

WORK SESSION AGENDA

**CITY COUNCIL WORK SESSION
TUESDAY
JANUARY 28, 2020**

**COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
6:00 P.M.**

1. Call to Order

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Pledge of Allegiance and Mission Statement

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

3. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR EVANS
VICE MAYOR SHIMONI
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY

COUNCILMEMBER ODEGAARD
COUNCILMEMBER SALAS
COUNCILMEMBER WHELAN

4. Public Participation

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

5. Review of Draft Agenda for the February 4, 2020 City Council Meeting

Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.

6. **Martin Luther King Day Proclamation**
7. **Restructuring of Administration Office to include Sustainability Section**
8. **Citizen Petition - Climate Emergency Resolution**
9. **Community Stewards Annual Update**
10. **Priority Based Budgeting Program Scoring and Peer Review Update**
11. **Potential General Election Consultant Services Scope of Work**
12. **Discussion:** Fees the city assesses for special events on private property and the possibility of implementing a staggered fee schedule similar to what is done for events on public property
13. **Discussion:** All aspects of the City Council operations including office space, support staff, budget, and salary and establishing a committee to evaluate these items
14. **Public Participation**
15. **Informational Items To/From Mayor, Council, and City Manager; future agenda item requests**
16. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2020.

Stacy Saltzburg, MMC, City Clerk

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Shannon Anderson, Deputy City Manager
Co-Submitter: Greg Clifton
Date: 01/21/2020
Meeting Date: 01/28/2020



TITLE

Restructuring of Administration Office to include Sustainability Section

STAFF RECOMMENDED ACTION:

Discussion with City Council about a City restructure moving Sustainability from a Program within Public Works to a Section with the City Manager's Office.

EXECUTIVE SUMMARY:

The City Manager's Office began evaluating where the Sustainability work group best fit within the organization to serve the needs of the City organization and the community again in August 2019. As a result of conversations with the Sustainability Program Manager, Sustainability Commission members, community members, and City leadership a recommendation was formed to move Sustainability from a Program within Public Works to a Section within the City Manager's Office. This move would support direct communication with the City Manager which has been a key component in communities who have successfully met their sustainability goals and objectives. Elevating Sustainability to a Section demonstrates the importance of the Climate Action and Adaptation Plan (CAAP), would streamline actions identified in the CAAP, and promote even more integration across additional focus areas such as transportation, economic development and planning.

INFORMATION:

The community, Sustainability Commission and City staff have been discussing where Sustainability best fits within the City municipal organization for a few years now. When the previous City Manager, Barbara Goodrich, was leaving the organization she was approached by the Sustainability Commission with an invitation for the new City Manager to come and meet with them about Sustainability's reporting structure. Given this request Ms. Goodrich, Andy Bertelsen and Shannon Anderson agreed that Mr. Bertelsen and Ms. Anderson would go to the Sustainability Commission meeting to hear what a new organizational structure would accomplish. This meeting took place on August 22, 2019. Mr. Bertelsen and Ms. Anderson shared this information with the new City Manager, Greg Clifton, on September 5, 2019. This was the first of several internal discussions about where Sustainability best served the organization and the community before sharing feedback with the Sustainability Commission on October 24, 2019.

While this process was underway a petition was submitted by Joseph Shannon on September 24, 2019 requesting the Flagstaff City Council to perform two things: (1) declare a Climate Emergency Resolution, and (2) elevate Sustainability to a department status. During the October 15, 2019 Council meeting,

Council agreed to add this item to the January 28, 2020 Council meeting.

There are consequently two scenarios whereby the Sustainability Program can be elevated within the organization. The first scenario would be administratively accomplished, resulting in a new Sustainability Section that reports directly to the City Manager. This would have a marginal budgetary impact. The second option would be to pursue a new division pursuant to the petition. This would involve Council action in the form of an ordinance, and quite possibly a recruitment of a new Division Director position. The budgetary impact would be more significant, accordingly.

City leadership is bringing this item forward for discussion since there was a petition submitted in the middle of the restructuring process.

Attachments:

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 01/23/2020
Meeting Date: 01/28/2020



TITLE:

Citizen Petition - Climate Emergency Resolution

DESIRED OUTCOME:

Discussion and Possible Direction

EXECUTIVE SUMMARY:

Citizen Petition #2019-02 was received on September 24, 2019, asking the Flagstaff City Council to *"declare a Climate Emergency Resolution, and immediately elevate the Sustainability Section to Department status, so staff have the ability to expedite the Climate Action and Adaptation Plan and can then implement CAAP goals. This would be a significant positive step for the public safety of Flagstaff residents."*

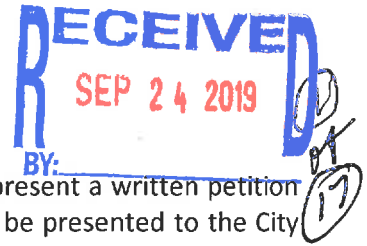
Council's Future Agenda Item Request (F.A.I.R.) discussion on October 15, 2019 advanced the petition to a future agenda for discussion and possible direction by the City Council.

INFORMATION:

The petition is attached along with the resolution submitted by the petitioners.

Attachments: Petition #2019-02
Citizen Submitted Resolution

PETITION TO FLAGSTAFF CITY COUNCIL
Pursuant to Flagstaff City Charter Article II Section 17
and Flagstaff City Code Title I Chapter 12



Pursuant to the Flagstaff City Charter and the City Code, any citizen (resident) of the City may present a written petition to the City Manager, signed by a minimum of 25 citizens from the City of Flagstaff, which shall be presented to the City Council.

Title of Issue: Flagstaff City Council's response to the Global Climate Crisis

Action Requested: We request that the Flagstaff City Council declare a Climate Emergency Resolution. This action should be followed by immediately elevating the Sustainability Section to Department status, so staff have the ability to expedite the Climate Action and Adaptation Plan and can then implement CAAP goals. This would be a significant positive step for the public safety of Flagstaff residents

Printed Name of Submitter: Joseph Shannon

(Submitter must also sign below and complete information)

Contact Information: 928 380 9537 jshannon278@gmail.com
(Phone Number and/or e-mail address)

PETITION SIGNATURES

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/14/19	Joseph Shannon	2882 WEST MONA ST 86001	Joseph Shannon
9/14/19	Diane Traylor	3833 N. STEVE'S FLAGSTAFF, AZ 86004	Diane Traylor
9/14/19	Valarie A. Bryant	1300 N. Indian Spring CN Flagstaff, AZ 86004	Valarie A Bryant
9/14/19	EVA PUTZOVA	1700 E LINDA VISTA DR	Eva Putzova
9/14/19	JEFF BALMAT	6741 E ANAZAZI PR FLAGSTAFF 86004	Jeff Balmat
9/14/19	CHARLES BAME	3335 N. MANOR RD, FLAGSTAFF AZ	Charles Bame
9-14-19	Joan Stonor	1825 E Arrowhead Flagstaff A	Joan Stonor
9-14-19	Cynthia L Jones	2601 N Eddy Dr Flagstaff, AZ 86001	Cynthia L Jones
9/14/19	Tallerita Tunney Rogers	2715 E Hemberg Dr Flagstaff 86004	Tallerita Tunney Rogers
9/14/19	Stephanie Abel	1713 E Mountain View Flagstaff, 86004	Stephanie Abel

RECEIVED BY CITY OF FLAGSTAFF

DATE RECEIVED	BY	COUNCIL MEETING DATE
9/24/19	Stacy Fobar	10/15/19

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

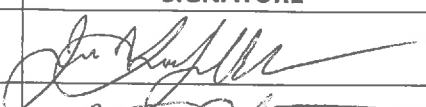




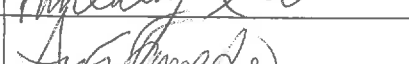
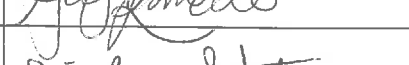


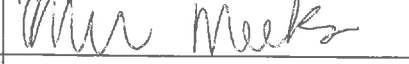

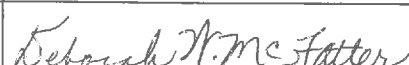


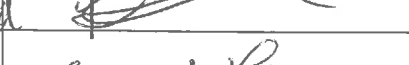

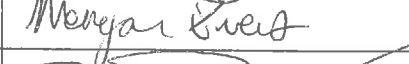
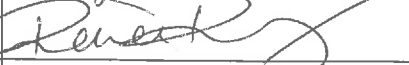


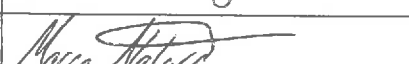
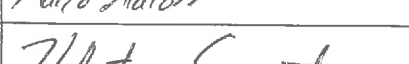

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis PAGE 2 OF 17

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/14/19	Cassidy Mott	695 S. Knobs Dr. Apt 301 Flagstaff, AZ 86011	Cassidy Mott
9/14/19	Mary McDowell	3720 N. Grandview Flagstaff, AZ 86004	Mary McDowell
9/14/19	James Guidotti	709 Old Munds Fl 29, 86005	James Guidotti
9/14/19	Sean Auger	1251 N Pine Cliffs Dr Flag AZ 86001	Sean Auger
9-14-19	Marcia Burns	801 W. Cherry Ave. Flag AZ	Marcia Burns
9-14-19	JAY Larson	3375 E. Lockoff Flag	JAY Larson
9-14-19	Tierra James	7601 S Lake Mary Rd Flagstaff, AZ	Tierra James
9-14-19	Tony Roybal	6910 Chris Ln.	Tony Roybal
9-14-19	Lynn Weller	4000 N. Luzern 86001	Lynn Weller
9-14-19	Dan Topping	4000 N. Luzern Cir 86004	Dan Topping
9/14/19	Jac Tolchin	2915 E Lewis Flag AZ 86004	Jac Tolchin
9/20/19	Sara Ryan	1160 N Rockridge Rd Flagstaff AZ 86001	Sara Ryan
9/20/19	Mara Anderson	2803 N Jamison Blvd Flagstaff 86004	Mara Anderson
9/20/19	Erika Elz	4 UNIVERSITY DR 46 ALLEN HALL 257	Erika Elz
9/20/19	ERIK RAND	2536 W PIKE PEAK DR FLAGSTAFF AZ 86001	ERIK RAND
9/20/19	GABRIEL REY-GOODLATE	2536 W Pikes Peak Dr Flagstaff AZ 86001	GABRIEL REY-GOODLATE
9/20/19	Ethan Tsitouris	5285 Pumphill Rd AZ	Ethan Tsitouris
9/20/19	JO + JILL PEREZ	10013 Northline Dr	JO + JILL PEREZ
9/20/19	Gabriel Morias	2404 N. Cortland blvd #122	Gabriel Morias
9/20/19	Robert Wallace	4410 Shaver Rd Flagstaff AZ 86005	Robert Wallace
9/20/19	ORION REY	2536 W. PIKE PEAK DRIVE FLAGSTAFF AZ 86001	ORION REY

