

## MINUTES

WORK SESSION  
TUESDAY, MARCH 25, 2014  
COUNCIL CHAMBERS  
211 WEST ASPEN AVENUE  
6:00 P.M.

### WORK SESSION

#### 1. Call to Order

Mayor Nabours called the Flagstaff Work Session of March 25, 2014, to order at 6:05 p.m.

#### 2. Roll Call

##### Councilmembers present:

MAYOR NABOURS  
VICE MAYOR EVANS  
COUNCILMEMBER BAROTZ  
COUNCILMEMBER BREWSTER  
COUNCILMEMBER ORAVITS  
COUNCILMEMBER OVERTON  
COUNCILMEMBER WOODSON

##### Councilmembers absent:

Others present: City Manager Kevin Burke; City Attorney Michelle D'Andrea.

#### 3. Preliminary Review of Draft Agenda for the April 1, 2014, City Council Meeting\*

*\*Public comment on draft agenda items may be taken under "Review of Draft Agenda Items" later in the meeting, at the discretion of the Mayor. Citizens wishing to speak on agenda items not specifically called out by the City Council for discussion under the second Review section may submit a speaker card for their items of interest to the recording clerk.*

Councilmember Barotz noted that the agenda for April 1, 2014 is quite long and asked if any items were able to be postponed so the Council is not dealing with issues late in the evening. She suggested moving the Water Policy to a different meeting date. Mr. Burke stated that two items on the 6:00 p.m. meeting could easily be moved to the 4:00 p.m. meeting. Mayor Nabours requested that Mr. Burke move the two items from the 6:00 p.m. agenda to the 4:00 p.m. agenda and move the Water Policy item up earlier in the agenda.

Councilmember Woodson commented on item 9-B stating that it is likely that development will increase and there is an annual amount listed in the staff summary; he asked if that amount will remain the same over the next three years or if it will change. City Engineer Rick Barrett stated that the annual contract is based on estimated quantities with unit prices. The quantities are indicative of the last year; if there is more testing than in the past the price will increase. He stated that there is a \$10,000 contract allowance that should take care of any of those increases should they arise.

Councilmember Woodson asked what the fallback is should they be unable to perform mid-year. Mr. Barrett stated that the City would go back to using the on-call contracts to help do the work; it is what is being done now.

Mayor Nabours noted that according to the evaluations this award is not based on the lowest price. There is concern that if the difference between two companies is very small the contract can be decided by one evaluator. He requested comments on the process and whether or not it would be prudent to throw out the top and bottom scores to get a more accurate result.

#### **4. Public Participation (*Non-Agenda Items Only*):**

*Public Participation enables the public to address the council about items that are not on the prepared agenda. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Rob Wilson addressed Council in regards to the PowerPoint presentations that are given at Council meetings and not posted on the website. He requested that those presentations be available in advance of the meetings.

Frankie Madriol addressed Council in regards to Arrowhead Village mobile home park and urged Council to adopt a displacement ordinance.

Rudy Preston addressed Council regarding the new median on Butler, the Dew Downtown event and Arrowhead Village mobile home park.

Two unknown residents addressed Council in regards to Arrowhead Village mobile home park.

#### **5. Street Lighting Presentation**

Mr. Burke stated that staff has been working with Lowell Observatory on possible solutions and this presentation will help Council understand why it is so complicated and challenging to find solutions. He thanked the Observatory for their cooperation and time that has been spent with staff trying to find a solution that will address all values.

Public Works Supervisor Steven Hill provided a PowerPoint presentation that covered the following:

- ▶ CITY OF FLAGSTAFF STREET LIGHTING
- ▶ VARIOUS PICTURES
- ▶ MAST ARM FAILURES
- ▶ MAST ARM ASSEMBLY
- ▶ FISCAL IMPACTS OF LPS
- ▶ LPS ENERGY EFFICIENCY
- ▶ LPS SPECTRAL OUTPUT
- ▶ OPTIONS
- ▶ WHITE LED
- ▶ STREET LIGHT POLES
- ▶ AMBER LED
- ▶ FILTERED LED
- ▶ IMPACTS OF OPTIONS
- ▶ 2014 DARK SKIES CONFERENCE

Mayor Nabours asked if the City is in danger of the mast arms falling off the poles and striking a person or causing property damage. Ms. D'Andrea stated that the question should be discussed in Executive Session.

**Councilmember Barotz moved to go into Executive Session for legal questions; seconded; passed unanimously.**

The Council went into Executive Session from 6:46 p.m. through – 6:55 p.m.

