

**Coconino County - Board of Supervisors
Agenda Management 2.0**

*** Denotes a Required Field**

*Item Type: Consent Item

Select Meeting 7/2/2013
Date:

*Department: PUBLIC WORKS

*Contact Person: Mike Savoy

Agenda Item Details

*Working Title: Award Bid 2013-12, Bulk Fuel

*Agenda Title /Subject: Approve award of Bid 2013-12, Bulk Fuel, to Pro Petroleum Inc. as the Independent Contractor providing the most responsible and responsive bid. Public Works

*Recommended Action: Approve

What is the total cost? \$1,600,000.00

Is this request to add FTEs? No If Yes: Number of FTE's Include Details in the Staff Report

Is the expenditure budgeted? Yes

Budget Amendment Required? No If Yes: Please include details in the Staff Report and attach Budget form

What is the Primary Account Number? 1847-41-6020-850-10-702-50-6275

Save

Submitter: MSAVOY

Date Created: 6/11/2013

ID: 2011002

Agenda Item Approvals

Department Director: MIKE LOPKER

County Manager: ANDY BERTELSEN

County Attorney: WILLIAM RING

Purchasing: SCOTT RICHARDSON

Budget: MEGAN ZICKERMAN

HR: NOT REQUIRED

IT:

Sheriff: NOT REQUIRED

Override Approver:

Override Reason:

Current Status: APPROVED BY BOARD

Pend Reason:



Meeting Date: July 2nd, 2013

DATE: Revised June 13, 2013

TO: Honorable Chairman and Members of the Board

FROM: Mike Lopker, Deputy Public Works Director

SUBJECT: **Approve award of Bid 2013-12, Bulk Fuel, to Pro Petroleum Inc., as the Independent Contractor providing the most responsible and responsive bid.**

RECOMMENDATION:

It is requested that the Board of Supervisors approve the award of Bid 2013-12, Bulk Fuel, to Pro Petroleum Inc., as the Independent Contractor providing the most responsible and responsive bid.

BACKGROUND:

The Public Works Department's intent is to select an Independent Contractor to provide bulk diesel fuel and unleaded gasoline to the Flagstaff and Williams facilities. Deliveries will be made in full tanker trucks on an as-needed basis. The City of Flagstaff, Flagstaff Unified School District and Northern Arizona University will also purchase fuel under the terms of this bid.

Results of Bids opened June 4th, 2013:

	COMPANY NAME	Bid Price
1.	Pro Petroleum	(\$19,009.48)
2.	Southern Counties Oil Co.	(\$3,458.46)
3.	Carter Oil Company	\$18,834.65
4.	SoCo Group, Inc.	\$22,668.85
5.	SC Fuels	\$28,857.96
6.	Petroleum Traders	\$38,806.63
7.	IPC USA, Inc.	\$40,931.15

The lowest bid is from Pro Petroleum Inc. The amount shows as a negative number because their proposal is below the market price established by the Oil Price Information Service (OPIS). The County has always paid cents per gallon above the OPIS weekly market price in the past. This

represents improved competition among providers of fuel, to the benefit of Coconino County and other governmental agencies that wish to participate in the bid.

The contract price for all gasoline and diesel fuels shall be the margin price (in cents, to a maximum of four decimal places) for each line item, to be added (or subtracted) from the Phoenix "Rack Average" price published each Thursday by the Oil Price Information Service (O.P.I.S.) for the type of fuel required in order to determine the actual purchase price. The average price published by O.P.I.S. each Thursday shall be in effect for purchases from Monday through Sunday of the following week. For example, if the County purchased gasoline today, June 13th, the published OPIS price is:

\$2.9476	OPIS Price
<u>-.0325</u>	OPIS adjustment from Pro Petroleum's Bid Form
\$2.9151	Price per gallon paid by the County. (Fuel surcharge and taxes additional).

The initial term of the contract will be one (1) year, with up to four (4) one-year renewals by mutual consent by the County and Independent Contractor.

Notices were sent to eight (8) potential bidders. Bid packets were sent to eight (8) firms.

ALTERNATIVES:

The following alternatives are available to the Board of Supervisors:

- Approve this submittal.
- Disapprove and request a new solicitation for this project
- Disapprove and cancel the project.

