only 5 days or less per month



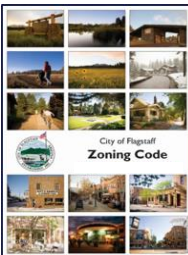


Parking Location Requirements for Recreational Vehicles, Trailers and Boats



Background

- **November 2016, a City Council discussion was held and public comments were received**
- **The City Council supported reviewing existing regulations**





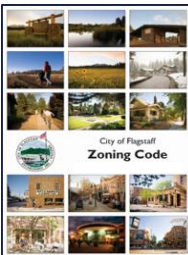
Parking Location Requirements for Recreational Vehicles, Trailers and Boats



Background

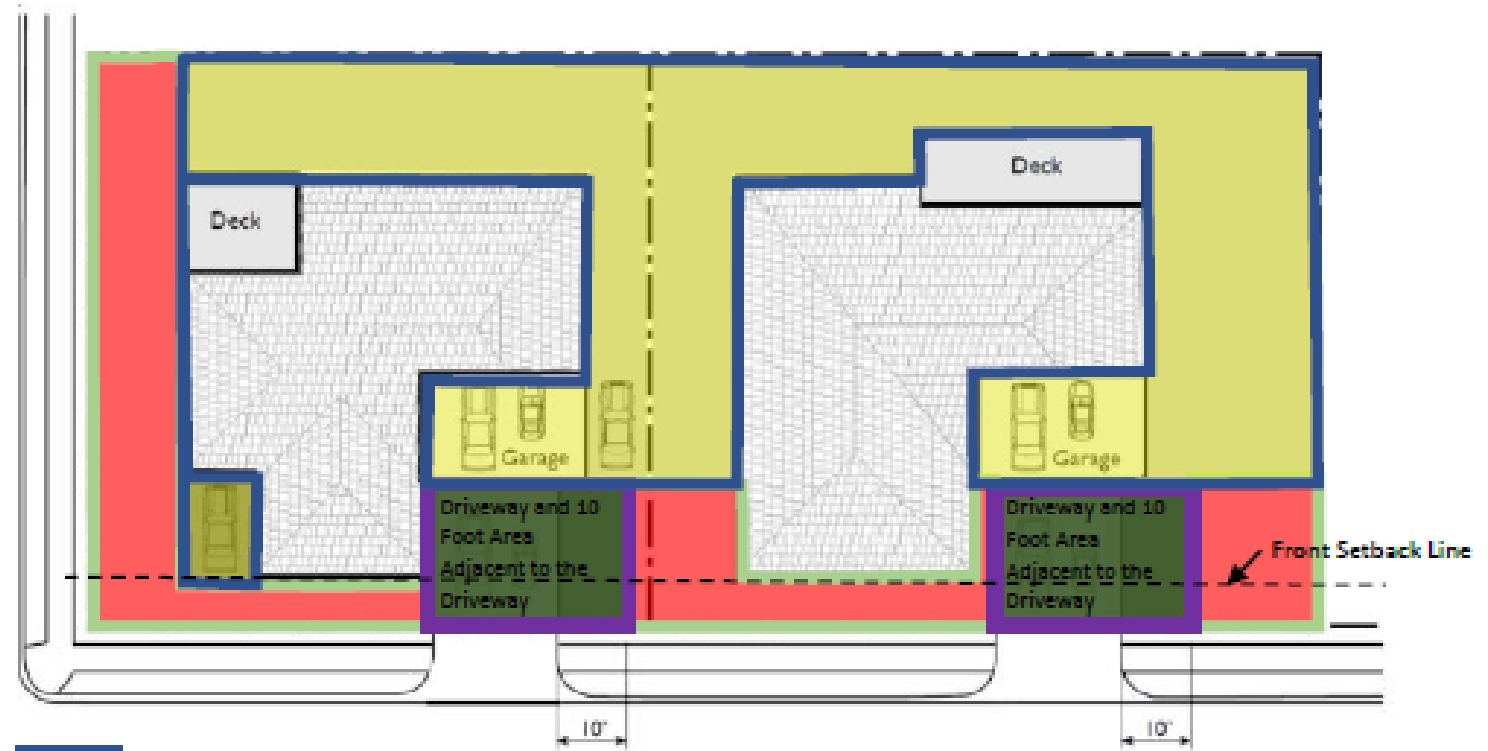
Summary of Public comments pertaining to recreational vehicle, trailer and boat parking on residential lots include:

- **Narrower and smaller lots do not have the area or width need to comply with the Zoning Code**
- **Property owners have historically parked on driveways, or on either side of a driveway**
- **Allowing property owners to park in the front yard on either side of the driveway**
- **Allowing property owners to park in the exterior (street) side yard**
- **Repealing the parking regulations and allowing for personal property to be stored on lot**
- **That the parking regulations have caused the removal of very old trees to comply with the requirements**



Considerations

- Allow recreational vehicles, trailers and boats to be parked on the driveway and in the 10-foot area adjacent driveway in front yard



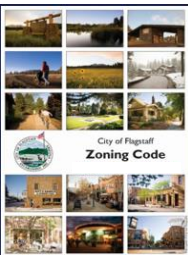
Areas Where Recreational Vehicles, Trailers and Boat are Currently Allowed to be Parked that will be Maintained



Areas in Front Yard and Exterior (Street) Side Yard Where Recreational Vehicles, Trailers and Boat are Not Allowed to be Parked that will be Maintained



Proposed Driveway Area and 10 foot Area Adjacent to the Driveway in the Front Yard to Allow Recreational Vehicles, Trailers and Boat to be Parked.



