

CITY OF FLAGSTAFF STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Stacy Saltzburg, City Clerk
Date: 01/09/2019
Meeting Date: 01/15/2019



TITLE:

Consideration of Appointments: Heritage Preservation Commission.

STAFF RECOMMENDED ACTION:

Make one HISTORIC PROPERTY OWNER appointment to a term expiring December 2020.
Make one PROFESSIONAL appointment to a term expiring December 2021.
Make two AT-LARGE appointment to a term expiring December 2021.

Executive Summary:

The Heritage Preservation Commission consists of seven citizens serving three-year terms. Two positions represent historic owners, two positions represent the professional industry, and three positions are at-large seats. The Heritage Preservation Commission locates sites of historic interest in the City, advises the City Council on all matters relating to historic preservation, and reviews development projects in the downtown design review district.

There is one historic property seat, one professional seat, and two at-large appointments available. It is important to fill vacancies on Boards and Commissions quickly so as to allow the Commission to continue meeting on a regular basis.

There are three applications on file for consideration by the Council, they are as follows:

Jill Hough (new applicant)
Caitlin Kelly (new applicant) - historic property owner
Jerry McLaughlin (current at-large member)

In an effort to reduce exposure to personal information the applicant roster and applications will be submitted to the City Council separately.

COUNCIL APPOINTMENT ASSIGNMENT: Councilmember Salas, Mayor Evans, Councilmember McCarthy, and Councilmember Aslan

Financial Impact:

These are voluntary positions and there is no budgetary impact to the City of Flagstaff.

Policy Impact:

None

Connection to Council Goal, Regional Plan and/or Team Flagstaff Strategic Plan:

There is no Council goal that specifically addresses appointments to Boards and Commissions; however, boards and commissions provide input and recommendations based on City Council goals that may pertain to the board or commission work plan.

Has There Been Previous Council Decision on This:

None

Background and History:

In 2016 Council eliminated all specialty appointments for Boards and Commissions. Due to the various state and grant requirements the specialty appointments had to be re-instated on the Heritage Preservation Commission. The Heritage Preservation Commission consists of two historic property owners, two industry professionals, and three at-large members. It will be up to the Council to make the determination of whether an applicant is qualified for a particular seat.

Community Involvement:

The City's boards, commissions, and committees were created to foster public participation and input and to encourage Flagstaff citizens to take an active role in city government.

Expanded Options and Alternatives:

INFORM: The vacancies are posted on the City's website and individual recruitment and mention of the opening by Commission members and City staff has occurred, informing others of this vacancy through word of mouth.

Attachments: HPC Authority