

# Official Web Site of the City of Phoenix

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## Self-Certification Professional Requirements

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### PROFESSIONAL QUALIFICATIONS

- Architect or structural engineer registered in Arizona for at least three years to certify building plans
- Landscape architect registered in Arizona for at least three years to certify landscape and parking lot plans
- Civil engineer registered in Arizona for at least three years to certify grading and drainage and parking lot plans
- Architects certified for building plans may also attend training to certify parking lot plans
- Successful completion of self-certification training from the Planning & Development Department

### EXCEPTION APPLICATION FOR OTHER PROFESSIONALS

Registered structural engineers are eligible to participate in the program. Interested engineers other than structural must have been registered in Arizona for at least three years and must demonstrate they have operated as a "project prime professional," as defined by the Arizona Board of Technical Registration. To be considered, non-structural engineers must complete the [Application for Enrollment into Training Class Form \(PDF\)](#). ***This application is not required for professionals who meet the qualifications listed in the "Professional Qualifications" section above.***

### SELF-CERTIFICATION TRAINING

Architects and engineers who qualify for the Self-Certification Program are required to attend training from the Planning & Development Department. Training for building plan certification is a two-day session. Landscape and civil training are four-hour training sessions. The intent of the training is to provide participants with an overview of the [Phoenix Building Construction Code](#), city of Phoenix amendments, and relevant ordinances and standards.

[Register online](#) to reserve your space in upcoming training classes:

- Building and Parking Lot Plans - currently registering for September 12-13, 2012
- Landscape and Parking Lot Plans - currently registering for September 18, 2012
- Grading and Drainage/Stormwater and Parking Lot Plans - currently registering for September 21, 2012

Below are links to the most recent versions of presentations provided to attendees of the self-certification classes. Note: not all presentations have accompanying handouts.

- [Accessibility and handouts](#)
- [Architectural \(PBCC\)](#)
- [Audit and Appeal Procedures and handouts](#)
- [Electrical and handouts](#)
- [2006 Elevators](#)

- [Energy Code](#)
- [2006 Existing Building Code \(IEBC\)](#)
- [Field Changes, Revisions, and Procedures](#)
- [Grading & Drainage / Storm Water](#)
- [Landscape](#)
- [Mechanical and handouts](#)
- [Parking Lots](#)
- [Plumbing and handouts](#)
- [Single Family Residential and handouts](#)
- [Site and Civil Approvals Before Log-In and handouts](#)
- [Structural, Commercial](#)

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