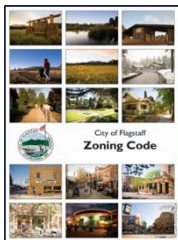


Parking Location Requirements for Recreational Vehicles, Trailers and Boats



City Council Questions

- Does the City Council desire to amend the existing Vehicle(s) and Trailer(s) parking regulations to allow Vehicle(s) and Trailer(s) to be parked on a driveway and within 10 feet of the driveway in the front yard?

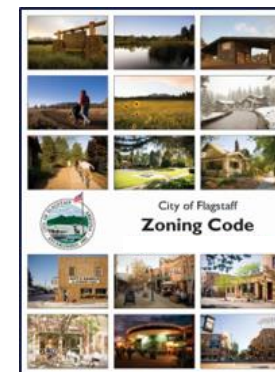




Parking Location Requirements for Recreational Vehicles, Trailers and Boats



Questions and Comments



CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Sterling Solomon, City Attorney
Date: 06/25/2021
Meeting Date: 06/29/2021



TITLE

Potential Local Campaign Finance Ordinance

STAFF RECOMMENDED ACTION:

Discussion

EXECUTIVE SUMMARY:

Consideration of possible local campaign finance ordinance precluding "dark money" expenditures to influence local elections. Local elections are for Councilmember and Mayor in the City of Flagstaff. Generally stated, "dark money" is an expenditure to influence local elections without any disclosure obligations on the person or entity making the expenditure.

Additional legal review will be necessary if discussion leads to City Council direction for the development of a potential ordinance.

INFORMATION:

If the City Council gives direction to develop a potential local campaign finance ordinance, additional legal review will be performed and a potential ordinance may be prepared for consideration and possible adoption at the July 6, 2021 regular meeting.

Attachments:

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Shannon Anderson, Deputy City Manager
Date: 06/22/2021
Meeting Date: 06/29/2021



TITLE

COVID Update - Return to in person Council meetings

STAFF RECOMMENDED ACTION:

Discussion with City Council about how they would like to proceed with the set-up of Council meetings.

EXECUTIVE SUMMARY:

The City Council has been holding remote Council meetings and suspended the Council Rules of Procedure related to meeting times as a result of the COVID-19 pandemic. There will be discussion with City Council about how they would like to proceed with the set-up of Council meetings given the most recent COVID-19 data in Coconino County.

INFORMATION:

City staff have been updating the technology in the Council Chambers to support Council's ability to meet in a hybrid format, which includes City Council members attending the meeting either in person or remotely. These updates will be completed following the completion of the Council break in late August 2021.

City Council has also suspended the Council Rules of Procedure specific to meeting times, so staff will seek direction about continuing the suspension or returning to the timing of Regular Meeting routine items beginning at 3:00 p.m. with a break until 5:00 p.m. when regular agenda items are discussed and a 6:00 p.m. start time for Work Sessions.

Attachments: [Presentation](#)

COVID-19 Update





Agenda



- Recent COVID data
- New Hybrid Meeting Option
- Council Rules of Procedure
- Discussion



Recent COVID Data



*This information will be added to the presentation the week of June 28th in order to include the most recent COVID data



New Hybrid Meeting Option

- Upgrades to technology in Council Chambers scheduled for completion in late August 2021
- Supports Council member attendance in person or remotely
- Public comment will be updated for the public to submit comments remotely, written comments or visiting in person
- Communicating updates and preparing for the change in the public comment process will take approximately 2-3 weeks
- More detailed information in IT Enhancement shared via email on June 18th
- Hands on Council training scheduled for August 17th



Council Rules of Procedure

- Regular Council Meetings
 - Routine agenda items begin at 3:00 p.m.
 - Break, if needed
 - Regular agenda items begin at 5:00 p.m.
- Work Session begins at 6:00 p.m.
- These rules are currently suspended

Discussion

- Hybrid Council Meetings
 - Begin hybrid Council meetings after Council break on August 24th
 - Select a date later than August 24th to begin hybrid Council meetings
 - Discuss hybrid Council meetings further after the Council break
- Meeting start times
 - Continue suspension of Rules of Procedure after the Council break
 - Return to meeting times included in the Rules of Procedure after the Council break
 - Discuss meeting times further after the Council break



CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 06/22/2021
Meeting Date: 06/29/2021



TITLE:

Consideration and Possible Authorization: For the use of Council Initiative Fund

STAFF RECOMMENDED ACTION:

Authorize the use of the Council Initiative Fund:

1. Mental health support services for the victims of the May 28, 2021 bicycle accident
2. \$5,000 to the Flagstaff Trails Initiative

Executive Summary:

The Council Initiatives Funds was established and included in the 2020-21 Budget. The formation of this particular fund was not driven by any singular request or need, but rather as a proactive measure to enable our City Council to approve unforeseen expenditures, from time to time, that would be of benefit to the Flagstaff community. The fund is limited in amount (\$25K annual appropriation) and it does not rollover or accumulate. It is an annual appropriation.

There are numerous instances throughout the course of the fiscal year where Council may want to approve miscellaneous expenditures, for the benefit of our community, that simply do not fall neatly within a specific budget appropriation. This fund is intended to allow Council some discretion to approve such expenditures. There is no established process for doing so, other than majority support. We of course always need to stay within our legal parameters and our City Attorney can advise accordingly. Similarly, such matters should be identified on the Council meeting agenda, as an action item.

At this juncture, there have been no expenditures out of this particular fund since its inception in the existing FY2020-21 Budget.

Financial Impact:

N/A

Policy Impact:

None

Connection to PBB Key Community Priorities/Objectives & Regional Plan:

- Safe & Healthy Community
- Livable Community
- Environmental Stewardship

Previous Council Decision on This:

None

Attachments: