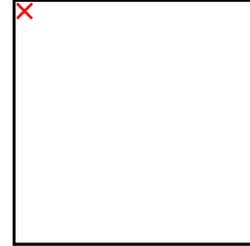


**CITY OF FLAGSTAFF
STAFF SUMMARY REPORT**

To: The Honorable Mayor and Council
From: Scott Overton, Public Works Director
Date: 03/12/2019
Meeting Date: 03/19/2019



TITLE:

Consideration and Approval of Purchase Through a Cooperative Purchase Contract: To purchase one (1) Aerial Bucket Truck from Altec Industries, Inc through a cooperative purchase contract with Sourcewell (formerly NJPA) in the amount of \$166,867.00.

STAFF RECOMMENDED ACTION:

1. Approve the equipment purchase for one (1) Chassis and Aerial Bucket from Altec Industries, Inc. in the amount of \$166,867.00, plus applicable taxes, through cooperative purchase contract #012418-ALT with Sourcewell (formerly NJPA).
2. Authorize the City Manager to execute the necessary documents.

Executive Summary:

Public Works - Streets Section is responsible for the ongoing maintenance of our local transportation network. One of our responsibilities is to maintain traffic signals and street lighting. This truck is being considered as a replacement of the existing Aerial Lift Truck which has met milestone requirements for replacement and has been recommended to and approved by the Fleet Management Committee for the requested action.

Financial Impact:

This equipment consideration was approved in FY19 Budget and is funded with Highway User Revenue Funds (HURF), street maintenance. Acct# 040-06-161-0618-6-4402 (\$230,000).

Policy Impact:

Our community desires a strong relationship to our transportation infrastructure and its maintenance expectations. This piece of equipment is essential in the safe maintenance and replacement of lighting fixtures and traffic signal maintenance.

Connection to Council Goal, Regional Plan and/or Team Flagstaff Strategic Plan:

Transportation and Public Infrastructure - Deliver quality community assets and continue to advocate and implement a highly performing multi-model transportation system.

Has There Been Previous Council Decision on This:

Equipment replacement was included as part of previous and current fiscal year budget discussions and capital funding is available for this capital equipment expenditure.

Options and Alternatives:

1. Approve this Cooperative Purchase Contract with Altec Industries, Inc. through the Sourcewell (formerly NJPA) Cooperative Purchase Contract No. 012418-ALT; or
2. Forego the purchase of a new Aerial Bucket Truck which would require the City to continue to utilize the existing Aerial lift.

Background and History:

The existing Aerial, Unit S3074, a 2001 Freightliner Ariel Lift Bucket Truck was purchased used in 2008, at the time Council was willing to consider a new replacement but due to the economic conditions and needed cost saving the decision to buy used was made. The current condition of the unit has degraded over the 11 years to warrant replacement. There is significant rust damage to the body and service unit. It is beyond reasonable repair at this time and we have carried forward programmed monies over time to be able to replace the equipment.

Key Considerations:

The equipment request was reviewed by the Fleet Management Committee and approved at the February 12, 2019 meeting.

Community Benefits and Considerations:

There are no expanded financial considerations, as this capital equipment purchase is budgeted as a priority equipment need.

Community Involvement:

The City of Flagstaff Streets Division maintains our communities' inventory of traffic signals and street lighting. This truck is essential in the timely and safe response to aerial work on the lights.

Attachments: [2019-80 Aerial Bucket Truck Contract](#)
 [Altec Cooperative Acceptance and Award](#)
 [Sourcewell/NJPA Cooperative Contract](#)
 [Scope of Work and Quote](#)