Jeffrey Hall with Lowell Observatory provided a PowerPoint presentation that covered the following:

- ▶ LIGHTING IN FLAGSTAFF
  - Very broad spectrum with the white LEDS
  - Current standards are effective and world standard
  - Current challenge
  - How to proceed
- ▶ FLAGSTAFF LIGHTING PRACTICE SUMMARIZED
- ▶ EFFECT OF DARK-SKY LIGHTING IN FLAGSTAFF AND COCONINO COUNTY
  - How can we quantify light loads
- ▶ LINCHPINS OF FLAGSTAFF LIGHTING PRACTICE
- ▶ ASTRONOMICAL ASSETS IN FLAGSTAFF
- ▶ ADDRESSING THE KEY ISSUES
  - Amber LEDs are not very efficient but they would be acceptable with a citywide conversion. They are expensive so Lowell would like to collaborate to find alternative solutions.

Councilmember Brewster stated that the observatories have been around for quite awhile; she asked what the economic impact to the region is on an annual basis. Mr. Hall stated that the impact is \$1.2 billion statewide and \$7 million locally with capital investments of over \$100 million.

Mayor Nabours stated that the Dark Sky ordinance has the concentric rings with the lighting restrictions lessening as they move out of the circle; he asked if the order should be reversed as observatory work is moving further from town. Mr. Hall stated that there are two sets of circles, the zones 1-3 in the City start in the west and move through the City, once into Coconino County around Anderson Mesa there is a zone of 1-3 and those would be applied to other zones. Mayor Nabours asked if the zones could be used as a tool to make the lighting changes. For example, in zone two and three filtered LEDs are required. Mr. Hall stated that it probably would not be effective as the overall sky glow would increase but it is something to research and discuss further.

Councilmember Oravits asked how the Twin Arrows development has come into play with Dark Skies. Mr. Hall indicated that meetings have been held to discuss the lighting. The lights in the parking lot are shielded but not LPS and overly dense. More development is planned and as it grows the intent is to apply the County standards.

Mr. Burke offered that the City could use some of the grant dollars that the City received through the FMPO when converting to LEDs to incentivize research in the direction of efficient LED options for Dark Sky cities. Mr. Hall added that there is good hope that good LED technology will be developed.

Rudy Preston submitted written comments about the funding for the new lighting.

**6. Review of Draft Agenda Items for the April 1, 2014, City Council Meeting.\***

*\* Public comment on draft agenda items will be taken at this time, at the discretion of the Mayor.*

**A. Presentation on Principles of Sound Water Management – Water Policies: Review edited version of the entire Water Policy Document (redline of proposed Water Policy and draft Final).**

Utilities Director Brad Hill explained that there are two versions, the redline draft and the possible final draft. Staff incorporated comments made by Council, reorganized the document and gave reclaimed water its own chapter. The goal is to not change the intent of the policies but streamline them.

Councilmember Barotz recalled discussing a list that contained references to City Code and asked if those references could be included in the Water Policy so the reader could refer to the code and be able to distinguish between what is code and what is policy. Mr. Hill stated that the policy drives the code and there are codes that develop the policy; staff can incorporate the references into the document.

Mayor Nabours referred to page 21, policy C3.1, and suggested adding “by agreement of the parties” to show that both parties need to be in agreement.

He also referred to page 236, policy C7.3; he suggested removing “within the City” as it should not matter if they are inside or outside the City if they are a current user. Mr. Hill noted that currently all deliveries are within the City limits.

Mayor Nabours suggested that at the end of that same section a provision should be included that if a business is sold then the reclaimed water agreement can be assigned and continue with the new owner of the business. Some reclaimed water users have changed hands and it would be helpful to avoid any issues with shutting down a business because the new owner was not approved. If the new owner is going to continue the same business or within the same system, the new owner should be able to take over the contract. Mr. Hill stated that all of the new agreements contain a provision for a successor. Councilmember Woodson added that it is important to understand that the City has the discretion to continue service based on availability.

Councilmember Barotz noted a grammatical correction page 23 Section C7.3 the first line should say “with” instead of “to.”

Rudy Preston addressed Council about the policy not containing anything on finding alternative methods for producing wastewater. He stated that Section C5.2 is unclear on what is City, Staff, and Council. He offered that reclaimed wastewater should not be subsidized and there should be a priority to in-town users to move ahead of out of town users.

Moran Henn addressed Council in hopes of a stronger emphasis on water conservation.

Dawn Dyer submitted written comments about reclaimed water outside the City limits.

**7. Public Participation**

None.

**8. Informational Items To/From Mayor, Council, and City Manager; request for future agenda items**

Vice Mayor Evans requested a Section 15 item regarding off campus student dormitory housing facilities and creating a policy on where they should be built and most appropriate.

Mr. Burke reminded Council that comments related to the sign code are due by Friday.

Mayor Nabours asked why some of the PowerPoint presentations are not included in the agenda packets. Mr. Burke explained that often it is a timing issue and many are not ready at the time of posting. He added that the documents are always available as a public document. Requiring them to be included in the agenda could have an impact on timely agenda posting.

**9. Adjournment**

The Flagstaff City Council Work Session of March 25, 2014, adjourned at 7:42 p.m.

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MAYOR

ATTEST:

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CITY CLERK