

MINUTES

WORK SESSION
TUESDAY, APRIL 8, 2014
COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
5:00 P.M.

WORK SESSION

1. Call to Order

Mayor Nabours called the Flagstaff Work Session of April 8, 2014, to order at 5:02 p.m.

2. Roll Call

Councilmembers present:

MAYOR NABOURS
COUNCILMEMBER BAROTZ
COUNCILMEMBER BREWSTER
COUNCILMEMBER ORAVITS
COUNCILMEMBER OVERTON
COUNCILMEMBER WOODSON

Councilmembers absent:

VICE MAYOR EVANS

Others present: City Manager Kevin Burke; City Attorney Michelle D'Andrea.

3. Public Participation (*Non-Agenda Items Only*):

Public Participation enables the public to address the council about items that are not on the prepared agenda. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

None.

4. Preliminary Review of Draft Agenda for the April 15, 2014, City Council Meeting*

**Public comment on draft agenda items may be taken under "Review of Draft Agenda Items" later in the meeting, at the discretion of the Mayor. Citizens wishing to speak on agenda items not specifically called out by the City Council for discussion under the second Review section may submit a speaker card for their items of interest to the recording clerk.*

Councilmember Oravits asked if the agenda item concerning Fourth Street is open for all discussion. Mr. Burke stated that the purpose of the item is to reaffirm the meeting in January when Council stated that they were not interested. No action will be taken but discussion and affirmation is okay.

- A. Consideration and Adoption of Resolution No. 2014-14 :** A resolution approving the City of Flagstaff 2014/2015 Annual Action Plan and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

Permanent Affordability Administrator Justyna Costa provided a PowerPoint presentation that covered the following:

- ▶ ANNUAL ACTION PLAN CDBG
- ▶ TONIGHT
- ▶ WHAT IS CDBG?
- ▶ CDBG ELIGIBILITY CRITERIA
- ▶ COUNCIL DIRECTION (1/8/13) STAFF RESPONSIBILITIES
- ▶ PUBLIC PARTICIPATION PROCESS
- ▶ PROPOSAL SCORING CRITERIA EXAMPLES
- ▶ DISTRIBUTION ALLOWED BY HUD
- ▶ HOW MUCH MONEY ARE WE TALKING ABOUT?
- ▶ PUBLIC SERVICE PROPOSALS
- ▶ FISCAL YEAR 14/15 PUBLIC SERVICES ACTIVITIES RECOMMENDATIONS
- ▶ HOUSING PROPOSALS
- ▶ FISCAL YEAR 14/15 HOUSING ACTIVITIES RECOMMENDATIONS
- ▶ NEXT STEPS

Mayor Nabours stated that not too long ago the Council went through the same process. He asked if this is for the next fiscal year and why the same type of discussion is not occurring. Ms. Costa explained that the conversation can be had but last year there was a lot of controversial Council need. This year, based on staff recommendation there was a clear cut, easy solution. Housing Manager Sarah Darr further explained that there was unclear direction last year on the infrastructure piece and this year there is a clear difference and delineation of the rankings.

5. Road Repair and Street Safety Initiative Update

Kevin Burke offered a PowerPoint presentation that covered the following:

- ▶ ROAD REPAIR AND STREET SAFETY INITIATIVE
- ▶ CONDITIONS AND BACKGROUND
- ▶ GAS TAX
- ▶ PROJECTED NATIONAL TREND
- ▶ GROWTH OF CITY ROAD SYSTEM
- ▶ WHAT DOES HURF (THE GAS TAX) FUND?
- ▶ HURF FUNDED PROGRAMMING

- ▶ COST CUTTING EFFORTS SINCE 2009
- ▶ COUNCIL GOAL
- ▶ PAVEMENT PRESERVATION
- ▶ PAVEMENT DETERIORATION CURVE
- ▶ STREET OCI ASSESSMENT
- ▶ ECONOMIC IMPACT OF ROADS
- ▶ TAXES AND FINANCING TOOLS
- ▶ CITIZEN SURVEY
- ▶ CITIZEN REVIEW COMMITTEE RECOMMENDATION
- ▶ TRANSPORTATION COMMISSION
- ▶ COUNCIL DISCUSSION

Councilmember Barotz asked if the question in the County transportation study was similar to the question in the citizen survey. Mr. Burke stated that the questions were framed differently between the two surveys but there was a 62% support from the citizen survey. Coconino County Deputy Public Works Director Lucinda Andreani offered that the County survey was of likely voters and the general question about sales tax increase resulted in support of approximately 57%. Councilmember Barotz stated that the studies cannot be compared because the populations and surveys were different.

Councilmember Oravits expressed concern with the cost, how long the ramp up time would be and the impact of that time on the overall cost. Mr. Burke offered that it is physically impossible to do \$47 million in the first year; it will take a decade to get that amount of work done. The plan is to start with the streets that are on the verge and work up. The way the work is staged will lead the project through without hitting the projected \$65 million.

Councilmember Overton expressed concern with the overall community tax capacity. It will be important to do the utility work in conjunction with the street work. He suggested looking into a phased process or a piece work option.

Councilmember Woodson noted that the gas tax has not increased in years and a local gas tax is not allowed. He asked if a sales tax was collected if it would stay local. Mr. Burke stated that the City will always be supplementing with General Fund dollars but the idea of a sales tax is that a good portion of the money will go towards fixing roads and sidewalks.

Councilmember Barotz stated that the key to the success of the sales tax passage is public education and outreach; it is extremely important that the citizens understand what they are getting in return.

Councilmember Oravits offered that a community sales tax is not the way to go. He is concerned about the ongoing maintenance costs and if there is no guaranteed revenue the City finds itself in the very same position in the future. He is hesitant to go to the voters for a tax for maintenance and feels the City should find alternative funding for street maintenance.

Mr. Burke stated that there will be a series of work sessions in the future to further discuss and vet out the issues. Councilmember Overton stated that it will be important to get on the same page as the County moving forward.

5. Service Partner Presentations - 2014

Finance Director Rick Tadder provided a five year summary of what the various partners have received.

Councilmember Barotz reminded everyone that the discussion is not about whether or not the City should enter into contracts with the agencies but rather an update on their programs.

Myra Womochil, Director at Victim Witness began the PowerPoint presentation and covered the following:

- ▶ VICTIM WITNESS
- ▶ ARIZONA CONSTITUTIONALLY MANDATED SERVICES
- ▶ 24/7 ON-SCENE CRISIS RESPONSE
- ▶ ADDITIONAL PROGRAMS
- ▶ THE NUMBERS

Kara Ransom-Wright with Northern Arizona Center Against Sexual Assault (NACASA) continued the presentation.

- ▶ NORTHERN ARIZONA CENTER AGAINST SEXUAL ASSAULT (NACASA)
- ▶ OVERVIEW
- ▶ HISTORY
- ▶ STATISTICS
- ▶ REQUEST FOR FUNDING
- ▶ IMPACT OF LOSING NACASA
- ▶ OVERVIEW OF FUNDING/EXPENDITURES
- ▶ CONTACT

Jack Callahan, Chief Executive Officer of the Alcohol Stabilization Unit of the Guidance Center continued the presentation.

- ▶ ALCOHOL STABILIZATION UNIT THE GUIDANCE CENTER
- ▶ ALCOHOL STABILIZATION UNIT (ASU)
- ▶ ASU FUNDING
- ▶ BENEFITS TO THE COMMUNITY
- ▶ ASU DEMOGRAPHICS
- ▶ FY2015 IMPROVEMENTS & REQUEST

Mayor Nabours asked if most of the clients are brought in by the Police Department. Mr. Callahan stated that the Police Department brings in most of the clients but there is a fair amount coming from the Fire Department and walk ins.

Mayor Nabours stated that there is no legal right to hold anyone who does not want to stay and asked what happens when they want to leave. Mr. Callahan stated that the staff offers incentives and enticement to stay, however there is no legal ability to keep anyone there; it has to be their choice.

Mr. Burke asked what the role Flagstaff Medical Center (FMC) plays in relation to the Guidance Center. Mr. Callahan stated that FMC has their own program that is for people who are medically compromised. The Guidance Center works with the people who do not have to go to the Emergency Room and they must be medically cleared.

William Harris, President and CEO of Science Foundation of Arizona continued the presentation.

- ▶ SCIENCE FOUNDATION OF AZ (SFAZ) IN PARTNERSHIP WITH THE CITY OF FLAGSTAFF
- ▶ AS OF MARCH 2014, SFAZ INVESTED \$7,541,653 IN FLAGSTAFF ON WHICH \$3.6 MILLION HAS BEEN INVESTED IN EDUCATION
- ▶ SFAZ'S IMPACT ON K-12 EDUCATION
- ▶ SFAZ STEM MENTORING PROGRAM IN FLAGSTAFF
- ▶ SFAZ IS A SPONSOR OF THE FLAGSTAFF FESTIVAL OF SCIENCE
- ▶ FELLOWSHIP PROGRAM

Dave Abeyta of the United Way Board of Directors continued the presentation.