FISCAL IMPACT:

The annual fuel cost of \$1,600,000.00 is budgeted.

REVIEWED BY ELECTRONIC ROUTING

ATTACHMENTS:

1. Pro Petroleum's bid proposal for Bid 2013-12.
2. Bid tabulation.



Meeting Date: July 2nd, 2013

DATE: June 11, 2013

TO: Honorable Chairman and Members of the Board

FROM: Mike Lopker, Deputy Public Works Director

SUBJECT: **Approve award of Bid 2013-12, Bulk Fuel, to Pro Petroleum, as the Independent Contractor providing the most responsible and responsive bid.**

RECOMMENDATION:

It is requested that the Board of Supervisors approve the award of Bid 2013-12, Bulk Fuel, to Pro Petroleum, as the Independent Contractor providing the most responsible and responsive bid.

BACKGROUND:

The Public Works Department's intent is to select an Independent Contractor to provide bulk diesel fuel and unleaded gasoline to the Flagstaff and Williams facilities. Deliveries will be made in full tanker trucks on an as-needed basis. The City of Flagstaff, Flagstaff Unified School District and Northern Arizona University will also purchase fuel under the terms of this bid.

Results of Bids opened June 4th, 2013:

	COMPANY NAME	Bid Price
1.	Pro Petroleum	(\$19,009.48)
2.	Southern Counties Oil Co.	(\$3,458.46)
3.	Carter Oil Company	\$18,834.65
4.	SoCo Group, Inc.	\$22,668.85
5.	SC Fuels	\$28,857.96
6.	Petroleum Traders	\$38,806.63
7.	IPC USA, Inc.	\$40,931.15

The lowest bid is from Pro Petroleum. The amount shows as a negative number because their proposal is below the market price established by the Oil Price Information Service (OPIS). The County has always paid cents per gallon above the OPIS weekly market price in the past. This

represents improved competition among providers of fuel, to the benefit of Coconino County and other governmental agencies that wish to participate in the bid.

The initial term of the contract will be one (1) year, with up to four (4) one-year renewals by mutual consent by the County and Independent Contractor.

Notices were sent to eight (8) potential bidders. Bid packets were sent to eight (8) firms.

ALTERNATIVES:

The following alternatives are available to the Board of Supervisors:

- Approve this submittal.
- Disapprove and request a new solicitation for this project
- Disapprove and cancel the project.

FISCAL IMPACT:

The annual fuel cost of \$1,600,000.00 is budgeted.

SUBMITTED BY:

Mike Lopker 6-11-13
Mike Lopker
Deputy Director

REVIEWED BY:

Mike Townsend
Interim County Manager

REVIEWED BY:

Deputy County Attorney

ATTACHMENTS:

1. Pro Petroleum's bid proposal for Bid 2013-12.
2. Bid tabulation.

**Bid 2013-12 Bulk Fuel
Bid Form**

Col.1 No.	Col. 2 Description	Col. 3 Annual Usage (Gallons)	Col. 4 Add-On to OPIS (cents per gallon)	Col. 5 Extension (Col. 3 x Col. 4)
1	Flagstaff Unleaded Gasoline	374,303	-.0325	-12164.85
2	Flagstaff Diesel #2 ULS	130,096	-.0185	-2406.78
3	Flagstaff Winter Blend Diesel	103,573	-.0035	-362.51
4	Flagstaff Red Dye Diesel	103,065	-.0185	-1906.70
5	Flagstaff Red Dye Winter Blend Diesel	90,308	-.0035	-316.08
4	Williams Unleaded Gasoline	37,246	-.0325	-1210.50
5	Williams Diesel #2 ULS	30,709	-.0185	-568.12
6	Williams Winter Blend Diesel	21,132	-.0035	-73.96
7	TOTAL \$			-19009.48

Vendor Name Pro Petroleum

**STATEMENT REGARDING RESPONSIBILITY AND COMPLIANCE
WITH IMMIGRATION AND ANTI-TERRORISM LAWS**

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

NA - J. Dyson

2. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the Independent Contractor. (See procurement policy section 7.2 for types of offenses.)

NA - J. Dyson

3. List any convictions or civil judgments under state or federal antitrust statutes.

NA - J. Dyson

4. List any violations of contract provisions such as knowingly (without good cause) to perform, or unsatisfactory performance, in accordance with the specifications of a contract.

NA - J. Dyson

5. List any prior suspensions or debarments by any governmental agency.

NA - J. Dyson

6. List any contracts not completed on time.

NA - J. Dyson

7. List any penalties imposed for time delays and/or quality of materials and workmanship.

NA - J. Dyson

8. List any documented violations of federal or state labor laws, regulations, or standards, occupational safety and health rules.

NA - J. Dyson

9. In accordance with A.R.S. §35-397, the offeror hereby certifies that the offeror does not have scrutinized business operations in Iran or the Sudan.

J. Dyson

10. Per A.R.S. §35-391, offeror hereby certifies that they are in compliance with the Export Administration Act and not on the Excluded Parties List prior to this solicitation.

J. Dyson

11. Per A.R.S. §41-4401 offeror hereby certifies compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees and A.R.S. §23-214 which requires verification of each employee's legal employability, after they are employed, using the "Basic Pilot Program" (also known as E-verify).

J. Dyson

I, Tiffany Dyson, as Manager
Name of individual Title & Authority

of Pro Petroleum, declare under oath that the above
Company Name
statements, including any supplemental responses attached hereto, are true.

J. Dyson
Signature

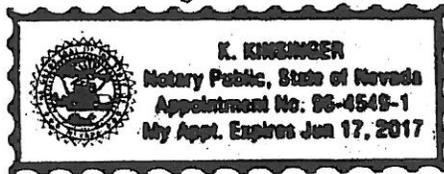
State of Nevada

County of Clark

Subscribed and sworn to before me on this 30 day of May, 2013

by Tiffany Dyson representing him/herself to be

Manager of the company named herein.



[Signature]
Notary public
June 17 2017
My Commission expires

**AFFIDAVIT BY INDEPENDENT CONTRACTOR
CERTIFYING THAT THERE WAS NO
COLLUSION IN BIDDING FOR CONTRACT**

STATE OF ARIZONA)
) ss
COUNTY OF:)
)

Pro Petroleum, Tiffany Dyson
(Name of Company, Representative)

being first duly sworn, deposes and says:

That she/he is Manager of
(Title)
Pro Petroleum
(Name of Company)
_____ and

That pursuant to Section 112 (C) of Title 23 USC, he/she certifies as follows:
That neither he/she nor anyone associated with the said

Pro Petroleum
(Name of Company)

has, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding for the bid for the:

Bid 2013-12 Bulk Fuel

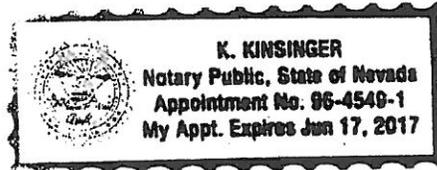
By: Tiffany Dyson
(Name of Individual/Representative)

Subscribed and sworn to before me this 30 day of May, 2013

Title:

My Commission expires:

K. Kinsinger
(Notary Public)



VENDOR INFORMATION

Bid 2013-12

Pro Petroleum
Company Name

408 S. 43rd Ave.
Address

Phoenix, AZ 85009
City / State / Zip

75-2279730
Federal Tax ID Number

877-791-4900
Telephone Number Fax

T.Dyson@propetroleum.com
e-mail Address


Authorized Signature

Tiffany Dyson 5/30/13
Print Name Date

**Bid 2013-12
Bulk Fuel
Specifications**

Intent

It is the intent of Coconino County to contract with a qualified supplier (hereinafter "Independent Contractor") for the purchase of bulk fuel – unleaded gasoline and #2 Ultra Low Sulfur (ULS) diesel (clear and red dye). The length of the Agreement will be for one (1) year with the option to renew for four (4) additional one-year terms.

Participating in this bid will be the City of Flagstaff, Flagstaff Unified School District and Northern Arizona University.

Bid prices offered shall not include applicable state and local taxes. The County will pay all applicable taxes, except Federal Excise taxes. Taxes must be listed as a separate item on all invoices.

