

BOS ROUNDTABLE
FEBRUARY 2, 2016
REQUEST FOR DIRECTION
COCONINO COUNTY JOINT LAND USE STUDY

Purpose: The Coconino County Joint Land Use Study, sponsored by the Office of Economic Adjustment, is a community-driven, cooperative, strategic planning process among U.S. Naval Observatory, Camp Navajo Army Depot and the surrounding jurisdictions to:

- 1) Promote community development that is compatible with the military training, testing, and operational missions, and
- 2) Seek ways to reduce operational impacts on adjacent lands.

Potential outcomes from the Study include:

- Results that provide updated information and materials for a revised Area Plan for Bellemont
- Conservation Planning/Dark Sky (Joint with REPI)
- Military Influence Area Delineation
- Capital Improvement Planning (ADOT)

As the local sponsor and fiscal agent Coconino County acts as a facilitator in the process to develop the following:

- 1) Form the JLUS Policy Committee, a steering committee that provides direction related to study/design, policy recommendations, budget approval, and final study report.
- 2) Develop the draft Scope of Work with direction from the Policy Committee that will be used for the JLUS grant application
- 2) Draft the RFP to procure consultant as soon as grant funds are approved
- 3) Provide direction and oversight for the consultant during the study process, including committee formation (TAC and Working Groups) and participation throughout
- 4) Conduct grant administration, procure consultant and manage consultant's contract

Next Steps:

- 1) Update City of Flagstaff Mayor and City Manager (2/17)
- 1) Draft invite letter for the Policy Committee members (signed by District 1 and 3 Supervisors-By 2/29)
- 2) Complete Scope of Work and JLUS Application (By April 30)

Organizational Structure:

Coconino County: Local sponsor and fiscal agent for coordination, accountability, grant management, contract management.

Policy Committee: Policy direction, study design/oversight, budget approval, monitoring, report adoption.

Technical Advisory Committee: Technical issues, alternatives, report development, recommendations.

Project Manager: [Susan Salley Veazey, Project Manager, OEA, Sacramento, CA 916.557.7365
susan.s.veazey.civ@mail.mil](mailto:susan.s.veazey.civ@mail.mil)

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| Feb 1-29 | Develop draft Scope of Work for Coconino County JLUS

It has been determined by OEA that the study will include both Camp Navajo and the US Naval Observatory, as we previously discussed. Recently, it was confirmed that Coconino County will submit one application that will cover both installations.

The name of the JLUS has been changed from Flagstaff Project to Coconino County JLUS |
| Feb/Mar/Apr | Form Policy Committee (PC) with kick-off meeting to discuss and develop consensus on Scope of Work and final make-up of TAC and Working Groups.

Complete draft of application and work with Susan Veazey to create final scope of work and material for preparation of the online JLUS application. |
| March-April | Ready draft RFP (based on Scope of Work) to procure planning consultant as soon as grant is approved. Susan Veazey will review to ensure compliance with Federal guidelines. |
| March-April | Submit completed application to Susan Veazey for review. |
| April-May | Project Manager submits Coconino County JLUS Application to OEA Technical Review Committee |
| May-Aug | Notification of grant approval and procurement process can immediately begin for consultant |
| Duration | JLUS process is expected to range from 18-months to 2-yrs. |

Suggestions for committee membership:

Policy Committee: City of Flagstaff (Electeds), Coconino County (Electeds), NAU (Representing Old Growth Interests), US Forest Service, Governor's Office (Government Affairs and Military Liaison), Tribal Governments, Business Community (West Flag and Bellemont Areas), AGFD, AZDOT, Astronomers (Lighting Committee Members), Agricultural Community/Ranchers.

Ex Officio (Members of PC without voting capacity) US Army/AZDEMA Camp Navajo, US Naval Observatory.

Technical Advisory Committee: AZDEMA (John Ladd); Camp Navajo Facilities Mgr, Naval Observatory; Land/Resource Managers: US Fish and Wildlife Service (Shaula Hedwall); Arizona Game and Fish (Urban Wildlife Planner), AZ State Forestry, NGOs (TPL, Sierra Club); NAU: Rural Policy Institute, Local Residents: Flagstaff and Bellemont (Jamie Neilsen) residents; Developers, Landowners, Education, Recreation Groups, etc.

Issues-based Working Groups:

- County Area Plan
- City Regional/FMPO Plan
- Military Influence Area Delineation
- Capital Improvement Planning (ADOT)
- Conservation Planning/Dark Sky (Joint with REPI)
- State Legislation
- Utilities/Private