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis

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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20	Jesse Goodfellow	517 S Agassiz #3	
9-20-19	Elizabeth Martinez	1225 Piedra Ln	
9/20/19	Kathryn Beagle	1362 E Hatch dr	
9/20/19	Tacey Heebberg	875 E. Pine Knoll Dr.	
9/20/19	Kimberly Anderson	3747 W. State Ave Phx	
9/20/19	Sofia Ramcke	406 S. LEXKRAV	
9/20/19	Sierra Stewart	997 E Pine Knoll Dr.	
9/20/2019	Hope Hecht	1350 S. KNOLES DR #227	
9/20/19	Christina Meeks	1350 S. KNOLES DR #401	
9/20/19	Claire Simchuk	1185 W. University Ave #18	
9/20/19	Deborah W McFatter	1678 N Sky View St #16	
9.20.19	Mason Wiggins	323 N Bonito St.	
9/20/19	Brooke Apana	2800 S Highland Mesa Rd	
9/20/19	Emily Lashbrook	2800 S. Highland Mesa Tucson, AZ	
9/20/19	Meagan Owens	4161 N. Birdchuchi Dr.	
9/20/19	Renee Dimeis	1350 S KNOLES DR Unit #130-i	
9/20/19	Ramón DL Alatorre	1340 S. Lone Tree Rd Apt 1	
9/20/19	ERIN ZWIER	1340 S Lone Tree Rd	
9/20/2019	Marco Alatorre	1120 N Manzanita Way	
9/20/2019	Valentine Sargent	575 S. Seville Ln. 205 E. Dodge St.	
9/20/19	Erica McIlwraith	2535 E. Jeffrey LP.	
9/20/19	Ann Schepper	2401 W Rte 66 #28 #18	
9/20/19	Elizabeth Dannenbrink	4868 S. Elvis Chasin Trl.	

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis

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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Thomas Kaiser	211 W Cottage Ave #4	Tom Kaiser
9/20/19	Ben Flory	6258 W. Camino de Oro	Ben Flory
9/20/19	CYNTHIA HAUSERMAN	210 Navajo Trail #334	Cynthia Hauserman
9/20/19	Kyle Thomas	2195 W. Reading Court	Kyle Thomas
9/20/19	Emily Dithen	2195 W Reading Ct	Emily Dithen
9/20/19	Catherine Clark	1201 E Ponderosa Hwy	Catherine Clark
9/20/19	Breanna Fimbres	20708 W. Ridge Rd	Breanna Fimbres
9/20/19	Leo Crowder	555 W Forest Meadows St	Leo Crowder
9/20/19	ERIL BROWN	1011 N. ELIZABETH	Eril Brown
9/20/19	Cecilia Baschili	5. San Francisco	Cecilia Baschili
9/20/19	Donald Hepburn	825 W Route 66 #204	Donald Hepburn
9/20/2019	Paul Keene	1303 E. Dunrover 86004	Paul Keene
9/20/19	Olivia Kruse	901 S O'Leary St apt 13	Olivia Kruse
9/20/19	Mackenzie Roberts	901 S O'Leary St. apt 13	Mackenzie Roberts
9/20/19	Julia Smith	51 S Maricopa St. 902	Julia Smith
9/20/19	Cassidy Mott	695 S. Knolls Dr, Flagstaff AZ, 86001 Apt. 301	Cassidy Mott
9/20/19	Kalah Knight	6870 Bean Blvd Flagstaff	Kalah Knight
9/20/19	Samantha Schwartz	313 Croyden Ave Rockville, MD	Samantha Schwartz
9/20/19	N. J. CARLILE	PO BOX 1803 FLAGSTAFF, AZ 86002	N. J. Carlile
9/20/19	Alc Garcia	2566 S Hutter Lane, Flagstaff, AZ	Alc Garcia
8/20/19	Nancy Scheneman Grehm	925 N. Sinagoga Flagstaff Hts. Dr. 86004	Nancy Scheneman Grehm
9/20/19	Kyle Thomas	850 S Knolls Dr. Flagstaff, AZ 86001	Kyle Thomas
9/20/19	David Hosking	2726 W Adirondack AVE	David Hosking

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Kalima Nameth	555 W. Forest Meadows St	Kalima Nameth
9/20/19	Alexa Portman	555 W. Forest Meadows St	Alexa Portman
9/20/19	Jacqui Foreman	219 E. Zuni Drive	Jacqui Foreman
9/20/19	Bianca Dillard	4015 Beaver Creek	Bianca Dillard
9/20/19	Kim Curtis	1805 N. Beaver St	Kim Curtis
9/20/19	Elliott Greenberg	520 Forest Rd	Elliott Greenberg
9/20/19	Sierra Bryan	2800 S. Highland Mesa Rd ^{*7-208}	Sierra Bryan
9/20/19	Kelsey Blakley	1750 N Vista Dr	Kelsey Blakley
9/20/19	Michael Daugherty	240 W. Saunders Dr #162	Michael Daugherty
9/20/19	Ethan Tsitoulis	5285 Pumpkin Patch Rd	Ethan Tsitoulis
9/20/19	Esiah Contreras	1807 N. Main St.	Esiah Contreras
9/20/19	JoAnna Perea	10013 North Linder	JoAnna Perea
9/20/19	Gabriel Macias	2404 N. Cortland	Gabriel Macias
9/20/19	Joseph Perea	10013 North Linder	Joseph Perea
9/20/19	Daniela Hernandez	13 E Dupont Ave	Daniela Hernandez
9/20/19	Camila Hernandez	450 W. Kaibab Ln.	Camila Hernandez
9/20/19	Dorothy Hoagland	2530 N. Sweet Clover Way	Dorothy Hoagland
9/20/19	Larry Brett Larson	2398 N Keystone Dr	Larry Brett Larson
9/20/19	Isabelle morse	813 W. university ave	Isabelle morse
9/20/19	William Gallegos	8920 Olive St NE	William Gallegos
9/20/19	Amber Hoagland	2530 N Sweet Clover Way	Amber Hoagland
9/20/19	Tiffany Sweeney	1971 North Meteor Dr.	Tiffany Sweeney
9/20/19	anna delmiing	2800 S highland mesa rd.	anna delmiing

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)



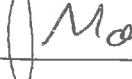




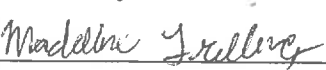





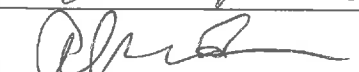







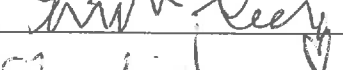
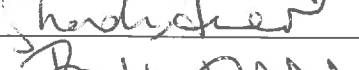
TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis

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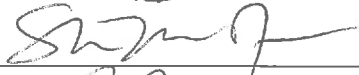

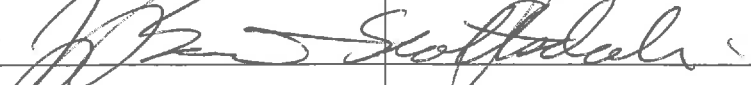
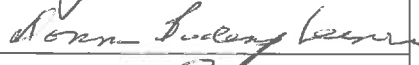

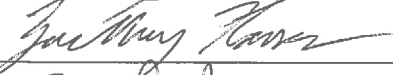


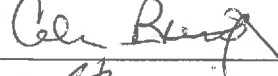


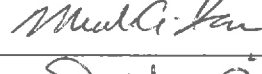




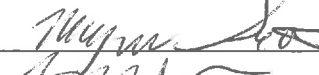
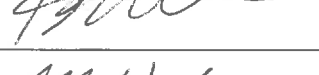



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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
20 Sep 19	Bruce Hungate	1730 N. Kittredge Rd Flagstaff	
9/20/19	Jane Marks	1730 N. Kittredge Rd Flagstaff	
9/20/19	Mo Allen	2928 W. Presidio Dr	
9/20/19	Em Bee	Idk	
9/20/19	Robin Tittelbaugh	3520 N. Eiger Mt. Rd.	
9/20/19	Sarah Tittelbaugh	3520 N. Eiger Mt. Rd.	
9/20/19	Mackenzie Spillman	416 N. Beckand St	
9/20/19	Madeline Trilling	2226 N. Lantern Ln Flag	
9/20/19	Zane Wahlen	4343 E. Solire Ave. Apt. 208	
9/20/19	Eden Fahy	2710 N. Fremont Ave.	
9/20/19	Ella Moore	1665 N. Turquoise Dr.	
9/20/19	PEARL GARNER	1931 N. CONTINENTAL	
9/20/19	Lucas Turner	3335 N. Estates St.	
9/20/19	Aleona Page	7980 Picture Canyon Trl.	
9/20/19	Grant Cernochous	496 E. Clover Creek Dr.	
9/20/19	Abigail Glazer	4995 S. Pyrite Rd	
9/20/19	Hyrum Hayner	3755 N. Park Dr	
9/20/19	Ronan Sullivan	2107 6x06i ave DA	
9/20/19	Indigo Conidae	1500 E. Linda Vista Dr.	
9/20/19	Jessi Quizar	1500 E. Linda Vista Dr.	
9/20/19	Timothy Shaga	4169 S. Orchard Lake Dr	
9/20/19	Shandiin Armas	5490 N Park Drive	
9/20/19	BROOKE PHILLIPS	2310 W. BLACKHAWK LN.	