- ▶ UNITED WAY OF NORTHERN ARIZONA (UWNA)
- ▶ UWNA MISSION
- ▶ COMMUNITY IMPACT
- ▶ DISTRIBUTION OF CITY OF FLAGSTAFF FUNDING BY CITY PRIORITY (2013-2014)
- ▶ CITY OF FLAGSTAFF FUNDING
- ▶ UNITED WAY OF NORTHERN ARIZONA REQUEST

Mayor Nabours asked if the City contribution to United Way goes into the general pot or if it specifically separated and allocated on a separate basis for Flagstaff. Mr. Abeyta stated that the funds are allocated separately. There is a review process and each fund has different requirements for allocation. Each application is reviewed based on the criteria of each fund.

Mayor Nabours stated that there are 26 organizations that receive City of Flagstaff funds and asked if funds are returned to the City should there be an excess. Jill Briggs with United Way offered that there has never been a situation where United Way has given back money nor is there guaranteed funding from United Way.

Johanna Klomann with United Way added that any donor who donates to United Way has a choice as to where their money goes to and those are not United Way dollars because they have been designated to other agencies.

Councilmember Oravits stated that United Way brings in \$2.5 million per year with expenses of over \$900,000; he asked what the administrative costs are. Ms. Klomann stated that the administrative cost was 14.2% and 17% in 2013. Mr. Burke added that the City's contract with United Way is a pass through to the service agencies in the community. United Way also provides and funds services themselves.

Mayor Nabours stated that earlier the Council discussed the distribution of CDBG funds and noted that five of the entities United Way funds are also funded from the CDBG. He asked if it would be possible to increase the entity funding and correspondingly decrease funding United Way from the General Fund. Mr. Burke state that he would have staff look into the options available.

A break was held from 7:15 p.m. through 7:38 p.m.

Michelle Ryan with the Coconino Humane Society continued the presentation.

- ▶ COCONINO HUMANE SOCIETY
- ▶ COMMUNITY BENEFITS FROM OUR PARTNERSHIP
- ▶ 2012-2013 STATISTICS
- ▶ AGENCIES THAT PROVIDE SIMILAR SERVICES
- ▶ OVERVIEW OF FUNDING AND EXPENDITURES

Councilmember Overton asked if the additional \$78,000 requested was for operations or for capital. Ms. Ryan explained that it is replenishing the capital funds that have been used for operations over the last five years.

Councilmember Oravits asked Ms. Ryan to explain the new mandates placed on the Humane Society. Ms. Ryan stated that the County has put out a document of new requirements. The State Veterinarian will no longer allow agencies to operate under his DEA license which means that the Humane Society will have to contract with a local veterinarian, which is costly. The Affordable Care Act is also costly to the organization.

Eric Marcus with the Sustainable Economic Development Initiative (SEDI) continued the presentation.

- ▶ SUSTAINABLE ECONOMIC DEVELOPMENT INITIATIVE (SEDI)
- ▶ SEDI IS ABOUT ECONOMIC DEVELOPMENT
- ▶ SEDI DOLLARS FOR DREAMS
 - OVER \$15,000 IN FLAGSTAFF BUSINESSES THAT HAVE APPLIED FOR FUNDING
- ▶ MICRO BUSINESS SUPPORT
- ▶ FLAGSTAFF IS LOSING CRITICAL SMALL BUSINESS SERVICES
- ▶ SEDI LOCAL FOOD, EDUCATION AND TARGETED ATTRACTIONS
- ▶ SEDI PROVIDES ECONOMIC DEVELOPMENT LEADERSHIP
- ▶ SEDI LEVERAGES FLAGSTAFF'S \$20,000 INVESTMENT

Mayor Nabours offered that CDBG has an Economic Development category and asked if SEDI has considered applying for those grant dollars. Mr. Marcus responded that there are a few grant applications in the works right now but CDBG funding has not been considered.

Sylvia Johnson, Director of Family and Community Teaming for Students (FACTS) continued the presentation.

- ▶ FAMILY AND COMMUNITY TEAMING FOR STUDENTS (FACTS)

- ▶ FACTS PARTNERSHIP
- ▶ COMMUNITY BENEFITS
- ▶ SIMILAR SERVICES AND/OR PARTNERS
- ▶ CONSIDERATIONS
- ▶ FACTS COMMUNITY NEED & BENEFITS
- ▶ FUNDING
- ▶ ANNUAL OPERATING BUDGET
- ▶ BUDGET REQUEST FY14
- ▶ COMMUNITY IMPACT – FUNDING CUTS

Mayor Nabours noted that the list of who uses the FACTS program by employer shows that GORE makes up 7.3% of users, he asked if those users were paying the fees or if the City is funding after school care for GORE's employees. Ms. Johnson stated that the City funds are used to keep the costs to the users low. If the FACTS program did not have the funding from the City the program would look very different as it would be a fee based service instead of what is provided today.

