

REGULAR COUNCIL MEETING
TUESDAY, MARCH 18, 2014
COUNCIL CHAMBERS
211 WEST ASPEN AVENUE
4:00 P.M. AND 6:00 P.M.

4:00 P.M. MEETING

1. CALL TO ORDER

Mayor Nabours called the Regular Meeting of the Flagstaff City Council of March 18, 2014, to order at 4:00 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

Present:

MAYOR NABOURS
VICE MAYOR EVANS
COUNCILMEMBER BAROTZ
COUNCILMEMBER BREWSTER
COUNCILMEMBER ORAVITS
COUNCILMEMBER OVERTON
COUNCILMEMBER WOODSON

Absent:

Others present: Josh Copley, Deputy City Manager; Michelle D'Andrea, City Attorney.

3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The City Council and audience recited the Pledge of Allegiance and Mayor Nabours read the City's Mission Statement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life of its citizens.

4. **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

- A. **Consideration and Approval of Minutes:** City Council Budget Work Session of February 10, 2014; Special Meeting (Executive Session) of February 18, 2014; Special Meeting (Legislative Prep) of February 18, 2014; Special Meeting of February 25, 2014; Work Session of February 25, 2014; Regular Meeting of March 4, 2014; Special Meeting (Executive Session) of March 11, 2014; and the Work Session of March 11, 2014.

Councilmember Woodson moved to approve the minutes of the City Council Budget Work Session of February 10, 2014; Special Meeting (Executive Session) of February 18, 2014; Special Meeting (Legislative Prep) of February 18, 2014; Special Meeting of February 25, 2014; Work Session of February 25, 2014; Regular Meeting of March 4, 2014; Special Meeting (Executive Session) of March 11, 2014; and the Work Session of March 11, 2014; seconded; passed unanimously.

5. **PUBLIC PARTICIPATION**

Public Participation enables the public to address the Council about an item that is not on the agenda (or is listed under Possible Future Agenda Items). Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

None

6. **PROCLAMATIONS AND RECOGNITIONS**

None

7. **APPOINTMENTS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

None

8. **LIQUOR LICENSE PUBLIC HEARINGS**

None

9. **CONSENT ITEMS**

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

- A. **Consideration and Approval of Agreement Modification:** USDA Forest Service (USFS) IGA # 11-CO-11030402-007 for the purposes of adding the language "annual" in Section II, Paragraph C, "annually" in Section III, Paragraph A, and adding the USFS contact information for Brian Poturalski to the original Agreement that was approved by City Council on 2/22/2011. ***(US Forest Service request for addition of technical changes – word addition and contact information)***

MOTION: Approve the administrative modifications as requested by the USFS to Agreement # 11-CO-11030402-07.

- B. **Consideration and Approval of Contract:** Cooperative Fire Rate Agreement (CFRA) with AZ State Forestry

MOTION: Approve the renewal of the CFRA with AZ State Forestry.

Councilmember Barotz asked about the additional revenue that is mentioned in the contract and where it comes from. Wildland Fire Manager Paul Summerfelt stated that the engines and vehicles that are used have an hourly and daily charge that is collected by the City that is in addition to the personnel costs. The City makes around \$100,000 per year and some of that goes to the General Fund to help with the purchase of new vehicles and equipment.

Councilmember Barotz moved to approve the Consent Items as presented; seconded; passed unanimously.

10. **ROUTINE ITEMS**

- A. **Consideration and Adoption of Ordinance No. 2014-08:** An Ordinance of the City Council of the City of Flagstaff, Arizona, amending Flagstaff City Code, Title 4, Building Regulations, by adding a new Chapter 4-10, Uniform Housing Code, 1997 Edition and Amendments. ***(This change will streamline the process and simplify debt collection by the City when the cost of repairs or demolition is taken on by the City)***

Building Official Mike Scheu stated that the purpose of the ordinance is to update the language and requirements in the current code; the principle change is the method of cost recovery if the City has to intervene and remediate. The hearing would go through the Building and Fire Code Board of Appeals rather than the City Council.

Mayor Nabours noted that the revisions note the size of rooms, light ventilation and other similar items and asked how that applies to dilapidated buildings.