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Connie Bullis	4760 Bright Angel Trl	Connie Bullis
9/20/19	Meagan Owens	4161 N. Bidahochi Dr.	Meagan Owens
9/20/19	Jacob Meadams	1500 S San Francisco St	Jacob Meadams
9/20/19	Alana Nichols	1362 E Hatcher Dr	Alana Nichols
9/20/19	Sara Kubisty	575 S Seville Ln	Sara Kubisty
9/20/19	Lucy Bayle	991 E. Pine Knoll Dr. #623	Lucy Bayle
9-20-19	Roseanne Fulcher	150 E Camille Dr.	Roseanne Fulcher
9.20.19	Dorothy Arissel	150 E Camille Dr	Dorothy Arissel
9/20/19	Sody Clements	809 W Riordan Rd #100-341	Sody Clements
09/20/2019	Andrew Vitz	520 S. Verde St	Andrew Vitz
9/20/19	Peter P. Atkinson	2104 2104 GOLD RUSH LANE COCHISEWOOD	Peter P. Atkinson
9/20/19	Mary McKell	111 E Oak Ave #4	Mary McKell
9/20/19	Kathy Flacus	1021 N Hopi	Kathy Flacus
9/20/19	Shawn Newell	3308 N. Grandview Dr.	Shawn Newell
9/20/19	Kelser Hontz	602 N Leroux Street	Kelser Hontz
9/20/19	Josh Ostby	624 W Bonnie Ln	Josh Ostby
9/20/19	Manique Schnap	henshaw	Manique Schnap
9/20/19	Cora M. Phillips	3100 N Kyle Loop	Cora M. Phillips
9/20/19	melinda calnimpewa	442 Piccadilly Ln.	melinda calnimpewa
9/20/19	Karis Begaye	442 Piccadilly LN	Karis Begaye
9/20/19	Caitlyn Burford	417 W. Cedar Ave, FLG	Caitlyn Burford
9/20	Matthew Muchne	417 W. Cedar Ave, #	Matthew Muchne
9/20/19	Kara Koenitzer Tate	2398 N. Keystone Dr. 86004	Kara Koenitzer Tate

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Monty Glaser	901 S. Cleary Rd	
9/20/19	Shonto Begay	603 W. Birch #1 Flagstaff, AZ 86001	
9/20/19	Shelley Jones	851 N. Glen View St Flagstaff, AZ 86004	
9/20/19	Rox Jones	ME 507 4128 N. S. St. AS	
9/20/19	John Bodensteiner	Scottsdale AZ	
9/20/19	Donna Bodensteiner	Scottsdale AZ	
9/20/19	TRUMAN SHOAF	2418 TORREVA PL FLAG, AZ	
9/20/19	Zachary Hansen	817 celilo mountainine	
9/20/19	Rachel McCormick	1655 E Appalachian Rd	
9/20/19	Sarah VanEss	1855 E Eagle Crest Dr	
9/20/19	Celia Barok	3354 N. Crest 86001	
9/20/19	MARILEN WASSMAN	1055 E. APPLE WAY FLAGSTAFF, AZ 86001	
9/20/19	Nicole Sasser	3160 S. Troxler Cir. FLAGSTAFF, AZ 86005	
9/20/19	Michele A. James	713 W. Grand Canyon Ave. Flagstaff, AZ 86001	
9/20/19	Sydney Grey	McConnell Hall	
9/20/19	Kara Valenzuela	McConnell Hall	
9/20/19	Comila Hestnerstoth	3960 N. AIOSON Way 86004, Flagstaff AZ	
9/20/19	Grace Martin		
9/20/19	Megan Smith	2772 W Pico del Monte Civ, Flagstaff AZ 86001	
9/20/19	Sophie Fuller		
9/20/19	Mia Hickey		
9/20/19	Ali Henes		
9/20/19	Rhyka Nelson	4940 E Halfmoon Dr	

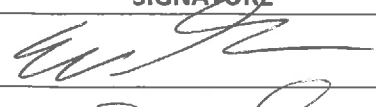
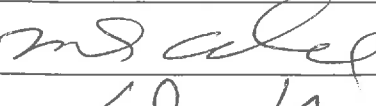

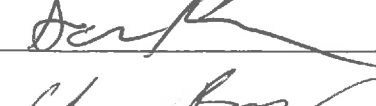
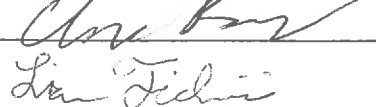
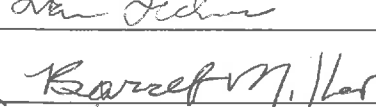
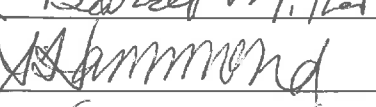
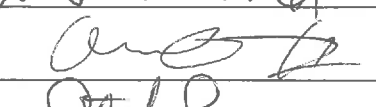

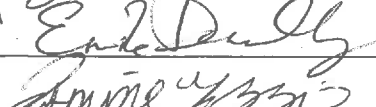
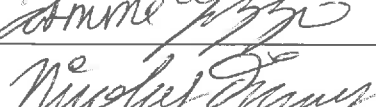
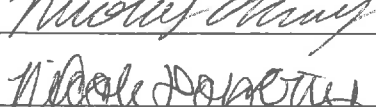
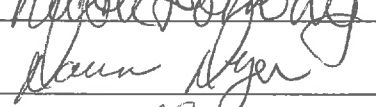
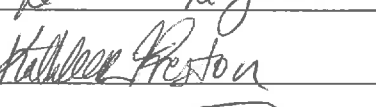

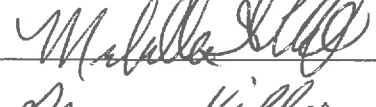

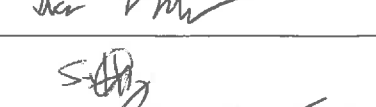

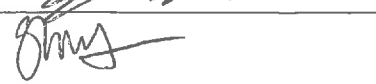



PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis

PAGE

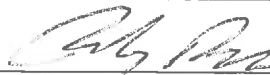



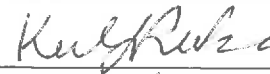


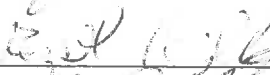
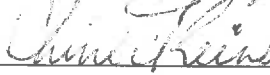
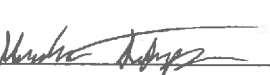

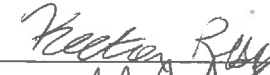


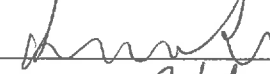





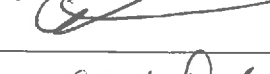


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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
09-20	Xi Jackewitz	2470 Adobe Ln.	Xi Jackewitz
9-20	Jack Cahill	1500 S. S. Fm 20 St	Jack Cahill
9-20	Gregory Fournier	3110 N. Flagstaff Rd	Gregory Fournier
9/20	Hugo Brown	1355 N. Koppel Dr	Hugo Brown
9/20	Brad Bernier	7 W University 427	Brad Bernier
9/20	Dana Marks-Martin	3328 N. Manor Rd.	Dana Marks-Martin
9/20	Natalie Jacobs	604 N. San Francisco	Natalie Jacobs
9/20	Elliot Kennedy	638 E David Dr	Elliot Kennedy
9/20	Shaun Willson	20701 N. Sedgwick Rd	Shaun Willson
9/20	Andrew Fockler	2518 E Miller Dr.	Andrew Fockler
9/20	Olivia Garcia	1732 N Lakeview In	Olivia Garcia
9/20	Kennedy Heck	3535 West Nicole Lane	Kennedy Heck
9/20	Olivia Jardine	7700 N. Snowboard Rd	Olivia Jardine
11/20	Maya Webner	707 W Tombstone Ave	Maya Webner
9/20	Peyton Ellis	2301 E. 5th Ave	Peyton Ellis
9/20	Gabriella Garcia	1732 N Lakeview In	Gabriella Garcia
9/20	Emily Noce	7 Mountain View Dr.	Emily Noce
9/20	Ashley Hansen	7 E University Dr	Ashley Hansen
9/20	Adeline Jones	7 E University Dr	Adeline Jones
9/20	Patrick Cunningham	3400 Lake Mary Rd	Patrick Cunningham
9/20	Julia Freeborn	215 W Dupont Ave	Julia Freeborn
9/20	Sarah Jacobson	4 E University Dr	Sarah Jacobson
9/20	Josh Dries	301 N Skyview St	Josh Dries

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	ERIC SOLDERS	7880 N. ^{Valley Rd} Flagstaff	
9/20/19	MARK ALEXANDER	7860 B. GEMINI DR.	
9-20-19	DARREN DEGENA	144 W. GOLD RUSH	
9/20/19	Sana Gachname	601 E. Piccadilly Dr. 33	
9/20/19	Clayson Benally	6026 Columbine Blvd ^{Flag AZ}	
9/20/19	Liam Friedrich	713 W. Grand Canyon ^{Flag}	
9/20/19	Barrett Miller	3160 S. Trovador Circle	
9/20/19	STEPHANIE HAMMOND	11160 RODEO Rd. ^{86001 Flagstaff AZ}	
9/20/19	Aiden Buckstead	11160 Rodeo Rd	
9/20/19	Crystal Kelly	Po Box 5279, Leupp ^{AZ 86035}	
9/20/19	Enka Benally	1720 E Thunderbird Rd ^{#1031073 Phoenix AZ}	
9/20/19	Jasmine Yazzie	3391 N Christensen ^{85022 dr. 86004}	
9.20.19	Nicolas Jimmy	1109 E Ponderosa Pkwy	
9/20/19	Nicole Doherty	3505 NW Rainier Loop	
9/20/19	Dawn Dyer	2478 Kachina Tr.	
9/20/19	Kathleen Preston	1624 N. San Francisco St.	
9/20/19	Steve Zavadnyk	1408 N. Lomala Lane Flagstaff	
9-20-19	Michelle Schaffer	9576 Lunar DR	
9-20-19	George Villas	9576 Lunar Dr.	
9 20 19	Lukas Eddy	Tuba City ^{S Tamarac St #1010}	
9 20 19	Suhei Eddy	Tuba City ^{S Tamarac St #1010}	
9-20-19	George Villas	3705 Pinal Dr. ^{Flagstaff AZ 86005}	
9/20/19	Tonya Garcia	8729 N Rogers Road	

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis PAGE 11 OF 2017

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Andy Bessler	1255 N Kukuluk Way	
9/20/19	Harry Spencer	1401 N. 1st Ave. Dr.	
9/20/19	Evan Bell-Mayer	3027 Arroyo Dr	
9/20/19	Jessica Berlin	8615 Jupiter Ln.	
9/20/19	Kelly Roberson	1401 N 4th St	
9/20/19	Bella Barr	1131 Linda Vista	
9/20/19	Wyatt Runge	1275 N Fanning Dr	
9/20/19	Paul Galloway	3023 N Paradise R	
9/20/19	Chloe Reinshagen	3121 N park dr.	
9/20/19	Marlee Stephens	2805 N. Lantern L	
9/20/19	Samuel Rhodes	3710 W. Mountain Dr.	
9/20/19	Kestra Bippus	3022 N Peabody Ave	
9/20/19	Milo Nash-Hayes	58 W Separation ^{common} _{tr}	
9/20/19	Florence MacPhee	822 W. Santa Fe Ave.	
9/20/19	Ronan James	8601 S Yavapai Ave	
9/20/19	Nora Hungate	1730 N Kittredge rd	
9/20/19	Sascha Palafirjull	2812 W Hale dr	
9/20/19	Téa Tucci	3335 N Estates St.	
9/20/19	Christopher Clark	2524 E Miller Dr	
9/20/19	Jonathan Clark	2524 E Miller Dr.	
9/20/19	Archer Filali	2275 E Harbort Dr	
9/20/19	Isaias Beltrán	3212 N Childress St	
9/20/19	Henry Jordan	1510 N Bandana Rd	