Councilmember Overton offered that he feels that there is room to grow the FACTS program. There are large employer sectors that are utilizing the services as well as other businesses and suggested soliciting the support of these groups as well for funding. Ms. Johnson stated that she is willing to look further into that however, it has been considered before and because Flagstaff is a smaller community the big companies get hit up all the time for funding. She also noted that they will continue to look for further grant opportunities to further fund the program.

Steve Conrad with the Boys and Girls Club of Flagstaff continued the presentation.

- ▶ BOYS AND GIRLS CLUB OF FLAGSTAFF
- ▶ HOW THE CLUB IMPACTS OUR MEMBERS
- ▶ MEMBERS
- ▶ FIVE CORE PROGRAM AREAS
- ▶ COMMUNITY PARTNERS
- ▶ FUNDING AND EXPENDITURES REQUEST FOR 2015 \$25,000
- ▶ THANK YOU FOR YOUR SUPPORT

Ruth Ellen Lipinski with Coconino Coalition for Children and Youth (CCC&Y) continued the presentation.

- ▶ COCOINO COALITION FOR CHILDREN & YOUTH
- ▶ RETURN ON INVESTMENT
- ▶ LEVERAGE
- ▶ WHY YOUR INVESTMENT MATTERS?
- ▶ IMPACT
- ▶ PARTNERSHIPS
- ▶ THANK YOU!!

Scott Harger with the Greater Flagstaff Forest Partnership continued the presentation.

- ▶ GREATER FLAGSTAFF FOREST PARTNERSHIP
- ▶ 2013 ANNUAL REPORT FY15 CONTRIBUTION REQUEST
- ▶ CURRENT ISSUES & ACTIVITIES
- ▶ ANNUAL WORK PLAN & BUDGET: FY15
- ▶ FUNDING LEVERAGE – CUMULATIVE
- ▶ THANK YOU! QUESTIONS?

A break was held from 8:50 p.m. through 9:00 p.m.

The following individuals spoke in favor of continued funding for the Coconino Humane Association:

- Kevin Hertell
- Susan Marue
- Pamela Tharp

The following individuals spoke in favor of continued funding for United Way:

- Mike Dunham
- Sybil Smith
- Tim Kinney
- Lavelle McCoy
- Stephanie Jefferson
- Frankie Madriol
- Maggie Carrillo
- Sky Felix
- Brady Brogni
- Thomas Gaughan
- Brian Webb

The following individuals spoke in favor of continued funding for the Sustainable and Economic Development Initiative:

- Al White
- Dave Williamson
- Armando Bernasconi
- James Wurgler
- Bret Carpenter
- Ron Hubert
- Justin Benedict

Julianne Hartzel addressed Council in support of continued funding for the Coconino Coalition of Children and Youth.

Frankie Madrid addressed Council in support of continued funding for the Weed and Seed program. He also read a statement on behalf of Kathryn Jim in support of continued funding for Victim Witness services.

Brad Garner addressed Council in support of continued funding of the non-profit organizations.

The following individuals submitted written comments in support of continued funding for the United Way:

- James Kennedy
- Kaitlyn Haskie
- Kim Musselman
- Missy Paulsed
- Sallie Kladnik

The following individuals submitted written comments in support of continued funding for the Sustainable and Economic Development Initiative:

- Patrick Pfeifer
- Jeronimo Vasquez
- Sheila Anders
- Pat Nelson
- Sallie Kladnik

The following individuals submitted written comments in support of continued funding for Northern Arizona Center Against Sexual Assault:

- Kim Musselman
- Sallie Kladnik

The following individuals submitted written comments in support of continued funding for Victim Witness:

- Kim Musselman
- Lorena Caballero
- Sallie Kladnik

The following individuals submitted written comments in support of continued funding for all partner agencies:

- Mary McKell
- Lisa Hardy
- Erin Kruse
- Geoffrey Barnard
- Joan Moore
- Kevin Ordean
- Lina Wallen

6. Review of Draft Agenda Items for the April 15, 2014, City Council Meeting.*

** Public comment on draft agenda items will be taken at this time, at the discretion of the Mayor.*

None

7. Public Participation

Luann Meek addressed Council encouraging them to work with the Board of Supervisors to exert pressure on the Forest Service to implement fire bans in the forests.

8. Informational Items To/From Mayor, Council, and City Manager; request for future agenda items

Councilmember Barotz requested a future agenda item for Earl Stewart with the Forest Service to give an update on what the Forest Service is planning to do this year with regards to forest closures and campfire bans. Mr. Burke offered that a wildfire update to Council is scheduled for May 13, 2014.

9. Adjournment

The Flagstaff City Council Work Session of April 8, 2014, adjourned at 10:01 p.m.

MAYOR

ATTEST:

CITY CLERK