



# Council Travel Policy

May 3, 2016

## RECOMMENDED ACTION:

Council direction with consideration of approval for a council travel policy and confirmation to proceed with posting the council travel expenditure spreadsheet on the City of Flagstaff website starting in FY17.

## Executive Summary:

At the November 3, 2015 city council meeting staff presented a Future Agenda Item Request (F.A.I.R) to discuss the council travel policy and use of travel funds. Council directed staff to create a council travel policy for review and possible approval for implementation. In addition, staff requests confirmation on the direction to post the council travel expenditure spreadsheet on the City of Flagstaff website effective FY17.

## Options and Alternatives:

- 1) Continue to use the City of Flagstaff employee travel policy.
- 2) Do not post the council travel expenditure spreadsheet on the website.



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