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis PAGE 12 OF 19

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Noah Bessler	1255 N Hemlock way	Noah Bessler
9/20/19	Zandra Vaiza	2721 St	Zandra Vaiza
9/20/2019	Ambera Bippus	Twilight Way	Ambera Bippus
9/20/19	Alina Skrocki	2636 N Doves Nest Lane	Alina Skrocki
9/20	Maayan Cohen	721 W. Aspen	Maayan Cohen
9/20	Sydney Gray	McConnell Hall	Sydney Gray
9/20	Karla Vellazquez	McConnell Hall	Karla Vellazquez
9/20	Ronie Wareham	8605 Arroyo Tr.	Ronie Wareham
9-20	Elizabeth Bixen	2147 N. Bellevue Ln.	Elizabeth Bixen
9-20	Veela Fowler	116 N. Aztec St.	Veela Fowler
9-20	Kaylee Elson	1980 N Venus Dr	Kaylee Elson
9/20	Emmi Hagen	4090 N Shobera Ln	Emmi Hagen
9/20	Caroline Jordan	5150 N Bandtail Rdg	Caroline Jordan
9/20	Shane Reagan	Turtle Creek Cir.	Shane Reagan
9/20	Jim Hltje	3809 E Mallard Ln.	Jim Hltje
9-20-19	Ignacia Vaiza	2721 N. Stevens Blvd	Ignacia Vaiza
9/20/19	Nicole Hamburger	413 E Edison	Nicole Hamburger
9/20/19	Conrad Mitchell-St. John	321 N Park St #C	Conrad Mitchell-St. John
9/20/19	Tracy Weasler	2184 S. Lincoln Ct	Tracy Weasler
9/20/19	Edward Sullivan	9183 N. Lurard Dr	Edward Sullivan
9/20/19	Christy Bobagnoni	520 W Birch #1	Christy Bobagnoni
9/20/19	Carrie Gabelman	8675 Arroyo Trail	Carrie Gabelman
9/20/19	Hannah Abuzaineh	2809 N. Fox Run Dr.	Hannah Abuzaineh

DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20	Evangelina Chappas	407 Comanche St	Evangelina Chappas
9/20	Hira Fitz-thesler	1990 N. Meteor Dr.	Hira Fitz-thesler
9/20	Hartow Kenney	1121 W. Azure Dr.	Hartow Kenney
9/20	Sandra Lubarsky	1021 N. Navajo Dr.	Sandra Lubarsky
9/20	Marcus Ford	1021 N. Navajo	Marcus Ford
9/20/19	Naima Schuller	103 N. Hilltop Dr.	Naima Schuller
9/20/19	ETHAN AUMAK	1140 PINECLIFF DR.	Ethan Aumak
9/20/19	Amelia Hill	1547 Daydream Dr	Amelia Hill
9/20	MO CONNEY	3205 W. Brenda Loop	MO CONNEY
9/20/19	Mathias C-N	997 E. Pine Knoll Dr.	Mathias
9/20/19	Abby Spert	138 W. Mexican Hat	Abby Spert
9/20/19	MICA SONG	3117 N. Meadow Brook Drive	Mica Song
9/20	Maryn Coute	1821 N. Deer Crossing	Maryn Coute
9/20	Kevin Ketcher	3450 South Debbie St	Kevin Ketcher
9/20	Mike Taylor	2020 E Chisholm Trl	Mike Taylor
9/20	Laura Taylor	2020 E Chisholm Trail	Laura Taylor
9/20	Tatiana Gillick	5200 N Magdalena Rd	Tatiana Gillick
9/20	ASTORIA	1670 N CENTRAL ST	ASTORIA
9/20	Susan Gillick	5200 N. Magdalena Rd	Susan Gillick
9/20	Andy Gould	2458 N Earle Dr 86004	Andy Gould
9/20	Rachel C. Tso	8960 Princess Ave Flagstaff, AZ 86004	Rachel C. Tso
09/20/2015	John Marvel	2096 W. Fresh Air St. FL	John Marvel
09/20/2015	Kristine Marvel	"	Kristine Marvel

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis

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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20	ABBIE LETOURNEAU	400 E Pineknoll	Dr. Abbie Letourneau
9/20	Elizabeth Meyshu	824 W. Route 66	Elizabeth Meyshu
9/20	Megan White	400 E. Pine Knoll Dr.	Megan White
9/20	Kerry Nugent	2393 W. Mission Timberline	Kerry Nugent
9/20	Theresa Prichard	615 N. Apollo Wy	Theresa Prichard
09/20	Stevie LaFacer	9185 GARFIELD	Stevie LaFacer
9/20	LIANE GIUNTA	4343 E. SOLIERE AVE	Liane Giunta
9/20	BILL ANDERSON	7980 RIO RANCHO	Bill Anderson
9/20	Linda Fox	2654 W. Jacyn Dr.	Linda Fox
9/20	Mackenzie Roberts	901 S. O'Leary Street 1B apt	Mackenzie Roberts
9/20	Tim Aydelott	9758 Lunar Drive	Tim Aydelott
9/20/19	Christine Brown	2675 N. Nelson Dr	Christine Brown
9/20/19	Frederica Hall	5001 Wayward Way	Frederica Hall
9/20/19	Oceanna Boulanger	1075 S. Beaver St.	Oceanna Boulanger
9/20/19	Emma Cole	1830 S Milton Rd	Emma Cole
9/20/19	Hallie Calhan	1075 S. Beaver St	Hallie Calhan
9/20/19	Soledad Garcia	3330 Sitzer Ln.	Soledad Garcia
9/20/19	Kavlika Jansen	E. High University Dr.	Kavlika Jansen
9/20/19	Emily Segovia Maza	E. University Dr.	Emily Segovia Maza
9/20/19	Marissa Largo	1924 N St	Marissa Largo
9/20/19	ENGA LOKEY	675 W. C12	Enga Lokey
9/20/19	Asianah Carrera	3465 E. Langhorn Dr	Asianah Carrera
9/20/19	Matalynn Slatten	7 E. University Dr.	Matalynn Slatten

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis PAGE 15 OF 17

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DATE SIGNED	PRINTED NAME	RESIDENCE ADDRESS	SIGNATURE
9/20/19	Remy Phillips	204 N. Elden St	Remy Phillips
9/20/19	Veronica Luckert	4120 E. Coburn Dr.	Veronica Luckert
9/20/19	Zoe Lytle	2015 S. Tumbach	Zoe Lytle
9/20/19	Emma Duskicz	3016 W. Foothills Way	Emma Duskicz
9/20/19	Ed Kabotie	3101 N. Ft Valley Rd	Ed Kabotie
9/20/19	Matthew Satchen	4343 E. Solisue Blvd	Matthew Satchen
9/20/19	ELIZABETH HAMME	Geo N. Curbing Smth	Elizabeth Hamme
9/20/19	Carson Woodcraft	3212 W. Cooper Dr.	Carson Woodcraft
9/20/19	Kyle Eisen	1040 N Venus Dr	Kyle Eisen
9/20/19	Cecilia Harrington	7712 Saturn Dr	Cecilia Harrington
9/20/19	Preston Harrington	7712 Saturn Dr	Preston Harrington
9/20/19	David Harrington	7712 Saturn Dr	David Harrington
9/20/19	Mehrdad Khatibi	1020 W. Coy Drive	Mehrdad Khatibi
9/20/19	Kimberly Lyons	1613 N West St	Kimberly Lyons
9/20/19	NATHAN RENN	2220 E HEMBERG DR	Nathan Renn
9/20/19	Emily Renn	2220 E Hemberg Dr.	Emily Renn
9/20/19	Kelso Hundt	322 N Summit Ave	Kelso Hundt
9.20.19	Alicyn Gittlin	116 S. Spring St.	Alicyn Gittlin
9/20/19	Susan Bischoff	3200 S. LITZNER DR apt 7130 Flag 86005	Susan Bischoff

PETITION TO FLAGSTAFF CITY COUNCIL (Continued)

TITLE OF ISSUE: Flagstaff City Council's response to the Global Climate Crisis PAGE 17 OF 17

[illegible]

Title of issue:

Flagstaff City Council's response to the Global Climate Crisis

Action Requested:

We request that the Flagstaff City Council declare a Climate Emergency Resolution. This action should be followed by immediately elevating the Sustainability Section to Department status, so staff have the ability to expedite the Climate Action and Adaptation Plan and can then act on CAAP goals. This would be a significant positive step for the public safety of Flagstaff residents.



ENDORISING THE DECLARATION OF A CLIMATE EMERGENCY FOR THE CITY OF FLAGSTAFF, AND REQUESTING REGIONAL COLLABORATION ON AN EQUITABLE TRANSITION AND URGENT MOBILIZATION EFFORT TO RESTORE A SAFE CLIMATE:

WHEREAS, Flagstaff has committed to meeting the Paris Agreement goals, as defined by the United Nations, and stated in the Flagstaff Climate Action and Adaptation Plan (CAAP). This agreement pledged to maintain average future warming “well below 3.6°F above pre-industrial levels” and to “pursue efforts to limit the temperature increase to 2.7°F;” and (1)

WHEREAS, global warming of approximately 1.8°F is already threatening or causing detrimental effects on Earth’s human, physical, biological, and hydrological systems as attested by increased and intensifying wildfires, floods, rising seas, diseases, prolonged droughts, extreme weather events, loss of biodiversity, and climate refugees; and (2,3)

WHEREAS, Flagstaff has experienced the predicted clear warming trend since 1995, with higher temperatures and fewer cold days per year, contributing to an overall drying trend. As a result, Flagstaff and our region face significant risks of reduced water availability, more wildfire, drought, and flooding, snowpack loss, and widespread forest loss. Recent models forecast average temperature increase in Flagstaff of 9.4°F by 2080, creating a climate similar to that experienced currently in Show Low, Arizona. Average models indicate a likelihood of 25 days each summer with maximum daily high temperatures over 105°F; and (4, 5, 6)

WHEREAS, the warming we are currently experiencing results disproportionately from historical US emissions. Due to the overall time that CO₂ and other greenhouse gasses remain in the atmosphere, the observed warming trend will continue to progress through the century. Therefore, reductions today would promote the well-being of the Flagstaff Community in future years; and

WHEREAS, it is well researched that certain groups of people will disproportionately feel the impacts of climate change due to a greater overall vulnerability. As stated in the Intergovernmental Panel on Climate Change (IPCC) report: “The socially and economically disadvantaged and the marginalized are disproportionately affected by the impacts of climate change and extreme events;” and (7)

WHEREAS, Flagstaff communities, especially those that are more vulnerable or disadvantaged in and around Flagstaff, have already begun to face these impacts as a result of the climate crisis; and