Mr. Scheu stated that sometimes there are calls and claims of homes being substandard and staff uses the Housing Code as the criteria to determine if a structure is substandard. Part of the ordinance is to update the Uniform Housing Code to bring the requirements up to standard. The technical aspects of the Housing Code are used if there is a complaint; there must be some kind of criteria to measure against. It gives a baseline for a livable standard.

Mayor Nabours asked if items will be grandfathered in with the existing code. Mr. Scheu stated that if the structure was built according to the code at the time of construction then it is okay so long as it does not present a life safety issue.

Councilmember Oravits stated that he feels there are some significant changes in the ordinance and is surprised that it is being discussed at the 4:00 p.m. meeting with little outreach. He has concerns with Section 503.3 in that there are many homes that do not fulfill the requirements and would have to be brought to standard. He feels that the item should be vetted further.

Councilmember Brewster asked if bringing homes up to code applies to all structures or just the new builds. Mr. Scheu stated that if staff is called to an old residence, the situation would be assessed and if the home is built to code at the time of construction a retrofit would not be required so long as no safety hazards are present. Staff is looking for substandard issues such as spongy floors, lack of ventilation and general health and safety issues. Old houses will not be required to come up to current code. Good judgment is used to determine if a place is substandard or not.

Councilmember Barotz suggested separating the issues of debt collection and substandard living conditions.

Councilmember Overton stated that he has no concern with the provided language. He would like to see what has been deleted from the code to compare to what is being added. Councilmember Woodson agreed with the suggestion and noted that it is likely a slight change. Councilmember Oravits stated that the comparison of what has been deleted would be helpful and requested that the item be added at a future 6:00 p.m. meeting.

Rob Wilson addressed Council and urged them to make laws that can be applied fairly across the board.

Mayor Nabours requested that when the item is brought back for discussion there is language added that states if buildings complied with the building code at the time of construction retrofits are not required.

Councilmember Oravits moved to postpone the item to the April 1, 2014, City Council meeting and if necessary split the two items; seconded; passed unanimously.

- B. **Consideration and Approval of Contract:** Intergovernmental Agreement between City of Flagstaff and Coconino County for election services for the May 20, 2014, Special Election.

City Clerk Elizabeth Burke provided a PowerPoint presentation that covered the following:

- ▶ IGA WITH COUNTY FOR 2014 MAY ELECTION
- ▶ SECTION 2: COUNTY OBLIGATIONS
- ▶ SECTION 3: CITY OBLIGATIONS
- ▶ SECTION 11: DISPUTE RESOLUTION
- ▶ SECTION 12: COMPLIANCE WITH ALL LAWS

Mayor Nabours asked if the Election Manual rises to the level of an executive order. Ms. D'Andrea stated that the Election Manual is a regulation that is formally adopted and it is required to be formally adopted per statute and therefore rises to that level.

Mayor Nabours stated that he felt the last few lines of Section 11.1 about conflict resolution were not needed as there will be no dispute resolution process until after the time for a challenge or if a member of the public intends to bring legal action. It would be difficult to determine intent prior to a claim being made. Ms. D'Andrea stated that the language could be removed since an explanation would not be sought until after the five day waiting period.

Rob Wilson addressed Council with concerns about inconsistency and duplication in the agreement. He also urged Council to call out the State Election Procedures Manual in the agreement. He also requested that an official observer be appointed to make sure that the election procedures are adhered to.

Ms. Burke stated that the State Election Manual, while required to be adopted, focuses on state wide elections and there are many items that apply to cities that are not addressed in the manual; to require the City and County to follow the manual as written could be problematic in this regard. Mayor Nabours pointed out that there are provisions in the City Charter as well as State statute that apply to City elections as well. He suggested adding language to the agreement that states with regard to the applicable portions of the State Election Manual.

Mayor Nabours moved to approve the Intergovernmental Agreement with the amendments of Dispute Resolution in Section 11.1 and the addition of the applicable portions of the Arizona Election Manual; seconded; passed unanimously.

RECESS

The 4:00 p.m. portion of the March 18, 2014, Flagstaff City Council meeting recessed at 4:46 p.m.

6:00 P.M. MEETING

RECONVENE

Mayor Nabours reconvened the meeting of the Flagstaff City Council held March 18, 2014, at 6:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

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11. **ROLL CALL**

Present:

Absent:

MAYOR NABOURS
VICE MAYOR EVANS
COUNCILMEMBER BAROTZ
COUNCILMEMBER BREWSTER
COUNCILMEMBER ORAVITS
COUNCILMEMBER OVERTON
COUNCILMEMBER WOODSON

Others present: Josh Copley, Deputy City Manager; Michelle D'Andrea, City Attorney.

12. **PUBLIC PARTICIPATION**

The following individuals addressed Council in opposition to the housing project proposed at the current Arrowhead Mobile Home Park.

- Robert Douglass
- Dani Lawrence

James Stevens addressed Council with concerns about his civil rights being violated while collecting petition signatures.

13. **CARRY OVER ITEMS FROM THE 4:00 P.M. AGENDA**

None

14. **PUBLIC HEARING ITEMS**

None

15. **REGULAR AGENDA**

A. **Consideration and Approval of Contract:** Landscape Maintenance Services for BBB-funded Beautification Areas

Community Design and Redevelopment Manager Karl Eberhard stated that the Request for Proposals (RFP) was done for landscaping service of the BBB-funded areas. The Parks Section is currently providing the service and also provided a breakdown of cost for doing so. One proposal was received and it was higher than the service the City crews are already providing. Staff recommends rejecting the bid and continuing with the service that the Parks Section is providing.

Mayor Nabours asked if the outsourcing of this work would enable the City employees to do other things and if the City could realize savings by outsourcing the service. Mr. Eberhard stated that if the service was outsourced the 4.5 Parks employees that are currently providing the service would likely be laid off as this is their only responsibility. Mayor Nabours asked if Workers Compensation and other benefits were considered in the cost proposal from Parks. Mr. Eberhard stated that Parks did include Worker's Compensation and other benefits in the cost estimate that was provided.

Vice Mayor Evans moved to reject all proposals from RFP No. 2014-33; seconded; passed 6-1 with Mayor Nabours casting the dissenting vote.

B. **Consideration and Adoption of Ordinance No. 2014-07 and Resolution No. 2014-10:** Resolution No. 2014-10 Declaring the proposed amendments as a public record; and adoption of Ordinance No. 2014-07, Adopting Amendments to that certain document entitled "Division 8-03-002, Sidewalk Cafes, Sidewalk Vending Carts and Other Permitted Encroachments" ***(An ordinance deleting North Downtown Business District Encroachment Policy, and replacing it in its entirety with Sidewalk Cafes, Sidewalk Vending Carts, and Other Permitted Encroachments)***

Zoning Code Administrator Roger Eastman provided a PowerPoint presentation that covered the following:

- ▶ AMENDMENTS TO CITY CODE DIVISION 8-03-002
- ▶ MEETING PURPOSE
- ▶ DIVISION 8-03-002 - WHY UPDATE NOW?
- ▶ SOME EXAMPLES OF CURRENT LOCATIONS
- ▶ DIFFERENCES
- ▶ SIDEWALK CAFES
- ▶ LOCATION RESTRICTIONS FOR SIDEWALK CAFES
- ▶ SIDEWALK VENDING CARTS
- ▶ OTHER PERMITTED ENCROACHMENTS
- ▶ TO OUR CHAGRIN – AMENDMENTS WE MISSED
- ▶ CONCLUSION

Councilmember Barotz requested clarification in the resolution with regard to the lease rate as it is not entirely clear; it could mean the square foot lease rate or the overall lease rate. She suggested using annual lease amount and lease rate.

It was asked why the Council is being asked to consider these amendments pertaining to the sidewalk cafes. Ms. D'Andrea stated that the current situation is that the City charges rent for sidewalk cafes to those in Heritage Square and is not charging in other areas. It is necessary to treat everyone the same regardless of area. Currently, the City does not charge cafes outside Heritage Square and this use can be considered a gift from the City which is not allowed so it is important that the City complies with the Arizona Constitution. The Council is not allowed to consider increased tax revenue as an offset to the gift clause. It will be important to consider the value of the space and charge for the fair use of the property.

Councilmember Barotz asked how this issue applies to the newly developed Downtown District. Ms. D'Andrea stated that the management of City property is a City function and it is not applied by the Downtown District.

Vice Mayor Evans stated that the average square foot rate is based on an average of twelve properties; she asked if one or more of those properties were to no longer have a sidewalk café if the lease rate would be impacted. Mr. Eastman stated that the amount would be affected if the number of properties averaged was increased or decreased. Vice Mayor Evans asked if it was considered that the \$60 per square foot calculation came from an average of an improved piece of property versus the fact that the sidewalk is unimproved property. Assistant to the City Manager for Real Estate David McIntire stated that there are a number of ways to look at the situation and calculation; staff chose to look at the County Assessor's land value rather than the Full Cash value. With the idea that these restaurants are functioning based on an overall package, this is a more accurate reflection of the value that would be received from the use of the right of way. With Council direction staff can utilize a different methodology.

Vice Mayor Evans asked if the six foot limit on vending carts is a standard size for carts or if it was something that would have to be special ordered. Mr. Eastman explained that carts come in various sizes including six feet.

Vice Mayor Evans then asked about dumpsters that are using parking spaces and if there will be a time limit on how long they are allowed to stay in the location. Mr. Eastman explained that dumpsters would fall under the other encroachments and they are issued on a case by case basis based on the life of the building permit. Additionally, staff has added a new summary abatement section with the intent of giving the City the ability to remove a dumpster or other item that is determined to be a public safety risk.

Councilmember Brewster stated that she feels that it is a good idea to expand the permitted area to include more vendors throughout the City and asked if there was any pushback on the proposed fee. Mr. Eastman stated that there was pushback on the fee amount with most feeling that it was too high. Councilmember Brewster offered that she felt the fee was too high and

suggested a lower amount to start with. Councilmember Barotz noted that many outdoor cafes do not operate for a full twelve months and that should be considered in the overall rate charged. She is inclined to lower the price as well.

Councilmember Oravits asked if staff considered charging different rates in different areas to compensate for differing property values. Mr. Eastman stated that the Council direction was to look at one flat rate across the City. Councilmember Oravits offered that the City does not want to price out other vendors in other parts of town and suggested that downtown not be the basis for the calculation. Councilmember Woodson suggested a flat rate for vending carts that would allow them a maximum space of 32 feet. It would keep the enforcement simple and consistent across the board.

Sam Green of the Weatherford Hotel addressed Council in opposition to the \$60 per square foot rate and suggested a flat rate of \$50 per year. Mayor Nabours asked Ms. Green if she felt that it was fair to charge the same price to another vendor with three times the space the Weatherford has. Ms. Green responded that so long as the vendor is monitored and the space is maintained that would be fine with her.

Councilmember Woodson pointed out that there are properties downtown that have already paid large amounts for the downtown improvements and are part owners of the sidewalk. That fact should be considered in setting the lease rate.

Councilmember Barotz indicated that it is important to remember that the amount must not be considered nominal. According to the Arizona Constitution the amount charged must be a fair market value. There is no black and white answer as to what constitutes nominal but it is something that needs to be seriously considered.

Councilmember Woodson asked about the application fee and if it was necessary to charge an application fee if the City will be getting a monthly or yearly fee for the use of the sidewalk. He also suggested looking at a possible two tier approach to charge more for the bigger areas. He also asked what the difference is between issuing a twelve month permit and establishing a permanent structure.

Councilmember Overton stated that he feels the square footage rate is fair because two tables are very different than twelve tables. He suggested that this will become an issue in areas such as Aspen Place, the Airport, and other parts of the community.

The City Council discussed various different rate structures. Mayor Nabours suggested that the Council move forward with the first read of the ordinance tonight and when the second read comes forward a rate can be determined at that time.

Councilmember Oravits moved to read Resolution No. 2014-10 by title only; seconded; passed unanimously.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "DIVISION 8-03-002, SIDEWALK CAFES, SIDEWALK VENDING CARTS AND OTHER PERMITTED ENCROACHMENTS"

Councilmember Brewster moved to read Ordinance No. 2014-07 for the first time by title only; seconded; passed unanimously.

AN ORDINANCE OF THE CITY COUNCIL OF FLAGSTAFF, ARIZONA, AMENDING TITLE 8 OF THE FLAGSTAFF MUNICIPAL CODE BY DELETING IN ITS ENTIRETY DIVISION 8-03-002, NORTH DOWNTOWN BUSINESS DISTRICT ENCROACHMENT POLICY; AND ADOPTING THAT CERTAIN DOCUMENT ENTITLED "DIVISION 8-03-002, SIDEWALK CAFES, SIDEWALK VENDING CARTS AND OTHER PERMITTED ENCROACHMENTS"

A break held from 7:27 p.m. through 7:39 p.m.

- C. **Consideration and Approval of a Preliminary Plat:** Request from Vintage Partners, LLC, on behalf of Sinclair Oil Corp. / Sun Valley Company, for the subdivision of approximately 95.5 acres into 12 parcels located at 1201 N Country Club Drive, within the Highway Commercial (HC), High Density Residential (HR), and Rural Residential (RR) zones. ***(Subdivision of approximately 95.5 acres into 12 parcels located at 1201 N. Country Club Drive)***

Current Planning Manager Brian Kulina provided a PowerPoint presentation that covered the following:

- ▶ REQUEST
- ▶ PROPERTY MAP
- ▶ ARIAL OF PROPERTY
- ▶ REQUIRED FINDINGS
- ▶ INTRODUCTION AND DISCUSSION
- ▶ ZONING REQUIREMENTS
- ▶ CITY OF FLAGSTAFF ZONING MAP 11
- ▶ DENSITY/INTENSITY/DEVELOPMENT STANDARDS
- ▶ NATURAL RESOURCES
- ▶ NATURAL RESOURCE PROTECTION PLAN MAP
- ▶ LANDSCAPING
- ▶ LIGHTING
- ▶ TRAFFIC/ACCESS/PEDESTRIAN/BICYCLE
- ▶ SOLIERE AVENUE REALIGNMENT
- ▶ WATER SYSTEM
- ▶ WASTEWATER SYSTEM
- ▶ STORMWATER SYSTEM
- ▶ RECOMMENDATION
- ▶ QUESTIONS/COMMENTS

Councilmember Brewster asked if the intersection of Country Club and Soliere would be relocated or stay in the same location. Mr. Kulina explained that the intersection will remain in the same location but Soliere will be repositioned leading up to the intersection.

Mayor Nabours noted that the parcel is 95 acres, of which only half of it is being developed, and the Planning and Zoning Commission unanimously recommended approval.

Councilmember Overton asked for clarification of condition three. Mr. Kulina stated that the intent of the condition is to make sure that the first development can stand alone; meaning the infrastructure needs to be in place and not postponed to later development.

Councilmember Brewster asked how the Fanning wash would be affected with the realignment of Soliere. Stormwater Manager Malcolm Alter explained that it is currently proposed to have the wash put under the road; however, the improvements are adjacent to the ADOT right of way and there are issues that need to be resolved first.

Mayor Nabours asked David Shole with Vintage Partners if they were in agreement with the three conditions. Mr. Shole explained that the three conditions proposed address safety and welfare of people and infrastructure. He explained that they were great recommendations and it is their intent to make sure that infrastructure goes in responsibly and that all of the downstream properties are not affected adversely by anything that is done. The conditions are acceptable to them. Any language to clarify condition three would be welcomed.

A break was held from 8:07 p.m. through 8:14 p.m.

Mr. Kulina and Mr. Shole suggested the following revision to condition three:

“Any subsequent to the final platting of any unit within the boundaries of the preliminary plat must include all necessary infrastructure (permanent/interim) to allow the development to be self sufficient with regard to transportation, sewer, water, stormwater, and franchise utilities.”

Councilmember Overton moved to approve the Preliminary Plat subject to conditions* and revised condition #3; seconded; passed unanimously.

*Conditions:

- 1) Prior to Final Plat submittal for Unit 1, a Concept Master Plan shall be submitted, reviewed, and accepted. In addition to any submittal items identified on the established Concept Plan checklist, the Concept Master Plan shall identify solutions for building placement, water and sewer infrastructure, circulation and parking, and drainage.
- 2) Prior to Civil Plan Review submittal, the following shall be submitted for review and approval: a revised grading plan reflecting the most recent changes to the Soliere Avenue cross section; revised earthwork calculations indicating that the necessary compensatory volume is maintained; and, revised earthwork calculations modeling inputs/outputs.

