

CITY OF FLAGSTAFF – BOARDS / COMMISSIONS

NAME	TERMS	APP'D BY	AUTHORITY	# VOTING MEMBERS	PURPOSE
Airport Commission Jack Keagan Chairperson	3 yrs	CC	CC 2-11	7	Responsible for reviewing and reporting to the Council on the development of the Airpark and on matters affecting the operation and efficiency of the airport, using the Airport Master Plan as a guide PROCESS: Staff prepares agenda with input from members
Audit Committee	Indef.	CC	Res. No. 2002-59	6	Meets as needed, but at least once a year, to review the Annual Financial and Single Audit reports. The Councilmember representative to the committee is a voting member. PROCESS: Staff prepares agenda.
Beautification and Public Art Commission Bruce Aiken Chairperson	3 yrs	CC	CC 2-14	9	Recommends expenditures from the BBB beautification fund and public art portion of the BBB arts and science fund. It studies and recommends community beautification projects ranging from landscaping and irrigation, signs and billboards, buildings, facilities, streetscapes, gateways, the purchase and installation of public art projects within beautification projects, property acquisition for beautification and/or public art projects, and neighborhood-initiated projects, to mention a few. PROCESS: Staff prepares agenda; input from members, applications, CC, staff, public
Board of Adjustment Vacant Chairperson (selecting at 3/26 mtg.)	3 yrs	CC	CC 2-10	7	Holds hearings on requests for variances and appeals of decisions by the Zoning Administrator. The board does not have the authority to change zoning law. PROCESS: Staff prepares agenda after receiving variance or application appeal.
Building and Fire Code Board of Appeals Christina Laguna Chairperson	5 yrs	CC	Res. 1565 CC 2-02	5	Meet when necessary. The board holds hearings on appeals related to the application and interpretation of City building and fire codes. The Board of Appeals has no authority to interpret the administrative provisions of the code, nor is the board empowered to waive requirements of the code. PROCESS: Staff prepares agenda after receiving appeals.

Commission on Diversity Awareness No Chairperson No Members at this time	3 yrs	CC	CC 2-08	7	Represent the diverse population of Flagstaff. The mission of the commission includes, but is not limited to, fostering mutual understanding, tolerance, respect, and awareness among all citizens; recognizing the different economic, cultural, social, racial, religious, and ethnic groups within the City; cooperating in the development of educational programs dedicated to improving community relations; and enlisting the support of various groups to foster diversity awareness.
Community Land Trust Commission INACTIVE	3 yrs	CC	CC 2-22	9	Review staff denials of requests for all residences located on Land Trust leased properties, and make recommendations to the Council re amending the criteria used by staff for approval of construction and alteration requests, or modifying a denial of a construction or alteration request.
Disability Awareness Commission Kathy Chandler Chairperson	3 yrs	CC	CC 2-18	9	Serves the disabled community in Flagstaff. The commission's goals are to expand educational opportunities; improve access to housing, buildings, and transportation; have greater participation in recreational, social, and cultural activities; encourage greater opportunity for employment; and expand and strengthen rehabilitative programs and facilities. PROCESS: Staff prepares agenda. Commission prepares work plan for year.
Flagstaff Housing Authority Pamela Harris, Acting Chairperson	4 yrs	Mayor	CC 1-13 ARS §36-1404.B	7	Oversees the functions of the Housing Authority. The Authority implements the City's public housing programs. PROCESS: Staff prepares agenda with input from members
Heritage Preservation Commission Tom Paradis Chairperson	3 yrs	CC	CC 2-19	7	It advises the City Council on all matters relating to historic preservation, and reviews development projects in designated historic districts. PROCESS: Staff prepares agenda with input from members; applications; public.
Industrial Development Authority	6 yrs	CC	Res. No. 1636	9	Meet on an as-needed basis. This is an independent authority established by State law. The Authority issues revenue bonds to projects eligible for financing under State statute. The City Council gives final approval on all bonds.
Library Board Joyce Taylor Chairperson	3 yrs	CC	Intergovernmental Agreement	6	Consists of two County residents, four City residents, and one each non-voting member of the City Council and the Board of Supervisors. The Library Board does not meet in July or November and serves as a citizen's advisory board to the Library Director. PROCESS: Staff prepares agenda with input from members.

Open Spaces Commission Rick Miller Chairperson	3 yrs	CC	CC 2-20	9	Includes representatives from the Planning and Zoning and Parks and Recreation Commissions. The commission serves as an advisory body on the acquisition, management, use, restoration, enhancement, protection, and conservation of open space land. PROCESS: Staff prepares agenda. Commission prepares work plan and “future agenda items” are decided at end of each meeting. also holds annual strategic planning session
Parks and Recreation Commission Chairperson to be Selected	3 yrs	CC	CC 2-03	7	Makes recommendations to the Council regarding City parks and recreational programs, the annual budget and capital improvements for the Parks and Recreation Division.
Personnel Board	4 yrs	CC	Ord. Nos. 1146 , 1198	7	Conducts hearings to ensure due process for regular, classified employees who are dismissed, demoted, or suspended without pay. The Board forwards all recommendations to the City Manager who has final authority in all personnel matters.
Planning and Zoning Commission Stephen Dorsett Chairperson	3 yrs	CC	CC 2-01 ARS §9-461.02	7	Serves as an advisory board to the Council on matters relating to the growth and physical development of the City. The commission also conducts hearings on amendments to the Zoning Map, tentative subdivision plats, and Development Review Board appeals. PROCESS: Staff prepares agenda based on applications received.
Pub Safety Personnel Retirement System Board Mayor Nabours Chairperson	4 yrs	CC	ARS §38-847	7	Consists of the Mayor, two citizens, and two representatives each from the Police Department and Fire Department. The board meets as needed to process membership and retirement applications from Flagstaff police officers and firefighters PROCESS: Staff prepares when issues are raised
Self-Insurance Trust Fund Board	Indef.	CC	ARS §11-981 CC 1-24	5	Pursuant to State law, the board meets once a year to review payment of insurance benefit losses and claims of the City. (Same members as Audit Committee)

Sustainability Commission Kathy Farretta Chairperson	3 yrs	CC	CC 2-17	7	<p>Responsible for recommending and coordinating activities in concert with the City of Flagstaff Sustainability Program. To accomplish this objective, the Commission will address the social, economic, and environmental considerations of meeting the needs of current and future citizens. Among the Commission's directives are the promotion of sustainable practices in all spheres of life and educating Flagstaff citizens</p> <p>PROCESS: Staff prepares agenda. Commission prepares work plan and "future agenda items" are decided at end of each meeting; also holds annual strategic planning session</p>
Tourism Commission Jamey Hasapis Chairperson	3 yrs	CC	CC 2-13	9	<p>The mission of the Tourism Commission is to develop, promote, and maintain Flagstaff as a year-round visitor destination with professional visitor services that will benefit the community economically, environmentally, and socially.</p> <p>PROCESS: Staff prepares agenda based on staff work program and input from members</p>
Transportation Commission Kevin Parkes Chairperson	3 yrs	CC	CC 2-12	9	<p>The Transportation Commission reviews requests for changes in traffic regulations and formulates and recommends traffic-related policies and ordinances to the Council. The commission sponsors two subcommittees: the Bicycle Advisory Committee and the Pedestrian Advisory Committee, each consisting of seven voting members.</p> <p>PROCESS: Staff prepares agenda based on citizen, staff or member request.</p>
Water Commission Brian Ketter Chairperson	3 yrs	CC	CC 2-04	9	<p>It reviews extensions of the water and sewer collection systems, treatment and use of water furnished by the City, treatment and disposal of the City's sewage system effluent, and water/sewer rates.</p> <p>PROCESS: Staff prepares agenda with input from Chairman and members, as well as members of public.</p>