WHEREAS, the City of Flagstaff recognizes that it must address climate change in a manner that prioritizes those most impacted and ensures that the costs and benefits of climate adaptation and mitigation are equitably distributed; and

WHEREAS, through analysis of Coconino County Assessor’s records, a survey of residents in the fire/flood impact area, and the perceived value of both endangered species habitat and human life, it is estimated that the total impact of the Schultz Fire is between \$133 million and \$147 million. It has been well researched that a changing climate was a factor in exacerbating the fire; and (8)

WHEREAS, the costs of not tackling climate change will lead to increased costs in the future; and

WHEREAS, the unique threat that climate change poses presents multiple opportunities for the City of Flagstaff to benefit through swift actions. By declaring a climate emergency, we recognize the severity of the issue, while at the same time can begin to solve the challenges presented by climate change locally; and

WHEREAS, with proper investment, the City of Flagstaff can be a leader in addressing climate change issues and at the same time invest in the mitigation and adaptation strategies outlined in Flagstaff's existing CAAP; and

WHEREAS, a fair shift to an economy that is ecologically sustainable, equitable, and just for all its members is a necessary step for the City of Flagstaff in the effort to address the climate emergency; and

WHEREAS, rapid mobilization is required to meet the target of a 15% reduction of greenhouse gas emissions by 2025, and a 30% reduction of emissions by 2030, for an end goal of 80% reduction of greenhouse emissions by 2050, as outlined in the City of Flagstaff's CAAP. An even greater mobilization is required to reach zero greenhouse gas emissions as recommended in the IPCC 1.5 report; and (9)

WHEREAS, the City of Flagstaff's CAAP was ambitious at the time of its approval, and the community put forth tremendous effort to create a plan promoting equity, sustainability, and climate consciousness. Recent data and forecasts indicate that making investments today limit global warming to 2.7 F instead of 3.6 F, which is necessary in order to avoid significant future costs to society; and (10, 11)

WHEREAS, such efforts and economic shifts to address the region's threats to climate change may provide opportunities to bridge gaps in social inequities and public health through techniques such as interagency collaborations, community health education, development of climate change indicators, and community capacity and engagement building; and (12, 13)

WHEREAS, the City of Flagstaff can act as both a state and global leader by converting to an ecologically, socially, and economically regenerative economy with the urgency that this emergency demands; and

WHEREAS, in November of 2018 the City of Flagstaff adopted a CAAP that included input from citizens of the community and addressed carbon offset strategies, carbon neutral buildings, livable neighborhoods, renewable energy, local agriculture, zero waste, and transportation; however, the necessary aggressive actions have been limited by budget constraints; and

WHEREAS, the United Nations November 2019 Emissions Gap Report finds that countries collectively failed to stop the growth in emissions, meaning that deeper and faster cuts are now required. In order to stay on track to meeting the Paris agreement goals, the UN calls for immediate and aggressive action to achieve carbon neutrality by 2030; and (11)

WHEREAS, an emergency declaration would further support and elevate the City of Flagstaff's CAAP(2018) into policy-maker decisions to address the region specific threats of climate change as presented by the City of Flagstaff's Vulnerability Assessment (2018), National Climate Assessment Volume II (2018), Assessment of Climate Change in the Southwest (2013), as well addressing threats and issues found within IPCC Fifth Assessment Report (2014) and the United Nations Emissions Gap Report (2019).

BE IT RESOLVED BY THE COUNCIL, THE GOVERNING BODY OF THE CITY OF FLAGSTAFF:

Section 1. The City of Flagstaff declares that a climate emergency threatens our city, region, state, nation, civilization, humanity and the natural world, and recognizes the need for an exponential increase in its ambition to combat climate change, so that it meets or exceeds the current recommendations of the foremost climate scientists working around the world.

Section 2. The City of Flagstaff commits to its own city-wide transition and climate emergency mobilization effort, utilizing Flagstaff's CAAP as the foundational framework in recognition of accelerating climate changes.

Section 3. The City of Flagstaff commits to provide education to residents, youth, and the broader community about the current climate emergency by inspiring action through events and training.

Section 4. The City of Flagstaff underscores the need for full community participation, and recognizes that the residents of Flagstaff, and community organizations and other such allies will be integral to and in the leadership of the mobilization effort.

Section 5. The City of Flagstaff commits to keeping the concerns of vulnerable communities central to all transition and climate emergency mobilization efforts and to facilitate the active participation of such communities.

Section 6. The City of Flagstaff joins a nationwide call for a regional collaborative effort, in full partnership with surrounding Tribal nations and traditional agricultural communities, at all levels of government, to consider adaptation and mitigation in relation to climate change.

Section 7. The City of Flagstaff will revise the goals outlined in the CAAP to be in alignment with the United Nations' November 2019 Emissions Gap Report, while maintaining equal emphasis on adaptation, mitigation, and equity, by advancing the goals of the CAAP to achieve carbon neutrality by 2030.

Section 8. The City of Flagstaff calls on the State of Arizona, the United States of America, and all governments and peoples worldwide to initiate a transition and climate emergency mobilization effort to prevent additional contributors to climate change while ensuring that the City of Flagstaff benefits both socially and economically in this transition.

References:

- 1 Cascadia Consulting Group. 2018. City of Flagstaff Climate Action and Adaptation Plan.
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8. Combrink, T., Conthran, C., Fox, W., Peterson, J., Snider, G. B. (2013). Full Cost Accounting of the 2010 Schultz Fire. Ecological Restoration Institute/NAU.
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CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Maggie Twomey, Volunteer and Event Coordinator
Date: 01/21/2020
Meeting Date: 01/28/2020



TITLE:

Community Stewards Annual Update

DESIRED OUTCOME:

Informational update

EXECUTIVE SUMMARY:

Since the beginning of the Community Stewards Program in the late 1990s, the City has made significant progress on growing the program and educating the general public about Flagstaff's continuing litter issues. Staff will highlight accomplishments from 2019 and discuss plans for the coming year.

INFORMATION:

INFORMATION:

Connection to Council Goal and/or Regional Plan:

Council Goals:

Environmental and Natural Resources

Code Compliance

Regional Plan:

Goal E&C.3. Strengthen community and natural environment resiliency through climate adaptation efforts.

Goal WR.5. Manage watersheds and stormwater to address flooding concerns, water quality, environmental protections, and rainwater harvesting.

Goal CC.2. Preserve, restore, and rehabilitate heritage resources to better appreciate our culture.

Goal LU.11. Prioritize the continual reinvigoration of downtown Flagstaff, whose strategic location, walkable blocks, and historic buildings will continue to be a vibrant destination for all.

Goal LU.12. Accommodate pedestrians, bicyclists, transit riders, and private cars to supplement downtown's status as the best-served and most accessible location in the region.

Goal ED.6. Tourism will continue to provide a year-round revenue source for the community, while expanding specialized tourist resources and activities.

Goal ED.7. Continue to promote and enhance Flagstaff's unique sense of place as an economic development driver.

Goal REC.1. Maintain and grow the region’s healthy system of convenient and accessible parks, recreation facilities, and trails.

Attachments: Community Stewards Update

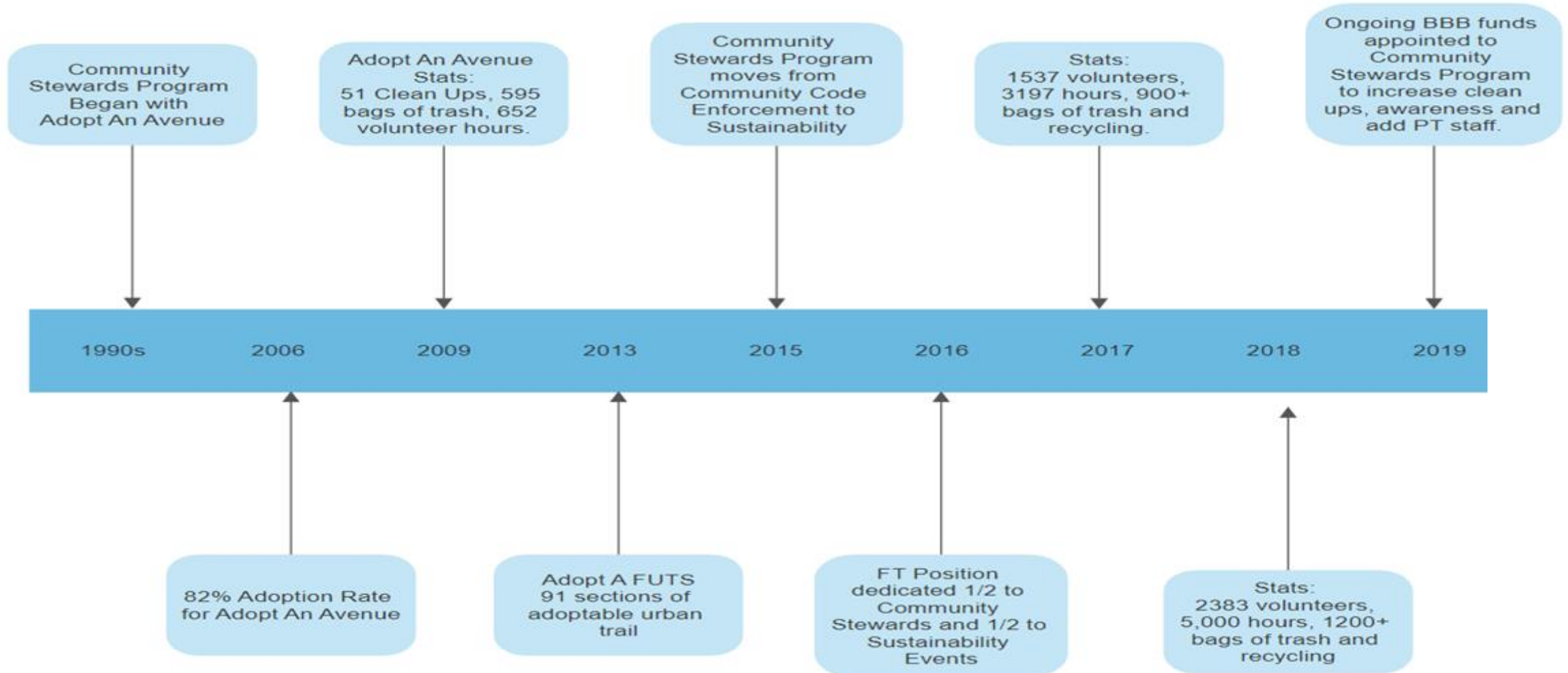
Community Stewards Program

Maggie Twomey,
Volunteer and Event Coordinator





History of the Community Stewards Program





Community Stewards Program

2019 Highlights

- Adopt A FUTS at 98%
- Adopt An Avenue at 97%
- 3,150 volunteers, 5,130 hours, 1,820 bags of trash and recycling.
 - A 30% increase over last year!
- 42 community clean up events
- New Adopt An Avenue street signs
- Installation of 10 FUTS signposts with 30 scheduled for spring
- Hiring PT Community Stewards Assistant-Eric Sirvinskas



Nicole Antonopoulos hosted a Birthday Clean Up Event in 2019! What a great idea!



