

WORK SESSION AGENDA

**CITY COUNCIL WORK SESSION
TUESDAY
MAY 26, 2015**

**COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
6:00 P.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

MAYOR NABOURS
VICE MAYOR BAROTZ
COUNCILMEMBER BREWSTER
COUNCILMEMBER EVANS

COUNCILMEMBER ORAVITS
COUNCILMEMBER OVERTON
COUNCILMEMBER PUTZOVA

4. Public Participation

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

5. Preliminary Review of Draft Agenda for the June 2, 2015 City Council Meeting. *

** Public comment on draft agenda items may be taken under "Review of Draft Agenda Items" later in the meeting, at the discretion of the Mayor. Citizens wishing to speak on agenda items not specifically called out by the City Council for discussion under the second Review section may submit a speaker card for their items of interest to the recording clerk.*

- 6. 2015 Wildfire Preparedness Briefing**
- 7. Development Services Listening Tour Report**
- 8. Discussion/Direction Regarding Future Charter Amendments**
- 9. Review of Draft Agenda Items for the June 2, 2015 City Council Meeting.***

** Public comment on draft agenda items will be taken at this time, at the discretion of the Mayor.*

10. **Public Participation**
11. **Informational Items To/From Mayor, Council, and City Manager.**
12. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the City Council with the City Clerk.

Dated this _____ day of _____, 2015.

Stacy L. Saltzburg, CMC, Deputy City Clerk

Memorandum

6.

CITY OF FLAGSTAFF

To: The Honorable Mayor and Council
From: Paul Summerfelt, Wildland Fire Manager
Date: 05/19/2015
Meeting Date: 05/26/2015



TITLE:
2015 Wildfire Preparedness Briefing

DESIRED OUTCOME:
Information Only

EXECUTIVE SUMMARY:

Staff and partners (US Forest Service and Coconino County) will review current conditions, projected outlook, actions taken or underway, and availability and capabilities of suppression resources. The briefing is an annual event provided to both City Council and the County Board of Supervisors so they may better understand the dynamics of the approaching wildfire season and the efforts undertaken by all parties to prevent occurrence, prepare the community and the forest for potential impacts, mitigate the hazard to lessen effects, respond to ignitions, and recover from damaging wildfire.

INFORMATION:

The following **COUNCIL GOALS** relate to this issue:

- 2) Ensure Flagstaff has a long-term water supply for current and future needs
- 3) Provide sustainable and equitable public facilities, services, and infrastructure systems in an efficient and effective manner to serve all population areas and demographics
- 5) Develop and implement guiding principles that address public safety service levels through appropriate staffing levels
- 7) Address key issues and processes related to the implementation of the Regional Plan
- 8) Improve effectiveness of notification, communication, and engagement with residents, neighborhoods and businesses and about City services, programs, policies, projects and developments
- 11) Ensure that we are as prepared as possible for extreme weather events

Attachments: PPT Presentation

WILDFIRE PREPAREDNESS BRIEFING

May 26, 2015

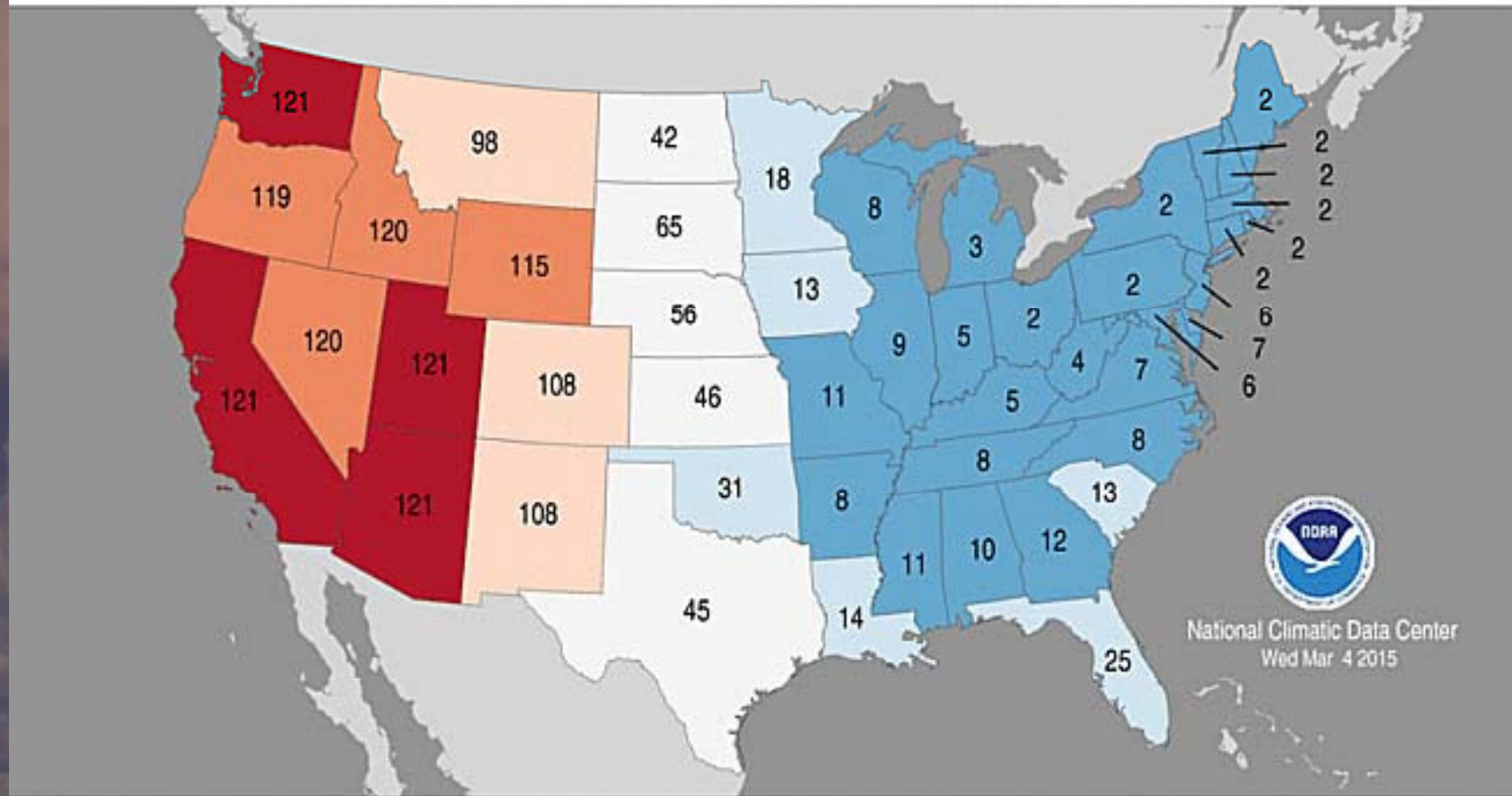
Paul Summerfelt – FFD
Frank Higgins – FPD
Robert Rowley – CCEM
Don Muise – USFS



Statewide Average Temperature Ranks

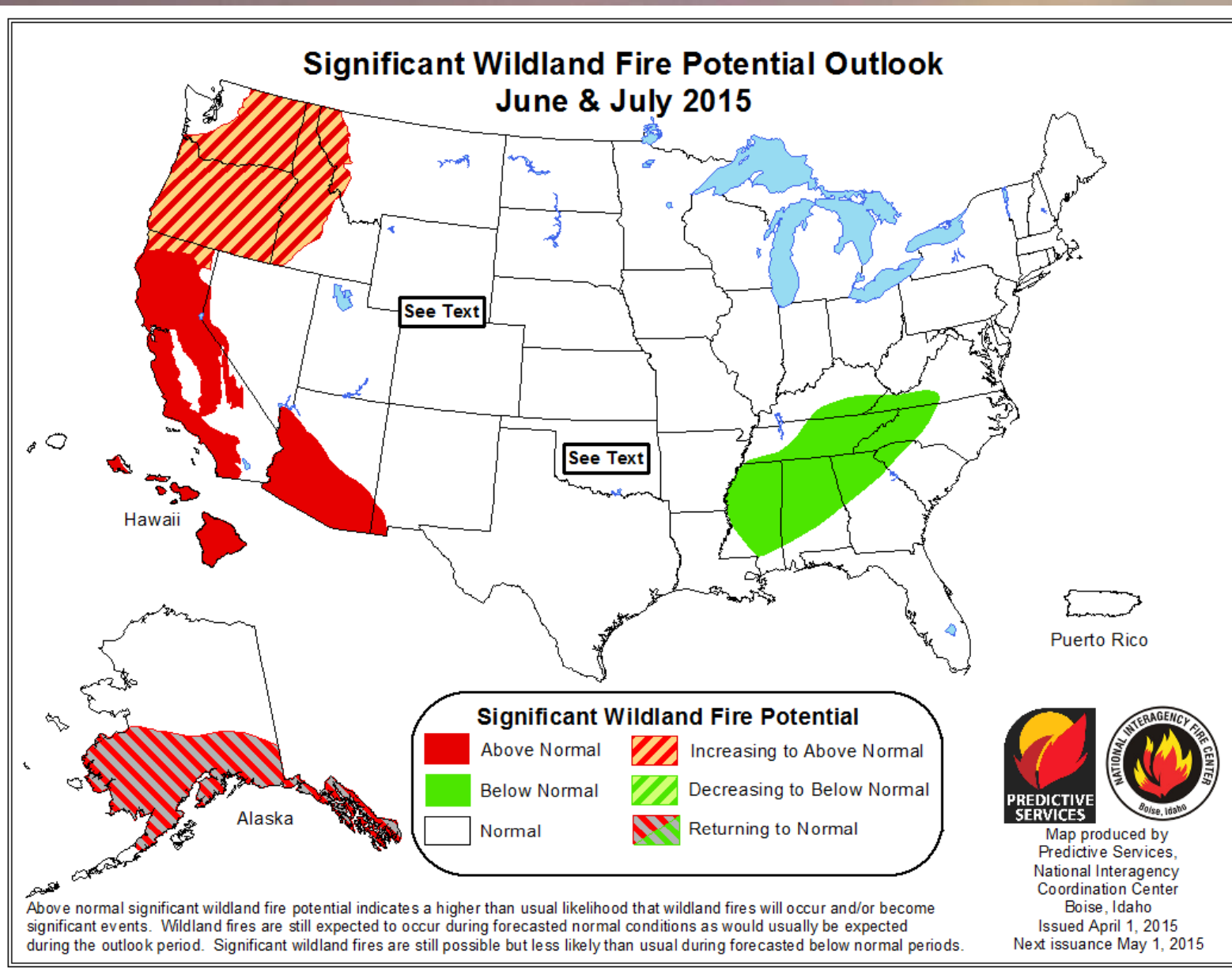
February 2015

Period: 1895-2015

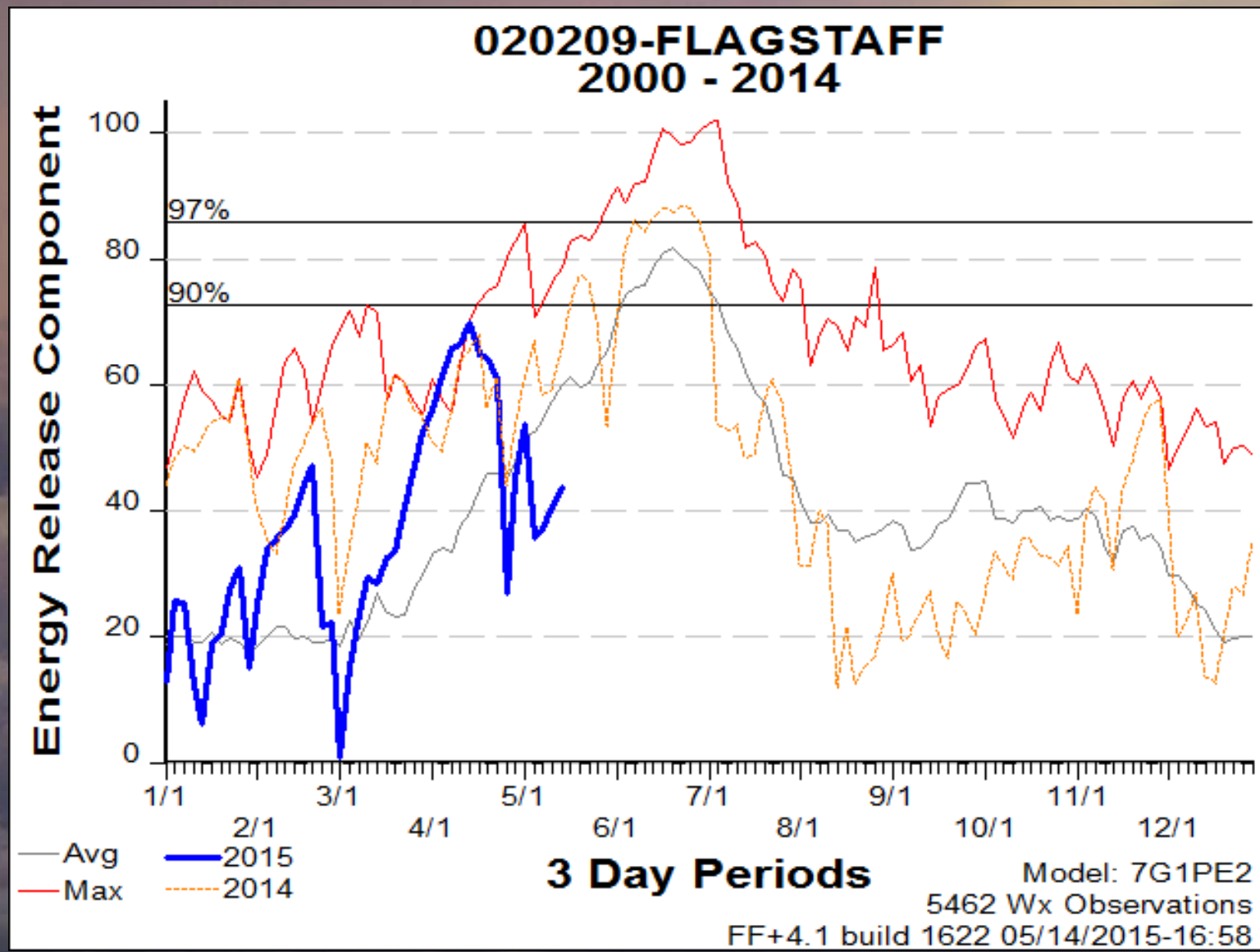


National Climatic Data Center
Wed Mar 4 2015

June and July Forecast



Local ERC Value





2015 Focus Areas

- **Prevention** –
 - *Shelter presentations & Woods Watch*
 - *Joint patrols w/PD*
- **Preparedness** –
 - *Wildfire Preparedness Day*
May 2nd: State Farm Insurance award
District projects
Firewise Landscaping contest
 - *Restrictions & Closure Plan*
 - *Weekly coordination calls -*
Preparedness Updates





2015 Focus Areas

- *Preparedness (cont)*

- *Training:*

- *AZ Wildfire Academy*
 - *Annual Refresher*
 - *Media Orientation*
 - *Risk Management Exercise*

- *Response:*

- *City Crew 1*

- *Severity Unit(s)*

- *Recovery: as required*



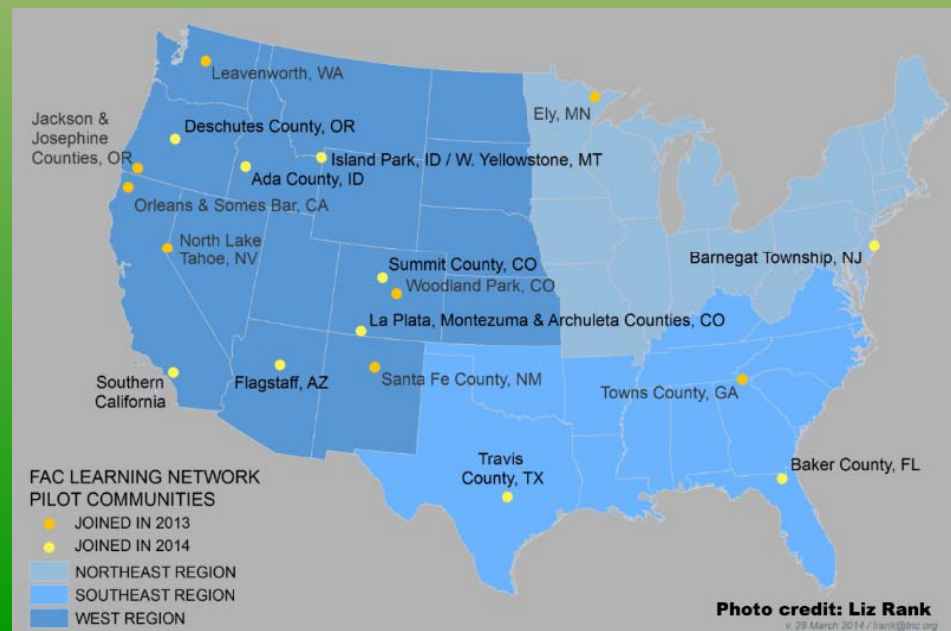
COLLABORATION & PARTNERSHIPS



**FLAGSTAFF WATERSHED
PROTECTION PROJECT**



Fire Adapted Communities →



Law Enforcement Fire Prevention Patrols

- Proactive patrols typically start in May. This year, the PD began preparing for forest patrols in April
- Patrols begin when weather becomes more moderate due to a “Necessity” clause in the city camping ordinance
 - *Fire danger is lower during (most) winter months due to precipitation*



Law Enforcement Fire Prevention Patrols

Patrol Efforts

- Early morning patrols in the wooded areas of Flagstaff to address illegal camping and campfires
- Night time flights looking for illegal campsites and campfires begin in coordination with fire restrictions
 - *Fire assets are directed to the area by personnel on the flight*
- The Justice Assistance Grant will be used to pay overtime costs associated with evening flights
 - *1 officer daily for 2 - 3 hours*



Evening air patrols conducted with
CCSO

Law Enforcement Fire Prevention Patrols

Woods Watch Volunteers

- The Woods Watch program will be coordinated with the Coconino County Sheriff's Office again this year
 - *First class is scheduled for May 27th*
 - *Woods Watch volunteers aid law enforcement by reporting violations of forest closure restrictions*



Coconino County

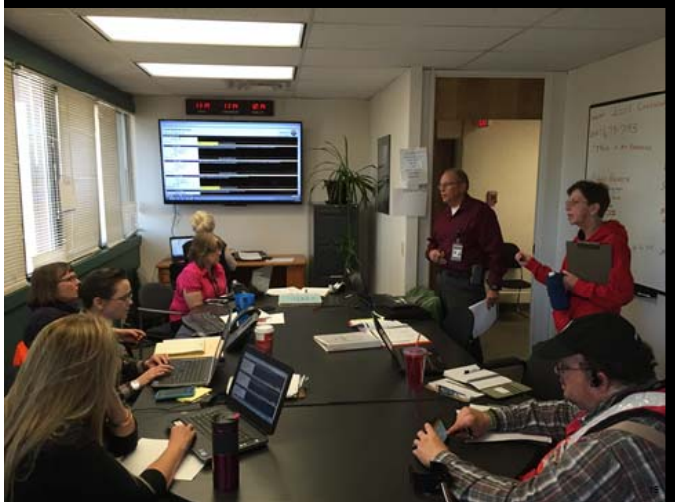
- **Participation in weekly fire restriction conference calls**
- **Prepared to enact county fire restrictions when appropriate**
- **Prepared to restrict use and sales of permissible consumer fireworks when allowed by law**
- **AZ Dept. of Military and Emergency Affairs briefed and prepared to assist when requested.**

The background of the slide is a photograph of a wildfire. Thick, dark smoke billows from the ground, partially obscuring the sky. In the foreground and middle ground, there are green pine trees. A road with several vehicles is visible at the bottom of the frame.

Coconino County

PFAC Full Scale Exercise

- **Firefighter training**
- **Incident Command / Unified Command**
- **EOC / ICP Interface**
- **Evacuation Planning and Execution**
- **Incident Communications**



Coconino County

CODE RED

Keeping citizens informed.

- Used multiple times in 2014
- Slide Fire evacuations
- Very effective
- Almost 15,000 CNE sign-ups currently
- Adding IPAWS in 2015



Coconino National Forest Fire and Aviation Management Program

- ▶ 2015 Chief's Letter of Intent...
 - ▶ *Success continues to be defined as safely achieving reasonable objectives with the least firefighter exposure necessary, while enhancing stakeholder support of our management efforts.*

Coconino NF

Restoration Efforts

- ▶ Forest Plan Revision
- ▶ Four Forest Restoration Initiative
- ▶ Flagstaff Watershed Protection Project
- ▶ C. C. Cragin Reservoir



FLAGSTAFF WATERSHED
PROTECTION PROJECT



Wildland Fire Dispatch

- ▶ Coconino National Forest
- ▶ Navajo and Hopi
- ▶ Flagstaff and Verde Valley Monuments
- ▶ PFAC and the Greater Flagstaff Area





Fire Prevention Strategies

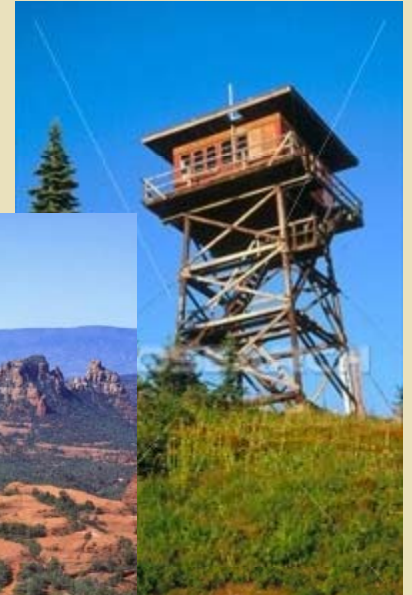
- Education
- Patrols
- Severity
- Restrictions





Wildfire Detection

- ▶ Lookout Towers
- ▶ Aerial Detection
- ▶ Public





Engines and Crews (USFS)

- ▶ Engines (12)
- ▶ Crews (3)
- ▶ Water Tenders (4)
- ▶ Dozers (2)
- ▶ Misc. Overhead





National Ground Resources

- ▶ 60 Interagency IMT
- ▶ 100 Interagency Hotshot Crews
- ▶ 10,000 Firefighters
- ▶ 900 Engines
- ▶ Partners
- ▶ International





National Air Resources

- ▶ Large Fixed-Winged Air tankers
- ▶ Single Engine Air Tankers
- ▶ Helicopters
- ▶ Fixed Winged Fleet



Questions ?



Memorandum

7.

CITY OF FLAGSTAFF

To: The Honorable Mayor and Council
From: Josh Copley, Deputy City Manager
Co-Submitter: Barbara Goodrich, Mgmt. Services Director & Mark Landsiedel, Community Development Director
Date: 05/18/2015
Meeting Date: 05/26/2015



TITLE:

Development Services Listening Tour Report

DESIRED OUTCOME:

Information only.

EXECUTIVE SUMMARY:

This report is intended to provide Council with a summary of the feedback received as a result of our Development Services Listening Tour along with some recommendations to improve those services.

INFORMATION:

In July 2014, the City undertook an organizational initiative, "Refresh" which realigned the reporting structure of several divisions and, perhaps most significantly, swapped the responsibilities of the Management Services and Community Development Directors. In order for a healthy organization like the City of Flagstaff to continue to be vibrant and responsive, it must continuously re-evaluate and scrutinize itself and be willing to make changes if necessary. A quote from the City Manager at the time of "Refresh" provides some insight as to why the change was made in director responsibilities:

"The purpose of an exchange is to provide a fresh set of eyes on vital services that we provide to the Flagstaff community as well as grow our personnel in order to increase their breadth and depth of knowledge. This makes for better managers and leaders as well as a better organization."

"Refresh" presented a great opportunity to conduct a "listening tour" in order to better understand the perceptions, thoughts, and visions of our customers of the City's Development Services. Listening tours are nothing new to our organization and are conducted periodically by all divisions to provide an opportunity for our community stakeholders to share with us how they think we are doing.

In order to assure a broad representation of the diverse customer base of the City's Development Services we reached out to developers such as Capstone, Evergreen, Red, and Miramonte Homes. We also listened and heard from many contractors, specialty firms, and community organizations, including:

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Woodson Engineering• Mogollon Engineering• WLB Group• Hilton Harris Real Estate• Shepherd Wesnitzer | <ul style="list-style-type: none">• Hurley Construction• Loven Construction• Kinney Construction• FCI Construction• Hope Construction• SDB Construction | <ul style="list-style-type: none">• Chamber of Commerce• Housing Solutions of Northern Arizona• NAIPTA• ECoNA• NABA |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Additionally, we sought input from internal City customers such as the Fire Department, Utilities Division, City Attorney's Office, Economic Vitality Division, and Public Works Division. Finally, we wanted to provide an opportunity for employees serving in Development Services to share their unique observations.

THIS IS WHAT WE HEARD:

Balance, Coordination and Consistency are Important

Generally speaking, we heard that our customers are pleased with the quality of service they receive from Development Services. About 80 percent of those we spoke with had generally positive feedback for us. There were names of certain staff members who were repeatedly offered as examples of those who provide exemplary customer service. It was suggested on more than one occasion that the City has made progress in balancing its role of protecting the values and desires of the community while also respecting the contributions of the development community and understanding that they too are citizens and customers. However, we also understand from meeting with stakeholders that more work still needs to be done in these areas. We heard some frustration on the part of customers that some staff can be subjective in their interpretation of certain codes and that coordination/communication between Divisions needs to be improved so that there is consistency in the requirements and certainty in the timeline for approvals. These items have a great impact on the ability of developers to build quality projects in our community that are also financially viable. We heard that many applicants want the City's "development rules" to be much more black and white; we also heard that "greater flexibility" was highly desired.

Communication is Important

Most expressed confidence in CD's Current Planning Staff acting as the Single Point of Contact (SPOC) for their projects and agreed that it improves communications and responsiveness. There were some who felt that the SPOC wasn't sufficiently empowered with "final decision making authority" to successfully guide projects through what can be a very complicated review process involving staff in several divisions. Our customers noted that the communication gap increased when they had to contact staff from different City divisions. Several indicated that they were optimistic that now having the Community Development Division, Utilities Division, and Fire Department within the same Deputy City Manager Team will serve to improve communications and break down silos.

There are Many Regulations to Follow

We heard, loud and clear, from many in the development community that some of the development regulations as specified in such policies as Low Impact Development (LID), design standards, resource protection, and landscaping standards were onerous and presented significant challenges to their projects. We also heard complaints about the superfluous and voluminous comments contained in the building plan review process and how important items can become lost in the extraneous "noise".

Low impact development and resource protection/landscaping requirements were considered challenging due to the expense and the amount of property it takes to address. Design standards were generally considered to be subjective rather than objective and several customers asked for this to be better codified to allow for an objective standard. Staff understands that most of these requirements are codified in various codes and regulations and, as such, are policy matters that will require Council action to change. At this time staff is not presenting or recommending any changes to current policy as these opportunities already occur at regular intervals. (e.g. amendments to the Regional Plan, Zoning Code, Engineering Standards, Sign Code, and the suite of Building Codes)

THIS IS WHAT WE WILL DO:

During this listening tour we heard a key area where the City needs to improve across the board: responsiveness and clarity in communications.

Recommendation #1: Improved Reliability of Telephone Communications

Many respondents indicated frustration with the City's phone tree system and cited occasions where phone calls are not returned in a timely fashion or even responded to at all. In order to help improve the reliability of our telephone communications, the City Manager's proposed budget contains funding for a call center solution which will provide a high level view of customer calls as opposed to the current "blind" system. The new system will allow us to review items such as average call time, average hold time, average speed of answer, etc. Community Development (CD) Administrative staff has been working with Information Technology (IT) staff to update/modernize CD's phone tree to provide better information for our clients. Development Services will emphasize to its staff the need to have adequate "back up" when they are out of the office so that questions or concerns of customers can be addressed in a timely fashion rather than wait until the staff members returns. This means that another member of the team will be designated as the "go-to" person in out of the office notifications made via email or voicemail. One contractor expressed it best when he said that we need to have a "strong secondary" to back up project managers when they are unavailable due to illness or vacation.

Recommendation #2: Implement Project Management Tools for Improved Internal Coordination

During our meetings with internal staff it was emphasized that there currently exists a deficiency in our ability to provide our customers with timely and accurate data about their project status. The idea of an electronic interface that would allow customers to view up to date information about their projects in a "dashboard" format would be a benefit to customers and a more efficient use of everyone's time. We believe that our new Innoprise software for Community Development, which is currently being implemented, will, over time, address this need by providing customers with immediate access to information that would otherwise require a staff person to look up and then respond back. This respects the busy schedules of our customers and offers them choices with regard to how they would prefer to receive information.

Recommendation #3: Streamline Building Plan Review Comments

The Building Official is currently working with our clients and our 3 Building Plans Examiners to ensure that our comments are consistent, from reviewer to reviewer, and that we are recommitted to continuing to provide clear, code-cited comments back to our applicants.

Recommendation #4: Cross departmental communication

The City will continue to vet projects through the IDS (Inter-Division Staff) process that allows for the open discussion of reconciling, planning, engineering, building and/or site issues, at the staff level. In addition, the Deputy City Manager will continue to support resolution of competing regulations, between City Divisions, at the lowest staff level possible to expedite staff responsiveness.

COUNCIL GOALS:

8) Improve effectiveness of notification, communication, and engagement with residents, neighborhoods and businesses and about City services, programs, policies, projects and developments

Attachments: [Listening Tour presentation](#)

City of Flagstaff

Development Services Listening
Tour

May 26, 2015

Background

- Refresh Initiative
- Community Development and Management Services switch
- Provide fresh perspective
- Listening Tour opportunity

Who Participated?

- Developers
 - Capstone
 - Evergreen
 - Red
 - Miramonte

Participants (cont.)

- Contractors
 - Hurley Construction
 - Loven Construction
 - Kinney Construction
 - FCI Construction
 - Hope Construction
 - SDB Construction

Participants (cont.)

- Specialty Firms
 - Woodson Engineering
 - Mogollon Engineering
 - WLB Group
 - Hilton Harris Real Estate
 - Shepherd Wesnitzer

Participants (cont.)

- Organizations
 - Chamber of Commerce
 - Housing Solutions of Northern Arizona
 - NAIPTA
 - ECONA
 - NABA

Participants (final)

- City departments
 - Fire
 - Utilities
 - City Attorney
 - Economic Vitality
 - Public Works

Questions

- What works well and we should be doing more of?
- What would you change?
- Discuss your customer service experience.
- Do you get a timely and accurate response from the department?
- Is there a particular building standard/ requirement that you have difficult dealing with?
- Would you be willing to pay a greater amount in fees if that meant the review to get you to a building permit could go more quickly?
- What else would you like to tell us?

What we heard

Balance, Coordination, and Consistency are Important

Positive Feedback

- Quality service
- Exemplary customer service
- Balance between community values and development

Areas of Frustration

- Subjective code interpretation
- Internal staff communication
- More rules vs. greater flexibility

Communication is Important

Positive Feedback

- Confidence in the SPOC
- Alignment of reporting structure

Areas of Frustration

- Enhance final decision making authority of SPOC
- Internal communication gap

Too Many Regulations to Follow

Positive Feedback

- Recognition that CD staff are the enforcers of public policy

Areas of Frustration

- LID
- Design standards
- Resource protection
- Quantity of building plan comments

What we will do

Improved Reliability of Telephone Communications

- Call center solution
- Update CD phone tree
- Designate 'go to' staff during staff absences
 - Notify internal and external customers via email and phone messaging

Implement Project Management Tools for Improved Internal Communication

- Innoprise 'ComDev' implementation

Streamline Building Plan Review Comments

- Building Official oversight to enhance consistency between reviewers

Cross Departmental Communication

- Inter-Division Staff process
- DCM support

Thank you!

Memorandum

8.

CITY OF FLAGSTAFF

To: The Honorable Mayor and Council
From: Elizabeth A. Burke, City Clerk
Date: 05/11/2015
Meeting Date: 05/26/2015



TITLE:

Discussion/Direction Regarding Future Charter Amendments

DESIRED OUTCOME:

Provide staff direction on which Charter amendments to move forward to a ballot

EXECUTIVE SUMMARY:

The City Council initially gave direction to conduct a comprehensive review of the City Charter through a City Manager-appointed resident committee. This committee met 10 times during 2014 and presented their recommendations to the City Manager in October. On October 28 and November 25, 2014, the City Council discussed these proposals and directed staff to bring back, in resolution form, those proposals which were housekeeping changes that were either clarifying or of a technical nature. Those proposals were placed on the ballot for May 19, 2015. The remaining proposals, which focus more broadly on policy were taken to the residents of Flagstaff for additional input.

What are being presented at this time are the policy proposals and the comments received from the various community groups, along with any comments received from individuals. Staff is requesting direction on which proposals Council would like moved forward to be included as ballot questions in a November 2015 Special Election, which will also include three questions related to election dates (previously discussed).

INFORMATION:

As directed, staff made presentations to the following community organizations and comments received at these presentations have been noted on the attached spreadsheet. Staff was unable to confirm dates for presentations with a few other groups. Additionally, a few individuals provided comments as well and those have been included.

- Sierra Club
- CCCY Executive Committee
- CCCY Governmental Affairs Committee
- Greater Flagstaff Chamber of Commerce Government Affairs Committee
- Liberty Alliance
- Coconino County Republican Committee
- SEDI
- Coconino County Democratic Executive Committee
- Northern Arizona Area Realtors
- Democratic Women's Group
- Republic Women's Group
- F3/Speak Up

- Flagstaff Tea Party (information provided; no presentation)
- Flagstaff Downtown Business Alliance (information provided; brief presentation)

As a recap, at the Council meeting of February 24, 2015, Council directed staff to ask the citizens to determine whether elections will be held in:

- 1) August/November of even-numbered years; or
- 2) March/May of odd-numbered years.

A staff committee, consisting of Deputy City Manager Jerene Watson, City Attorney Michelle D'Andrea, City Clerk Elizabeth Burke and Assistant to the City Manager for Communications Kim Ott, has reviewed these proposals and is submitting the following points for consideration by the City Council.

1) Realistically, there is room for 12 questions on a ballot. Three have already been directed by Council to move forward, leaving nine spaces. Should the Council wish to move forward with more than 12 questions, the English questions could be included on one ballot, both sides, and a separate Spanish ballot would have to be prepared; however, a different process is required for providing a Spanish ballot and this process can be problematic.

2) Not all of these questions would need to be moved forward to a November 2015 ballot. They could be added to a future ballot for consideration at a later time.

3) Some of these questions (which we have noted on the attached recap) do not make significant changes and could be confusing to explain the purpose.

Attachments: [Recap](#)

CHARTER AMENDMENT PROPOSALS – May 2015

#	TITLE	GENERAL STATEMENTS	GROUP	DATE
1	Art. I Sec. 3	<p>POWERS OF THE CITY</p> <p>A. The City shall have all the powers, <u>FUNCTIONS, RIGHTS, PRIVILEGES AND IMMUNITIES POSSIBLE UNDER THE</u> granted to municipal corporations and to cities by the Constitution and general laws of this State <u>AS THOUGH THEY WERE SPECIFICALLY ENUMERATED IN THIS CHARTER AND ALL THE POWERS, FUNCTIONS, RIGHTS, PRIVILEGES AND IMMUNITIES GRANTED OR TO BE GRANTED, EITHER EXPRESSLY OR BY IMPLICATION, TO CHARTER CITIES AND TO CITIES AND TOWNS INCORPORATED UNDER THE PROVISIONS OF TITLE 9, ARIZONA REVISED STATUTES, NOT IN CONFLICT HEREWITH, AND IN ADDITION, THE CITY SHALL HAVE THE POWER TO:</u> , together with all the implied powers necessary to carry into execution all the powers granted.</p> <p>The City may</p> <p><u>1.</u> acquire property within or without its corporate limits for any city purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise, lease, or condemnation, and may sell, lease, exchange, mortgage, hold, manage, and control such property as its interests may require;</p> <p><u>2.</u> and, except as prohibited by the Constitution of this State, or restricted by this Charter, the City shall and may exercise all municipal powers, functions, rights, privileges, and immunities of every name and nature whatsoever;</p> <p><u>3.</u> and especially to enter into contracts, cooperative and otherwise, with the Government of the United States, the State of Arizona, Coconino County, or any other political subdivision of this State for the construction, maintenance and operation of roads, highways, parks, sewers, waterworks, water conservancy districts, public utilities, and public buildings; all when deemed for the best interest of the City.</p> <p>B. <u>IN THIS CHARTER MENTION OF A</u> The enumeration of particular powers by this Charter shall not be deemed to be exclusive <u>OR TO RESTRICT THE SCOPE OF THE POWERS WHICH THE CITY WOULD HAVE IF THE PARTICULAR POWER WERE NOT MENTIONED. THE CHARTER SHALL BE LIBERALLY CONSTRUED TO THE END THAT THE CITY SHALL HAVE ALL POWERS NECESSARY OR CONVENIENT FOR THE CONDUCT OF ITS MUNICIPAL AFFAIRS, AND FOR THE HEALTH AND SAFETY OF ITS INHABITANTS, INCLUDING ALL POWERS THAT ARE NOT PROHIBITED BY STATE LAW AND STATE CONSTITUTION,</u> and, in addition to the powers enumerated herein, or implied hereby, or appropriate to the exercise of such powers, it is intended that the City shall have and may exercise all powers which, under the Constitution or laws of this State, it would be competent for this Charter specifically to enumerate.</p>		
	PURPOSE	To clearly define the source of power for the City, and list such powers for better understanding.		
	PUBLIC COMMENTS	Who is the City? Council? Staff?	Sierra Club	03/05/15
		Just reading it seems pretty powerful	Sierra Club	03/05/15
		Smacks of the reclaimed water situation where people wanted to have a say but didn't get to	Sierra Club	03/05/15
		Don't trust anybody any more	Sierra Club	03/05/15
		Who is going to benefit?	Sierra Club	03/05/15
		Can we just vote it down?	Sierra Club	03/05/15
		Muddy wording	CCCY Executive Committee	03/12/15
		In the part that says "shall not be deemed to be exclusive" would prefer that they be numbered	Liberty Alliance	03/19/15
		Would like a degree of protection for respect of/from the public to allow opinions to be voiced as an amendment	Liberty Alliance	03/19/15

Sees Arizona as the Constitution	Coconino County Rep. Committee	03/21/15
Is this exclusive to Flagstaff? Is this the sort of thing League looks at? Should limit power of Phoenix and Tucson	SEDI	03/25/15
References ARS Title - doesn't know what that is; should clarify	Coconino County Dem. Exec. Com.	04/06/15
What is rationale of striking section 2? (...Looks like they are taking away redundancy)	Northern Arizona Area Realtors	04/16/15
Can there be word changes before it goes to vote? (Yes)	Northern Arizona Area Realtors	04/16/15
This flares right in the face of the plastic bag issue--taking away a person's rights	Northern Arizona Area Realtors	04/16/15
Do we conform to State law? (Yes)	Democratic Women's Group	04/17/15
Why didn't Council put this on May ballot? Seems straightforward	F3/Speak Up	04/28/15
Supports 60% Yes/20% No/10% Abstain	Flagstaff Tea Party	04/25/15
Do Not Support - This proposed charter change is an attempt on the part of the committee to add language to the section of the charter that clarifies the powers of the city. However, we don't think it actually adds any clarity to the question of city powers. Simple is better in our view and the fewer unnecessary charter changes on the ballot, the more likely citizens will take the time to read and vote on them.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS

While this was moved forward by the Committee for consideration, the purpose was to clarify the Powers of the City, but this does not make significant changes and people may think powers have changed because of the change in wording. If ballot space is limited, Council may want to consider not placing on this ballot. Also, changes can sometimes have unintended consequences. Since there is no intention to change the meaning of the language, it may be prudent to leave it as it is.

2	Art. II Sec. 3	TERM OF MAYOR	(CHANGE OF TERM FOR MAYOR FROM TWO YEARS TO FOUR YEARS)
The term of office of the Mayor shall commence on the first meeting in April following the election, and shall be for two (2) FOUR (4) years, or until a successor is elected and inducted.			

PURPOSE

To provide a longer term for Mayor to be consistent with Councilmembers

PUBLIC COMMENTS	Which Mayor?	Sierra Club	03/05/15
	When is the last time we had a Mayor not serve 2 terms?	Sierra Club	03/05/15
	If the Mayor is good let him run again. Why take a chance if they're not good	Sierra Club	03/05/15
	If there's a Mayor term limit, they could then run for Council	Sierra Club	03/05/15
	Prefer to keep shorter term for Mayor	CCCY Gov'l Affairs Committee	03/17/15
	Makes sense - why be campaigning twice as much?	Liberty Alliance	03/19/15
	If possible, have a Mayor that overlaps both Council terms - others disagreed, would require 6-year term Mayor	Liberty Alliance	03/19/15
	Having a four-year term for Mayor may make electorate take more seriously who they vote for	SEDI	03/25/15
	Doesn't make sense for a 2-year term for Mayor if 4-year term for Council (unless they aren't good!)	Coconino County Dem. Exec. Com.	04/06/15
	Jokingly suggested, "split the difference"	Northern Arizona Area Realtors	04/16/15
	4-year term much better; allows time to accomplish something	Democratic Women's Group	04/17/15
	Some liked the idea; found it more effective for governing	F3/Speak Up	04/28/15
	Others noted that there can be a change of Council in two years keeping Mayor's term at two years	F3/Speak Up	04/28/15
	Supports 100% Yes	Flagstaff Tea Party	04/25/15

Do Not Support - This proposed charter change will lengthen the Mayor’s term from two years to four. The Committee thought it was only fair to have the Mayor, as one of the council members, serve the same length of time as the rest of the council. They see running for an election within the two years as a burden to the candidate. We don’t see it that way. Rather, as the Mayor is the most prominent member of the council, **we support giving the public the opportunity to weigh in on his or her performance more frequently and allowing the possibility of a complete overhaul of the majority of the council** if the community is dissatisfied (every two year, four out of seven members run for office).

STAFF POINTS This question received strong comments from both sides.

3	Art. II Sec. 3	TERM OF MAYOR	(MAYOR TERM LIMITS – TWO CONSECUTIVE FOUR-YEAR TERMS)
		The term of office of the Mayor shall commence on the first meeting in April following the election, and shall be for two (2) years, or until a successor is elected and inducted, <u>BUT SHALL NOT SERVE MORE THAN TWO (2) CONSECUTIVE FOUR-YEAR TERMS. THIS SHALL NOT PRECLUDE A PERSON FROM COMPLETING THE UNEXPIRED REMAINDER OF A TERM OF THEIR PREDECESSOR. THERE SHALL BE NO LIMIT OF NON-CONSECUTIVE TERMS.</u>	
	PURPOSE	To provide term limits for Mayor	
	PUBLIC COMMENTS	Could they come back after off one term?	Sierra Club 03/05/15
		Clarify wording if it changes in May election	CCCY Gov’l Affairs Committee 03/17/15
		Wording needs to be clearer to address two year vs. four year	CCCY Gov’l Affairs Committee 03/17/15
		Opposed to term limits	CCCY Gov’l Affairs Committee 03/17/15
		First line of #3 addresses when the term begins. Is confusing to the question above	CCCY Gov’l Affairs Committee 03/17/15
		Would the wording of #3 change should question #2 pass?	CCCY Gov’l Affairs Committee 03/17/15
		We lose good lawmakers under term limits	CCCY Gov’l Affairs Committee 03/17/15
		Voters have option to end a term every election	CCCY Gov’l Affairs Committee 03/17/15
		Voters do term limits by voting people out of office	Liberty Alliance 03/19/15
		More impactful at local level and Flagstaff is small enough we know	Liberty Alliance 03/19/15
		Recommend it say "consecutive terms" rather than specific number	Liberty Alliance 03/19/15
		Would like to address occasions when person is appointed - would be counted toward term limit	Liberty Alliance 03/19/15
		What was the process for this making it to the list?	SEDI 03/25/15
		Don't like term limits	SEDI 03/25/15
		A fan of term limits if someone in office who is crazy and has support; but other side is if there is someone good	Coconino County Exec. Com. 04/06/15
		Every election is an opportunity for term limits	Coconino County Dem. Exec. Com. 04/06/15
		Taking away people's right to vote every 2 years	Coconino County Dem. Exec. Com. 04/06/15
		Does this conflict with a question on the May ballot?	Northern Arizona Area Realtors 04/16/15
		When do you have to review the Charter? Should do every five years or so	Northern Arizona Area Realtors 04/16/15
		If voters say no, does it stay the way it is? (Yes)	Democratic Women's Group 04/17/15
		Consideration should be given to limiting Mayor to one consecutive term; City may save resources	David Perkins (SEDI) 03/26/15

What are the pros of term limits? Understand the cons	F3/Speak Up	04/28/15
Tell us about the committee that determined these recommendations	F3/Speak Up	04/28/15
Supports 100% Yes	Flagstaff Tea Party	04/25/15

STAFF POINTS Most comments for term limits were opposed at the local level. If ballot space is limited the Council may consider not placing #3 & #4 on this ballot.

4	Art. II Sec. 4	TERM OF COUNCILMEMBERS	(TERM LIMITS FOR COUNCILMEMBERS – TWO CONSECUTIVE FOUR-YEAR TERMS)
<p>The term of office of Councilmembers shall commence on the first meeting in April following their election, and except as otherwise provided herein, shall be for four (4) years, or until their successors are elected and inducted. Each even-numbered year, three (3) Councilmembers shall be elected. <u>NO PERSON SHALL BE ELIGIBLE TO SERVE IN THE OFFICE OF COUNCILMEMBER FOR MORE THAN TWO (2) CONSECUTIVE TERMS, BUT THERE SHALL BE NO LIMIT ON THE NUMBER OF NON-CONSECUTIVE TERMS.</u></p>			

PURPOSE To provide term limits for Councilmembers

PUBLIC COMMENTS	The shorter the term, the more power you give staff	Sierra Club	03/05/15
	If we pass term limits for Mayor they could then be elected to Council	Sierra Club	03/05/15
	Do we have a strong Mayor position? (No) Then it really doesn't matter	Sierra Club	03/05/15
	Is the selection for Vice Mayor in the Charter? (No)	Sierra Club	03/05/15
	Opposed to term limits	CCCY Gov'l Affairs Committee	03/17/15
	We lose good lawmakers under term limits	CCCY Gov'l Affairs Committee	03/17/15
	Voters have option to end a term every election	CCCY Gov'l Affairs Committee	03/17/15
	Recommend it say "consecutive terms" rather than specific number	Liberty Alliance	03/19/15
	Recommend it say "total of eight years"	Liberty Alliance	03/19/15
	Have Question #2 on different ballot than #3 and #4	Liberty Alliance	03/19/15
	Don't see anything about unexpired term	SEDI	03/25/15
	Could they be appointed to fill an unexpired term?	SEDI	03/25/15
	Seen in other communities; wouldn't change the way it is today. Significantly impacts balance of power	SEDI	03/25/15
	Supports 100% Yes	Flagstaff Tea Party	04/25/15
	Do Not Support - This proposed charter change will apply term limits to the Mayor and Council. Assuming the mayor gets a four year term change it will allow for only two terms (or eight years) of service. We oppose this change as we feel that every job has a learning curve, and City Council is no exception. Politicians that come into office take time to learn the job and when they leave office they take with them a lot of experience and contacts that are essential to get things done. If Council members are doing a good job and are re-elected by the people, we feel they should be able to run for another term in office.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS See Staff Points to #3 above

5 Art. II Sec. 11 POWERS OF THE COUNCIL

All powers of the City, ~~and the determination of all matters of policy,~~ **NOT PROHIBITED BY THE CONSTITUTION AND APPLICABLE LAWS OF THE STATE OF ARIZONA AND SUBJECT TO THE LIMITATIONS OF THIS CHARTER** shall be vested in the Council-**WHICH SHALL ENACT APPROPRIATE LEGISLATION AND DO AND PERFORM ANY AND ALL ACTS AND THINGS WHICH MAY BE NECESSARY AND PROPER TO CARRY OUT THESE POWERS OR ANY OF THE PROVISIONS OF THIS CHARTER.**

PURPOSE To clarify

PUBLIC	Clears up the issue with #1 - should be reflected in #1 as well	Liberty Alliance	03/19/15
COMMENTS	Don't like the term "necessary and proper" - too vague (similar to Patriot Act)	Liberty Alliance	03/19/15
	Take out "and things necessary and proper"	Liberty Alliance	03/19/15
	Just say "in accordance with state law and not prohibited by the Constitution"	Liberty Alliance	03/19/15
	Not sure they should take out "necessary and proper"	Liberty Alliance	03/19/15
	Is there a difference in "do" and "perform" in legal ease?	SEDI	03/19/15
	Why didn't Council put this on May ballot? Seems straightforward	F3/Speak Up	04/28/15
	Supports 80% Yes/20% No - Gives Council more power	Flagstaff Tea Party	04/25/15
	Do Not Support - We do not support this addition. We feel it is unnecessary and takes up space on the ballot that should be as short as possible (same as No.1)	Friends of Flagstaff's Future	05/21/15

STAFF POINTS See Staff Points to #1 above

6 Art. II Sec. 13 SPECIAL MEETINGS

The Mayor **OR CITY MANAGER** may, or, at the request of three (3) members of the Council, shall, by giving notice thereof to all members of the Council then in the City, call a special meeting of the Council for a time not earlier than ~~three (3) hours~~ **TWENTY FOUR (24) HOURS** after the notice is given. ~~Special meetings of the Council may also be held at any time by the common consent of all the members of the Council.~~

PURPOSE To authorize City Manager to call special meetings and meet OML requirements.

PUBLIC	Is it an open meeting or closed?	Coconino County Rep. Committee	03/21/15
COMMENTS	In general giving more power to an unelected person is problematic; practically, it makes sense	Coconino County Dem. Exec. Com.	04/06/15
	Concerned that it is an unelected position; need to be careful and be watched	Coconino County Dem. Exec. Com.	04/06/15
	Head nods in support	Democratic Women's Group	04/17/15
	Doesn't seem controversial. Why wasn't this on the May ballot?	F3/Speak Up	04/28/15
	Does not support - 30% Yes/60% No/10% Abstain - No Change (Different Words)	Flagstaff Tea Party	04/25/15
	Support - This proposed charter change will add the City Manager to the list of authorized people (the mayor or three council members) who can call a "Special Meeting" of the council. The second is to comply with the 24 hour notice that is required by the State Constitution. We support the addition of the City Manager to this list.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS None

7 Art. II Sec. 16 FAILURE TO VOTE

~~No member of the Council present at any meeting shall be excused from voting, except in matters involving the consideration of their own official conduct. In all other cases, a failure to vote shall be entered on the minutes as an affirmative vote.~~

THE MAYOR AND COUNCIL MEMBERS SHALL NOT BE EXCUSED FROM VOTING EXCEPT UPON MATTERS INVOLVING THE CONSIDERATION OF THEIR OWN OFFICIAL CONDUCT OR IN SUCH MATTERS AS THEY MAY HAVE A CONFLICT OF INTEREST AS SET FORTH BY STATUTE OR WITH THE APPEARANCE OF IMPROPRIETY. IN ALL OTHER CASES, A VOTE OF AYE OR NAY MUST BE CAST.

PURPOSE To require members to vote on an issue unless there is a conflict of interest as set forth by statute or with the appearance of impropriety.

PUBLIC	Do they have to say why they aren't going to vote?	Sierra Club	03/05/15
COMMENTS	How often does that happen?	CCCY Executive Committee	03/12/15
	Does this include absences?	CCCY Gov'l Affairs Committee	03/17/15
	Room generally for this - no one against it	Liberty Alliance	03/19/15
	Suggest adding they get a dock in pay if they don't vote or a penalty/fine	Liberty Alliance	03/19/15
	If they refuse to vote so many times they are removed from office	Liberty Alliance	03/19/15
	Can't vote present; Mayor is part of quorum/ not voting is fraud	Coconino County Rep. Committee	03/21/15
	Dereliction of duty if they don't vote	Coconino County Rep. Committee	03/21/15
	Where did this come from? Hate to rely on another community	Coconino County Rep. Committee	03/21/15
	This is bad--should allow for yes, no or abstention	SEDI	03/25/15
	What about voting in absentia? (No)	Coconino County Dem. Exec. Com.	04/06/15
	Is this an actual problem?	Coconino County Dem. Exec. Com.	04/06/15
	Avoids the Karla problem---A time when she wasn't at meeting and vote went a different direction; voter fraud	Coconino County Dem. Exec. Com.	04/06/15
	Accountability - records actual votes not just pass/fail	Chamber Government Affairs Comm.	04/15/15
	Does this mean if they are absent from a meeting that they are still required to vote? (No)	Northern Arizona Area Realtors	04/16/15
	This requires them to know the issues	Northern Arizona Area Realtors	04/16/15
	Is a step in the right direction	Northern Arizona Area Realtors	04/16/15
	State Legislature is required to vote; cannot abstain	Republican Women's Group	04/16/15
	If you cannot make a decision you need to sign a resignation letter and walk away	Republican Women's Group	04/16/15
	Why elect them if they are not going to vote?	Republican Women's Group	04/16/15
	They should swear to uphold the Charter	Republican Women's Group	04/16/15
	Do they still have to swear an allegiance to Constitution?	Republican Women's Group	04/16/15
	Does that happen? Kind of chicken if they don't record who votes which way on issues	Democratic Women's Group	04/17/15
	Don't see the purpose of making them have to vote	F3/Speak Up	04/28/15
	Can change the dynamic if they are in the room but don't vote	F3/Speak Up	04/28/15
	It is about accountability and it puts them on the record	F3/Speak Up	04/28/15
	Can abstention occur? (No)	F3/Speak Up	04/28/15

These are the people we elect to office and they should vote	F3/Speak Up	04/28/15
Seems to be no repercussions if they don't vote; what difference does this make?	F3/Speak Up	04/28/15
If it is made a rule that you have to vote, they likely will follow	F3/Speak Up	04/28/15
Should be some repercussion if they don't vote--so many times they are out of office	F3/Speak Up	04/28/15
Would like clarification on the logic of why there is a change without a penalty	F3/Speak Up	04/28/15
Supports 100% Yes	Flagstaff Tea Party	04/25/15
Request Clarification - This proposed charter change will require a council member who is present at a meeting and has no conflict of interest to cast a yes or no vote. On the symbolic level we support this change as we believe elected officials must take a position on all issues coming before Council. However, this hasn't appeared to be an issue in the years we've been following council dynamics. We were wondering if the Charter Committee had specific reasons to be concerned about this issue and how would this be enforced, if at all. Ideally, what we would like to see is a roll call (verbal yes or no from each Councilmember present) and a requirement that council members provide an explanation for their vote on issues that are controversial or elicit substantial community input.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS This change is not enforceable; the current process works well and is transparent.

8 Art. II Sec. 17 CONSIDERATION OF PETITIONS

Any citizen of the City may present a written petition to the City Manager, **SIGNED BY A MINIMUM OF 25 RESIDENTS FROM THE CITY OF FLAGSTAFF IN A FORM PRESCRIBED BY ORDINANCE**, who shall present it to the Council at its next regular meeting; such petition shall be acted upon by the Council, in the regular course of business, within thirty-one (31) days after such presentation.

PURPOSE To require a minimum number of signatures on a petition to be considered, and in a form prescribed by the City.

PUBLIC	Do we know what that ordinance actually is?	Sierra Club	03/05/15
COMMENTS	What does the form actually mean? Concerned that form is vague	Sierra Club	03/05/15
	Would the form include social security numbers?	Sierra Club	03/05/15
	If it's a good petition let's have it go forward	Sierra Club	03/05/15
	I don't care how many or how few names are on it	Sierra Club	03/05/15
	Will this clutter the petition?	Sierra Club	03/05/15
	If you get 25 interested people on a petition, they should waive 3 councilmember requirement	Sierra Club	03/05/15
	Language is still vague	Sierra Club	03/05/15
	Imagine this would be a resource savings issue	CCCY Executive Committee	03/12/15
	Would like to include residents from surrounding areas to submit	CCCY Gov'l Affairs Committee	03/17/15
	Why is petition process being made more burdensome?	CCCY Gov'l Affairs Committee	03/17/15
	25 signatures seems like a low number	CCCY Gov'l Affairs Committee	03/17/15
	Would like Clerk to have authority to verify residency	Liberty Alliance	03/19/15
	Would petition be available through Clerk's Office? (Yes)	Liberty Alliance	03/19/15

Does it include people from outside the City?	Coconino County Rep. Committee	03/21/15
Would be nice to have a voice on Council	Coconino County Rep. Committee	03/21/15
Has this been a problem?	Coconino County Dem. Exec. Com.	04/06/15
Does take up a lot of time if only a 1-person issue; does take away rights if they don't have 24 friends with them	Coconino County Dem. Exec. Com.	04/06/15
Would put a much lower threshold; perhaps 3-5	Coconino County Dem. Exec. Com.	04/06/15
25 doesn't seem like very many; not enough...need more than 25	Chamber Government Affairs Comm.	04/15/15
If it is too high of a number it will fail at the ballot	Chamber Government Affairs Comm.	04/15/15
Accountability issue - need to know who you are and if you are a citizen or not	Chamber Government Affairs Comm.	04/15/15
A few were concerned about just Flagstaff residents being able to sign/file petitions -- expand region	Northern Arizona Area Realtors	04/16/15
Should base # on percentage that reflects size of the City (similar to candidate petitions; init./ref./ recalls)	Northern Arizona Area Realtors	04/16/15
A step in the right direction	Northern Arizona Area Realtors	04/16/15
What are the requirements for a petition? Does this allow for internet petitions?	F3/Speak Up	04/28/15
Does this change what is required for Council to get an item on the agenda, or only the public?	F3/Speak Up	04/28/15
With access to social media it is not unattainable. Likes 25 more than residency requirement	F3/Speak Up	04/28/15
Is residency required? If expanded, should be a majority of residents in City limits required	F3/Speak Up	04/28/15
Do we have to have a Charter change to put forward an ordinance defining the process? Should do regardless.	F3/Speak Up	04/28/15
Should be two questions: 1) number of signatures and 2) residency	F3/Speak Up	04/28/15
Supports 100% Yes	Flagstaff Tea Party	04/25/15
Do Not Support - This proposed charter change is an attempt to limit the right of an individual to petition the Council to add an item to the agenda by requiring them to get 25 signatures on a petition to show that there is an interest from more than one individual. Currently, after a petition is submitted it takes 3 council members to agree to add the item to the agenda. It appears the committee thinks the council shouldn't have to take up any of their meeting time discussing an individual's petition. We disagree. It is rare that an individual files a petition and we feel that is our fundamental right as citizens. When one does, it does not take up too much time to determine if there are three council members in support of a resident's request. We do though, support the change to require a city form to be used to submit a petition. Currently an individual can just submit an email without even providing contact information. This requires the City Clerk to take the time to track down petitioners if they do not respond to the Clerks email request for more information.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS None

9 Art. III Sec. 3 POWERS AND DUTIES (City Manager)

The City Manager shall:

(c) Appoint and, when necessary for the good of the service, lay off, suspend, transfer, demote, or remove all officers and employees of the City, except as otherwise provided by this Charter, and except as the Manager may authorize the head of a department or office to appoint and remove subordinates in such department or office, subject to such ~~merit system~~ regulations **THAT DETERMINE THE DUE PROCESS REQUIREMENTS FOR REVIEW OF LAYOFFS, SUSPENSIONS, DEMOTIONS, AND TERMINATIONS** as the Council may adopt;

PURPOSE Removes Council process for the personnel handbook to be more consistent with form of government, and avoids extensive discussion of policies that are mandated by law. Provides clearer guidelines about the division of work between the Council and the Manager. And, it removes the Manager from determining the due process requirements

PUBLIC	Makes sense to me	Sierra Club	03/05/15
COMMENTS	Do we need feedback from City employees?	CCCY Executive Committee	03/12/15
	Like the change - makes sense	Liberty Alliance	03/19/15
	Don't like this one; vests all process for review and termination solely with City Manager	SEDI	03/25/15
	Would be appropriate for Council to weigh in on administrative leave, etc.	SEDI	03/25/15
	Would prefer Council do it; practically makes sense, but could cause problems with no restrictions/public input	Coconino County Dem. Exec. Com.	04/06/15
	After years as HR Manager, needs to be a source beyond supervisor; need to be able to go around if necessary	Coconino County Dem. Exec. Com.	04/06/15
	This is the first one to me that is really getting dangerous in what they are asking for	Coconino County Dem. Exec. Com.	04/06/15
	Need input from EAC	F3/Speak Up	04/28/15
	Supports 100% Yes	Flagstaff Tea Party	04/25/15
	Wording is hard to understand	Flagstaff EAC	05/13/15
	Appears to be cleaning up loose edges; City Manager should have power – supports all of these changes	Flagstaff EAC	05/13/15
	Do Not Support - These two proposed charter changes deal with who has the authority to write and enact the City Personnel Rules and Regulations and process for termination. We find the fact that they take some authority regarding personnel issues away from the City Council troubling.	Friends of Flagstaff's Future	05/21/15
	Regarding Amendment No. 9, Currently the City Manager and supervisors working under him has the authority to appoint, lay off, suspend, transfer, demote or remove city employees subject to "merit system" regulations the Council may adopt. This proposed change removes the term "merit system" and adds language that states the Council has the authority to adopt by ordinance due process requirements for employee's layoffs, suspensions, demotions, and terminations but no rules regarding appointments. It seems to us that the council should have some ability to weigh in on hiring rules , at least in the form of approving any document or changes to one.		

STAFF POINTS None

10 Art. IV Sec. 5 PERSONNEL RULES AND REGULATIONS

The Council shall ~~ADOPT AN, by ordinance~~ **THAT REQUIRES THE CITY MANAGER TO ESTABLISH**, ~~provide for the establishment of~~ Personnel Rules and Regulations for the purpose of regulating and controlling the appointments, promotions, demotions, discharges, and reinstatements of all officers and employees of the City, except those elected by the people, members of appointive boards and commissions ~~and volunteers who serve without pay~~, and also except the City Manager, the City Attorney, and the Police Judges.

PURPOSE Provides for Council to adopt an ordinance that requires the City Manager to establish the Personnel Rules and Regulations. Removes volunteers from the list of those subject to Council control, but leaves Board and Commission members under Council control. This is consistent with regular practice.

PUBLIC	Makes sense to me	Sierra Club	03/05/15
COMMENTS	Do we have feedback from City employees?	CCCY Executive Committee	03/12/15
	Makes sense to me	Sierra Club	03/05/15
	Takes away micromanaging	CCCY Gov'l Affairs Committee	03/17/15
	Makes sense	Liberty Alliance	03/19/15
	Don't like this one; vests all process for review and termination solely with City Manager	SEDI	03/25/15
	Would be appropriate for Council to weigh in on administrative leave, etc.	SEDI	03/25/15
	Would rather have the Council do it; practically makes sense, could cause problems with no restrictions/public input		
	After years as HR Manager, needs to be a source beyond supervisor; need to be able to go around if necessary	Coconino County Dem. Exec. Com.	04/06/15
	This is the first one to me that is really getting dangerous in what they are asking for	Coconino County Dem. Exec. Com.	04/06/15
	Why the removal of volunteers? If questions are hard for staff to understand how can we expect public?	Coconino County Dem. Exec. Com.	04/06/15
	Supports 90% Yes/10% No	Northern Arizona Area Realtors	04/16/15
	Have there been times when this got bogged down?	Flagstaff Tea Party	04/25/15
	Would it still come to EAC for review? (Yes, it would come to EAC, Leadership and Legal; eliminates ordinance)	Flagstaff EAC	05/13/15
	City Manager form of government - feels like they are trying to insulate Council from day-to-day procedural items	Flagstaff EAC	05/13/15
	Do Not Support - These two proposed charter changes deal with who has the authority to write and enact the City Personnel Rules and Regulations and process for termination. We find the fact that they take some authority regarding personnel issues away from the City Council troubling.	Friends of Flagstaff's Future	05/21/15
	Amendment No. 10 has the effect of removing the Council's authority from approving by ordinance the Personnel Rules and Regulations and giving complete authority to the City Manager. Again we think the Council should have the final authority, by ordinance, to approve or change Personnel Rules that the City Manager deems are necessary.		

STAFF POINTS None

11 Art. VI Sec. 2 ADDITIONAL TAXES FOR SPECIAL PURPOSES

(a)

(b) The Council shall have the power to levy a Transaction Privilege Tax (Sales Tax) **PROVIDED THAT NO LEVY MEASURED ON GROSS RECEIPTS, GROSS INCOME OR GROSS PROCEEDS OF SALES OF THE TAXPAYER SHALL BE LEVIED AT A RATE IN EXCESS OF ONE PERCENT (1%) UNLESS SUCH RATE IS APPROVED** ~~subject to approval~~ by a majority of the qualified electors voting in the regularly scheduled general **OR SPECIAL** election.

PURPOSE This started as an effort to bring the City Charter more in line with recent legislative changes to the Model City Tax Code, including the incorporation of recent legislative emphasis on tax simplification. The proposed changes were also to clearly define the abilities of Council to self-administer the already adopted tax code.

**PUBLIC
COMMENTS**

How frequently could they ask for a tax increase?	Sierra Club	03/05/15
Should add language to restrict frequency of increases	Sierra Club	03/05/15
Doesn't that mean that .9% can be approved by Council without a vote?	Sierra Club	03/05/15
Could they do two 1% or smaller percentages (or more) in a year?	CCCY Executive Committee	03/12/15
Strongly oppose giving Council power to increase	CCCY Gov'l Affairs Committee	03/17/15
Should not allow Council to increase this burden on the poorest	CCCY Gov'l Affairs Committee	03/17/15
What is the time frame? Can they do it again every year? Time frame needs to be spelled out	Liberty Alliance	03/19/15
Fine for Council to adjust sales tax, but just down, not up	Liberty Alliance	03/19/15
Opposed	Liberty Alliance	03/19/15
Extra tax on the poor - just say "no"	Liberty Alliance	03/19/15
Should have a sunset clause to end	Liberty Alliance	03/19/15
Way too open-ended; maybe .05% but not full 1%	Liberty Alliance	03/19/15
Would like it called a tax, whether a tax or fee	Liberty Alliance	03/19/15
Unanimous no; half-percent us to death	Coconino County Rep. Committee	03/21/15
People need ability to voice opinions; otherwise, it is theft	Coconino County Rep. Committee	03/21/15
Bad idea; reduces flexibility and reduces options	SEDI	03/25/15
Prop. 13 in California - bad and hard to recover from. Scary and really tied hands of government	SEDI	03/25/15
I don't agree with it	SEDI	03/25/15
We are doing too many sales taxes and not enough property taxes	Coconino County Dem. Exec. Com.	04/06/15
Sales tax is regressive	Coconino County Dem. Exec. Com.	04/06/15
People end up buying less locally and more online	Coconino County Dem. Exec. Com.	04/06/15
It is problematic on principle	Coconino County Dem. Exec. Com.	04/06/15
At least we have the opportunity to keep reviewing the tax and how it is distributed	Coconino County Dem. Exec. Com.	04/06/15
Like keeping the sunset	Chamber Government Affairs Comm.	04/15/15
Language is horrible; needs to be rewritten	Chamber Government Affairs Comm.	04/15/15
Taxation without representation	Chamber Government Affairs Comm.	04/15/15

Shorten the length of time for sunset; should be every five years	Northern Arizona Area Realtors	04/16/15
Need to know where the money is going	Northern Arizona Area Realtors	04/16/15
Is this providing the Council the ability to get rid of sunset clauses as they choose?	Democratic Women's Group	04/17/15
Would like to give Council as much latitude as possible	Democratic Women's Group	04/17/15
Don't need to change Charter; just don't include sunset next time it goes to voters	Democratic Women's Group	04/17/15
Does not support - 100% No -- More clarification needed	Flagstaff Tea Party	04/25/15
	Friends of Flagstaff's Future	05/21/15

Needs Work – This proposed charter change appears to say that the council can levy a sales tax of 1% or less without the approval of voters (currently you need the approval of voters for every sales tax). It appears that the authority of voters to approve a sales tax is being removed. **However, the wording of this question is unclear and should be brought back to council for further discussion and clarification.**

We understood that the intent of this charter change is to protect the 1% general fund sales tax yet it says nothing about sunset clauses or the general fund. **We don't think the wording of this amendment conveys this intent to the public** and, as currently written, it is doomed to fail.

STAFF POINTS When staff began presenting these questions, it became clear that we were confused on the intent behind this question because the way it was written would allow for any type of sales tax increase of 1% or less, to be approved by Council without a vote. So, we met with the Revenue Director for clarity and he explained that his goal was to eliminate the sunset clause on the 1% general fund sales tax which has been in existence for many years, but requires a voter approval every ten years. Flagstaff is the only city in the state that has a sunset clause on its general fund sales tax. Rather than change the wording of the question to reflect that, since this is what was approved by the committee and Council to move forward, staff has clarified this question at each of its presentations, and asked for any type of comment with regard to sales tax increases. Most of the comments supported sales taxes going before the voters. To specifically address the 1% general fund sales tax, Council may want to consider placing a question on a future ballot asking voters if they would support removing the sunset clause. This tax has been approved until 2024, so there is no urgency in asking this question at this time.

12 Art. VIII Sec. 2 PURCHASES AND CONTRACTS FOR CITY IMPROVEMENTS

- (b) Any City improvement costing ~~ONE HUNDRED THOUSAND DOLLARS (\$100,000)~~ ~~fifty thousand dollars (\$50,000)~~ or more, or any purchase costing more than ~~fifty thousand dollars (\$50,000)~~, ONE HUNDRED THOUSAND DOLLARS (\$100,000), shall be executed by contract, except where such improvements or purchase is authorized by the Council to be executed directly by a City department, in conformity with detailed plans, specifications, and estimates approved by the City Manager. Such contracts shall be advertised for bids, as directed in Section 3 of this Article. The City Manager, with the approval of the City Council, may enter into a contract with the lowest responsible bidder whose proposal is the most satisfactory.
- (c) Any contract or purchase exceeding the sum of ~~fifty thousand dollars (\$50,000)~~ ONE HUNDRED THOUSAND DOLLARS (\$100,000) shall require the prior approval of the Council.

PURPOSE Consider possibly increasing the amount and clarifies that it is not just for improvements.

PUBLIC	How long since reviewed?	CCCY Executive Committee	03/12/15
COMMENTS	Seems like a checks and balance	Liberty Alliance	03/19/15
	Good - \$100,000 for a city is not a big amount	Liberty Alliance	03/19/15
	Would there still be a way for citizens to be aware of contracts awarded?	Coconino County Rep. Committee	03/21/15

What is City's budget? How much money does this impact? His tendency is to leave it alone	SEDI	03/25/15
Came from a community where not enough scrutiny; don't see that here	SEDI	03/25/15
I like raising the limit	SEDI	03/25/15
They can use NAU and each other's bids	Coconino County Dem. Exec. Com.	04/06/15
Biggest problem is seeing Phoenix come up here and work	Coconino County Dem. Exec. Com.	04/06/15
Should have a requirement for bidders that are divested in carbon footprint	Coconino County Dem. Exec. Com.	04/06/15
Think this is a great idea	Chamber Government Affairs Comm.	04/15/15
Does it still need to go to Council? It should	Chamber Government Affairs Comm.	04/15/15
Can/will local vendors get a preference?	Northern Arizona Area Realtors	04/16/15
Does the City have that many purchases over \$100,000? Surprised for a small city like Flagstaff	Republican Women's Group	04/16/15
Thinks this is good idea (4)	Democratic Women's Group	04/17/15
Supports 90% Yes/10% No - Loss of control over spending	Flagstaff Tea Party	04/25/15
Support with Conditions - This proposed charter change increases the amount of money that would set into motion the bid process for businesses doing work with the city. Currently it is \$50,000 and this amendment raises it to \$100,000. It also raises the amount that would require City Council approval to \$100,000. When the City puts a project or purchase out to bid it is required to take the low bid. There is no local preference allowed in this process. This amendment could allow City Staff to take into account other factors about a potential business doing work or selling something to the City for \$100,000 or less, such as whether they are a local business, pay a living wage or have sustainable practices in their company. This would only work if the City Council had standards approved by ordinance for those conditions, other than low bid. So we like the idea of increasing the limits for no bid contracts, but want Council to set the standards for staff to apply when awarding them.	Friends of Flagstaff's Future	05/21/15

STAFF POINTS Most comments on this proposal supported raising the limit

GENERAL COMMENTS FROM THE PUBLIC: 1) Concerned with County impacts and County residents; 2) Would like to see District elections; 3) Recommend selection of Vice Mayor be defined somewhere; not necessarily in Charter, but somewhere; 4) Would like to see Council adopt an Ethics Policy; 5) There should be something in the Charter that would address the issue of a quorum not being available in an emergency, particularly if a member continues to be present at meetings.