This specification is intended to set the minimum acceptable standard for bulk purchases of unleaded gasoline and diesel fuel. The unleaded fuel shall have an octane rating of not less than 87 and conform to the current ASTM-D4814 standard specification for the State of Arizona. Diesel fuel shall be clear, Ultra Low Sulfur Diesel #2 and conform to the current ASTM-D975 standard specification for the State of Arizona. Diesel fuel for winter use shall be required from November 1st to April 1st. Flagstaff Unified School District will order red dye diesel fuel. The County reserves the right to perform random testing on fuel provided.

Fuel shall be delivered as requested to the following five (5) locations:

Coconino County Public Works Department
5600 E. Commerce Ave.
Flagstaff, AZ 86004-2935
(928) 679-8300

1 ea 12,000 gal. Unleaded tank
2 ea 12,000 gal. Diesel tanks (total 24,000 gal.)

The Flagstaff facility has vaulted underground tanks equipped with a vapor return system. A vapor recovery hose is required.

=====

Coconino County Public Works Department
1500 N. Country Club Drive
Williams, AZ 86046
(928) 635-2432

1 ea 10,000 gal. Unleaded tank
1 ea 10,000 gal. Diesel tank

The Williams facility has above ground tanks. A pump on the system allows for tanker discharging.

=====

City of Flagstaff
419 N. Mogollon
Flagstaff, AZ 86001
(928) 213-2278
cschroeder@flagstaffaz.gov
Candace Schroeder, CPPB

1 ea 12,000 gal. Unleaded tank

The City of Flagstaff facility has an above ground tank. A pump on the system allows for tanker discharging.

=====

Flagstaff Unified School District (FUSD)
5400 E. Railhead Avenue
Flagstaff, AZ 86004
928-527-2327
karingdale@fUSD1.org
Kim Arringdale

2 ea 10,000 gal. Red Dye Diesel tanks
1 ea 10,000 gal. Unleaded tank

Both tanks are below ground.

=====

Northern Arizona University
Capital Assets and Services Bldg. 077
P.O. Box 6016
Flagstaff, AZ 86011-6016
(928) 523-6094

becky.mcgaugh@nau.edu
Becky McGaugh
1 ea 12,000 gal. Unleaded tank
1 ea 12,000 gal Diesel tank.

Both tanks are below ground without a vapor return system.

1.0 Ordering Process

1.1 A Purchase Order from each entity will be issued to the successful Independent Contractor for all purchases for the fiscal year, which begins July 1, and ends June 30. Phone orders from approved personnel will be acceptable.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

1.2 Each entity will issue its own Purchase Order and must be invoiced separately.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

2.0 Billing

2.1 All invoices must clearly state: type of fuel, contracted price, and applicable taxes. Applicable taxes are to be billed as a separate item on invoices.

PLEASE NOTE: The County will pay for the actual (net) amount of fuel received.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

2.2 Diesel invoices for the County must state, "For on Road Use" and must indicate that the fuel is "clear" or "does not contain dye".

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

2.3 Deliveries requested are to reflect full or nearly full loads only.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.0 Bulk Fuel Pricing

3.1 The contract price for all gasoline and diesel fuels shall be the margin price (in cents, to a maximum of four decimal places) for

each line item, to be added to the Phoenix "Rack Average" price published each Thursday by the Oil Price Information Service (O.P.I.S.) for the type of fuel required in order to determine the actual purchase price. The average price published by O.P.I.S. each Thursday shall be in effect for purchases from Monday through Sunday of the following week. If O.P.I.S. does not publish a price for the type of fuel required in the current week, the most recent published price shall prevail. The Independent Contractor shall e-mail this report each Thursday to the following: msavoy@coconino.az.gov; cschroeder@flagstaffaz.gov ; karingdale@fUSD1.org ; becky.mcgaugh@nau.edu .

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.2 Contract prices shall include all costs required to deliver and unload the fuel into the requesting facility's storage tank.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.3 The contract price, or margin, is to remain firm for the contract period.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.4 No taxes are to be included in the contract prices. Applicable taxes are to be billed as a separate item on invoices. The County is exempt from Federal Excise Taxes.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.5 Winter Blended Diesel will be required during cold weather. Bidders should take this into consideration when submitting their bids.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

3.6 Fuel Surcharge.

This charge is added to each invoice and is not part of the bid form calculation used to determine the lowest bid. This charge will change each week. As the example below shows, \$171.72 will be added to invoices during the week of March 19, 2013.

1. Based on U.S. Energy Information Administration "U.S. On-Highway Diesel Prices, West Coast PADD5" (Price eff. 03/18/13 = \$4.162. See attached example sheet, also available at web page below).

2. The County has selected the Base Price of \$1.30, which remains firm.
3. Round trip distance to Phoenix Rack = 300 miles. MPG = 5. (Fixed numbers).
4. Formula:

$$\frac{300 \text{ Miles} \times (\text{Weekly price} - \$1.30)}{5 \text{ miles per gallon}} = \frac{300 \times 2.862}{5} = \$171.72$$

4.0 Bulk Fuel Delivery Method

- 4.1 Delivery shall be made within forty-eight (48) hours after receiving order, not including weekends.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

- 4.2 A Delivery Ticket which delineates the contractor's name, address, type of fuel, grade of fuel, gross and net quantity delivered and dip stick reading prior to unloading and following unloading shall be provided at the time of each delivery. The County shall only authorize payment for the actual (net) quantity of fuel delivered to each site. The driver and agency personnel must sign and date the delivery ticket.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

5.0 Quality of Fuel

- 5.1 All unleaded and diesel fuel shall have a maximum shelf life of one (1) year.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

- 5.2 All unleaded and diesel fuel shall be guaranteed against any damage to equipment resulting from the proper use of the product.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

- 5.3 All regular grade unleaded fuel shall have a minimum octane (RON plus MON/2) of 87 and conform to the current

ASTM-D4814 standard specification for the State of Arizona, and any ASTM revision thereafter.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

5.4 All diesel fuel shall have a minimum cetane rating of 45 and conform to the current ASTM-D975 standard specifications for No. 2 ULS diesel fuel for the State of Arizona and any ASTM revision thereafter.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

5.5 Winter Blended Diesel Fuel will contain a "pour point additive" which will take it to -40° below zero from November 1st to April 1st.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

5.6 The Coconino County Public Works Department reserves the right to test fuels for compliance. If the result of any test confirms a material is non-compliant with the specifications, any reasonable expense of testing shall be borne by the Independent Contractor.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

6.0 Pump and Stand-by Charges

6.1 A maximum stand-by charge of \$35 per hour shall be allowed for the time following the first one (1) hour of the unloading period. Stand-by charges shall be allowed only if the County is directly responsible for the delay and a County employee has signed the delivery ticket to acknowledge acceptance of the stand-by charges. If the charges are not authorized, the Contractor shall not receive payment for the additional charges.

Vendor Response:	<input checked="" type="radio"/> Agree	<input type="radio"/> Disagree
------------------	--	--------------------------------

7.0 Estimated Quantities

7.1 The County agrees to purchase all bulk fuel from the Independent Contractor. The approximate annual usage shown below is an estimate only and not a guarantee.

Estimated Quantities					
No.	Public Works Locations	Tank Size (gal)	Number Of Tanks	Above Or Below Ground	Annual Usage (gal)
1	Flagstaff Unleaded	12,000	1	Below	139,994
2	Flagstaff Clear Diesel	12,000	2	Below	84,213
3	Flagstaff Winter Blend Diesel				80,781
4	Williams Unleaded	10,000	1	Above	37,246
5	Williams Clear Diesel	10,000	1	Above	30,709
6	Williams Winter Blend Diesel				21,132
	City of Flagstaff				
7	Unleaded	12,000	1	Above	94,662
	Flagstaff Unified SD				
8	Unleaded	10,000	1	Below	53,303
9	Red Dye Diesel	10,000	2	Below	103,065
10	Red Dye Winter Blend Diesel				90,308
	Northern Arizona University				
11	Unleaded	12,000	1	Below	86,344
12	Clear Diesel	12,000	1	Below	45,883
13	Winter Blend Diesel				22,792
				TOTAL	890,432

8.0 Contract & Insurance Requirements

Upon award to the successful bidder, a contract will be prepared for signature by the Independent Contractor and Coconino County Board of Supervisors. See attached Sample Contract.

Addendum #1

DATE: May 24, 2013

TO: All prospective bidders for Coconino County Bid 2013-12
Bulk Fuel

FROM: Scott Richardson, CPPO, Purchasing Manager

RE: Clarification of Specifications

Please use the following information when preparing your bid for Coconino County Bid 2013-12:

1. Question: Are the options to renew for four (4) additional one-year terms upon mutual agreement between the County and the Independent Contractor?

Answer: Yes.

2. Question: Will the County consider changing the pricing from OPIS Weekly to OPIS Daily Rack Average?

Answer: No, the OPIS will remain as stated in the bid specifications.

3. Question: Will payment to the Independent Contractor be made via check or ACH?

Answer: Either way desired by the Independent Contractor.

4. Question: Will orders be placed at the commercial standard 70% of the tank's ullage?

Answer: No, orders are placed when the tank can receive a full truckload.

5. Question: Please clarify the ordering/delivery period for the winterized fuel broken down by product type.

Answer: Winterized diesel is ordered when weather temperature dictates.

6. Question: Is the fuel surcharge a requirement or optional if the freight charge invoiced by the Independent Contractor includes the fuel surcharge as a percentage?

Answer: In order to have an "apples-to-apples" comparison, the fuel surcharge calculation in the bid specifications must be utilized for the total freight charge. No alternate bids will be accepted.

7. Question: There is a discrepancy between the taxes discussed in the Instructions to Bidders and the bid specifications on pages 10 and 13.

Answer: Paragraph 18 of the Instructions to Bidders states that bid specifications take precedence when contradictions occur. No taxes are to be included in your Bid Form price proposal.

8. Clarification of how your Bid Form should be prepared: For each delivery of fuel you will receive the fuel surcharge amount shown in Section 3.6 of the bid specifications. The example week is \$171.72. You will also receive the OPIS price per gallon as described in Section 3.1. Any additional money that you wish to receive must be written in Column 4 of the Bid Form as a cents-per-gallon overage to the OPIS price.

This addendum is hereby made part of Bid 2013-12, and shall be considered a part of the bid specifications for all purposes including bid preparation and evaluation.

For any questions, contact Scott Richardson in writing at the Coconino County Purchasing Department: srichardson@coconino.az.gov

This addendum must be signed by an authorized person and submitted with the bid. I have read this addendum and understand the information stated above.

J. Dyson
Authorized Signature

May 29, 2013
Date

Tiffany Dyson
Print or Type Name of Authorized Person

Addendum #2

DATE: May 24, 2013
TO: All prospective bidders for Coconino County Bid 2013-12
Bulk Fuel
FROM: Scott Richardson, CPPO, Purchasing Manager
RE: Clarification of Specifications

Please use the following information when preparing your bid for Coconino County Bid 2013-12:

1. Question: What are your average transport/semi load sizes for each product?

Answer: Full truck loads, ranging from 7500 to 8700 gallons.

2. Question: Will any of your deliveries be split loads or will each product be its own load?

Answer: No split loads.

3. Question: Will any deliveries be split between locations?

Answer: No

4. Question: Have you ever split the product award between different vendors?

Answer: No.

5. Question: Is conventional or ethanol gasoline being used?

Answer: Conventional

6. Question: Is the Arizona Clean Burning Gasoline required in your area?

Answer: No.

7. Question: Will you accept up to a 5% biodiesel blend?

Answer: No.

8. Question: What are your general delivery hours?

Answer: 7:00AM to 3:30PM Monday to Friday.

9. Question: Will you accept deliveries after 6 PM?

Answer: No.

10. Question: What are your payment terms?

Answer: Net 30 days

11. Question: How long have you been with your current vendors?

Answer: The same vendor since 2000.

This addendum is hereby made part of Bid 2013-12, and shall be considered a part of the bid specifications for all purposes including bid preparation and evaluation.

For any questions, contact Scott Richardson in writing at the Coconino County Purchasing Department: srichardson@coconino.az.gov

This addendum must be signed by an authorized person and submitted with the bid. I have read this addendum and understand the information stated above.

J. Dyson
Authorized Signature

May 29, 2013
Date

Tiffany Dyson
Print or Type Name of Authorized Person