Community Stewards Program



2019 Highlights

Winter Snow Play Stewards

- Focus on four Snow Play "hot spots"
- Winter Snow Play Sled Pledge
- 74 volunteers, 152 hours, collected over 100 bags of trash and recycling

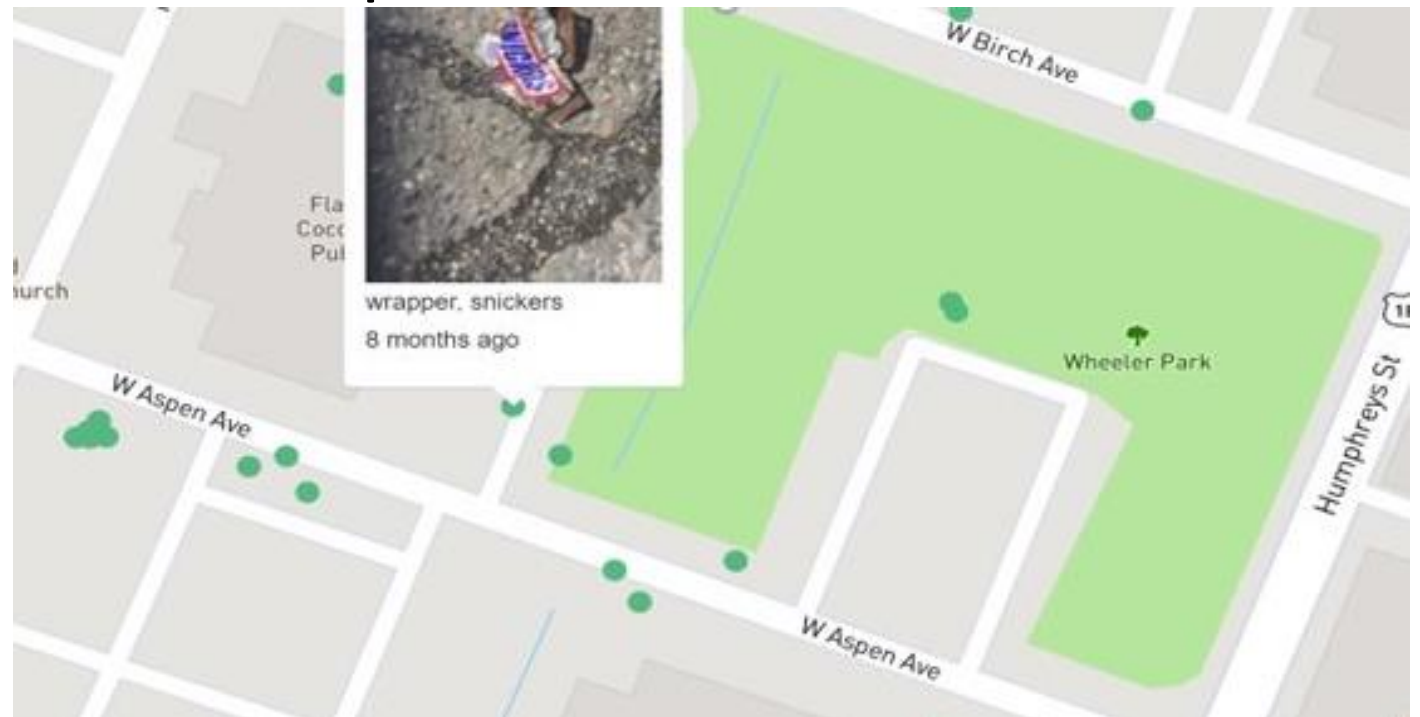


Father Daughter team volunteers at February 2019 Winter Snow Play Clean Up-2019 saw

Education and Outreach



- Over 100 participants
- 12,000 pieces of litter picked up
- Helped staff identify "hot spots"
 - Types and location of litter
 - This will help us target education and operational needs





Community Stewards Program

Community Stewards Assistant

- Identify sections of Avenue that can be added to the program, that would benefit from adoption.
- Develop a volunteer recognition program for our Community Stewards.
- Work with Environmental Services and GIS to develop a litter "hot spot" app.
- Work with Stormwater to host five pre-monsoon and post-monsoon clean up events in 2020.
- Attract organizations to host one time clean up events.



What's Next...



Federated Church Youth Clean Up-
FUTS from City Hall to Frances Short Pond

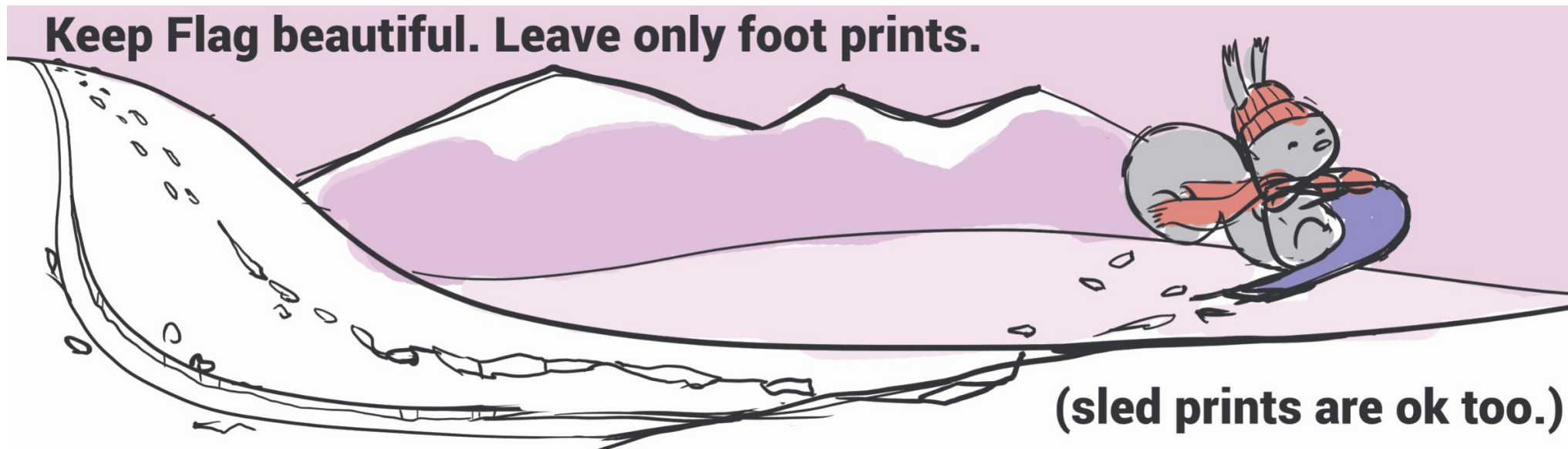
1. Increase the number of adoptable sections of FUTS and Avenues.
2. Increase the number of one-time community clean ups.
3. Improve data collection to better inform decisions, volunteer recruitment, and educational outreach.
4. Implement volunteer software to improve data tracking



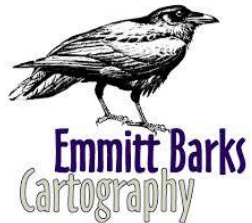
What's Next

Continue to increase mitigation of winter snow play

- Volunteer incentives
- Increased communication with Parks staff about hotspots
- Increase messaging at Thorpe Park
- Interactive snow play map
- Billboard - Albert



Thank you to
all of our
volunteers



Questions?



CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Sarah Langley, Management Analyst
Date: 01/22/2020
Meeting Date: 01/28/2020



TITLE

Priority Based Budgeting Program Scoring and Peer Review Update

STAFF RECOMMENDED ACTION:

This is an update discussion; no action is requested or required.

EXECUTIVE SUMMARY:

In May of 2019, the City of Flagstaff embarked on a journey to implement Priority Based Budgeting for the FY2021 budget cycle. Priority Based Budgeting (or PBB) is a leading best practice in municipal government and allows cities to re-envision how they utilize their budgets. Specifically, PBB enables cities to create a balanced, stable and sustainable budget, to prioritize spending and reallocate resources from within, to launch new programs and to envision an improved future by leveraging public/ private partnerships and breaking through “budget silos”.

Staff actively worked to implement PBB throughout the summer and fall of 2019 and continues to do so in 2020. A PBB program inventory (a listing of all the services provided by the City of Flagstaff) was completed in October, program costing (a compilation of the personnel costs, non-personnel costs, and revenues attributed to each program) was completed in November, and program scoring and peer review (a rating of how well each program aligns with the City’s results and definitions) was completed in December.

The attached presentation provides an update on the program scoring and peer review phases of PBB implementation. At the February 3rd budget retreat, Council will be introduced to the online interactive PBB tool.

INFORMATION:

Connection to Council Goals

- Council Goal 2017-2019: Community Outreach: Enhance public transparency and accessibility
- Strategic Plan for Team Flagstaff Strategic Priority 3.1: Enhance the organization’s fiscal stability and resourcefulness

Has There Been a Previous Council Decision on This Topic?

- At the January 16, 2019, Council Budget Retreat, staff presented the topic of High Performing Government. This included consideration for changing budget processes to a priority-based system.

- At the April 2019 Council Budget Retreat, staff presented a budget which included funding for Priority Based Budgeting.
- At the May 2019 Council Meeting, Council approved the Sole Source License and Host Agreement with Resource Exploration, LLC for Priority Based Budgeting.
- At the September 2019 Council Retreat, Council provided input on a PBB Results and Definitions Map.
- At the October 2019 Council Meeting, Council provided further input on the PBB Results and Definitions Map and agreed upon a final version.
- At the December 2019 Council Meeting, Council heard an update on the progress of implementing PBB, specifically focusing on the Program Inventory and Program Costing phases.