- 3) Any subsequent to the final platting of any unit within the boundaries of the preliminary plat must include all necessary infrastructure (permanent/interim) to allow the development to be self sufficient with regard to transportation, sewer, water, stormwater, and franchise utilities.

- D. **Consideration and Approval of a Preliminary Plat:** A request from Miramonte Homes for Preliminary Plat approval for the Switzer Canyon Village Townhomes, a 48-unit residential townhouse subdivision on an 18.56-acre site located at 587 North Switzer Canyon Drive, within the Single-Family Residential (R1) zone. ***(Preliminary Plat for Switzer Canyon Village Townhomes located at 587 North Switzer Canyon Drive)***

Councilmember Woodson declared a conflict on items 15D and 15E and left the dais at 8:18 p.m.

Planning Development Manager Elaine Averitt provided a PowerPoint presentation that covered the following for items 15D and 15E:

- ▶ SWITZER CANYON VILLAGE TOWNHOMES PRELIMINARY PLAT
- ▶ PRELIMINARY PLAT – NEW PARCELS
- ▶ SITE PLAN WITH BUILDING FOOTPRINTS
- ▶ ELEVATIONS
- ▶ NATURAL RESOURCE PROTECTION STANDARDS
- ▶ SYSTEMS ANALYSIS
- ▶ RECOMMENDATION
- ▶ SWITZER CANYON VILLAGE TOWNHOMES FINAL PLAT
- ▶ RECOMMENDATION
- ▶ CONDITIONS OF APPROVAL

Mayor Nabours asked about condition two regarding the final grading certificate indicating that he thought that had been done already. Ms. Averitt explained that the brow ditches were added later and staff is requiring a minor grading plan.

Chris Correlly with Miramonte Homes addressed Council stating that the project was really difficult and City staff has been wonderful to work with. He also explained that the total units were cut and made into a townhome development to make financing more feasible and attainable for those seeking to purchase a unit.

Councilmember Brewster moved to approve the Preliminary Plat; seconded; passed 6-0 with Councilmember Woodson abstaining.

- E. **Consideration and Approval of Final Plat:** A request from Miramonte Homes for Final Plat approval for the Switzer Canyon Village Townhomes, a 48-unit residential townhome subdivision on an 18.56 acre site located at 587 North Switzer Canyon Drive in the Single-family Residential (R1) zone. The existing condominium plat is proposed to be abandoned and a new townhouse plat is proposed. ***(Final Plat for Switzer Canyon Village Townhomes at 587 North Switzer Canyon Drive)***

See above.

Councilmember Brewster moved to approve the Final Plat subject to conditions (Exhibit A attached hereto and made a part hereof), and authorizing the Mayor to sign the plat when notified by staff that all conditions have been met and the documents are ready for recording; passed 6-0 with Councilmember Woodson abstaining.

16. **DISCUSSION ITEMS**

None.

17. **POSSIBLE FUTURE AGENDA ITEMS**

Verbal comments from the public on any item under this section must be given during Public Participation near the beginning of the meeting. Written comments may be submitted to the City Clerk. After discussion and upon agreement of three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

None

18. **INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, REQUESTS FOR FUTURE AGENDA ITEMS**

Vice Mayor Evans requested a memo regarding the Thorpe Park softball parks and the work that is going on there.

She also requested information on the Good Neighbor policy that was in place with Flagstaff Shelter Services. She would like for it to be reinstated at the new location to address issues brought up by the surrounding neighborhood.

Councilmember Overton reported that the Army Corp of Engineers sent the lead point of contact, Colonel Collander to discuss the Rio de Flag project with City staff. Senator McCain also had staff from Phoenix and Washington D.C. sent to Flagstaff to further discuss the project. These visits are a direct correlation with the recent Washington D.C. trip and the Council's efforts to keep the project moving.

Councilmember Woodson requested an update on the Core Services Facility and the timeline.

Councilmember Brewster stated that she attended the Rio de Flag meetings and noted that the representatives were much more engaged and wanting to work towards solutions than has been in the past.

Councilmember Oravits attended the GAMA meeting. He reported that the International Energy Code is pretty much dead and the chicken ordinance seems to be moving forward. He also reported that the restoration of HURF sounds promising and the Forest Health bill looks positive.

