

BOARDS AND COMMISSIONS IN FLAGSTAFF

February 24, 2015

AGENDA

- ▶ Current Listing / Composition
 - ▶ Background
 - ▶ Board / Commission Outreach
 - ▶ Past Membership Selection
 - ▶ Current Council Interview Team Selection
 - ▶ Interview Team Considerations
 - ▶ Board / Commission Manual Amendments
 - ▶ Update on Board / Commission Streaming
 - ▶ Council Direction
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CURRENT BOARDS/COMMISSIONS

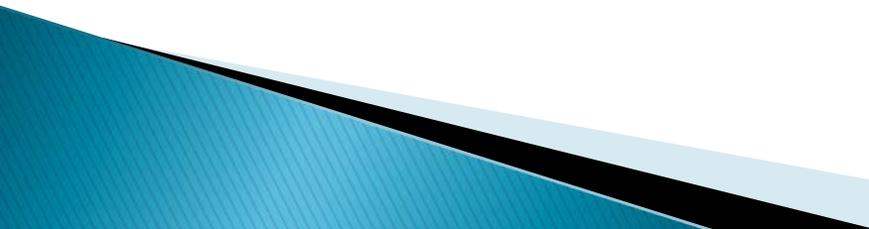
- ▶ Airport Commission
- ▶ Audit Committee
- ▶ Beautification and Public Art Commission
- ▶ Board of Adjustment
- ▶ Building and Fire Code Board of Appeals
- ▶ Commission on Diversity Awareness
- ▶ Disability Awareness Commission
- ▶ Flagstaff Housing Authority
- ▶ Heritage Preservation Commission
- ▶ Industrial Development Authority
- ▶ Library Board
- ▶ Open Space Commission
- ▶ Parks and Recreation Commission
- ▶ Personnel Board ♦
- ▶ Planning and Zoning Commission
- ▶ Public Safety Personnel Retirement System Board
- ▶ Self-Insurance Trust Fund Board
- ▶ Sustainability Commission
- ▶ Tourism Commission
- ▶ Transportation Commission
 - Bicycle Advisory Committee
 - Pedestrian Advisory Committee
- ▶ Water Commission
- ▶ COMPOSITION – HANDOUT

BACKGROUND

- ▶ Spring of 2014 the City Council reviewed all Boards/Commissions at a Work Session. Directed staff to provide for on-line training and bring back ordinance for standardization.
 - ▶ Fall of 2014 the City Council adopted a resolution amending the B/C Manual.
 - ▶ Fall of 2014 the City Council adopted an ordinance to standardize the number of members and term lengths where possible.
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BOARD/COMMISSION OUTREACH

- ▶ Notification to Board/Commission Staff Liaison
 - ▶ Word of Mouth
 - ▶ Brochure on Boards/Commissions
 - ▶ Website Vacancy Listing
 - ▶ Social Media Updates
 - ▶ Radio Blasts
 - ▶ General Info in CityScape

 - ▶ *New:* E-mail notification to Council and Leadership when vacancies are updated and posted
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PAST MEMBERSHIP SELECTION

▶ History

- Each Board/Commission had a Council liaison that was a member of the Board/Commission.
 - Council liaison recommended appointments to Council when vacancies occurred; Council followed those recommendations.
 - Changed around 2011.
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CURRENT COUNCIL INTERVIEW TEAM SELECTION

- ▶ Two Councilmembers are appointed to a *Council Interview Team* for each vacancy based on a random rotation process.

Councilmember Overton	Councilmember Evans
Vice Mayor Barotz	Councilmember Oravits
Councilmember Oravits	Councilmember Brewster
Councilmember Putzova	Vice Mayor Barotz
Councilmember Brewster	Mayor Nabours
Councilmember Evans	Councilmember Overton
Mayor Nabours	Councilmember Putzova
Councilmember Overton	Councilmember Oravits
Vice Mayor Barotz	Mayor Nabours
Councilmember Oravits	Vice Mayor Barotz
Councilmember Putzova	Councilmember Brewster
Councilmember Brewster	Councilmember Overton
Councilmember Evans	Councilmember Putzova
Mayor Nabours	Councilmember Evans

INTERVIEW TEAM CONSIDERATIONS

- ▶ The *Council Interview Team* reviews the applications; interviews applicants.
- ▶ The *Council Interview Team* members make recommendations to Council at meeting.
- ▶ **Consideration Points**
 - Background and Qualifications
 - Past Service on Board/Commission
 - Attendance at Meetings
 - Attendance at Training
 - Current Make-Up of Board/Commission
 - Number of New Applicants
- ▶ **Questions /Comments**

PROPOSED MANUAL CHANGE

- ▶ Would the Council like to specify when it is appropriate for a currently-serving commissioner to apply to another board or commission?

For example: Would the Council like to allow current commissioners to apply to a new commission during the last six months of their term?

PROPOSED MANUAL CHANGE

- ▶ Is it okay to add a few examples of instances when it is proper to serve on two boards or commissions at once?
 - e.g. when a commissioner is serving on two commissions because he or she is a liaison between the two, or when a commissioner serves on a board or commission that very rarely meets, such as the Personnel Board?

UPDATE – STREAMING

▶ Challenges:

- Wall between Conference Room/Chambers
- Audio equipment set-up
- Personnel impact on both of the above
- Limited meeting space
- Added expense for streaming more meetings

▶ Short-term Efforts:

- Some Board/Commission meetings being moved to Council Chambers
- Can cover added expense of streaming in FY15

▶ Long-term Efforts:

- RSL – future budget years for additional meetings

COUNCIL DIRECTION

- ▶ Direct staff to bring back Manual change(s)?
 - ▶ Further direction to staff?
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