Attachments: Presentation

Priority Based Budgeting Update

Program Scoring

Sarah Langley

Management Analyst



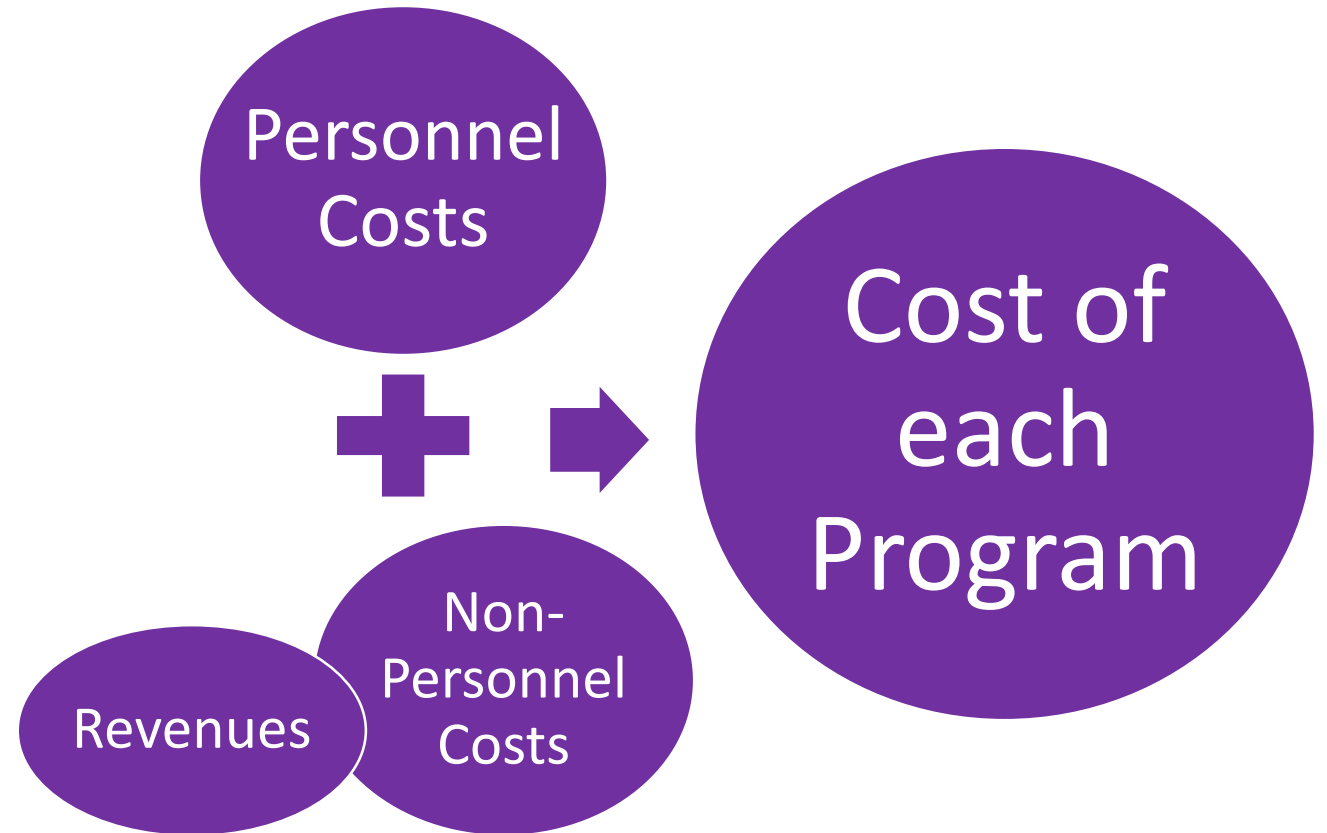


Refresh – Inventory & Costing

Step 1: Program Inventory

A **Program** is a group of people working together to deliver a discrete service to identifiable users

Step 2: Program Costing



Inventory

Cost

Score

Present

Analyze



Refresh - Types of Programs

Community Programs

- External services for the community at large
- Examples include Police, Library, Parks & Recreation
- 71% of programs

Governance Programs

- Internal services for the organization
- Examples include IT, HR, Finance
- 29% of programs



Step 3: Program Scoring

Key Community Results

High-level, overarching goals for the City that are representative of the community's priorities

i.e. Safe & Healthy Community

Definitions

Detailed action items of what the City must do to achieve the Key Community Results

i.e. Provide support programs for victims of crimes

Basic Program Attributes

Additional details about a program

i.e. Mandate; Reliance; Cost Recovery; Population Served; Demand

Inventory

Cost

Score

Present

Analyze

Results & Definitions Map

- How well do community programs align with each Key Community Result?
- How well do governance programs align with each Governance definition?
- Scores of 0-4 assigned

Governance	Safe & Healthy Community	Inclusive & Engaged Community	Sustainable, Innovative Infrastructure	Robust Resilient Economy	Livable Community	Environment
by providing high and external (SP)3.2/3.2/ED.1	Foster a safe, secure, and healthy community (SP)3.4/4.1 (RP)PF.3/FF.1	Foster community pride (SP)1.5/4.4	Deliver outstanding services to residents through a healthy infrastructure system (SP)3.2/ (RP)PF.2/E.1/E.2/WR.1/WR.2/WR.3/WR.4/WR.5/WR.6/LU.7/LU.8/LU.16/CD.1	Grow and strengthen a more robust, diverse, and resilient economy (SP)3.3/ (RP)ED.1/ED.3/ED.4/ED.5/ED.8/LU.1/10	Create a welcoming community through partnerships, strong neighborhoods, civic engagement, and resident participation (RP)REC.1/ED.2/CO.2/CO.3/CO.5/LU.9/LU.13/LU.19/	Actively manage environmental resources (RP)E.8/CO.6/E.8/CO.7/OS.1/CO.1/CO.4/E.2
d consistent strategies (SP)1.3/	Provide public safety with the resources, staff, and training to respond to community needs (SP)1.4/2.1/2.3/ (RP)PF.1/FF.3	Advance social equity and social justice in Flagstaff (SP)3.4/4.1/4.2/4.4/ (RP)PF.3/NH.4/NH.5	Establish a long-range plan that identifies the community's future infrastructure needs and all associated costs (RP)PF.2/E.1/E.2/WR.1/WR.2/WR.3/WR.4/WR.5/WR.6/LU.7/LU.8/LU.16/CD.1	Maintain and enhance an effective business recruitment, retention, and expansion program (SP)3.3/ (RP)ED.1/ED.3/ED.4/ED.5/ED.7/ED.8/LU.11	Provide amenities and activities that support a healthy lifestyle (SP)3.4/ (SP)4.1/ (SP)4.4/ (RP)CO.5/LU.1/LU.6/LU.11/LU.19/1/3/1/4/1/5/1/6/REG.1	Provide environmental community outreach and volunteer (RP)E.8/CO.3/E.1/FF.1
lic trust through and accessibility	Enhance community engagement and community policing efforts (SP)3.5/4.2/ (RP)PF.1	Facilitate and foster diversity (SP)4.3/ (RP)NH.1	Identify smart traffic management, multi-modal transportation, and alternative energy opportunities (SP)4.1/ (RP)E.1/E.8/CO.8/LU.1/LU.7/LU.16/LU.12/LU.13/LU.19/1/11	Enhance understanding between the development community, the City and Flagstaff residents (RP)E.8/CO.7/CO.1/CO.3/CO.4/LU.5/1/3	Provide education opportunities for adults and youth (RP)ED.2/ED.3/CO.5/ED.7	Implement sustainable practices and transportation (RP)E.8/CO.6/E.1/E.2/1/LU.14/1/3/1/4/1/5/1
ganization's fiscal 3.1/ED.1	Provide support programs for victims of crimes (RP)PF.3	Enhance community outreach and engagement opportunities (SP)3.5/ (RP)LU.11/FF.1	Support the community's social infrastructure needs; assist those partner organizations that provide services the City does not (SP)3.4/4.1/4.4/ (RP)PF.3/NH.4/NH.5/REC.1/LU.1/	Attract employers that provide jobs with high wages and have a low community impact (RP)ED.1/ED.2/ED.3/ED.4	Support the development of attainable and accessible housing (RP)LU.4/LU.6/LU.11/LU.13/LU.19/NH.1/NH.3/NH.4/NH.5	Increase the participation in stewardship eff
ative local grams, new ideas es; be y model for others SP)4.3/ (SP)4.4	Develop alternative diversion programs (RP)PF.3	Ensure city facilities, services, and programs are accessible for all residents (SP)4.1/ (RP)REC.1/LU.11/FF.2		Enhance the community's workforce development programs and higher education opportunities (RP)ED.2/E.1/CO.5	Support diverse employment opportunities that provide residents with a living wage (SP)3.3/ (RP)LU.4/LU.6/LU.13/LU.19/LU.19/ED.4	
ployer of choice ployees with the ; training, and 1/2.2/2.3/2.4	Ensure the built environment is safe through the use of consistent standards, rules and regulations, and land use practices (SP)3.2/3.4/ (RP)PF.2/LU.7/ED.3/1/6	Promote environmental justice & the fair distribution of environmental benefits (RP)E.8/CO.1/E.8/CO.2/E.8/CO.3/E.8/CO.4/E.8/CO.6/E.8/CO.7/OS.1/WR.5/WR.6		Embrace and invest in tourism opportunities to promote economic development (RP)NH.2/ED.5/ED.6/ED.7/CO.1/LU.19/1/19	Achieve a well-maintained community through comprehensive and equitable code compliance (SP)4.1/4.4/ (RP)E.1/E.8/CO.3/E.8/CO.5/LU.19/LU.19/1/4/1/3/CD.1/CO.4	



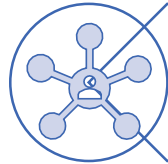


Basic Program Attributes

- All programs are also scored based on additional program characteristics
- Scores of 0-4 assigned



Are they mandated?



Is the City the sole provider?



Is there cost recovery?



What % of the population is served?



Are demand trends increasing or decreasing?

Inventory

Cost

Score

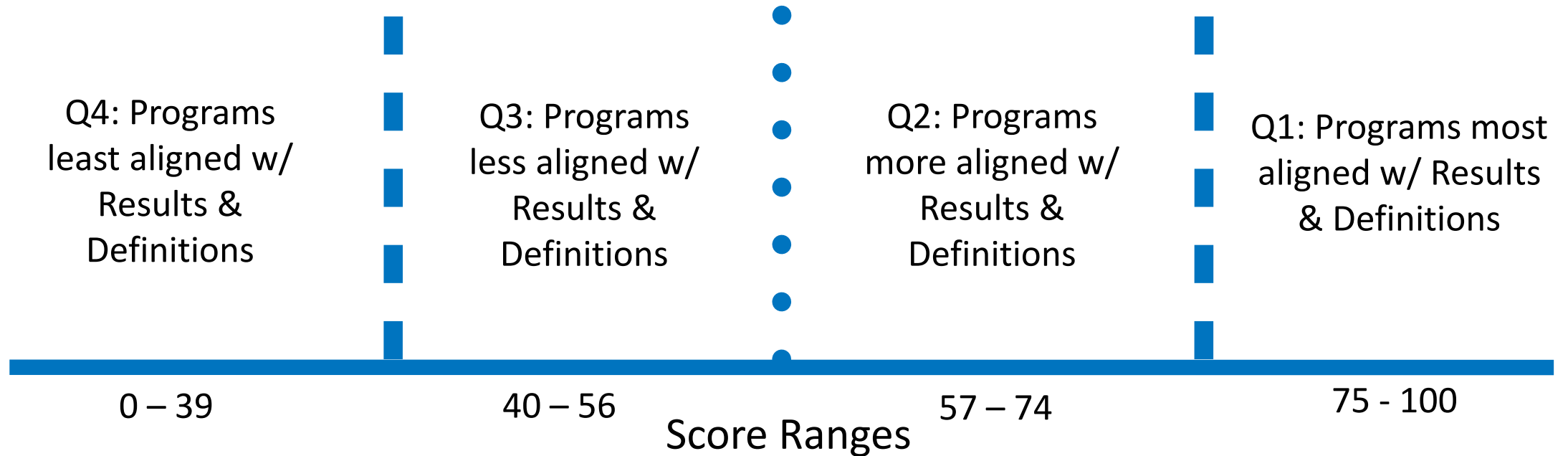
Present

Analyze



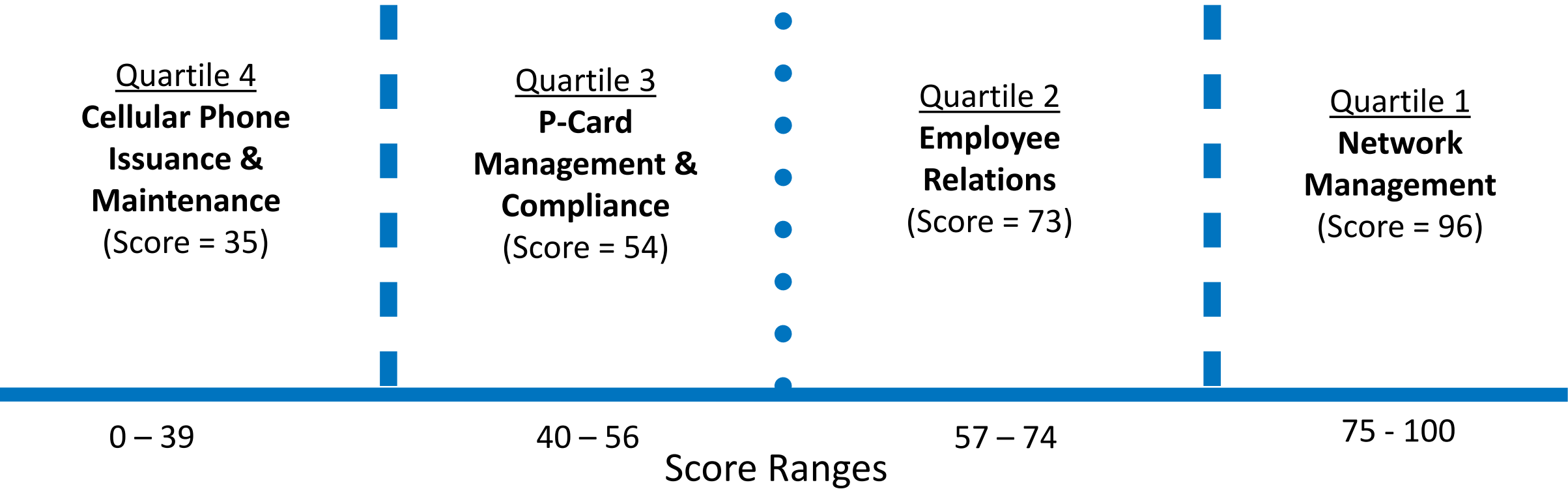
Calculating Final Scores

- All scores **peer-reviewed** for accuracy
- Formula used to **weight** scores and **normalize** them out of 100
- Four **quartiles** are created based on averages



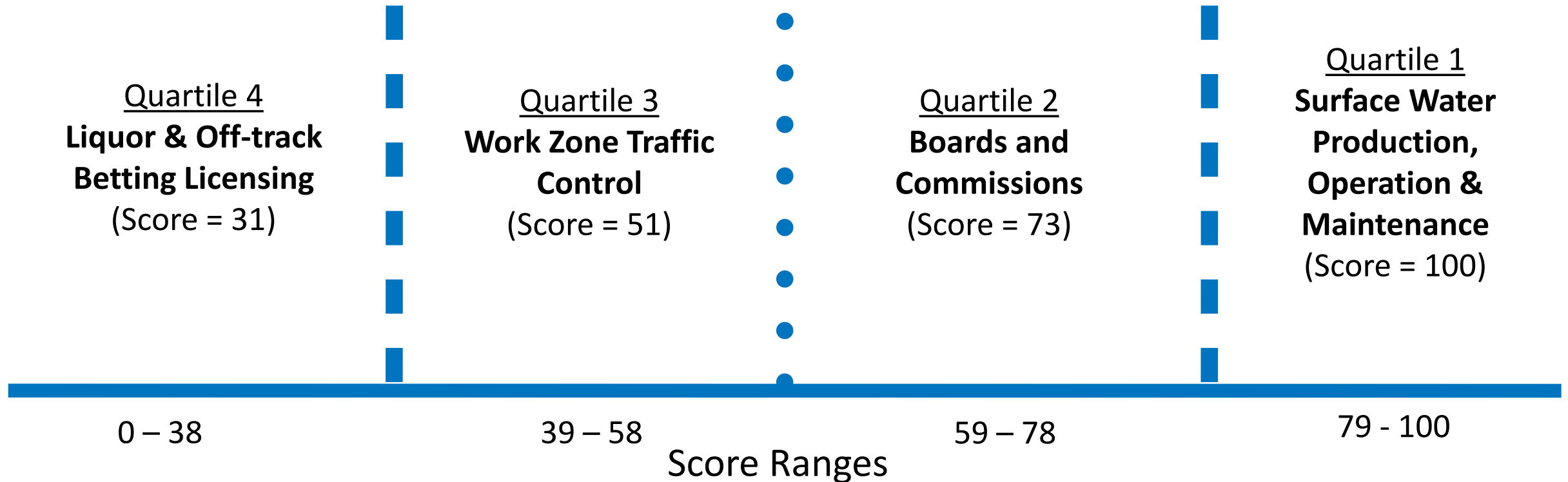


Final Scores: Governance Examples



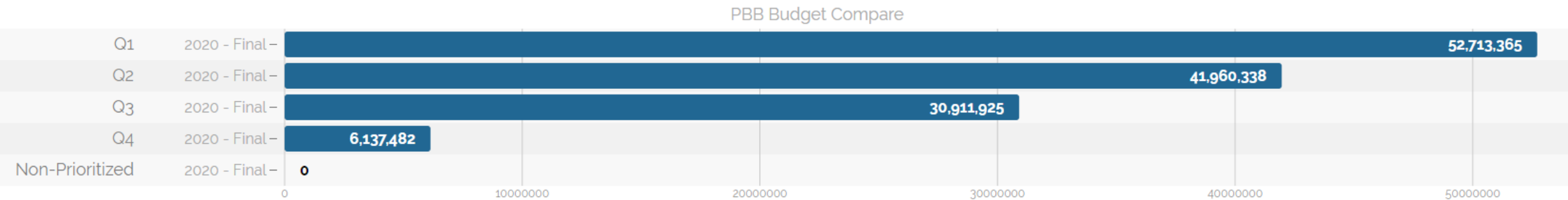


Final Scores: Community Examples





CoF Spending by Quartile



- Q1 = Programs most aligned w/ Results & Definitions
- Q4 = Programs least aligned w/ Results & Definitions



Upcoming PBB Events



Introduce Council
to PBB online tool
and interactive
data

Inventory

Cost

Score

Present

Analyze

Questions?

Sarah Langley

Management Analyst

Sarah.Langley@flagstaffaz.gov



CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Shannon Anderson, Deputy City Manager
Date: 01/24/2020
Meeting Date: 01/28/2020



TITLE

Potential General Election Consultant Services Scope of Work

STAFF RECOMMENDED ACTION:

Discussion with City Council on the proposed potential general election consultant services scope of work.

EXECUTIVE SUMMARY:

City Staff met with City Council on January 21, 2020 on potential general election ballot measures and consultant services. City Council supported staff in obtaining consultant expertise to assist in developing potential ballot questions and a strategic approach for public outreach services to educate voters. City staff have created the proposed scope of work for these services.

City staff are seeking Council input and direction on the proposed scope of work.

INFORMATION:

Proposed Scope of Work:

- Review recent, relevant documents from Parks & Recreation, Open Space, Housing and Flagstaff Watershed Protection Project and election history.
- Collaborate with City staff to develop key components of the informational messages regarding any proposed projects and purposes of any potential bond measures for Parks & Recreation, Open Space, Housing and Flagstaff Watershed Protection Project (FWPP).
- Coordinate with City staff, Council members and others, as requested, to identify methods and techniques to effectively communicate the results and conclusions of the Parks & Recreation and Open Space Priorities Committee, Housing Commission and FWPP stakeholders.
- Conduct opinion research in the form of a survey and/or focus group to gather public opinion on Parks & Recreation, Open Space, and Housing potential bond measures.
- Assist City staff in designing ballot measures to include optimal ballot language and best practices for ballot measures.
- Collaborate with City staff to develop messaging and communications plan to educate the public about potential bond measures for Parks & Recreation, Open Space, Housing and Flagstaff Watershed Protection Project.
- Develop required election-related publicity pamphlets for Parks & Recreation, Open Space, Housing and Flagstaff Watershed Protection Project potential bond measures.
- Develop outreach strategies to educate the public, including the creation of design graphics, informational materials and website, and educational videos.
- Assist City staff with public outreach using social media, direct mailers and advertising through

appropriate local venues.

- Attend project team meetings to strategize on educating the public with proper educational messaging and outreach.
- Support City staff on presentations to Council members, as requested.

Attachments:

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 01/23/2020
Meeting Date: 01/28/2020



TITLE

Discussion: Fees the city assesses for special events on private property and the possibility of implementing a staggered fee schedule similar to what is done for events on public property

STAFF RECOMMENDED ACTION:

Discussion/Direction

EXECUTIVE SUMMARY:

Mayor Evans provided the Future Agenda Item Request on September 3, 2019, which was supported by the required number of Councilmembers.

INFORMATION:

Attachments:

**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 01/23/2020
Meeting Date: 01/28/2020



TITLE

Discussion: All aspects of the City Council operations including office space, support staff, budget, and salary and establishing a committee to evaluate these items

STAFF RECOMMENDED ACTION:

Discussion/Direction

EXECUTIVE SUMMARY:

Mayor Evans provided the Future Agenda Item Request on September 17, 2019, which was supported by the required number of Councilmembers.

INFORMATION:

Attachments: