Annual Budget and Financial Plan

Fiscal Year 2015-2016
City of Flagstaff, Arizona

CITY COUNCIL

Jerry Nabours, Mayor
Celia Barotz, Vice-Mayor
Karla Brewster
Coral Evans
Jeff Oravits
Scott Overton
Eva Putzova

BUDGET TEAM

Jeff Meilbeck, Interim City Manager
Josh Copley, Deputy City Manager
Jerene Watson, Deputy City Manager
Shannon Anderson, Human Resources Director
Barbara Goodrich, Management Services Director
Ladd Vagen, Information Technology Director
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PREPARED BY

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Flagstaff, Arizona for its annual budget for the fiscal year beginning July 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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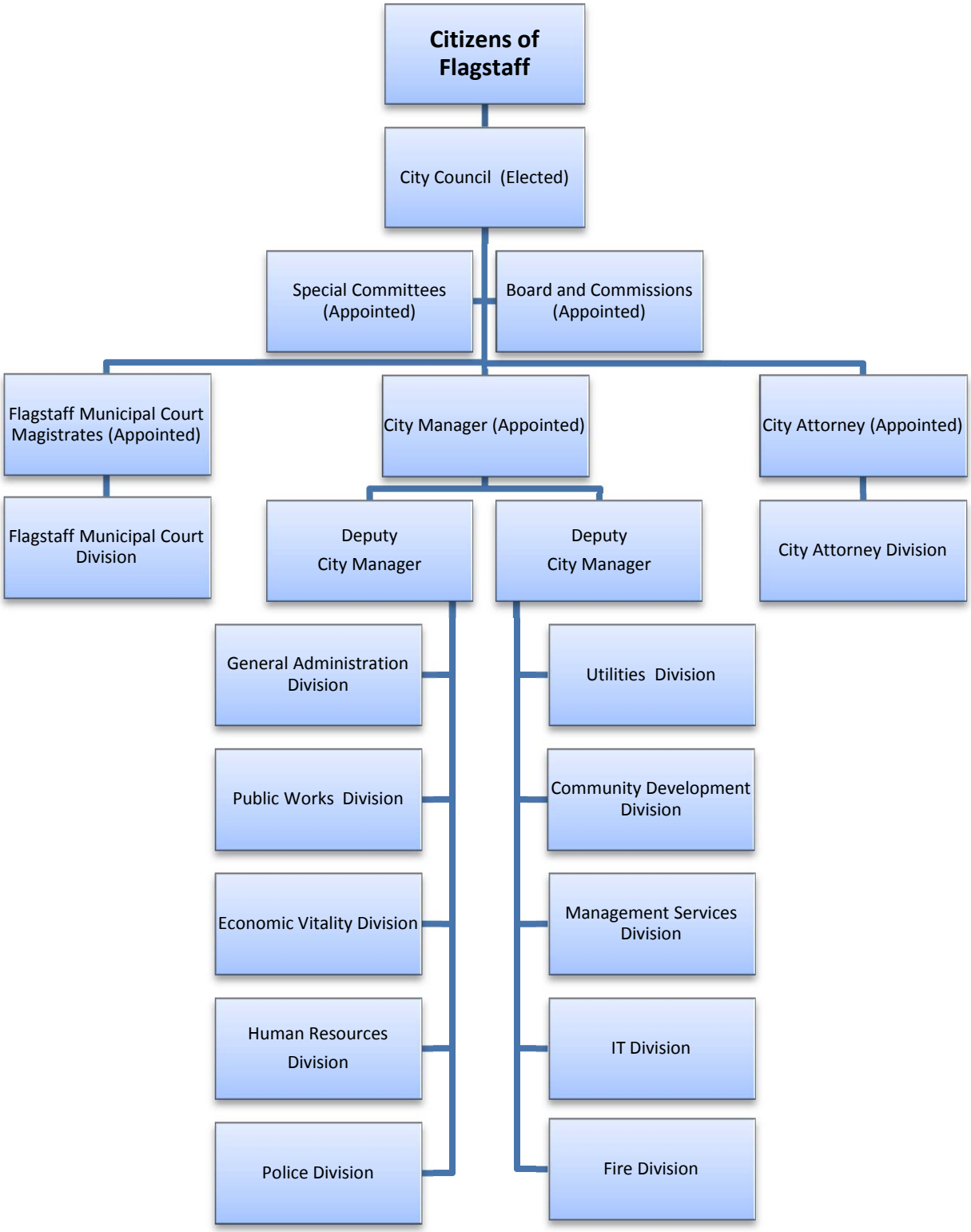
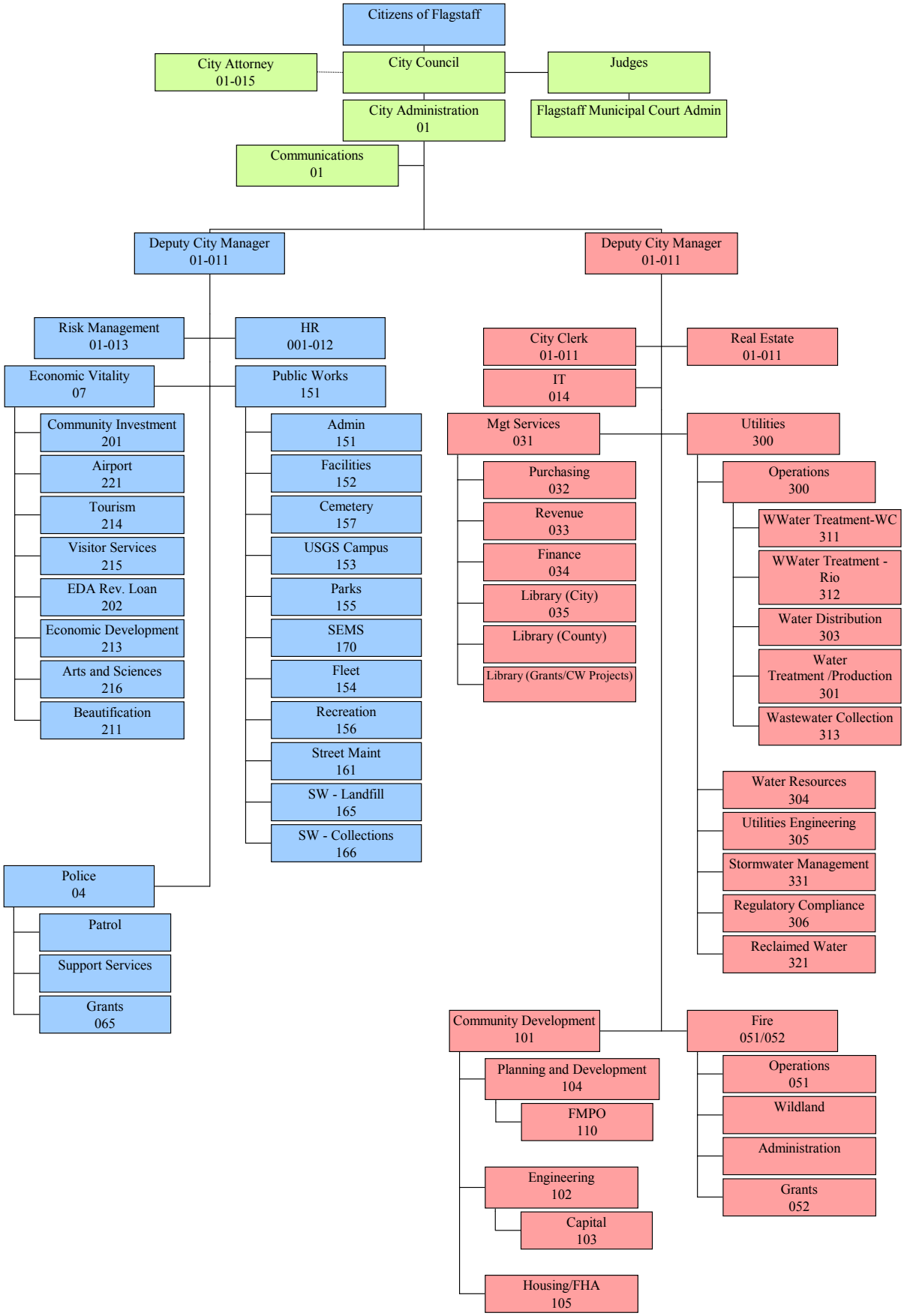
CITY OF FLAGSTAFF



CITY OF FLAGSTAFF



April 16, 2014

Mayor and Council:

With this letter, I transmit the City Manager's Recommended Fiscal Year 2016 Budget (FY16). This Charter designated duty of the City Manager provides a solid foundation for City Council to deliberate and determine a plan on how best to allocate municipal revenues to further the City's mission of protecting and enhancing the quality of life of its citizens. This Recommended Budget reflects thousands of work hours because fiscal responsibility of public funds is one of our highest duties.

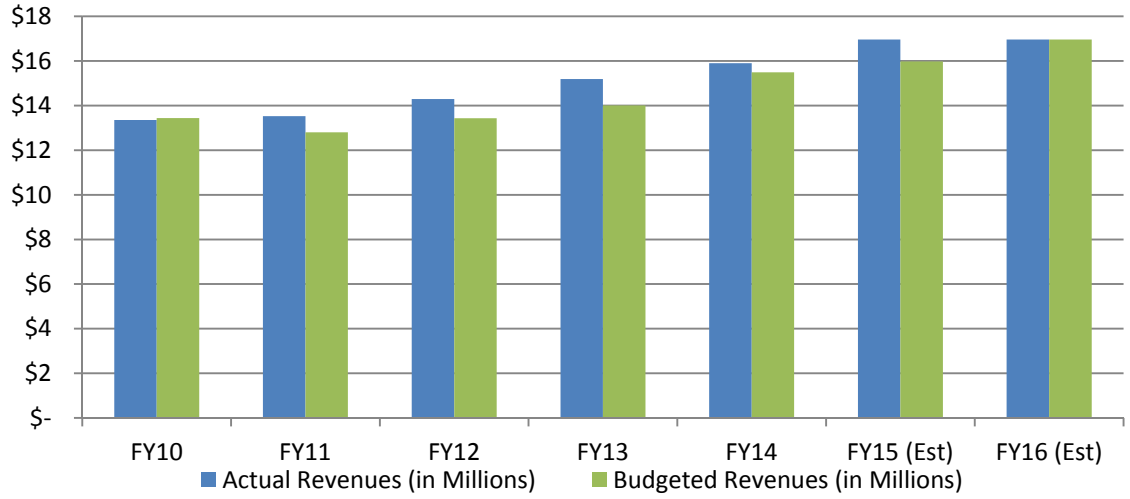
As the Interim City Manager I stepped into this position with 4 priorities: Financial Stability, Staff Morale, Community Relations and Council Relations. This budget reflects continued effort in all of these areas and funds advancement of each priority in a specific, strategic manner. We have been especially diligent to make sure that ongoing expenditures are being paid for with ongoing revenue. This prudent approach ensures that the City remains fiscally responsible while continuing to provide the quality programs and services that our residents and visitors have come to expect and enjoy.

This Recommended Budget represents a shift from our approach of recent years. Prior to FY16, we have been necessarily coping with and recovering from the Great Recession. Initially, we largely maintained pre-recession service levels by deferring maintenance on infrastructure, maintaining minimum staffing levels, and holding compensation below market levels. The result was that infrastructure started showing failures, service levels were not always fulfilled, and turnover increased, particularly in the Police Department. Fiscal Years 2014 and 2015 signaled recovery mode by making necessary investments in employee compensation, staffing and infrastructure. Looking forward, FY16 provides a definitive step towards achieving Council's ambitious goals within the next 5 years. As you will see, the steps we take in FY16 will provide a foundation for investment in the future.

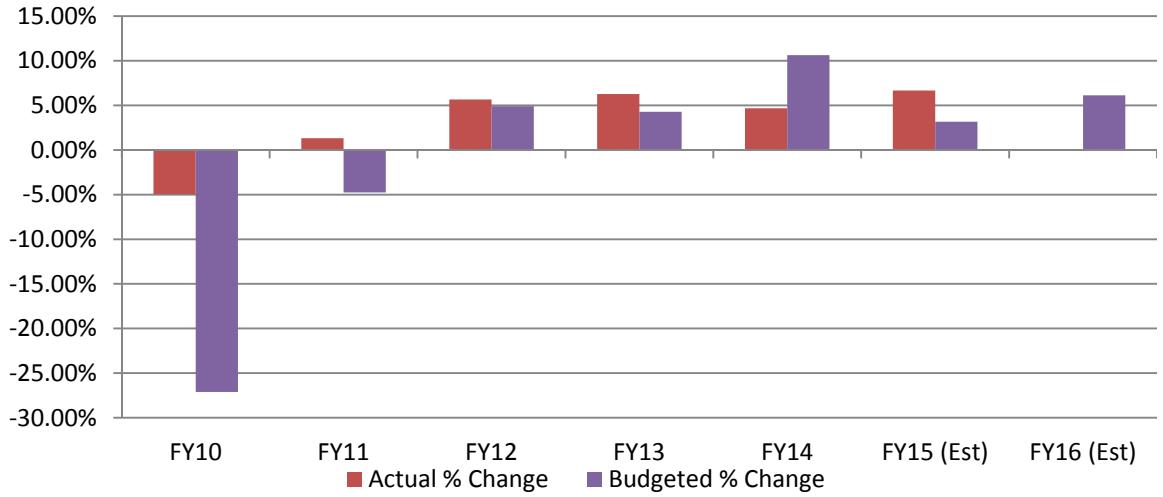
Economic Condition

National, state and local economic conditions have improved since the Great Recession. Locally, the Flagstaff economy can perhaps best be measured by four indicators--sales tax, state shared income tax, BBB tax and the construction industry.

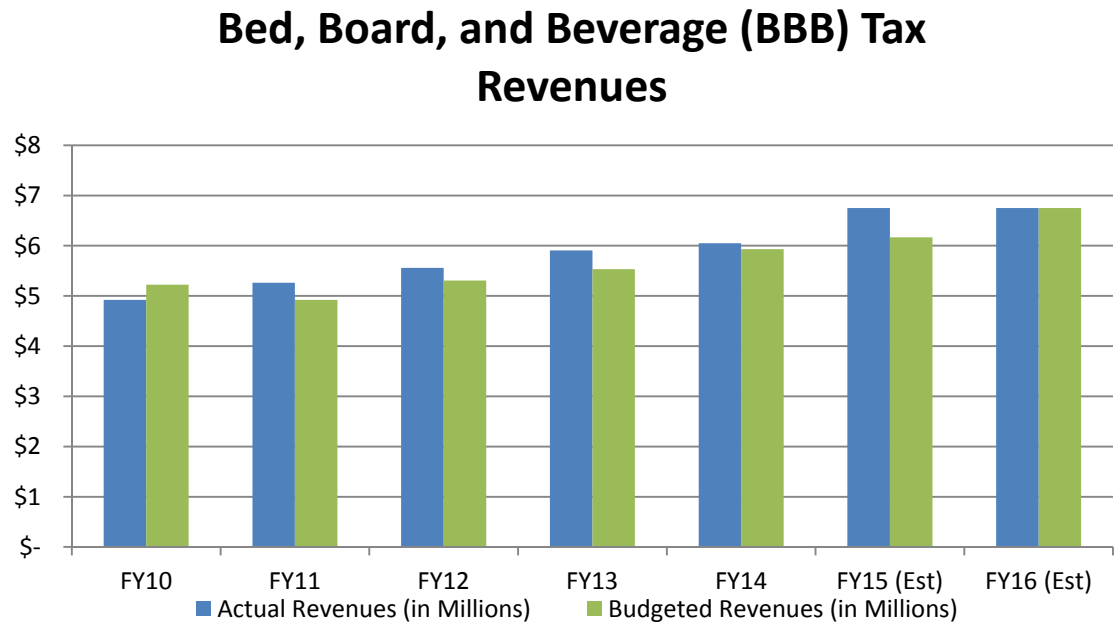
General Fund Sales Tax Revenues

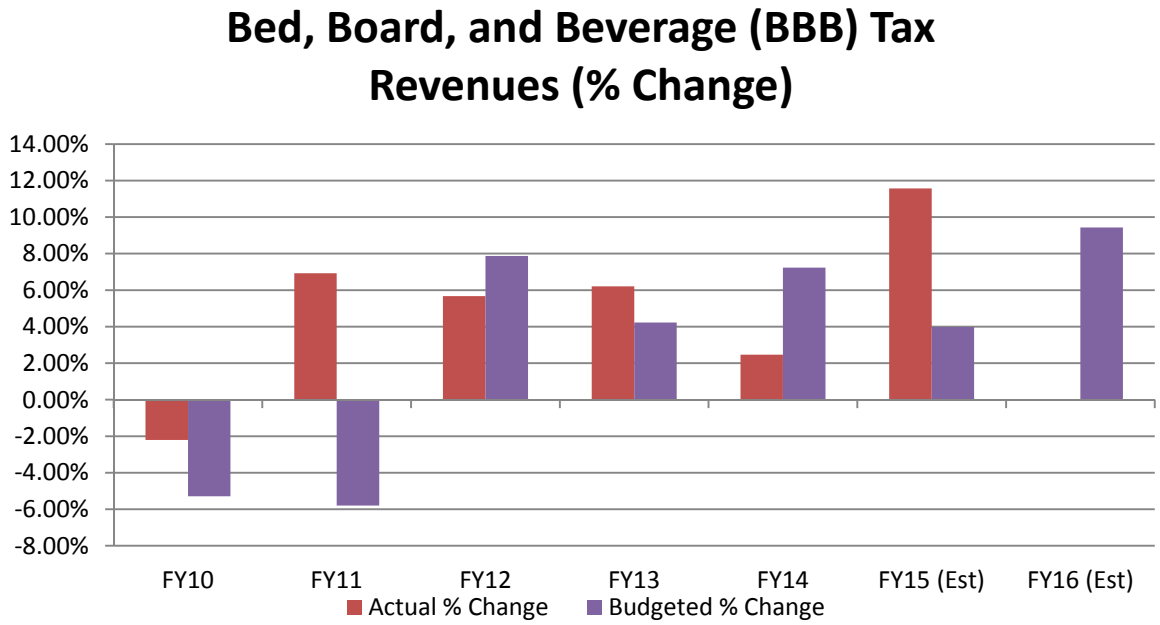


General Fund Sales Tax Revenues (% Change)

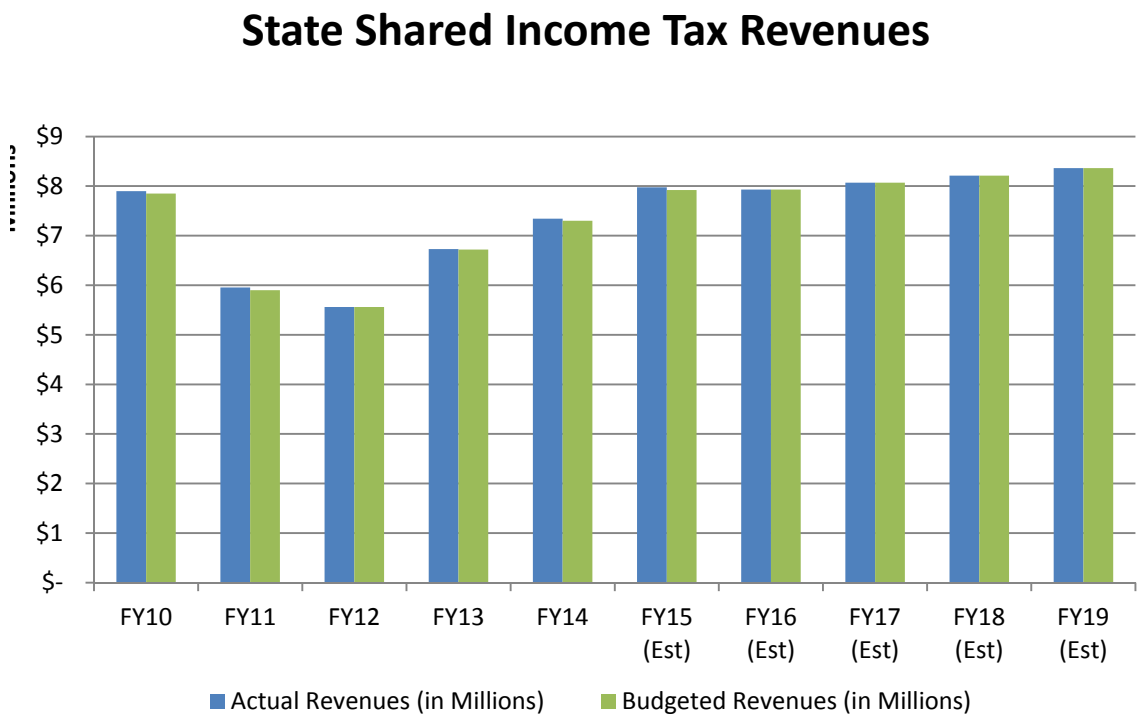


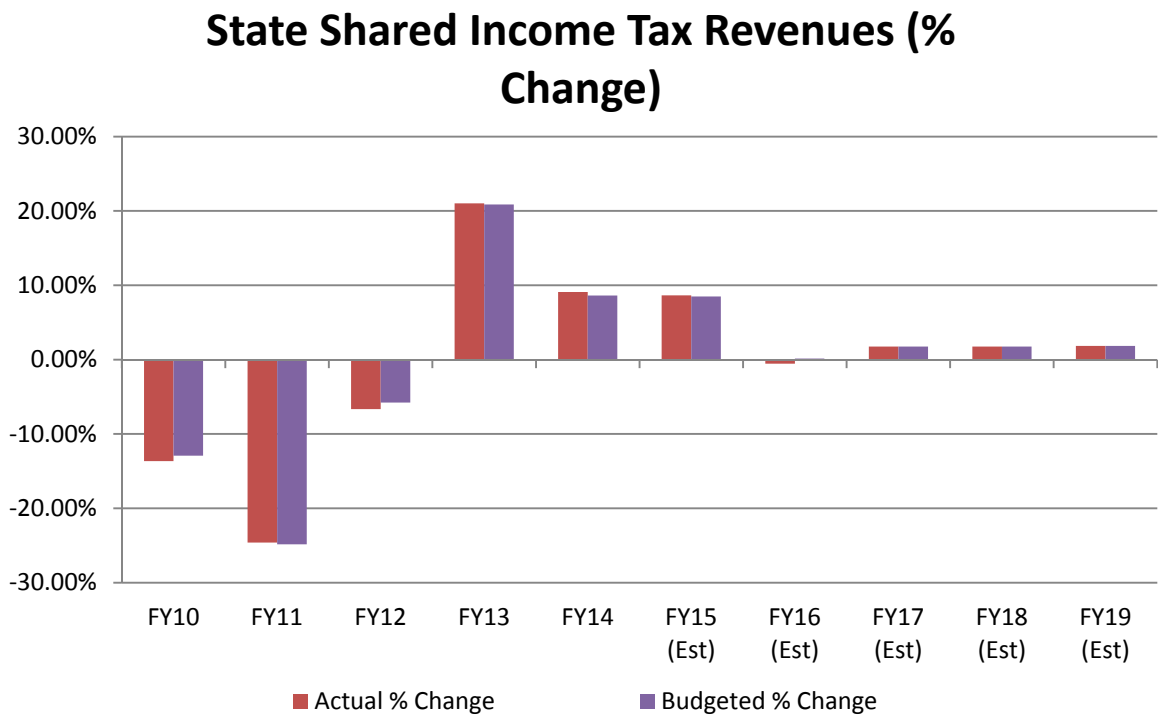
The Bed, Board and Beverage (BBB) tax is another indicator important indicator of the health of the local economy. BBB revenues increased by over 10% as of spring 2015 and are estimated to end FY15 with an 11.5% increase or a total of $700,000 over FY14. Revenue projections are cautiously estimated to increase by 8% in FY16 over FY15 budgeted revenues. However, in order to build on FY15's success, the recommended budget provides a portion of the FY15 $700,000 increase for expansion of the City's highly successful marketing and tourism related efforts.





Another measure of our economic health is unemployment. While the City does not predict unemployment in its annual budget, the rate can affect revenue. The most direct correlation is the State Shared Income Tax. This revenue source is remitted to the City from the State approximately two years in arrears. Consequently, we know exactly how much is going to be remitted in the upcoming fiscal year. For FY16, growth in State Shared Income Tax is not projected to grow as rapidly in future years as it did in FY15.





In pre-recession times, the combination of new residential and commercial construction growth provided its own stimulation to the economy through building permits, construction material, and sales taxes. Construction growth also resulted in sales tax leakage because new residents were spending money at new retail establishments. This helped drive our local economy. The past Calendar Year 2014 (CY14), saw growth in total new construction valuation of $95,467,771 compared to $58,923,621 in CY13. **In FY14, total new residential and commercial**

construction permits were up 10% from FY13. Meanwhile, total single family dwelling units were down in CY14: 168 compared to 191 in CY13, total dwelling units were up in CY2014: 390 compared to 248 in CY13 (this is single and multi-family units).

In summary, our economy is growing incrementally stronger. This translates into only incremental growth in our on-going revenue. In order to maintain existing services levels and address the maintenance, inflationary, and competitive costs of employee investment, infrastructure, and staffing, we will need to examine one-time and new revenue sources more closely.

Revenues

One-time revenue is money that the City received that we do not expect to reoccur in subsequent fiscal years. Primary sources of one-time revenue include: unspent funds from the prior fiscal year, grants, bonds, and atypical revenue from a particular industry. The latter is most commonly associated with the auto and construction industry. Auto sales vary widely from year-to-year. Consequently, when sales tax associated with the auto-industry is atypically high, we carry most of that forward as one-time revenue. The City budgets the construction industry the same way. We have $4.0 million in one-time dollars to allocate in the General Fund for FY16. This is particularly helpful given we are only projecting $2.2 million in on-going money which is necessary to fund inflationary expenses associated with fixed costs such as employee pension and pay adjustments.

Because of limited new on-going dollars, City Council majority has not ruled out the potential new revenue sources: Cemetery Fees (projecting $13,000 in new revenue), Police Fees (projecting $32,000), increase business license fees (projecting $60,000), 2% property tax increase (projecting $115,000) and implementing a $1 fee on utility bill (projecting $250,000 per each $1). There is also 1x available funding in the Housing Fund that Council may consider reallocating (projecting $130,000). These options will be discussed later in the letter.

The following is a breakdown of 1x and ongoing available funding per fund:

Fund	1x Available	ONG Available
General Fund	$4,029,000	$2,185,000
Library	$88,000	$6,800
FMPO	$0	$0
Housing and Comm.Services	$130,000	$1,000
Highway User Revenue	$1,213,000	$400,000
BBB Fund		
Beautification	$455,000	$5,400
Economic Development	$0	$3,000
Tourism	$320,000	$175,000
Arts and Science	$45,000	$45,000
Recreation	$580,000	$270,000
Environmental Management	$120,000	$79,500
Solid Waste	$173,000	$10,000
Airport	$164,000	$0
Housing Authority	$0	$25,000

Stormwater	$237,200	$73,200
Water	$40,000	$205,000
Wastewater	$0	$40,000

Expenditures

Consistent with previous budgets, I split both revenue and expenditures between "on-going" and "one-time" within each fund. Identifying ongoing revenues is helpful in understanding the degree of impact the expenditure change can make on the level of service and/or Council goals and priorities. Council goals for the FY16 Budget are employee investment, staffing and infrastructure/technology.

Employee Investment
For the General Fund, the use of on-going money principally addresses employee investment including a 2% market increase, implementing market based pay in the Police Department for commissioned police personnel, and various reclassifications and rezones. Also notable is a $750,000 on-going contribution to support the City's public safety pension. Beyond these on-going appropriations, we also used one –time dollars of $1,500,000 to balance the FY16 pension and as a set aside for FY17 pension costs.

The 2% market increase will be replicated in each fund. Most funds can pay for the market increase, reclassifications and rezones, but the Library and Airport will require a contribution from the General Fund as follows:

General Fund Transfers	Ongoing Transfer
Transfer to Library-2% Market	$51,000
Transfer to Library-Reclass	$28,100
Transfer to Airport-2% Market	$14,000

Compensation adjustments are also recommended for public safety and public works personnel assignment pay. These changes include $23,000 of Shift Differential Pay for dispatchers; $31,600 additional pay for Fire Department Personnel on SWAT assignments, and a stipend for snow plow operators to encourage trained personnel to return to the City each season.

Staffing
The FY16 recommended budget includes a number of staffing positions designed to meet current commitments, build required infrastructure, and facilitate continued economic development:

- Public safety commitments have been enhanced in recent years by dedicating a senior assistant Attorney to the Police Department. The FY16 budget makes this move permanent.
- The potential for building on success and continuing to grow our economy is strengthened by having staff expertise in key areas of economic development. As such, BBB Funding will be used to fill a Business Attraction Manager and reclassify a Community Investment Director.
- Appropriate investment infrastructure is critical to preparing for the future and reducing long term costs. Towards this end, I am recommending the addition of a Traffic

Engineering Project Manager and Utilities Engineer Project Manager to assist with community growth needs related to street and utilities infrastructure. These two positions will be fully funded outside the General Fund.

- On the Fire Department side, this Budget recommends the continued funding for a Regional Training Coordinator. This position is jointly funded and shares training duties across the fire agencies in northern Arizona. This partnership approach creates efficiency across the departments and decreases some of the over-time that must be expended by existing personnel training their colleagues.
- The Recommended Budget proposes using one time dollars to hire a Court Collections Specialist and extend the Public Defender contract. The Court Collection Specialist has a revenue offset goal of 1.25%. In other words, for every $1.00 spent on the position, $1.25 is expected to be collected in fees and fines that would otherwise have been forfeited.
- An Open Spaces Specialist is recommended in the budget which will directly support the City's ongoing commitment to 2,400 acres of open spaces management. This necessary position will use one-time dollars from Environmental Management revenues to fund the position for two years.
- An HR Manager will be funded with ongoing dollars to maintain our performance management and Departmental Support goals. Given the HR staff reductions through the Great Recession and the level of support needed for a professional organization like the City, this position is a high priority for ongoing funding.
- An HR Analyst was increased by 10 hours using one-time dollars for one year.
- Part-Time Water Conservation Ambassadors will work through the summer months to help the community reduce water usage.
- Additional temporary staff has been added to the Joe C Montoya Community Center.
- Temporary assistance has been budgeted with one-time dollars to improve the City's ability to implement technology and infrastructure needs.

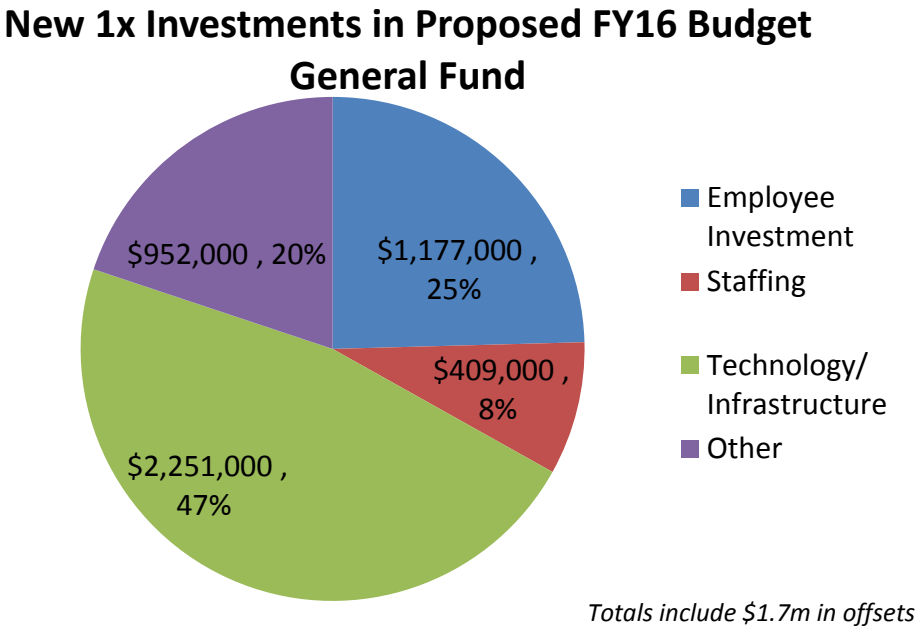
Technology and Infrastructure

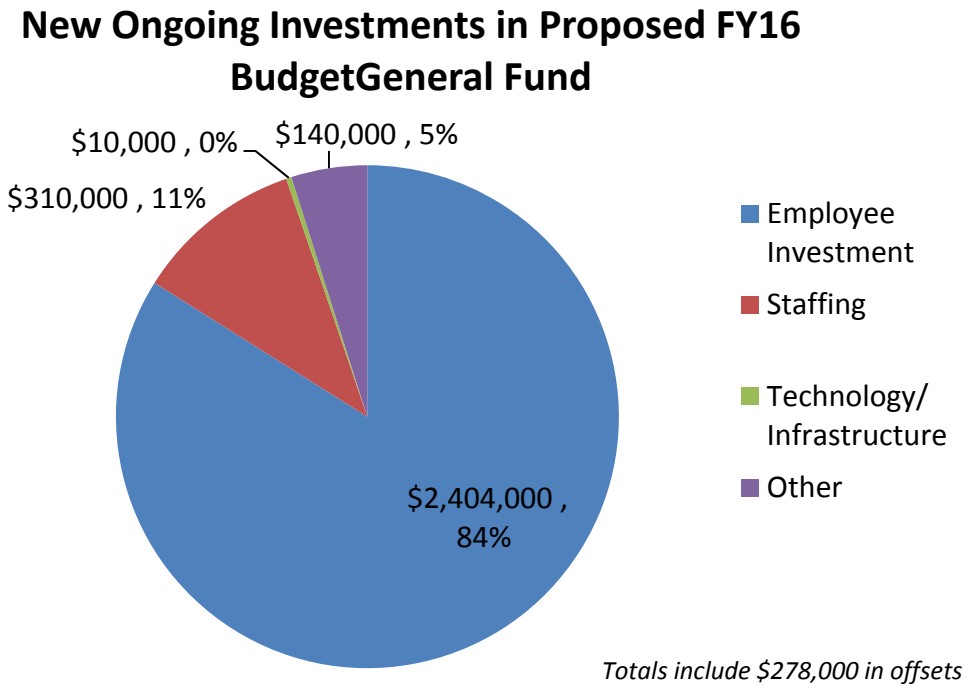
Technology and Infrastructure are important for the Citizens we serve and for the employees who provide that service. We all need the right tools and workspaces to do our jobs safely and the public needs facilities and infrastructure appropriate to Flagstaff's quality of life. For example, the 63% voter approval of Proposition 406 will allow the City to reduce long term road expenses by stopping road deterioration now. We will save 60%, or $28 Million, over 20 years on road repairs and street safety improvement projects.

Beyond prop 406, in total we are investing $2.3 million into technology and infrastructure.

Many investments recommended for FY16 that will pay dividends long term, increase efficiency and effectiveness, and prevent escalating costs. Given the Council's clear focus on prioritized goals and measurable success in specific areas, recommended budget items are identified under the goal that each expenditure most directly supports. Attached to this transmittal is a summary of many budget investments that advance the Council's eleven goals.

Summary in General Fund





<u>Other Funds</u>

Full 5 Year Plan summaries can be found in budget book.

New Revenue

As I noted earlier, not all of the priority requests could be funded with existing General Fund revenue. The main reason is that these improvements required on-going dollars which are limited. Therefore, I have established a list of unfunded expenditures, in order of cost. The priority expenditures currently unfunded are as follows:

Council Priority	Item	Amount
Employee Investment	Increase Paramedic Pay*	$100,000*
Technology/Infrastructure	Heart Monitors	$250,000 1x
Employee Investment	Training Restoration	$265,000
Employee Investment	1% Merit Increase	$440,000
Employee Investment	Restoration of Deferred Comp/ Dependent Subsidy	$532,000
Employee Investment	PSPRS – fund ongoing	$750,000
Employee Investment	Full Market Based Pay	$1,000,000

* Can be funded in increments

Council provided clear direction in February 2015 about possible revenue sources and expenditure reductions that could be considered. The decisions made by Council have already been taken into consideration and were used to prepare the Recommended Budget. However, there were a few revenue sources that remained undecided in February and still need majority opinion in April. Those revenue items still on the table for consideration are:

New Revenue Opportunity	Ongoing Potential
Cemetery Fees	$13,000
Police Fees	$32,000
Business License	$60,000
Sales Tax on Wastewater	$80,000
Property Tax 2%	$115,000
$1 Fee on Utility Bill	$250,000 (each $1 fee)

New Revenue Opportunity	1x Potential
Housing Fund	$130,000

None of these revenues or expenses are budgeted in the Recommended Budget. These are possibilities that will be discussed during the April Budget Hearings with City Council. I place them here for your advanced consideration.

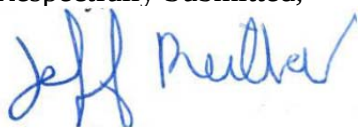
Summary –

TOTAL APPROPRIATIONS - FY 2016	
Operations	$ 107,103,965
Equipment	5,141,346
Capital Improvement Projects	30,355,211
Debt Service	16,609,537
Reserves/Contingencies	4,538,250
	$ 163,748,309

TOTAL APPROPRIATIONS - FY 2015	
Operations	$ 109,718,766
Equipment	11,107,687
Capital Improvement Projects	93,256,402
Debt Service	15,983,227
Reserves/Contingencies	8,118,320
	$ 238,184,402

The availability of one-time money, and the City Council's commitment to a more narrow focus of employee investment, staffing and technology/infrastructure, enables the FY16 Recommended Budget to be successful in advancing stabilizing of City service levels, making progress on Council goals and developing a platform for looking forward to grow the Flagstaff economy.

Respectfully Submitted,



Jeff Meilbeck
Interim City Manager

Highlights of Budget Investments that Advance Council Goals

Goal #1: Invest in our employees and implement retention and attraction strategies

- 2% Employee Market Increase: Ongoing $585,000 (GF) $252,000 (Other funds)
- PD Market Based Pay: Ongoing $512,000 (GF)
- PSPRS Employee Pension: Ongoing $750,000 (GF) & 1x $1,500,000 (GF)
- Snow Operator Stipend: 1x $60,000 (HURF)
- Dispatcher Shift Differential Pay: 1x $23,000 (GF)
- SWAT Fire Pay: Ongoing $31,645 (GF)
- Employee Training: 1x $115,000 (All funds)

Goal #2: Ensure Flagstaff has a long-term water supply for current and future needs

- Flowtography – Lake Mary: 1x $15,000 (Water)
- Water Conservation – Enforcement Officers: Ongoing $24,000 (Water)
- LID Demonstration Project: 1x $12,000 (Stormwater)

Goal #3: Provide sustainable and equitable public facilities, services, and infrastructure systems in an efficient and effective manner to serve all population areas and demographics

- Library Services: 1x $230,400 (Library)
- Library Roof – Phase II: 1x $190,000 (GF)
- City Hall: 1x $22,000 (GF)
- Aquaplex Pool Improvements: 1x $110,000 (BBB Rec)
- Streetlighting: Ongoing $120,000 (HURF)
- Street Sweeping: 1x $50,000 (HURF)
- Airport Runway Restriping: 1x $44,000 (BBB)
- Open Spaces Management: 1x $75,000 (EMF)
- Innoprise Implementation: 1x $50,000 (GF)
- Network SAN Replacement: 1x $75,000 (GF)
- Engineering Project Manager: Ongoing $91,000 (Utilities)

Goal #4: Explore and adopt policies to lower the costs associated with housing to the end user

- Section 8 Housing: 1x $50,000 (Carry Forward)

Goal #5: Develop and implement guiding principles that address public safety service levels through appropriate staffing levels

- PD Safety Equipment: 1x $36,000 (Court Fees)
- Body Cameras: 1x $85,000 (GF)
- Fire Turnouts, Equipment, MDCs, Thermal Cameras: Ongoing $100,000 (GF)

- Public Defender Contract: 1x $50,000 (GF)
- Hazard Tree Removal: 1x $20,000 (GF)
- Court Collection Specialist: 1x $55,000 (GF)
- IGA with County for Criminal Interrogation Services: 1x $36,000 (GF)
- Airport Security Gate: 1x $120,000 (GF)

Goal #6: Relieve traffic congestion throughout Flagstaff

- FMPO GIS Analyst: 1x $55,000 (FMPO)
- Traffic Engineering Project Manager: Ongoing $110,000 (FMPO, Transportation, TIA, etc.)

Goal #7: Address key issues and processes related to the implementation of the Regional Plan

- Lockett Corridor Study: 1x $100,000 (Transportation Fund)

Goal #8: Improve effectiveness of notification, communication, and engagement with residents, neighborhoods and businesses and about City services, programs, policies, projects and developments

- Outreach and engagement for Road Repair and Street Safety projects: 1x $60,000 (RR&SS)
- On call software for customer service phone functions: 1x $35,000 (GF)
- E Procurement Software: 1x $3,500 (GF)
- Social media software for records management: 1x $4,800 (GF)
- Outreach related to City website and social media sites: 1x $6,000 (GF and BBB Tourism)
- Additional Streaming Services: 1x $10,000 (GF)
- Mt. Elden Tower Rental: ONG $6,000 (GF)
- CityNet Microwave: 1x $712,000 (GF)

Goal #9: Foster relationships and maintain economic development commitment to partners

- Reclass Community Investment Director: Ongoing $13,000 (BBB & GF)
- Business Attraction Manager: Ongoing $63,000 (BBB & GF)
- CVB Promotional Marketing – Route 66: 1x $20,000 (BBB Tourism)
- CVB Marketing: Ongoing $60,000 (BBB Tourism)
- CVB Cool Zone Marketing: 1x $65,000 (BBB Tourism)

Goal #10: Decrease the number of working poor

- Maintain United Way 1x Contribution: 1x $71,000 (GF)

Goal #11: Ensure that we are as prepared as possible for extreme weather events

- Regional Training Coordinator: 1x $77,500 (GF)
- Fanning Wash – Stormwater Project: 1x $25,000 (GF)
- Continuity of Operations Plan (COOP) Software: 1x $225,000 (Stormwater)

The City of Flagstaff
Service At A Higher Elevation

Mission

To protect and enhance the quality of life of its citizens

Vision

The City of Flagstaff is a safe, diverse, vibrant, and innovative community with a unique character and high quality of life. The City fosters and supports a balance of economic, environmental, educational, and cultural opportunities.

Values

Teamwork

Accountability

Communication

Quality

Leadership

CITY OF FLAGSTAFF – COUNCIL GOALS

1) Invest in our employees and implement retention and attraction strategies

- Bring all City employees up to market pay
- Invest in training and development in our staff
- Fund pensions at the minimum recommended contribution levels to assure ongoing plan viability
- Participate in the evaluation and implementation of a pension plan structure that will provide a secure and sufficient benefit to retirees within a sustainable cost structure for the employer and the employee
    - o

2) Ensure Flagstaff has a long-term water supply for current and future needs

- Identify financing, complete designs and construct the Red Gap Waterline
- Secure ROW for Red Gap Waterline
- Review current water rate structure
- Integrate conservation strategies into all water resource management activities
- Expand the use of reclaimed water

3) Provide sustainable and equitable public facilities, services, and infrastructure systems in an efficient and effective manner to serve all population areas and demographics

- Rio de Flag - Complete 100% plans, LRR, land acquisition and identify financing strategy
- Construct Core Services Maintenance Facility at McAllister Ranch
- Maintain existing infrastructure by investing in ongoing maintenance and operations to get closer to target condition
- Design, finance and construct Courthouse
- Enhance library hours
- Explore stadium and arts district
-

4) Explore and adopt policies to lower the costs associated with housing to the end user

- Understand and support increasing housing availability in conjunction with FHA
- Facilitate exploration of financing tools and models that meet the needs of affordable rental community
- Review regulatory documents in regard to the complexity of housing affordability
- Support creative partnerships around workforce housing

5) Develop and implement guiding principles that address public safety service levels through appropriate staffing levels

6) Relieve traffic congestion throughout Flagstaff

- Identify more information on the scope of problem and solutions that address both supply and demand, including measurement to quantify congestion.
- Work with partners to achieve goal (regional, county, Flagstaff Metropolitan Planning Organization, State, NAIPTA, railroad, NAU)
- Implement Road Repair and Street Safety projects

7) Address key issues and processes related to the implementation of the Regional Plan

- Conduct annual review of implementation of Regional Plan
- Review and possibly amend Regional Plan goals and policies with regard to location of urban activity centers, preservation of dark skies and student housing and other high density developments. (Review how we implement the RP in the Zoning Code)
- Explore neighborhood parking districts

CITY OF FLAGSTAFF – COUNCIL GOALS

8) Improve effectiveness of notification, communication, and engagement with residents, neighborhoods and businesses and about City services, programs, policies, projects and developments

- Review what, when and how Council and public are notified about development projects
- Identify opportunities for collaborative outreach among Council members and key community stakeholders

9) Foster relationships and maintain economic development commitment to partners

10) Decrease the number of working poor

- Discuss non legislative tools that lead to living wages in the community
- Conduct legal research on the City's authority to legislate a local livable wage

11) Ensure that we are as prepared as possible for extreme weather events

- Present resiliency and *preparedness* goals to Council

BUDGET OVERVIEW

The City of Flagstaff FY 2016 Financial Plan presents a fiscally sound and balanced budget that maintains the integrity of the City's financial condition while still meeting the service level demands of a community that expects quality services. The Financial Plan is balanced not only financially, but also equally as important, balances the allocation of resources among operating requirements, capital needs, debt burden, and strong reserves for future needs and contingencies.

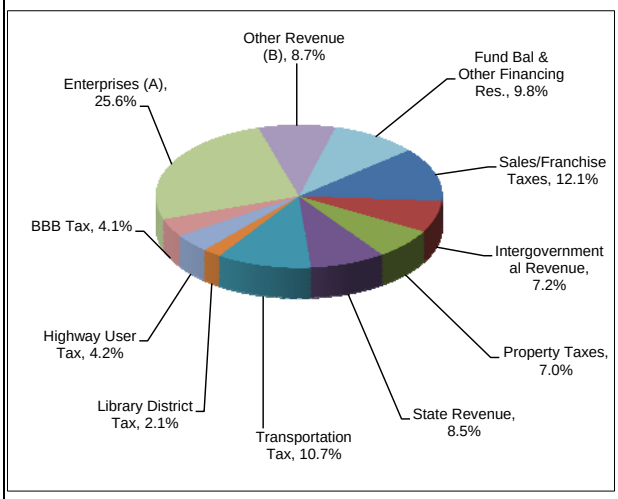
This section briefly describes the document *Format and Presentation*; the *Assumptions and Strategies* which formed the working parameters of the budget development; *Highlights of Appropriations*, *Revenues*, and *Capital Improvements Plan (CIP)* for FY 2016; *Debt Structure*; and the *Fund Balances*, which are the operating framework of the Financial Plan.

FINANCIAL RESOURCES AVAILABLE

Sales/Franchise Taxes	$	19,764,481	12.1%
Intergovernmental Revenue		11,751,055	7.2%
Property Taxes		11,381,520	7.0%
State Revenue		13,886,475	8.5%
Transportation Tax		17,585,692	10.7%
Library District Tax		3,402,579	2.1%
Highway User Tax		6,862,720	4.2%
BBB Tax		6,720,000	4.1%
Enterprises (A)		41,906,171	25.6%
Other Revenue (B)		14,306,752	8.7%
Fund Bal & Other Financing Res.		16,180,864	9.8%
	$	163,748,309	100.0%

(A) Enterprises:		
Water	$	14,910,620
Wastewater		10,024,372
Airport		1,669,974
Solid Waste		11,760,588
Environmental Management		1,029,029
Stormwater Utility		1,515,588
Flagstaff Housing Authority		996,000
	$	41,906,171

(B) Other Revenue:		
Licenses and Permits	$	1,614,980
Vehicle License Tax		2,648,100
Charges for Services		3,203,146
Fines and Forfeits		1,141,160
Interest on Investments		626,543
Misc Revenue		5,072,823
	$	14,306,752



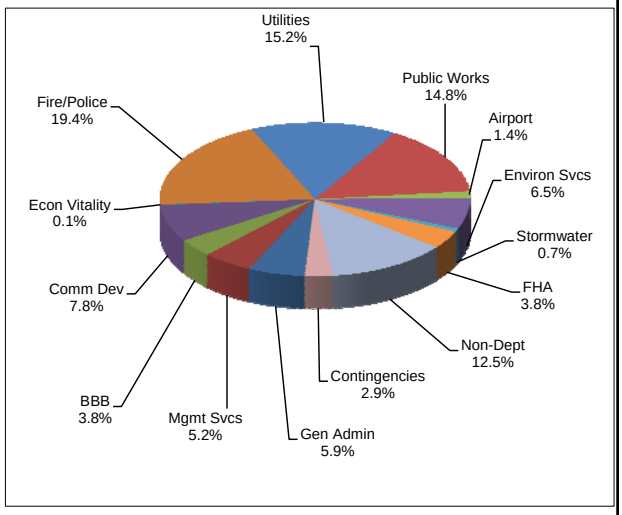
"WHERE THE MONEY COMES FROM"
$163,748,309

-

TOTAL APPROPRIATIONS

General Administration	$	9,633,145	5.9%
Management Services		8,559,866	5.2%
BBB (A)		6,234,611	3.8%
Community Development		12,788,900	7.8%
Economic Vitality		224,744	0.1%
Fire/Police		31,778,077	19.4%
Utilities		24,812,331	15.2%
Public Works		24,241,584	14.8%
Airport		2,367,359	1.4%
Environmental Services		10,713,506	6.5%
Stormwater		1,172,507	0.7%
Flagstaff Housing Authority		6,210,462	3.8%
Non Departmental		20,472,967	12.5%
Reserves/Contingencies		4,538,250	2.9%
	$	163,748,309	100.0%

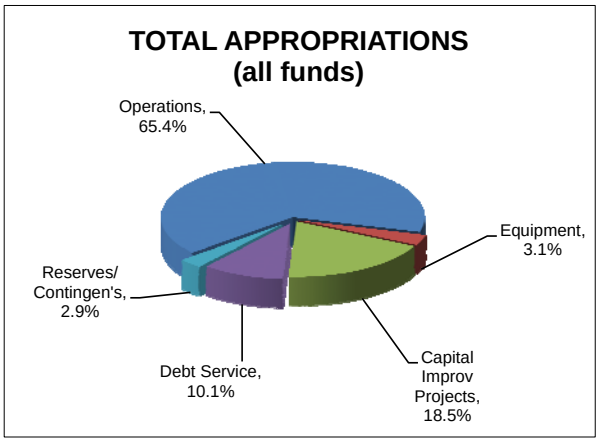
(A) BBB Tax Funds:		
Beautification	$	2,106,501
Tourism		2,021,287
Economic Development		1,269,079
Arts and Science		717,544
Recreation-BBB		120,200
	$	6,234,611



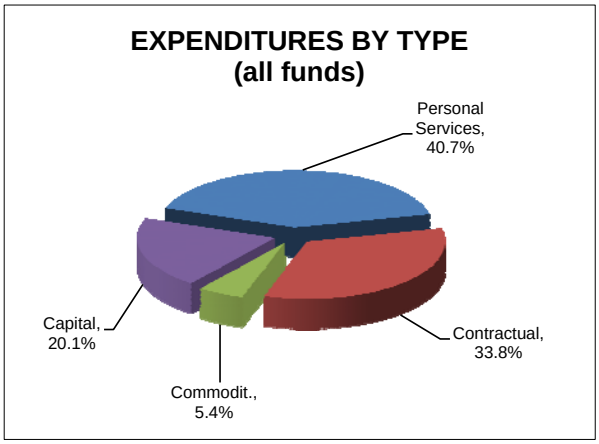
"WHERE THE MONEY GOES TO"
$163,748,309

The following graphs depict the major classifications of appropriation for the total FY 2016 budget and expenditures by major types.

TOTAL APPROPRIATIONS		
Operations	$	107,103,965
Equipment		5,141,346
Capital Improvement Projects		30,355,211
Debt Service		16,609,537
Reserves/Contingencies		4,538,250
	$	163,748,309



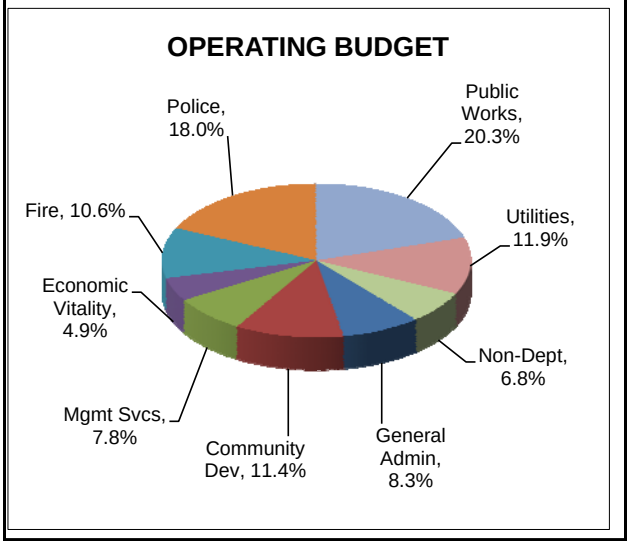
EXPENDITURES BY TYPE		
Personal Services	$	66,733,735
Contractual		55,295,662
Commodities		8,800,805
Capital		32,918,107
	$	163,748,309



OPERATING EXPENDITURES BY DIVISION

City operations include the traditional municipal services citizens expect their local government to provide. Operating expenditures exclude capital improvements, capital equipment, debt service and reserves. The division budgets are presented to include section budgets and Divisional (organizational structure) responsibilities as defined by the City Code.

OPERATING BUDGET *		
General Administration	$	8,846,145
Community Development		12,192,592
Management Services		8,334,866
Economic Vitality		5,231,099
Fire		11,312,700
Police		19,289,410
Public Works		21,754,818
Utilities		12,734,265
Non-Departmental		7,408,070
	$	107,103,965
* Exclusive of Debt Service	$	16,609,537



General Administration activities comprise 8.3% of the budget ($8.8 million). The services within General Administration provide for the overall management and administration of the City, as well as enforcement of municipal laws through legal support and the courts. This group consists of City Manager, City Attorney, City Court, Human Resources, Risk Management, and Information Technology.

Community Development (CD) comprises 11.4% of the operating budget ($12.2 million). The services in this Division include CD Administration, Planning & Development Services, Engineering, Capital Improvements, Housing, FMPO (Flagstaff Metropolitan Planning Organization), Community Redevelopment Services, and Flagstaff Housing Authority. The services provided by these divisions meet the current needs of the community and plan for the future.

Management Services comprises 7.8% of the operating budget ($8.3 million). The division encompasses those activities that provide administrative support and services including financial services, budgeting, purchasing, customer service, grants management and sales tax. In addition, the division includes the operations of the City/County public library system.

Fire Department services comprise 10.6% of the operating budget ($11.3 million). The division's public safety programs provide both personal safety in the community with proactive attention to preventable disasters and sense of well being through timely emergency response.

Police Department activities comprise 18.0% of the operating budget ($19.2 million). Public safety programs provide personal safety in the community by promoting a community free of crime and assured response in emergency situations.

Public Works activities are provided by eight sections that account for 20.3% of the operating budget ($21.8 million), excluding the debt service requirements for streets ($804,000), Public Works Facility ($125,000) and USGS facility ($454,000). The services provided include: recreation services, solid waste operations, environmental management services, cemetery operations, maintenance of all public facilities and public infrastructure including streets and parks, and fleet services.

Economic Vitality activities comprise 4.9% of the operating budget ($5.2 million) excluding debt service requirements for Airport ($290,000) and Business Incubator and Innovation Mesa ($260,000). The division includes the following sections: Community Investment, Tourism and Visitor Center, Airport, Arts and Science, Urban Design, Streetscape, and Economic Development.

Utilities comprise 11.9% of the operating budget ($12.7 million), excluding $4.1 million debt service requirements. There is one administrative section responsible for management of water, wastewater, and stormwater activities. Five operating sections within water operations and three sections within wastewater operations provide services that promote a clean and healthy community by providing a safe water supply and proper waste disposal. The Stormwater Utility is also included here, inclusive of the Spot Improvement Program, Drainage Program, the Rio De Flag project, and Engineering and Master Planning.

Non-Departmental operations comprise 6.9% of the budget ($7.4 million) exclusive of $10.6 million debt service. The Council and Commission, Transit, Special Assessment, Capital Projects and Non-departmental budgets account for expenditures that benefit City operations as a whole.

BUDGET FORMAT AND PROCESS

The budget and financial plan for the City of Flagstaff is the policy document that reflects the goals and objectives of the City Council. These goals and objectives are implemented through the policies and priorities established by the Council provided by recommendations from the various Boards and Commissions appointed by Council. The Office of the City Manager is then responsible for implementing these policies and priorities utilizing the allocation of financial resources. The annual review process provides the community an opportunity to evaluate the services provided to the citizens of the community. Programs are identified, evaluated, and the scope of service provided is defined. The staffing level needed to provide the service level deemed appropriate by Council is determined. Additionally, funding requirements and level of effort to be provided are established.

FORMAT

The Division Detail presents each operating activity at the Section level with each Section's *Mission, Program Description, FY 2015 Accomplishments, FY 2016 New Initiatives and Goals, Performance Measures, and Financial Summary*. The performance measures look at the efficiency and/or effectiveness at the program level.

To assist the City Manager in the management of the resources expended by the municipality, the budget also serves as an operational guide. The operating budget presentation includes, for comparative purposes, the *Actual Expenditures for FY 2014*, the *Estimated Actual for FY 2015*, and the *Adopted Budget for FY 2015 and FY 2016*. Expenditures are shown by category and programs. The comparatives in the Financial Summaries Section are presented at the fund level and the

division level to aid section and program managers in budget tracking and accountability.
Categories presented are:

- Personal Services (salaries, fringe benefits, internal labor, et al.)
- Contractual (professional services, utilities, maintenance, rents, debt service, et al.)
- Commodities (small equipment, parts, office supplies, operating supplies, et al.)
- Capital Outlay (professional services, land, buildings, street, water and sewer construction, equipment, et al.)

Fund, Department, and Division Structure: The City uses funds to report its financial position and the results of its operations. Fund accounting segregates funds according to their intended purpose and is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts, which includes assets, liabilities, fund equity, revenues and expenditures/expenses.

Within each Fund there may be several Divisions. Divisions also may encompass several Funds. The Division level is the legal level of budget authority.

Divisions are groups of Sections that serve a similar function with the City. In addition, within each Section are Programs, which capture all expenditures, related to an activity, cost center, or location of operation within a section.

The following table represents the structure for the City.

RELATIONSHIP BETWEEN FUNDS, DIVISIONS, AND SECTIONS

FUND TYPE	FUND	DIVISION	SECTION
GOVERNMENTAL	(All Modified Accrual Accounting)		
GENERAL	General *	City Manager	City Manager
		Human Resources	Human Resources
		Risk Management	Risk Management
		Information Techology	Information Technology
		City Attorney	City Attorney
		Municipal Court	Municipal Court
		Management Services	Management Services Revenue Purchasing Finance
		Community Development	Community Development Admin Capital Management Planning and Development Engineering Housing
		Fire	Fire Operations Fire Grants
		Police	Police Operations Police Grants
		Public Works	Public Works Administration Parks Fleet Management Cemetery Facilities Maintenance USGS Facilities Recreation Services
		Economic Vitality	Community Investment
		Non-Departmental	Council and Commissions Real Estate Proceeds Non-Departmental
SPECIAL REVENUE	Library	Management Services	Library City Direct Library County Direct Library Grants & County Wide Projects
	Highway User Revenue *	Public Works	Street Maintenance Transportation Construction Road Repair and Street Safety Street Construction
	Transportation *	Community Development	4th Street Overpass Street Improvements Safety Improvements
		Non-Departmental	NAIPTA-Transit Transportation
	Flagstaff Urban Trail System	Community Development	Flagstaff Urban Trail System
	BBB-Beautification	Economic Vitality	Beautification Beautification-Capital Improvements
	BBB-Economic Development	Economic Vitality	Economic Development
	BBB-Tourism	Economic Vitality	Tourism Visitor Services
	BBB-Arts & Science	Economic Vitality	Arts and Science
	BBB-Recreation	Public Works	BBB-Recreation Projects
	Housing and Community Service	Community Development	Community Housing Services Community Housing Grants Community Development Block Grants
	Metropolitan Planning Organization	Community Development	Flagstaff MPO
	EDA Revolving Loan - Econ. Dev.	Economic Vitality	EDA Revolving Loan

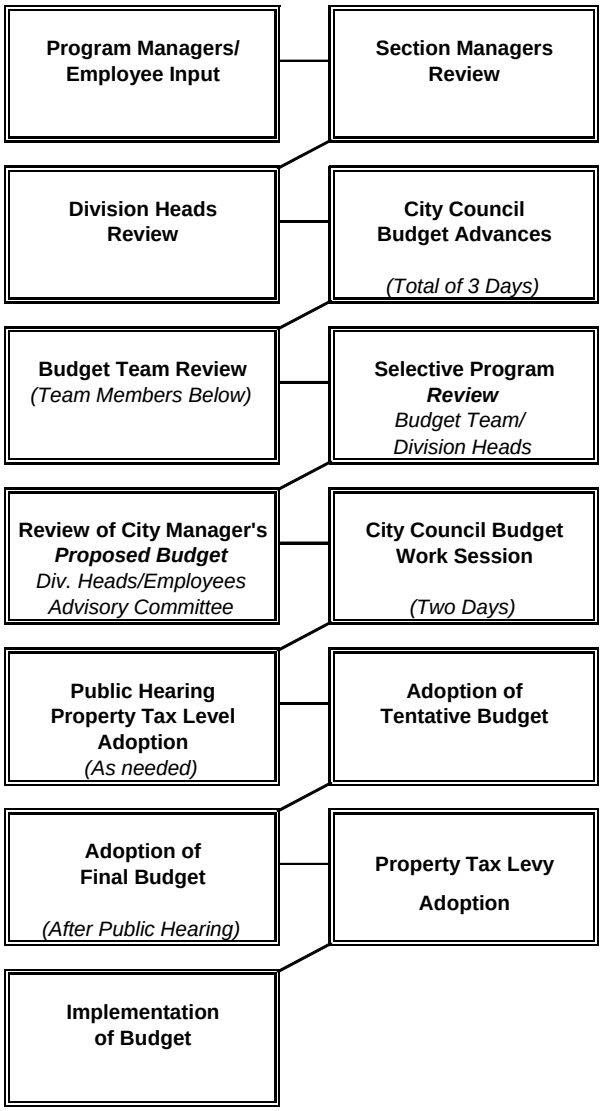
RELATIONSHIP BETWEEN FUNDS, DIVISIONS, AND SECTIONS

FUND TYPE	FUND	DIVISION	SECTION
GOVERNMENTAL	(All Modified Accrual Accounting)		
DEBT SERVICE	G.O. Bond Fund	Non-Departmental	Debt Service
	Secondary Property Tax	Non-Departmental	Debt Service
	Special Assessment *	Non-Departmental	Debt Service
PERMANENT	Perpetual Care	Non-Departmental	Perpetual Care
CAPITAL PROJECTS	G.O. Capital Projects Fund	Non-Departmental	General Fund Capital Projects Core Services Facility Flagstaff Watershed Protection
	MFC Bond Capital Project Fund	Non-Departmental	MFC Bond Capital Projects Capital Project Court Facility
PROPRIETARY	(All Modified Accrual Accounting)		
ENTERPRISE	Utilities *	Utilities	Utilities Administration Water Production Water Distribution Water Resource Management Utilities Engineering Services Regulatory Compliance Wastewater Treatment - Wildcat Plant Wastewater Treatment - Rio Plant Wastewater Collection Reclaimed Water Water Capital Wastewater Capital Improvements Reclaimed Capital Stormwater Capital Improv-Rio De Flag Stormwater Utility
	Airport *	Economic Vitality	Airport Operations Airport Capital Projects
	Solid Waste	Public Works	Solid Waste-Landfill Solid Waste-Collections Solid Waste-Capital Improvements
	Sustainability & Environ. Mgmt. *	Public Works	Environmental Management
	Flagstaff Housing Authority *	Community Development	Flagstaff Housing Authority

* Major Funds based on the FY 2014 CAFR

BUDGET PROCESS

Budget Process Flowchart:



Budget Team: City Manager, Deputy City Managers (2), Management Services Director, Finance Director, Human Resources Director, Budget Manager, IT Director and Assistant to the City Manager

Presentation:

- The *Transmittal* provides a summary of the key policy issues, priorities, and strategies that shaped the budget as framed by the City Manager.
- The *Budget Overview* summarizes financial resources and expenditures along with fund summaries and an overview of selected revenues.
- The *Financial Summaries* section includes various schedules utilizing revenue and expenditure classifications and tax levy information in accordance with state reporting requirements as mandated by statute. Expenditures are reported at both the fund level and the Division level for operational control purposes.
- The *Division Detail* section provides both narrative and financial data. The budget commentary provides an explanation of significant budget changes for FY 2016.
- The *Capital Improvement Plan* (CIP) for FY 2016 lists projects, costs, and funding sources in the Capital Improvement (CIP) Section.
- A detailed listing of personnel and changes over the last five years is provided in the *Appendix* Section.

BUDGET CALENDAR

December 9-10	Fall Council Budget Advances
December 11	Budget Module available to all Divisions
January 12	Capital improvement and equipment requests reviewed by Capital Improvements and Purchasing
January 22, 28	Mini Budget Council Budget Advances
February 11-12	Winter Council Budget Advances
March 2 - March 13	Review with Division Directors and the Budget Team
April 21 - 22	Council Study Sessions Proposed Budget available (Operating & Capital) to public
June 2	Tentative budget hearing (public) and Tentative budget adoption
June 16	Final budget hearing and Final budget adoption
July 7	Adopt Property Tax Levy

Review and Approval: Issues presented during the review and approval period include discussion topics of the Council Spring retreat. The winter retreat was held in February, to give city staff the opportunity to present major discussion points to Council and the public. The goal is for Council to make policy decisions and direct staff in budget priorities. This provides adequate time for the Council to gather input on major budget issues prior to preparation of the budget. The City Council holds Work Sessions in April. The Council reviews and discusses all personnel recommendations, capital equipment recommendations, and the capital improvement plan. The Council arrives at a consensus for all decisions needed. The Study Sessions provide the opportunity for City management, departments and the public to offer information and recommendations to the City Council.

The Proposed Budget is presented to Council for tentative adoption on or before the third Monday in July. One public hearing is held on the content of the budget. Final adoption will occur on June 16, 2015. State law requires the operating budget to be all-inclusive. Therefore, the budget includes provisions for contingent revenues and expenditures that cannot be accurately determined when the budget is adopted, e.g., grants. The Resolution adopting the annual budget requires Council authorization for any expenditure from contingencies, as well as transfer of budget authority between departments.

Adoption: The City operates under the State Expenditure Limitation with a permanent adjustment to the base. The first adjustment provided for an increase to the base limit to allow for the expenditure of funds resulting from the addition of a 2% Bed, Board, & Booze Tax. Flagstaff is not a Home Rule city. Alternative [Home Rule] Expenditure Control municipalities require voter approval every four years.

The City received voter approval in the May 2006 general election for a second adjustment to the expenditure limitation base. This permanent adjustment was effective for the FY 2007 budget year.

The Adopted Budget reflects the total funds appropriated ($163,748,309). Certain exclusions are allowed by the state [e.g., bond proceeds, debt service, grants] in computing the Expenditure Limitation ($140,651,422), and this total cannot be exceeded.

Budget authority can be transferred between line items within a Section. At year-end, Division budgets are reviewed and budget authority is transferred from contingencies by Resolution as necessary. Council can also amend total appropriations for a fund during the year by Resolution as long as there is a corresponding increase/decrease in another fund so that the total appropriation is not exceeded.

ASSUMPTIONS AND STRATEGIES

ECONOMIC OVERVIEW AND REVENUE FORECAST

The City of Flagstaff continues to see improvements in the economy. We have seen small improvements each year since FY 2010 in our local and state shared sales tax revenues. The economic analysts for our local and state region estimate there will be continued growth in the local economy over the next few years.

The City collects three different sales taxes. The first is a 1% tax on all general sales, except for food. This is a general purpose tax that benefits the General Fund. The City of Flagstaff is the only city left in the State of Arizona that has a sunset clause on the general sales tax. This tax must go before the voters every ten years to be validated. Voters approved an extension of the tax in May 2010. This tax expires in 2024.

Excluding the utilities tax category, the City realized declines in all but four months between November 2007 and August 2010, in comparison to the same month in the prior year. Since September 2010, the City has had increases in sales tax collections in all but 10 months when compared to the prior year, same month. Based on sales tax transaction data through February 2014, tax revenue has increased approximately 10.57% compared to a year ago. The three major categories of local sales taxes have all had increases. Construction is up approximately 19.28%, hospitality is up approximately 9.92%, and retail is up approximately 7.05%. Current sales tax estimates are approximately $1,0 million higher than what was recognized in FY 2014.

The second sales tax is a 1.051% sales tax on the same types of general sales; however, the tax is restricted in use to certain transportation projects. The previous rate was 0.721% but voters approved 0.33% increase in November 2014 with an effective date of January 1, 2015. A majority of the transportation tax components expire in 2020. As expiration date for this tax nears, the city will reevaluate the transportation needs of the community to propose how any future transportation tax is allocated. As similar sales are taxed with this

source, revenue projections follow the same trends as the general sales tax.

The third sales tax is a Bed, Board, and Beverage (BBB) tax that collects an additional 2% for hotel/motel and restaurant/bar transactions. This tax is restricted in use to certain economic, arts, beautification, recreation, or tourism activities. Tourism is a major driver in the local economy and overall sales have been increasing in FY 2015. Revenue in this category is expected to increase approximately $500,000 over budgeted revenues. This tax must go before the voters every fifteen years to be validated. Voters approved and extension of the tax in May 2010. This tax expires in 2028.

State shared revenue consists of both a distribution of sales tax and income tax. These distributions are made based on a city or towns' relative share of population in comparison with all other cities and towns. Except during census years, Flagstaff's population is determined by the Arizona Department of Economic Security based on a number of factors including new homes and student enrollment. The City estimates that FY 2015 state shared revenues will be approximately $300,000 higher than budgeted.

Highway User Revenue (gas tax) funds are projected to end above the FY 2015 budget. For FY 2016, the City anticipates that the State will continue to redirect the revenues to fund the Department of Public Safety. However, the State Budget approved to continue the additional $30M of HURF Revenues to be allocated to Cities and Counties. The City share is estimated at $300,000. These revenues are distributed based on a fairly complex Arizona Department of Transportation formula, based in part on the amount of fuel purchased in our region. As fuel prices have decreased, we anticipate Flagstaff tourism to increase as we are a popular drive destination for Las Vegas, Los Angeles, and Phoenix; however that trend is not yet evident in our monthly receipts.

Property tax revenues are projected to be flat. This occurs as there is an approximate 18 – 24 month lag in home valuation and property tax assessment payment, and primary property taxes are based on limited assessed valuation. The State of Arizona caps the primary property tax revenue increases at 2% on an annual basis. Council directed staff to use a flat levy on property assessments, meaning to adjust the rate based on assessed values to provide the same level of revenues. Homeowners will realize two percent rate decrease from $0.8418 to $0.8234 per $100 of assessed value to comply with council direction. On average, property owners should see no increase in the city primary property tax. The City has the capacity to increase property tax levies by 8% due to keeping levies flat the past few years.

In December 2014, Divisions were asked to provide a list of their top budget priorities. At the December retreat, based on the information provided by Divisions, Council was asked to identify budget priorities FY 2016. Council concluded that that the priorities for the FY 2016 budget include: employee investment, staffing and technology.

At a follow up Council Budget Retreat in February, staff provided updated revenue and expenditure projections with focus on the costs projections for needed for the three Council budget priorities. In addition, Council provide direction on potential increased revenue opportunities and other fund reallocations.

Following the February retreat, Finance completed the updates to all 5-year plans to provide an outlook on revenues and expenditures. The Budget Team then met with each division to discuss their proposed budget. Divisions were asked to correlate their increased funding requests to the Council's priorities of employee investment, staffing and techonoloy. From the meetings the Budget Team determined which revenue opportunities and fund reallocations to move forward with in the recommended budget. This created the capacity in the budget to include a 2% market pay increase and market based pay for sworn police personnel and included additional funding to fund several new positions, needed technology and infrastructure and some additional appropriation to help support existing service levels.

Details of the previous discussions can be found in the City Manager's transmittal letter at the front of this document.

EXPENDITURES

The adopted budget is based on fiscal restraint consistent with conservative and sustainable revenue estimates. The base budget approach has required operational cost reviews and redistributions of all Departments.

Efforts to Control Expenditures – The Fleet Management Committee review all equipment replacement requests and prioritize those needs. A long-range planning approach is utilized to level cash flow requirements from one year to the next. The Fleet Committee has developed a five-year plan and continues the process of reviewing the plan to

identify cash flow needs and develop alternatives to better allocate future resources. Due to varying demands, the Fleet budget is flexible, allowing monies to shift within the five-year planning period.

In FY 2012, the City set up a catastrophic vehicle replacement fund. As the City's fleet ages, this fund reduces the impact of unexpected vehicle and equipment failures and large expenditures. This fund will be addressed annually for opportunities to increase this reserve.

Fund Balance – The carry forward of fund balances remain at a level that protects the financial integrity of the City. Moody's bond rating for the City is Aa2. The projected fund balance at the end of FY 2016 is estimated at $12.8 million in the General Fund. A general fund balance equal to 15% of general fund ongoing revenues has been the City practice. During the poor economic conditions (FY 2010 – 2012), the City reduced the policy fund balance to 12% of ongoing revenue in FY 2011. The General Fund balance is currently projected to be 24% at the end of FY 2016.

To provide better financial stability during poor economic times, the General Fund fund balance has increased to a minimum 20% in the current plan.

The FY 2016 budget anticipates using excess fund balance from the completion of FY 2014 to fund one-time expenditures. In addition, a portion of the current fund balance represents carry forward of expenditures in equipment and capital projects.

City Council and Management Priorities – The budget guidelines set forth by the City Manager were formulated based on Council concerns and goals. The Vision Statement and Council priorities adopted reflects the environment on which all decisions will be made. The Vision Statement and the Council Priorities can be found in this document following the City Manager Transmittal Letter.

The budget review process includes:

- *Estimated Actual Expenditures FY 2015.* Sections were asked to review their actual expenses and provide information on major variances expected compared to budget. Capital and other one-time expenditures were also reduced in the year end estimated and applied to the FY 2016 budget as a carryover item.
- *Staffing Requests/Increases in Level of Service.* Divisions are required to provide narratives for increases in service levels and addition of staff. Generally, new staff additions are encouraged to have an independent funding source, or are needed to maintain current service levels.
- *Fleet Management.* All fleet equipment replacement requests were reviewed and prioritized by the Fleet Management Committee within financial parameters.
- *Information Systems.* Information Technology staff reviewed hardware and software needs. Funding was decreased and future needs have been reprioritized.
- *Capital Improvements.* The Capital Improvement staff reviewed all requests of capital projects or public improvements that require time charge outs from that section.
- *Operational Impacts.* All funds are continually evaluated relative to five-year financial projections. Increased service levels due to new programs or capital construction were projected to determine operating impacts in future years.

FUND SUMMARIES

GENERAL FUND

The General Fund includes all City operations, except enterprise activities which are to be self-sustaining, e.g., Utilities, Solid Waste, Environmental Management, the Airport, Stormwater; and activities funded from a special revenue source dedicated to that activity. These include the BBB Tax funds, the Transportation tax fund, Streets; Library; Housing and Community Services; Metropolitan Planning Organization and FUTS fund.

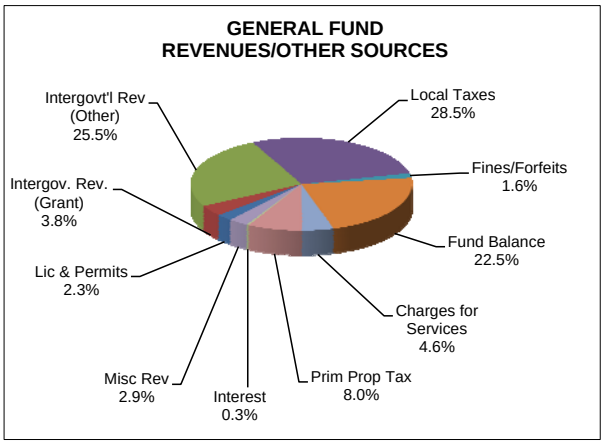
Total resources available for General Fund expenditures for FY 2016 are $69.3 million including the estimated beginning fund balance of $14.5 million. A substantial portion of General Fund resources comes from the following revenue categories: local sales taxes, franchise taxes, and intergovernmental revenues. Specific detail including comparative data is shown in Schedule C of Financial Summaries Section and a more detailed review of major revenue categories, including historical trend information, is provided following the fund summaries.

General Fund revenue/other sources compared to the year-end estimates have decreased 3.4%. As the economy shows signs of recovery, the revenues are remaining relatively flat or show slight increases, a dramatic positive shift from the prior three fiscal years. The fund balance decrease is due to the anticipated completion of several large capital projects.

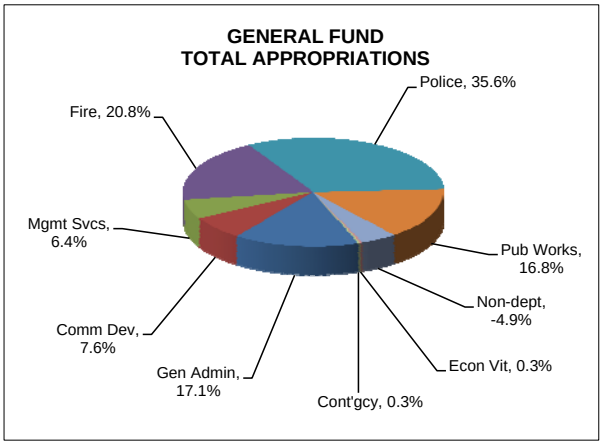
General Fund total appropriations compared to year-end estimates have decreased by 1.9%. The General Fund ongoing revenues and expenses are structurally balanced in the five-year plan. Fund Balance is estimated at minimum 20.0% of operating revenues over the next five years.

The financial position of the General Fund remains balanced.

REVENUES/OTHER SOURCES	EST ACTUAL FY2015	BUDGET FY 2016
Licenses and permits	$ 1,584,600	$ 1,614,980
Intergov Rev (Fed/State Grants)	3,449,827	2,663,207
Intergov Rev (All Other)	17,343,971	17,644,575
Local taxes	19,718,341	19,764,481
Fines and forfeits	1,054,462	1,141,160
Fund Balance, net of Transfers	18,194,786	15,623,528
Fund Balance for Carryovers	-	-
Charges for services	2,994,130	3,203,146
Primary Property Tax	5,435,325	5,527,083
Interest	218,145	221,050
Miscellaneous	1,717,552	1,919,226
	$ 71,711,139	$ 69,322,436



APPROPRIATIONS	EST ACTUAL FY2015	BUDGET FY 2016
General Administration	$ 9,115,681	$ 9,633,145
Community Development	4,300,389	4,283,097
Management Services	3,357,893	3,632,521
Fire	10,740,696	11,711,667
Police	18,378,086	20,066,410
Public Works	11,243,840	9,465,387
Non-departmental	(1,894,489)	(2,783,427)
Economic Vitality	464,303	174,071
Contingency	1,475,000	150,000
	$ 57,181,399	$ 56,332,871



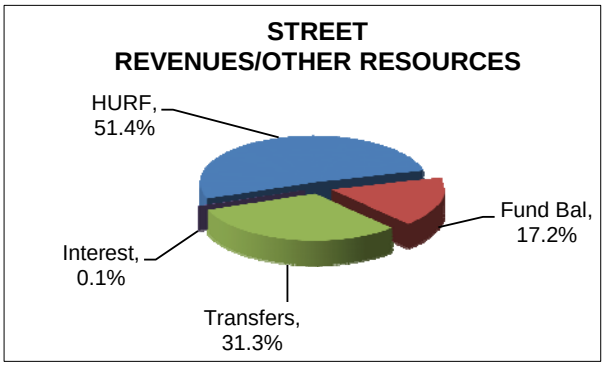
SPECIAL REVENUE FUNDS

HIGHWAY USER REVENUE FUND

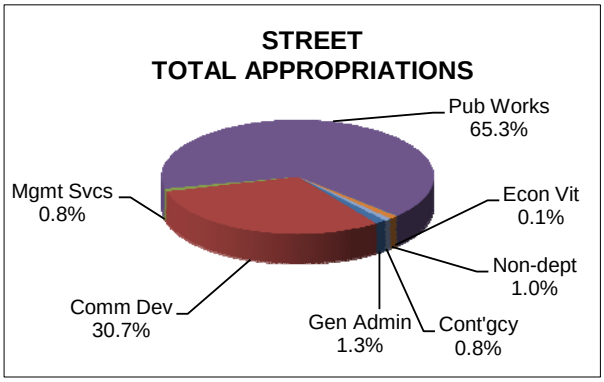
The Highway User Revenue Fund (HURF) is mainly supported by transportation related taxes distributed to the Cities and Counties by the State.

HURF appropriations have been significantly affected due to decreased revenue receipts over the past six years. We have seen an upward trend in HURF revenue as gas prices have decreased.

REVENUES/OTHER RESOURCES		
HURF	$	6,862,720
Fund Balance		2,287,419
Transfers (net)		4,178,346
Interest		5,000
	$	13,333,485



APPROPRIATIONS		
General Administration	$	155,859
Community Development		3,729,808
Management Services		96,769
Public Works		7,941,829
Economic Vitality		13,729
Non-departmental		126,761
Contingency		100,000
	$	12,164,755



Appropriations total $12.2 million in FY 2016 and major projects budgeted include the annual pavement maintenance program at $2.1M, Beulah Extension, and University Realignment, Franklin safety improvements, 4th Street improvements, Brennan Homes Sidewalk Replacement, and Butler Adaptive Signal Controls.

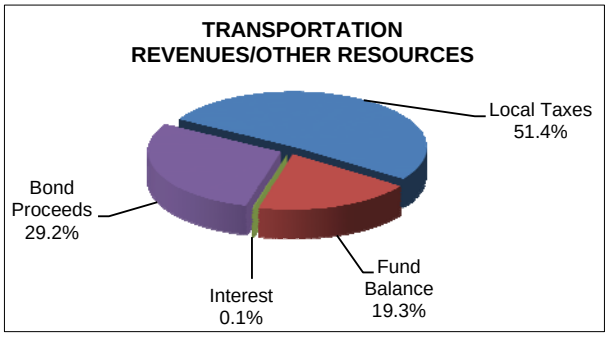
TRANSPORTATION FUND

The Transportation Fund was formed in FY 2001 as a result of voter authorization on May 16, 2000 to increase sales taxes to support four transportation issues. The tax increase is valid for twenty years. In FY 2015, voters approved an additional transportation tax for road repair and street safety which is valid through 2035. The sales tax revenue collected for transportation is recorded in this fund. The expenditures related to Transit and 4th Street Overpass and Road Repair and Street Safety are appropriated in this fund. Expenditures related to Safety Improvements and Street Improvements are accounted for in the HURF and FUTS funds. Appropriate transfers are made to fund the various projects that this tax supports.

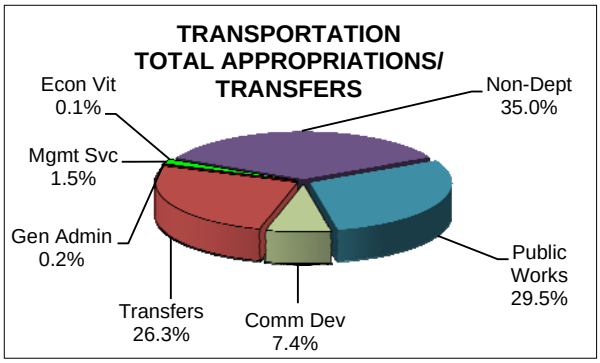
Projects		Budget FY 2016 Revenues
4th Street Overpass	$	2,677,175
Road Repair & Street Safety		5,521,673
Safe-to-School, Pedestrian and Bike		1,338,587
Traffic Flow and Safety Improvements		3,112,215
Transit Service Enhancements		4,936,042
Totals	$	17,585,692

Appropriations total $15.1 million in FY 2016. Appropriations are comprised of $4.7 million for transit operations, $2.5 million for debt service and $7.5 million for road repair and street safety projects. Transfers include $3.9 million to the HURF Fund for Safety and Street Improvements and $1.6 million to fund FUTS projects. The tax rate for transportation is 0.721%.

REVENUES/OTHER RESOURCES		
Local Taxes	$	17,585,692
Fund Balance		6,590,504
Interest		40,000
Bond Proceeds		10,000,000
	$	34,216,196



APPROPRIATIONS/TRANSFERS		
General Administration	$	40,595
Management Services		302,624
Economic Vitality		1,643
Non-Departmental		7,186,918
Public Works		6,060,000
Community Development		1,525,600
Transfers (net)		5,437,746
	$	20,555,126

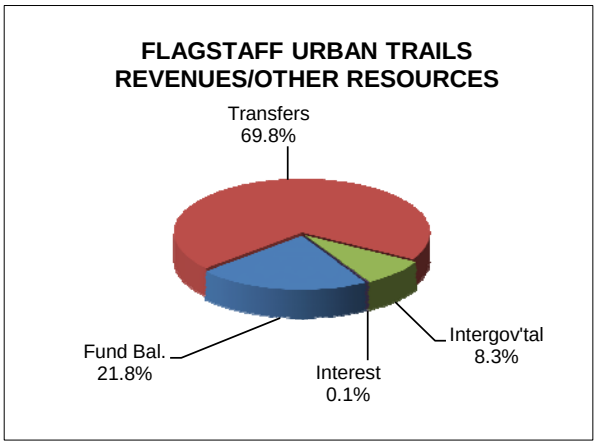


FLAGSTAFF URBAN TRAIL FUND

Total resources available for FUTS activities are approximately $2.2 million. Approximately $550,000 comes from the Safety Improvement Tax and an additional $1.0 million from the Road Repair and Street Safety Tax in a transfer from the Transportation Fund.

REVENUES/OTHER RESOURCES		
Fund Balance		485,317
Transfers (Net)		1,550,000
Intergovernmental Revenue		183,597
Interest Earnings		1,210
	$	2,220,124

APPROPRIATIONS		
Community Development	$	1,544,721
	$	1,544,721



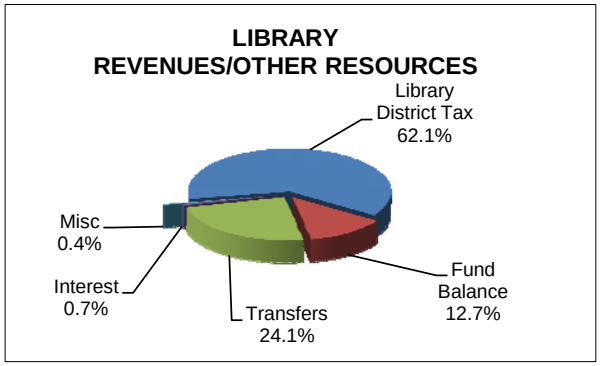
Expenditures from this fund are primarily capital improvement projects. Some major projects are the Pineknoll Trail, Signage Programs, and BNSF Walnut Florence Underpass. (A full project listing is located in the CIP Section).

LIBRARY FUND

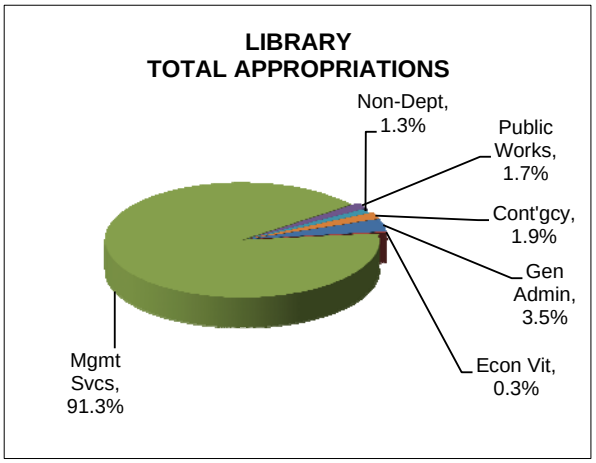
The City operates a joint City-County Public Library with auxiliary programs in outlying county locations along with bookmobile services. $2.7 million of the funding for library operations comes from the library district tax.

In July 2014, the County, related to district libraries, developed a new funding formula for the distribution of the tax. The formula provides a base amount for all entities. Any adjustments to this base is directed by the Library Council with affirmation by the County Board of Supervisors.

REVENUES/OTHER RESOURCES		
Intergovernmental	$	3,591,204
Fund Balance		734,688
Transfers (net)		1,391,360
Interest		37,812
Miscellaneous		20,474
	$	5,775,538



APPROPRIATIONS		
General Admin	$	191,757
Economic Vitality		17,485
Management Services		5,020,548
Public Works		94,591
Non-Departmental		73,142
Contingency		100,000
	$	5,497,523



BBB FUNDS

A dedicated 2% Bed, Board and Booze sales tax collected on the services provided by lodging, restaurants and bars, was approved by voters in 1988 with a sunset clause in 10 years and extended by the voters for 15 years in the 1996 and again in the 2010 general election. The BBB tax approved by voters will expire in 2028. The funds were allocated into the following percentages:

Economic Development	9.5%
Beautification	20.0%
Tourism	30.0%
Recreation	33.0%
Arts & Science	7.5%

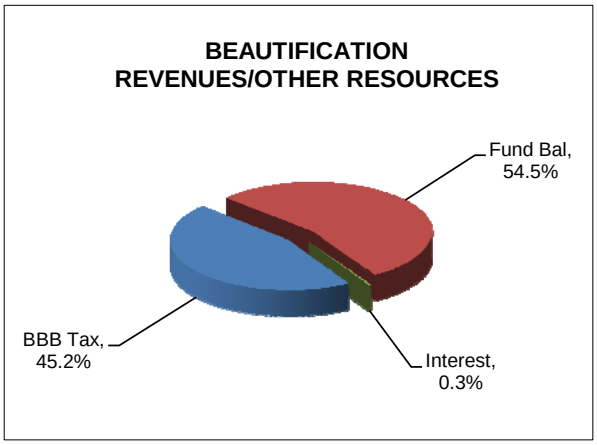
Revenue for FY 2016 is projected to be flat over FY 2015 estimated receipts. Activities funded with the revenues have made operating adjustments necessary to reflect a balanced budget to the increased sales tax receipts and these changes will be reflected within each five-year plan.

BBB FUNDS		Budget FY-2015	Estimate FY-2015	Budget FY-2016
Beautification	$	1,233,594	1,340,000	1,340,000
Arts & Science		462,598	502,500	502,500
Tourism		1,850,390	2,010,000	2,010,000
BBB Rec.		2,035,429	2,211,000	2,211,000
Economic Dev.		585,957	636,500	636,500
	$	6,167,968	6,700,000	6,700,000

Beautification Fund: Total resources available for Beautification Fund activities amount to $3.0 million. Expenditures from this fund are primarily for Beautification operations and capital improvements in Streetscape projects. Some major projects include the 4th Street Corridor Improvements, North Edge – Lockett to Route 66 Along Kaspar, and Lake Mary / Beulah Gateway. There is a $358,326 transfer to the General Fund primarily for maintenance of Streetscapes. (A full project listing is located in the CIP Section.)

REVENUES/OTHER RESOURCES		
BBB Tax	$	1,340,000
Fund Balance		1,617,242
Interest		7,800
	$	2,965,042

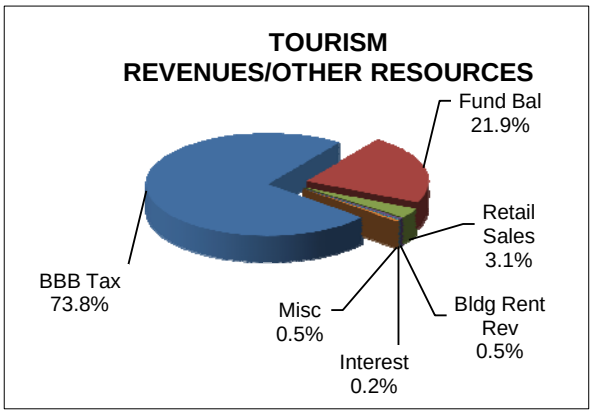
APPROPRIATIONS		
Economic Vitality		2,106,501
Contingency		10,000
Transfers (net)		420,527
	$	2,537,028



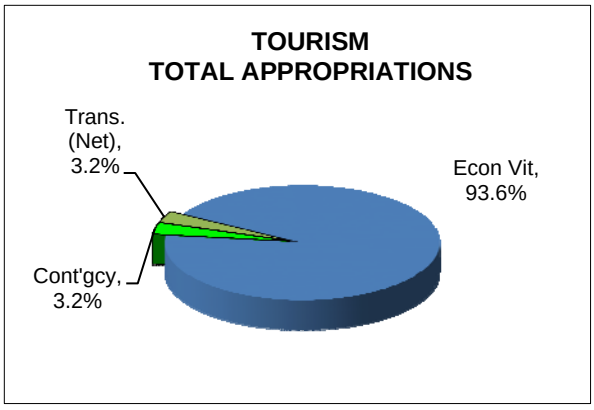
Tourism Fund: Total resources available in FY 2016 are $2.7 million, of which an estimated $2.0 million is from the BBB tax. The total appropriations are approximately $2.2 million, which includes $1.6 million for Tourism. Tourism includes General Administration, Marketing, Sales, Public Relations and the Film Office. The Visitors Center programs account for $376,000.

Included in the budget for Tourism is a strategic plan intended to provide guidance in determining markets, promotion directed at these markets, and measurement tools. The Visitor Center programs include the Visitor Center (including the gift shop) and Train Station Operations.

REVENUES/OTHER RESOURCES		
BBB Tax	$	2,010,000
Fund Balance		595,155
Retail Sales		85,000
Building Rental Revenue		12,652
Interest		6,563
Miscellaneous		13,261
	$	2,722,631



APPROPRIATIONS		
Economic Vitality	$	2,021,287
Contingency		70,000
Transfers (net)		67,738
	$	2,159,025

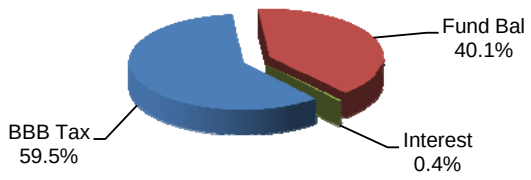


Arts & Science Fund: Total resources available for Arts & Science activities are approximately $844,000 including estimated revenues from the BBB tax of $503,000. Expenditures include: Public Art for $278,000, Service Partner Contracts including the Flagstaff Arts Council for $371,000, and the Science Foundation for $25,000.

REVENUES/OTHER RESOURCES		
BBB Tax	$	502,500
Fund Balance		338,119
Interest		3,391
	$	844,010

APPROPRIATIONS		
General Administration	$	717,544
Contingency		10,000
	$	727,544

ARTS & SCIENCE
REVENUES/OTHER RESOURCES

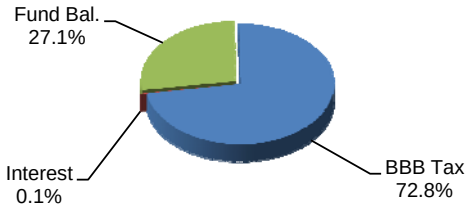


Recreation Fund: There is an appropriation in the amount of $2.3 million in FY 2016 for Recreation Fund activities. Expenditures in this fund are capital in nature and this fiscal year are for Aquaplex pool improvements. Per discussion with City Council in the Spring 1996 retreat, Council concluded this funding should support the expansion of existing facilities and the associated maintenance. Over the past five years, the City Council has reexamined the use of these funds and now directs $818,000 to fund recreational programming and $1.3 million to fund Parks-FUTS Maintenance and Parks-BBB Recreation Fields operation. These are funded via a transfer to the General Fund. The City is appropriating $110,000 from Fund Balance to improve City recreational facilities and parks.

REVENUES/OTHER RESOURCES		
BBB Tax	$	2,211,000
Interest		4,100
Fund Balance		823,899
	$	3,038,999

APPROPRIATIONS/TRANSFERS		
Public Works	$	120,200
Transfers (net)		2,156,097
	$	2,276,297

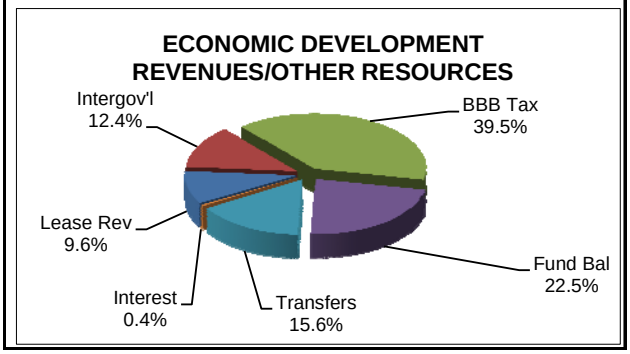
RECREATION
REVENUES/OTHER RESOURCES



Economic Development Fund: This fund focuses on business retention and attraction as well as workforce development. In addition, the City funds the Business Incubation Program and the new Innovation Mesa Business Accelerator program, structured to allow university professors and local entrepreneurs to work in a supportive environment to develop ideas into commercial business models.

REVENUES/OTHER RESOURCES		
Lease Revenues	$	155,342
Intergovernmental		200,000
BBB Tax		636,500
Fund Balance		362,857
Transfers		251,000
Interest		7,257
	$	1,612,956

APPROPRIATIONS		
Economic Vitality	$	1,269,079
Contingency		45,000
	$	1,314,079



The City will continue to seek targeted industries to relocate to the community. Those industries will be complementary to existing businesses or will be supportive of community goals. Total resources allocated to this effort are $1.6 million, of which $636,000 is from the BBB dedicated tax for economic development, lease revenue of $155,000, and a general fund transfer of $251,000 to support debt service.

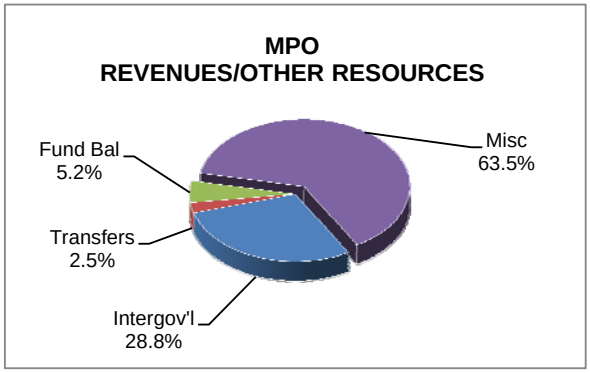
OTHER FUNDS

Metropolitan Planning Organization Fund: This fund was established to account for funding derived from the area's status as a designated Metropolitan Planning Organization (MPO). The MPO receives Federal funding administered through the Arizona Department of Transportation (ADOT).

The City has appropriated $900,000 for this program for FY 2016. This includes operating funds for transportation and transit planning.

REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	254,481
Transfers		22,500
Fund Balance		45,372
Miscellaneous		560,000
	$	882,353

APPROPRIATIONS		
Community Development	$	351,553
Non-Departmental		30,800
Contingency		500,000
	$	882,353

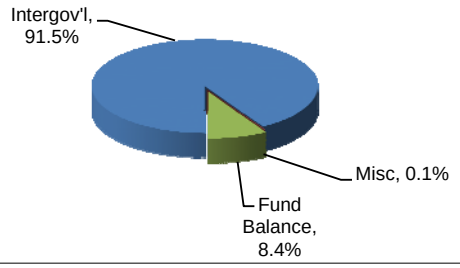


Housing and Community Services Fund: This fund finances activities in conjunction with the CDBG program and affordable housing activities. There is $1.8 million appropriated to this activity for FY 2016. Expenditures in this fund include $0.78 million in State Housing grants, $0.67 million in CDBG grant activities, and $0.35 million in County grants.

REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	1,809,029
Miscellaneous		4
Fund Balance		166,704
	$	1,975,737

APPROPRIATIONS/TRANSFERS		
Community Development	$	1,768,068
Non-Departmental		40,965
Transfers (net)		-
	$	1,809,033

HOUSING AND COMMUNITY SERVICES REVENUES/OTHER RESOURCES



EDA Revolving Loan Fund: This was a new fund in FY 2014. On June 30, 2012 the Northern Arizona Council of Governments (NACOG) staff received authorization from the U.S. Department of Commerce Economic Development Administration (EDA) to transfer the ownership of the Revolving Loan Fund (RLF) to the City of Flagstaff in an effort to better maximize the benefits and utilization of the RLF.

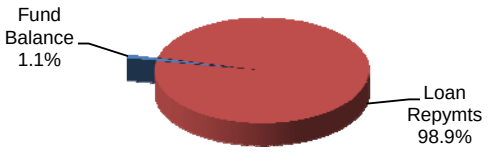
Via resolution from NACOG, the EDA Revolving Loan Fund portfolio was transferred to the City of Flagstaff for management of loans for the purpose of funding small business concerns. Revenues and expenditures will have a neutral impact to the City budget. Upon funds receipt, loans can be processed.

The availability of and access to funding for startup and/or working capital are significant impediments to doing business in the four county region. By keeping these funds in the region, the City of Flagstaff reaffirms its commitment to being an active economic development partner in the greater community.

REVENUES/OTHER RESOURCES		
Fund Balance	$	550
Loan Repayments		50,123
	$	50,673

APPROPRIATIONS		
Economic Vitality	$	50,673
	$	50,673

EDA REVOLVING LOAN FUND REVENUES/OTHER RESOURCES



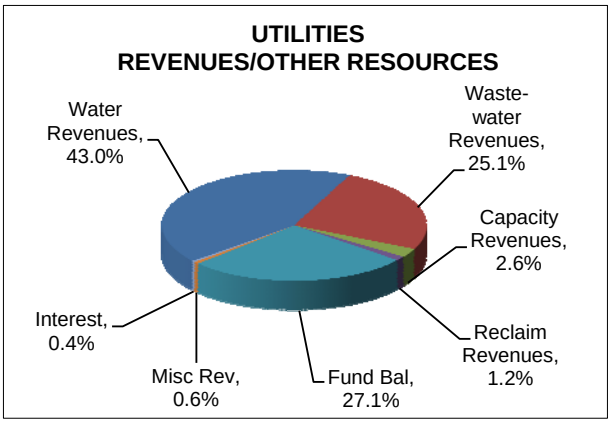
ENTERPRISE FUNDS

UTILITIES FUND

The City's water, wastewater, and reclaimed water operations are operated as an Enterprise Fund activity, i.e., self-sustaining operations with user fees and charges based on a "cost-of-service" methodology. The rate model determines the minimum revenue requirements needed to support operations including: all operating and maintenance costs; capital improvements considered routine in nature; principal and interest payments on bonded debt related to utility construction; and maintaining a year-end fund balance sufficient to ensure adequate working capital. Total appropriations for the Utilities Fund are $28.8 million.

The City contracted for a rate model update in FY 2010 which identified a need to increase water and wastewater rates. This was presented to Council in the fall of 2010 and approved for rate increases beginning January 1, 2011. There are annual increases for the next 5 years. The City awarded a contract to update the rate model in FY 2014 to be completed in FY 2016.

REVENUES/OTHER RESOURCES		
Water Revenues	$	14,910,620
Wastewater Revenues		8,696,328
Reclaim Revenues		907,005
Capacity Revenues		421,039
Fund Balance		9,414,705
Miscellaneous Revenues		200,000
Interest		151,440
	$	34,701,137

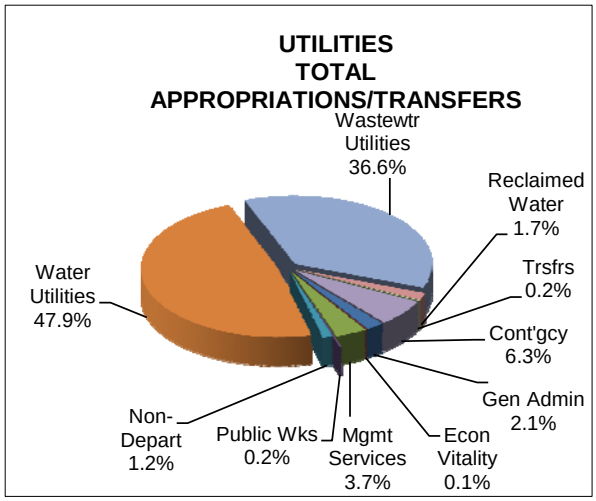


Water Operations: Total appropriations relating to direct costs for the water operations are $13.8 million. Water fees are the major source of revenue supporting water operations. Bond funds support well development and future water rights. Revenue estimates total $14.9 million for water sales.

Wastewater Operations: Total appropriations relating to the direct costs for the wastewater operations are $10.5 million. Wastewater (sewer) fees are the major source of revenue supporting wastewater operations. Revenue estimates total $8.7 million in wastewater charges.

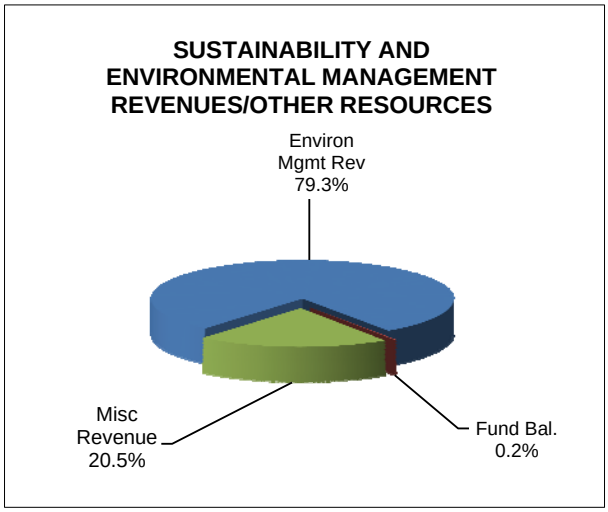
Reclaimed Water Operations: Total appropriations related to the direct cost for the reclaimed water operations are $500,504. Reclaimed water usage fees are the major source of revenue supporting these operations. Revenue estimates total $907,005 in reclaimed water charges.

APPROPRIATIONS/TRANSFERS		
General Administration	$	614,863
Economic Vitality		43,177
Management Services		1,063,323
Public Works		43,679
Non-departmental		354,602
Water Utilities		13,771,994
Wastewater Utilities		10,539,833
Reclaimed Water		500,504
Transfers (Net)		54,459
Contingency		1,800,000
	$	28,786,434

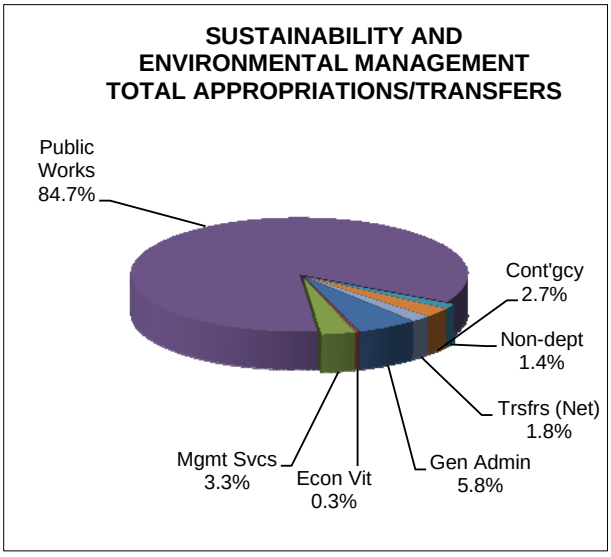


SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT FUND

REVENUES/OTHER RESOURCES		
Environmental Mgmt Revenue	$	1,029,029
Miscellaneous Revenues		2,300
Fund Balance		265,803
	$	1,297,132



APPROPRIATIONS/TRANSFERS		
General Administration	$	65,389
Economic Vitality		2,876
Management Services		37,380
Public Works		953,736
Non-departmental		15,234
Contingency		30,000
Transfers (Net)		19,890
	$	1,124,505



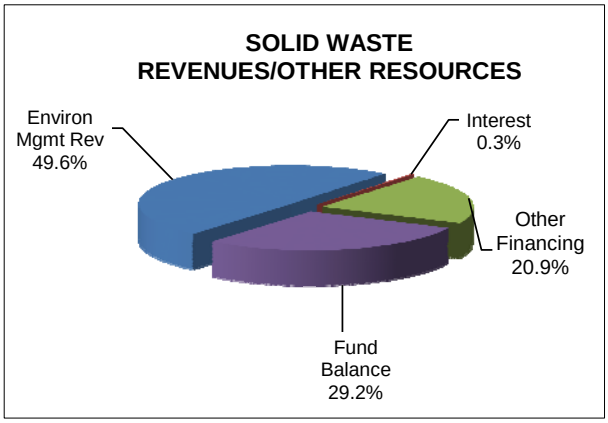
Total financial resources are $1.3 million. The Environmental Management Fee, a user fee, is the major revenue source of the Sustainability and Environmental Management Section's (SEMS) operations. The Fee is based on cost of operations. SEMS is housed within the Public Works Division and includes the Sustainability Program, the Environmental Management Programs, as well as Open Space Management and the Hazardous Products Center. Through transfers out to the General Fund, this user fee also partially funds Code Enforcement in the Community Development Division and the Greater Flagstaff Forest Partnership contract within the Fire Department.

SOLID WASTE FUND

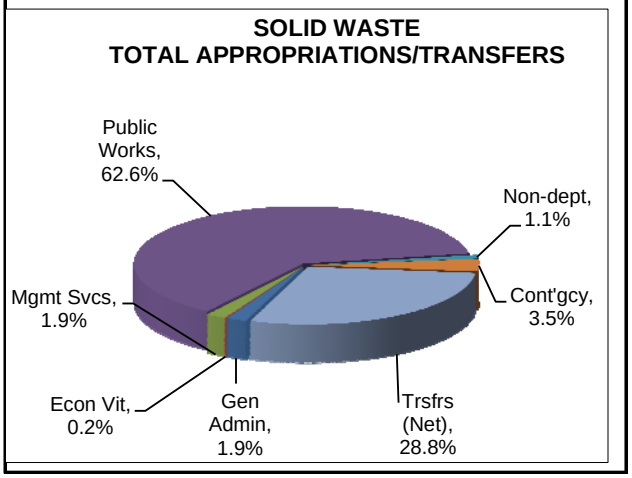
Total financial resources are $23.7 million. User fees are the major revenue source of solid waste disposal operations. The user fees are comprised of eight major customer services areas (residential sanitation, curbside recycling, commercial sanitation, hoist and haul, landfill dumping, inert materials pit, and commercial recycling) with different rates for each category based on cost of service.

The existing landfill rate structure provides cost recovery for ongoing operations as well as provisions for funding replacement equipment; closure and regulatory compliance costs related to mitigation of environmental contamination and/or degradation; as well as for future site requirements. Based on current estimates for closure and post-closure landfill costs, the City is setting aside legally restricted funds to ensure sufficient funds will be available to meet these requirements.

REVENUES/OTHER RESOURCES		
Solid Waste Revenue	$	11,760,588
Interest		67,830
Other Financing Sources		4,950,000
Fund Balance		6,912,445
	$	23,690,863



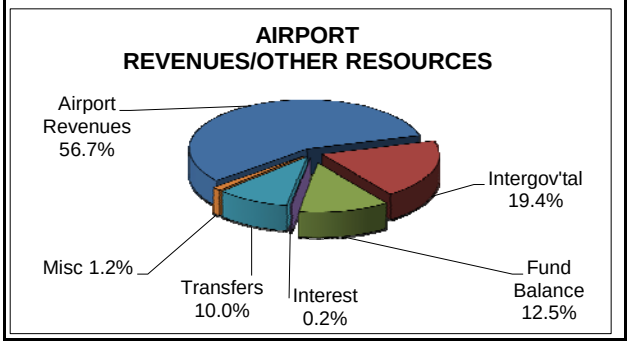
APPROPRIATIONS/TRANSFERS		
General Administration	$	322,088
Economic Vitality		29,313
Management Services		334,415
Public Works		10,876,777
Non-departmental		195,906
Contingency		612,000
Transfers (Net)		4,994,466
	$	17,364,965



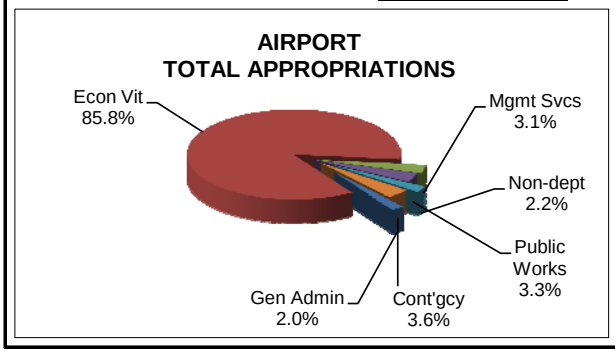
AIRPORT FUND

Pulliam Airport is located four miles south of downtown Flagstaff and is staffed seventeen hours per day, seven days each week and provides airline service to Phoenix. Total appropriations are $2.8 million: $1.7 million for operations and reserve, $0.3 million for debt and $0.7 million in capital outlay. Primarily FAA and ADOT grants will fund the capital improvements.

REVENUES/OTHER RESOURCES		
Airport Revenues	$	1,669,974
Intergovernmental Revenues		570,000
Fund Balance		368,850
Interest		3,688
Transfers (net)		295,000
Miscellaneous		35,956
	$	2,943,468



APPROPRIATIONS		
General Administration	$	55,959
Economic Vitality		2,371,783
Management Services		86,555
Public Works		90,405
Non-departmental		61,555
Contingency		100,000
	$	2,766,257



This year, of the $700,000 in capital improvements, 79% of the budgeted expenses are being funded with grants from the FAA and ADOT.

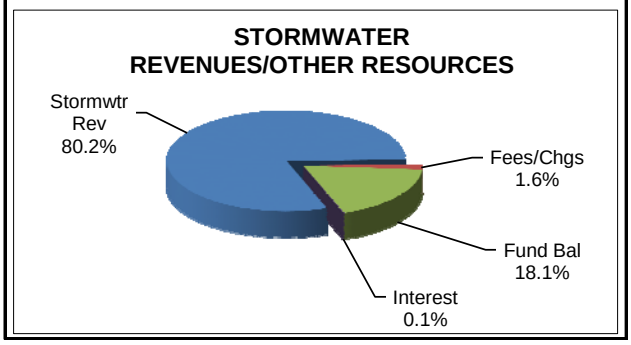
All revenues generated by the airport will be expended for the capital or operating costs of the airport, the local airport system, or other local facilities which are owned or operated by the owner or operator of the airport and directly related to the actual transportation of passengers or property.

STORMWATER FUND

The Stormwater fund was initiated as a response to enhanced NPDES stormwater requirements affecting all communities with populations greater than 50,000 as of March 2003. The City of Flagstaff worked with consultants to design a program that met current minimum NPDES standards. Stormwater fees to both residential and commercial customers are stepped based on every 1,500 sq. ft. of impervious area (ERU). A rate increase was approved in FY 2010 to $1.30 per Equivalent Rate Unit (ERU). June 1, 2010 was the last scheduled increase.

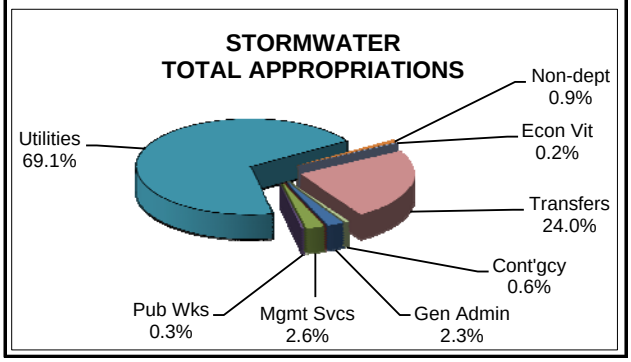
Total revenues/other resources for stormwater total $1.9 million

REVENUES/OTHER RESOURCES		
Stormwater Revenues	$	1,485,588
Fees & Charges		30,000
Fund Balance		335,552
Interest		964
	$	1,852,104



Total appropriations of $1.7 million include the operational components of NPDES implementation, general drainage maintenance, and drainage improvement projects (DRIP). The DRIP program assesses the community's needs for drainage improvements in highest priority of need within the City.

APPROPRIATIONS		
General Admin	$	39,650
Management Services		44,800
Public Works		4,613
Utilities		1,172,507
Non-departmental		15,609
Economic Vitality		3,101
Transfers (Net)		405,817
Contingency		10,000
	$	1,696,097

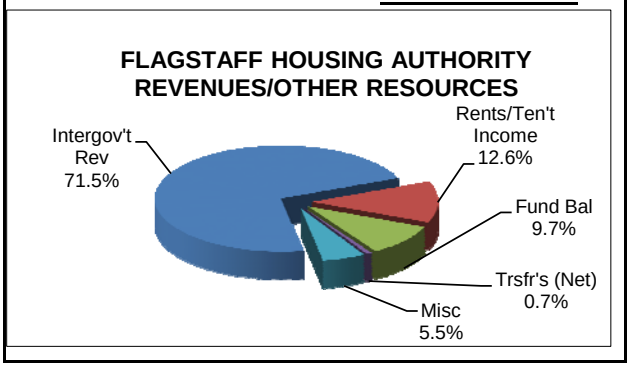


FLAGSTAFF HOUSING AUTHORITY

The Housing Authority (FHA) owns and operates 265 units of low income public housing, manages 80 units of low income housing and administers 371 Section 8 Housing Choice Vouchers, which include 4 homeless Vouchers and 38 VASH Vouchers. FHA also administers 12 housing vouchers for seriously mentally ill persons. Total financial resources are $7.9 million. Intergovernmental Revenue from the US Department of Housing and Urban Development comprises 71.5% of funding, or $5.6 million. Rental Income represents rent charges based on resident family income per Federal regulations. Miscellaneous income is primarily pass through and administrative fee income for Housing Choice Vouchers which the Housing Authority administers locally for other housing agencies. These portable Vouchers are under HUD contract with other housing agencies, and FHA administers the Vouchers locally, for which FHA earns an administrative fee.

REVENUES/OTHER RESOURCES		
Intergovernmental Revenue	$	5,636,039
Rents/Other Tenant Income		996,000
Fund Balance		761,433
Transfers (net)		58,200
Miscellaneous		436,034
	$	7,887,706

APPROPRIATIONS		
Community Development	$	6,210,462
Contingency		1,001,250
	$	7,211,712



FIVE-YEAR PROJECTIONS BY FUND

The City updates five-year plans annually during the budget process. These plans are an important tool to continue our emphasis on strategic planning and to identify the capacity of the City to fund projected expenditures. Revenue and resource estimates are based on the latest available economic and demographic trend information. All significant revenue and expenditure issues have been incorporated into the projections including local and state revenue trends, compensation, and the operational impact of capital projects. The projections are not intended to be an exact prediction of what each department will spend in the next five years.

The policy of the City is to match ongoing expenditures with ongoing revenues. This policy is to assure that the funds have adequate revenues to

support the continued operations. Several funds will use one-time revenues and fund balance to pay for capital equipment, capital improvements, and other types of one-time expenditures. Generally when you see major fluctuation in fund balance from beginning to ending, the change is related to carryover for capital projects and/or budgeting of such items. Funds such as the General, Highway User, Transportation, Beautification, BBB-Recreation, Real Estate Proceeds, Housing and Community Services, Capital Projects Bond Funds rely heavily on these one-time expenditure commitments.

The preparation of the five-year plan is a cooperative effort between division heads, section heads, and Finance staff to assure projections are based in current program needs and revenue estimates are achievable.

The five-year projections are located in the Financial Summary Section. The following narratives present the highlight of the forecasts by funds and estimated change in fund balance for the coming fiscal year.

GENERAL

The primary purpose of the General Fund five-year projections is to assure that ongoing revenues are meeting or exceeding ongoing expenditures. Ongoing expenditures include normal operating expenditures, debt service, fleet replacements, information system replacement and upgrades, an allocation for capital, and projected changes in personnel. As financial conditions change in the City, the five-year projections are continually updated to balance the ongoing sources and uses of funds.

The General Fund fund balance is projected to decrease by 12% as the City is currently funding several projects with fund balance and non-recurring revenues. Such projects include Rio de Flag flood control and Court Facility. A portion of one-time items tend to be the result of Carryover requests from the previous year. The General Fund will maintain a minimum fund balance of 20%. A 15% fund balance is considered sufficient for the General Fund.

LIBRARY

The forecast for Library shows the ability to fund ongoing operations costs with funding from the City, through revenue transfers, and the County, through an IGA. The Library fund balance decreased by 62% due to planned reductions for circulation materials and one-time items.

HIGHWAY USER

This fund is devoted to the maintenance, improvement, and construction of street related items. The fund first matches ongoing revenues with ongoing maintenance and then plans out the capital equipment and improvements. Several capital improvements include portions that are funded through revenue transfers from other funds. The five-year plan shows the ability to balance ongoing and one-time expenditures while maintaining an adequate fund balance. The HURF fund balance decreases by 49% due to planned expenditures for operating capital.

FUTS

This fund accounts for capital projects related to FUTS (Flagstaff Urban Trail System). The primary source for this fund is revenue transfers. It is an ongoing effort to balance the amount of projects within the availability of revenues. This five-year plan shows how it is accomplished. The FUTS fund balance increases by 39% due to planned expenditures for the completion of various capital projects in FY 2016 and FY 2017.

EDA REVOLVING LOAN

The primary source for this fund was created by a transfer of the portfolio for the U.S. Department of Commerce Economic Development Administration Revolving Loan Fund program from the Northern Arizona Council of Governments to the City of Flagstaff. Program funding is based upon loans granted, then repaid, which fund additional new loans to growing businesses. There is a net neutral effect to the City budget. The program was transferred to the City in FY 2014 and the full implementation expected by FY 2016.

BEAUTIFICATION

The primary source for this fund is BBB taxes. This fund primarily accounts for capital projects related to Streetscapes. It is an ongoing effort to balance the amount of projects within the availability of revenues. This five-year plan shows how it is accomplished. The Beautification fund balance decreases by 74% due to planned expenditures for the completion of various capital projects.

ECONOMIC DEVELOPMENT

This fund is balanced with ongoing revenues from BBB taxes, lease revenues, and General Fund transfers. Ongoing expenditures support a number of efforts focused on business attraction, retention, work force development, and the business incubator. The Economic Development fund balance decreases by 18% in FY 2016 due to use of excess fund balance to cover planned expenditures which will attract long term business investment in the City.

TOURISM

This fund is balanced with ongoing revenues from BBB taxes and ongoing expenditures related to tourism promotion and visitor center services. Based on projected revenue, this fund can maintain existing operations levels. The Tourism fund balance decreases in FY 2016 by 5% due to use of excess fund balance to cover planned one-time expenditures.

ARTS AND SCIENCE

This fund is balanced with ongoing revenues from BBB taxes and ongoing expenditures related to service partner contracts for projects related to awareness of arts and science in our community. Planned public art projects result in an Arts and Science fund decrease of 65%.

RECREATION-BBB

This fund is used for capital improvements to City and school recreational parks and fields. In addition, maintenance costs related to the improved parks and fields, maintenance of FUTS trails, and recreation programming are funded with ongoing revenues. The Recreation – BBB fund balance decreases by 7% due to planned expenditures for the completion of various recreational projects.

HOUSING AND COMMUNITY SERVICES

This fund is primarily used to track revenues and expenditures related to Community Development Block Grants and other housing grants. The block grants are an entitlement to the City and are expected to stay level over the next 5 years. The City currently expects to receive State housing grants every year. The Housing and Community Services fund balance does not change.

METRPOLITAN PLANNING ORGANIZATION

This fund is solely used for transportation planning grants. It is currently estimated that grant revenues will remain consistent throughout the next five years. Some work is performed for internal customers and allocated through charge-outs.

GENERAL OBLIGATION BOND

This fund is used to service payments on General Obligation Bonds. This five-year plan shows the City is meeting the requirements for future debt service payments.

SECONDARY PROPERTY TAX

This fund represents the collection of secondary property tax revenue and the subsequent transfer to service the related debt as it becomes due. The five-year projection uses the current assessed valuation figures from the county to estimate property taxes that will be available for debt service expenditures. The projection assumes additional voter authorization will be issued in the future within the existing tax rate. This allows the City to smooth long-term secondary property tax rates so a level tax rate is maintained from year to year. The Secondary Property tax fund balance decreases by 12% as the City pays off debt.

SPECIAL ASSESSMENT BOND

This fund is set up for repayment of bonds issued for special assessment districts. The Special Assessment Bond fund balance remains flat in FY 2016.

PERPETUAL CARE

This fund is currently used for the tracking of contributions related to long-term maintenance at the City owned cemetery. The fund balance increases as contributions are received. Expenditures will not be budgeted until there is adequate fund balance.

CAPITAL PROJECTS BOND

This fund is used to track the revenues and expenditures of the voter approved bond eligible projects. In May of 2004, the voters of Flagstaff approved ten projects with 3 projects still to be completed. In November 2010, the citizens of the City of Flagstaff approved two projects and in November of 2012, two additional projects were approved by the voters. Projects/bond sales are scheduled to coincide with the retirement of other debt so the overall secondary property tax rate does not increase. This fund currently has two components:

1. GO Bond Funded Projects.
2. Non-GO Bond Funded Projects.

Both fund balances are due to the timing of bond proceeds and capital expenditures.

WATER, WASTEWATER AND RECLAIMED WATER

As a City enterprise fund, this fund is managed on a self-sustaining basis. The five-year projections show that ongoing expenditures, capital improvements, and debt service requirements are being met with user fees, fund balance, grants, bonds, and interest earnings. In addition to the five-year projections, the City uses a rate model to balance future operations and capital requirements with anticipated revenues over a ten-year period. The Water and Wastewater fund balance decreases by 37% due to the planned completion of capital projects.

AIRPORT

This enterprise fund is responsible for the operations at Flagstaff Pulliam Airport. The majority of revenues in FY 2017 and beyond are grants related to continued expansion and capital improvements at the airport. The capital improvement plan is based on annual updates to ADOT and FAA. The City General Fund currently makes a transfer to the Airport Fund to cover the match portion of capital grants awarded and to aid operations. The Airport fund balance decreases by 52% due to planned one time expenditures for operational capital and maintenance needs, and a less active capital program in FY 2016.

SOLID WASTE

This enterprise fund is self-sustaining through user fees. The five-year projection anticipates a growth rate of two percent. This coincides with on-going operations, capital needs, and revised service levels for all operations. Included in the five-year projection is the anticipated funding to cover the landfill closure and post-closure costs at the end of the useful life of the landfill, and related increase of user fees that will coincide with the construction of a new cell. The Solid Waste fund anticipates a 9% decrease in fund balance due to increased one-time expenditures.

SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT

This enterprise fund is self-sustaining through user fees and revenue transfers. The five-year projection anticipates a growth rate of two percent. This coincides with ongoing operations and revised service levels for all operations. The Environmental Management fund anticipates a 35% decrease due to increased one-time approved operating costs.

STORMWATER

This enterprise fund oversees City issues related to drainage and associated federal requirements. Ongoing operating expenditures are paid for with Stormwater revenues and user fees. The last rate increase was in FY 2011. The rate increase was to self-fund capital improvements and increase inspection efforts as required by NPDES. No rate increases are included in the 5-year revenue projections. The Stormwater fund balance decreases 54% due to the timing of capital projects and planned one-time expenditures.

FLAGSTAFF HOUSING AUTHORITY

While the Flagstaff Housing Authority (FHA) has operated for a number of years, it was recently determined that it should be reported as a distinct City fund. The FHA manages Housing & Urban Development (HUD) Section 8 and other voucher programs as well as public housing for City residents. The five year plan indicates the majority of funding is grant related. Due to the cuts of Federal funding in FY 2016, the City anticipated the FHA fund balance to decrease by 11%.

REVENUES

Historical Trend Information for Select Revenues

ALL FUNDS

FEDERAL AND STATE GRANTS

Description: The City applies to Federal and State Agencies and Foundations for various operating and capital grants. These grants have numerous requirements and restrictions that must be adhered to. Most grants are awarded in a competitive application process and others are entitlement based.

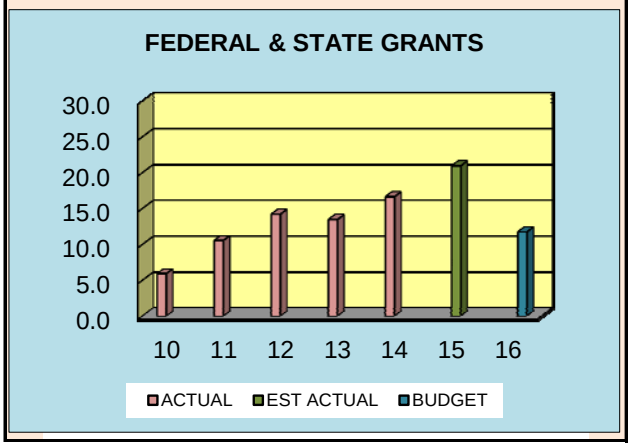
Grants can vary significantly from year to year because of the nature and availability of grants. Capital grants tend to be one-time grants. Operating grants may cover multiple years or may be applied for year after year if funding is available.

FY 2011 was the first year the Flagstaff Housing Authority was included as part of City's budget and they are largely grant funded.

Projects funded by Federal and State grants in 2016 include completion of the Business Accelerator and updates to the Airport Master Plan. In addition, the City has several large ongoing federal grants for Community Development Block Grant, Section 8 and Low Income Public Housing. (See Schedule C-1 for additional details).

FEDERAL & STATE GRANTS

FY:	AMOUNT	% CHANGE
09-10	$ 5,914,243	9.4%
10-11	10,553,499	78.4%
11-12	14,209,064	34.6%
12-13	13,459,399	-5.3%
13-14	16,654,527	23.7%
14-15	20,951,298	25.8%
15-16	11,751,055	-43.9%



GENERAL FUND

PROPERTY TAX RECEIPTS CURRENT, PRIMARY

Legal Authority: Arizona Revised Statutes Section 42-45 (B) based on the State Constitution Article 9, Section 18. Revised through HB2876, June 2006.

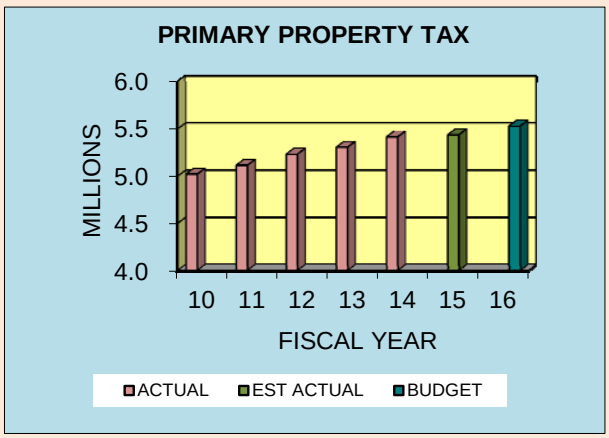
Description: The property tax is levied each year on or before the third Monday in August based on full cash value of the assessed property as determined by the Coconino County Assessors' Office.

Receipts from primary property taxes levied by the City are deposited in the General Fund. No restrictions on usage apply to the primary property tax. State statute limits the annual increase in levy to 2% plus the amount generated by construction. For FY 2013, FY 2014, and FY 2015 Council voted to keep the levy flat plus new construction. For FY 2016 we are continuing with flat levy plus new construction. The City's capacity for levy increase is 8%.

Primary property taxes generally change on an annual basis for two reasons: new construction that is added to the tax rolls and the reassessment of existing property. New construction added over $8.0 million dollars to the assessed valuation. For FY 2016 existing Primary Property Tax values increase by 2.2%.

PRIMARY PROPERTY TAX

FY:	AMOUNT	% CHANGE
09-10	$ 5,020,255	4.9%
10-11	5,113,647	1.9%
11-12	5,230,618	2.3%
12-13	5,304,734	1.4%
13-14	5,413,125	2.0%
14-15	5,435,325	0.4%
15-16	5,527,083	1.7%



CITY SALES TAX (TRANSACTION PRIVILEGE TAX)

Legal Authority: City Code, Title 3, Chapter 5, (Ordinance 1491)

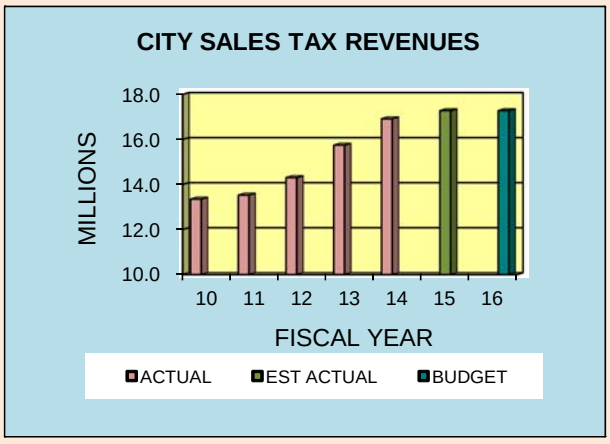
Tax currently sunsets November 2024.

Description: The single largest revenue source for the City is obtained from a 1% tax on the sales of goods. The sale of food for home consumption is exempted from the tax. Additional sales taxes levies include a 2% tax on hotels, motels, restaurants and bars (BBB Tax) and a 0.721% transportation tax which are shown on the following pages.

These numbers are sales tax revenues only; audit assessments and penalty and interest revenues are combined with these numbers on Schedule C. The decrease in revenues for FY 2009 and FY 2010 was driven by decreases in construction, tourism, and retail sales. The large increase in FY 2012 is driven through the approval of a revised franchise agreement that now allows for the collection of both a franchise tax and a sales tax. Increases after FY 2012 point to the continued economic recovery. FY 2016 is the same as FY 2015 due to the unknown impact of tax collections moving to the Arizona Department of Revenue.

CITY SALES TAX

FY:	AMOUNT	% CHANGE
09-10	$ 13,348,773	-5.0%
10-11	13,525,825	1.3%
11-12	14,304,655	5.8%
12-13	15,744,648	10.1%
13-14	16,916,865	7.4%
14-15	17,278,341	2.1%
15-16	17,278,341	0.0%



STATE SALES TAX

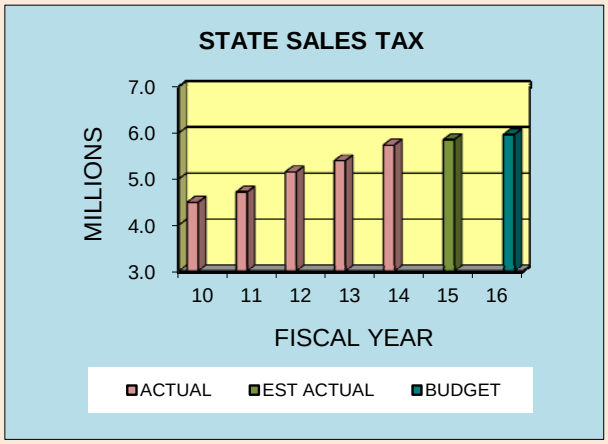
Legal Authority: Arizona Revised Statutes Section 42 - 1341 (D)

Description: A half-cent (.5%) portion of the five-cent (5%) State Sales Tax collected is divided among the State's cities and towns based on population. These revenues can be used for any municipal purpose and, therefore, are deposited in the General Fund to support activities and services provided by the general government.

The sales tax revenues for FY 2009 and 2010 reflect the economic downturn at the state level due to the declines in residential construction, retail, auto sales, and tourism. While recovery began in FY 2011, the city is choosing to continue to budget conservatively compared to the State of Arizona. Increases in FY 2012, and on, are due to an economic recovery and the shift in Arizona state population. The City of Flagstaff is now 1.31% of the state population, up from 1.25%, which directed additional funds to the City from state shared resources.

STATE SALES TAX

FY:	AMOUNT	% CHANGE
09-10	$ 4,490,087	-7.8%
10-11	4,711,821	4.9%
11-12	5,147,101	9.2%
12-13	5,391,580	4.7%
13-14	5,733,507	6.3%
14-15	5,850,000	2.0%
15-16	5,958,225	1.9%



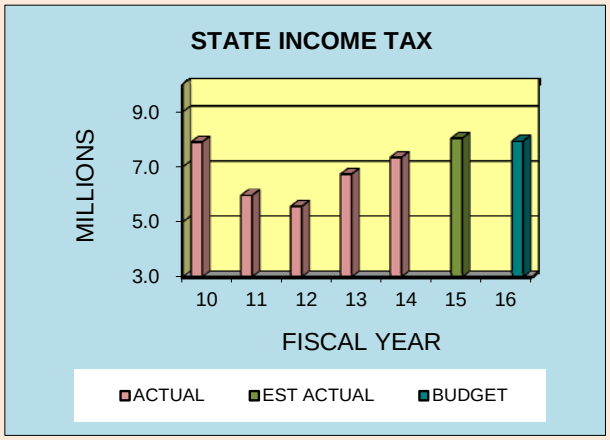
STATE INCOME TAX (REVENUE SHARING)

Legal Authority: Arizona Revised Statutes Section 43 - 244 (B)

Description: Arizona cities share in 15.8% of the State income tax collected based on the population of the cities and towns as reported in the 2010 Census and adjusted by the annual DES POPTAC estimates. A two-year lag exists between the year of distribution and collection and the reporting year for which the income tax returns are filed. Therefore, little variance is expected between amounts estimated in the budget and actual receipts. Because revenues can be used for any municipal purpose, funds received are deposited in the General Fund to support the services and activities of the general government.

STATE INCOME TAX

FY:	AMOUNT	% CHANGE
09-10	$ 7,899,626	-13.7%
10-11	5,955,305	-24.6%
11-12	5,559,477	-6.6%
12-13	6,728,479	21.0%
13-14	7,342,048	9.1%
14-15	8,033,971	9.4%
15-16	7,928,250	-1.3%



FY 2010 experienced a large decrease as the State received less revenue from income tax than previously estimated. All cities received a proportionate decrease. The large decrease in FY 2011 is driven by a reduction in the income tax rate coupled with decreased corporate and personal income tax revenue. The decrease in FY 2012 is driven by continued decline in revenues associated with the recession. This decline for the City was somewhat mitigated in that the City of Flagstaff gained relative population share as a result of the 2010 Census. The City's population share within the State of Arizona grew from 1.25% to 1.31% which increases the local allocation of this revenue. The large increases in FY 2013, FY 2014, and FY 2015 are due to the City's increased population share and economic recovery. The decrease in FY 2016 is due to reductions in corporate income taxes passed by the Arizona state legislature.

FRANCHISE TAX

Legal Authority: Flagstaff Charter and City Code Article XII

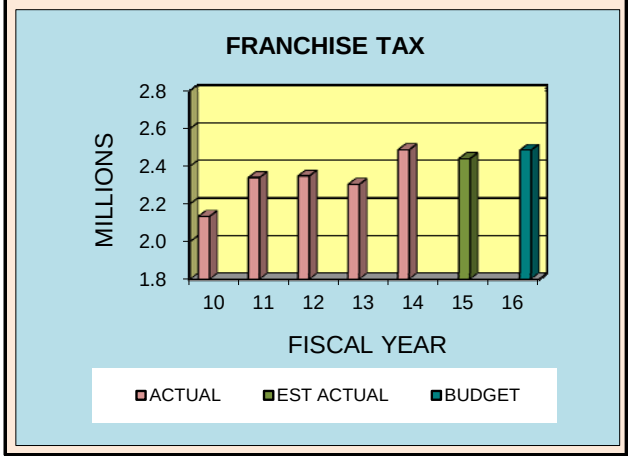
Arizona Public Service (APS): Resolution 2009-52 (expires 8-21-2036), UniSource Energy Services: Ordinance 1879 (expires 10-3-2020), US West, MCI, US Sprint, Central Corp, and A T & T: Ordinance 585. NPG: Resolution 2006-72 (expires 12-31-2016).

Description: A 2% tax from utility companies--Arizona Public Service and UniSource -- is credited to this account. The City also receives a 2% tax from telecommunication companies, except Suddenlink Communications, which is taxed at 5%.

Franchise tax declined in FY 2010 as one entity mis-reported their revenues and a prior period credit was processed. FY 2011 represents normalized revenues. The increase in FY 2014 is due to the additional category of electric franchise payor. The FY 2015 decrease reflects lower than expected collections in the natural gas and electric franchise categories due to a warmer than average winter.

FRANCHISE

FY:	AMOUNT	% CHANGE
09-10	$ 2,132,644	-14.0%
10-11	2,338,951	9.7%
11-12	2,347,952	0.4%
12-13	2,302,643	-1.9%
13-14	2,486,617	8.0%
14-15	2,440,000	-1.9%
15-16	2,485,140	1.9%



FINES & FORFEITURES

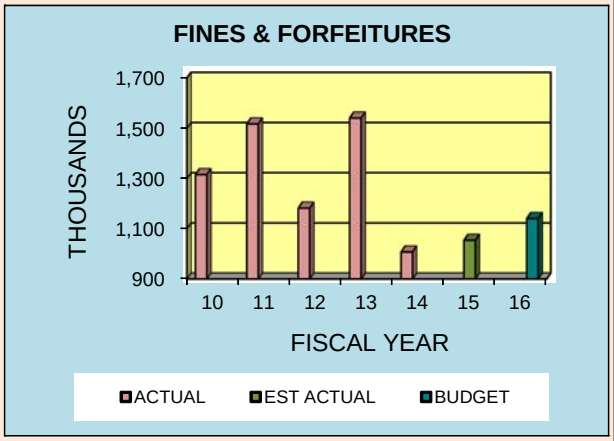
Legal Authority: Arizona Revised Statutes, Rules of Criminal Procedure
City Code, Title 1, Chapter 15, Section 8

Description: Revenues are derived from a multitude of fines and forfeitures that relate to fines ordered by the court magistrates and administrative charges for Traffic School. Other miscellaneous fees allowed include court reimbursements and court collection fees.

Revenues vary on an annual basis dependent upon the mix of criminal and civil cases handled by the court system in any particular year as well as the fee structure in place at the time of the case. The allocation of the fines is prescribed by the Superior Court, usually annually, and/or the Flagstaff Municipal Court (dependent upon the type of case).

FINES & FORFEITURES

FY:	AMOUNT	% CHANGE
09-10	$ 1,315,772	-3.3%
10-11	1,517,937	15.4%
11-12	1,182,413	-22.1%
12-13	1,540,987	30.3%
13-14	1,007,801	-34.6%
14-15	1,054,462	4.6%
15-16	1,141,160	8.2%



AUTO IN LIEU TAX

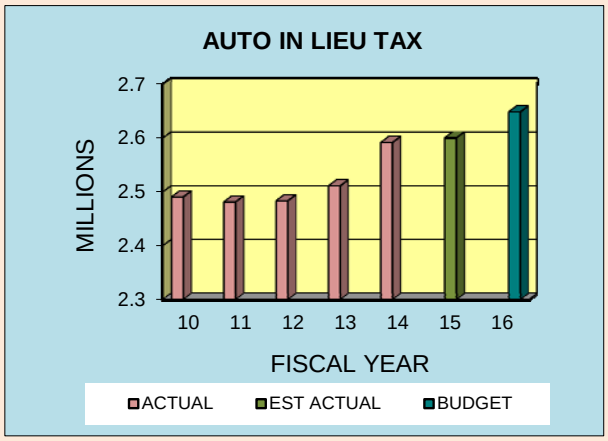
Legal Authority: Arizona Revised Statutes Section 28 - 1591 (c)

Description: Twenty-five (25) percent of the net receipts from vehicle licensing collected by the State is returned to the cities and towns of licensing origin. The distribution is based on population in proportion to total population in incorporated areas. This revenue source can be used for any municipal purpose; therefore, revenues are deposited in the General Fund to support services and activities of the general government.

Auto in Lieu tax is received on a declining scale over a 5-year period based on the automobile value until it stabilizes at the depreciated amount. As fewer new vehicles have entered the grid, overall revenue decreased. Even with the opening of the Auto Mall, revenues only show moderate growth the past few years. Revenue growth is projected to be moderate in the future.

AUTO IN LIEU TAX

FY:	AMOUNT	% CHANGE
09-10	$ 2,490,360	-4.6%
10-11	2,481,126	-0.4%
11-12	2,483,244	0.1%
12-13	2,510,832	1.1%
13-14	2,591,413	3.2%
14-15	2,600,000	0.3%
15-16	2,648,100	1.9%



SPECIAL REVENUE FUNDS

BBB FUNDS

BED, BOARD & BOOZE TAX

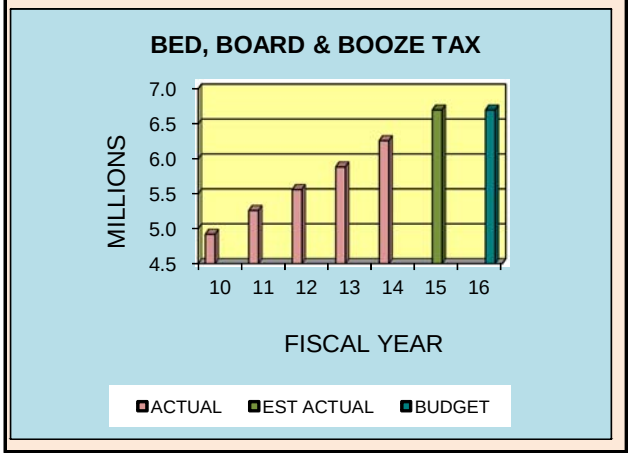
Legal Authority: Ordinance 1902, Reauthorized by voters May 2010, extended by vote to March 31, 2028.

Description: An additional city sales tax of 2% is charged on the services of hotels, restaurants and bars. The City has designated all of these revenues for the purposes of enhancing beautification, tourism, economic development, recreation, and arts & sciences.

FY 2015 is continuing to show an increase in projected revenue, demonstrating the strength of tourism in Northern Arizona. FY 2016 is the same as FY 2015 due to the unknown impact of tax collections moving to the Arizona Department of Revenue.

BBB

FY:	AMOUNT	% CHANGE
09-10	$ 4,920,203	-2.2%
10-11	5,260,919	6.9%
11-12	5,559,566	5.7%
12-13	5,883,665	5.8%
13-14	6,259,688	6.4%
14-15	6,700,000	7.0%
15-16	6,700,000	0.0%



HIGHWAY USER REVENUE FUND

HIGHWAY USER TAX

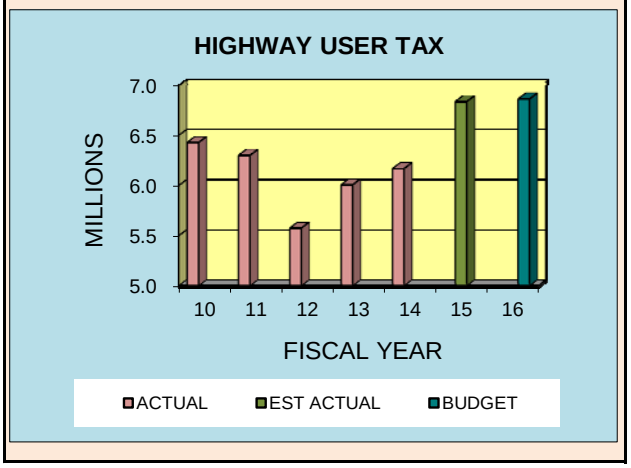
Legal Authority: Arizona Revised Statutes Section 28 - 1598 (B.4), (For method of distribution see ARS 28-1598 (D.3)

Description: The proceeds from the State-shared motor vehicle fuel tax (currently 16 cents per gallon, of which cities and towns share in 13 cents per gallon) are distributed by the State to cities and towns by a compromise formula. Fifty percent of the distribution is based on point of origin for the sale of gasoline. The remaining fifty percent is based on population in proportion to total population for incorporated towns and cities.

The large decrease in FY 2009 is due to State appropriation for Department of Public Safety Services (DPS) and decreased sales due to record gas prices and again in FY 2012, due to State Appropriation for the DMV (Department of Motor Vehicles). The City anticipates a 10.9% increase in HURF revenues in FY 2015 due to the State approving an additional $30M of HURF Revenues to be allocated to cities and counties, plus an overall increase in HURF collection due to decreasing gas prices. The City expects only a small increase in FY 2016 after experiencing a signicant increase in FY 2015.

HURF

FY:	AMOUNT	% CHANGE
09-10	$ 6,429,355	0.3%
10-11	6,300,885	-2.0%
11-12	5,576,167	-11.5%
12-13	6,007,741	7.7%
13-14	6,168,101	2.7%
14-15	6,837,347	10.9%
15-16	6,862,720	0.4%



TRANSPORTATION TAX

Legal Authority: Resolution 2004-48, approved by voters May 2000.

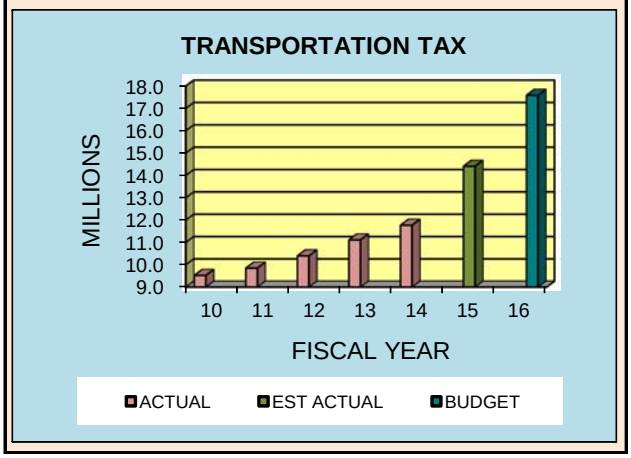
Description: The Transportation tax was approved by voters to address four transportation issues. This tax was approved for a period of twenty years. The tax helps pay for a 4th Street overpass, safety improvements, street improvements, and transit services. The transportation tax is assessed on the same goods and services as the City's general sales tax. The current tax rate is 1.051%.

Transportation Tax Rate Breakdown	
4th Street Overpass	0.160%
Street Improvements	0.186%
Safety Improvements	0.080%
Road Repair and Street Safety	0.330%
Transit Services	0.295%
Total	1.051%

The large increases in FY 2015 and FY 2016 are due to a new 0.33% Road Repair and Street Safety tax approved by the voters in November 2014 and effective January 1, 2015.

TRANSPORTATION TAX

FY:	AMOUNT	% CHANGE
09-10	$ 9,526,056	-4.9%
10-11	9,851,253	3.4%
11-12	10,399,189	5.6%
12-13	11,114,898	6.9%
13-14	11,769,839	5.9%
14-15	14,410,730	22.4%
15-16	17,585,692	22.0%



ENTERPRISE FUNDS

WATER SALES

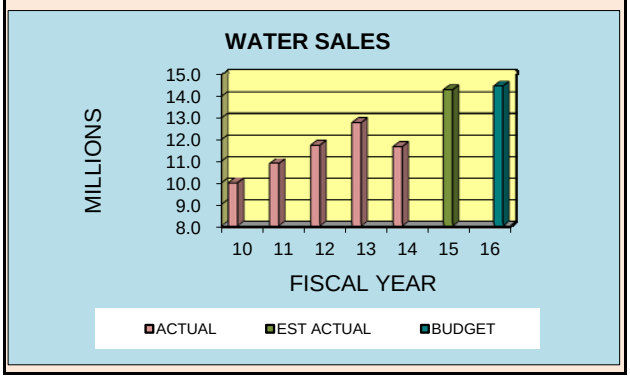
Legal Authority: City Code, Title 7, Chapter 3, Section 11

Description: The principal revenue for operating and managing the City's water system is derived from rates and charges for water services. Monthly water bills consist of 1) a base charge based on meter size and 2) a charged based on actual water consumption by customer class. Most single family accounts are based on an inverted rate structure for consumption levels to encourage water conservation practices. All other customer accounts are changed based on a flat rate per 1,000 gallons.

The rates for each customer class were reviewed in 2010 using an outside consultant. Rate changes were approved by Council with an effective date of January 1, 2011. The rates will increase annually for the next five years. The next rate study is currently in progress with an expectation for new rates implemented in FY 2016.

WATER

FY:	AMOUNT	% CHANGE
09-10	$ 10,000,060	0.9%
10-11	10,881,744	8.8%
11-12	11,735,459	7.8%
12-13	12,776,436	8.9%
13-14	11,668,962	-8.7%
14-15	14,300,000	22.5%
15-16	14,471,600	1.2%



WASTEWATER SERVICE CHARGES

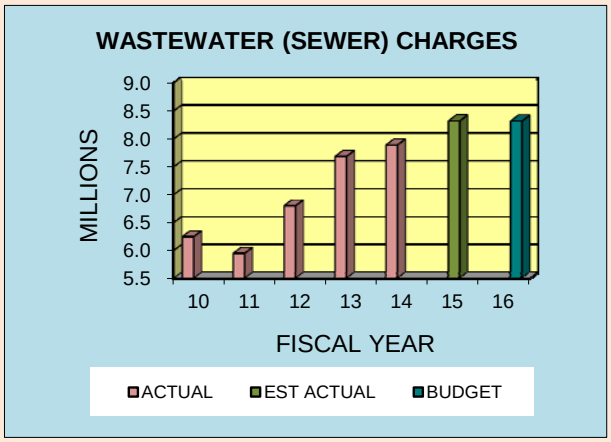
Legal Authority: City Code, Title 7, Chapter 2, Section 39

Description: The principal revenue for operating and managing the City's wastewater system is derived from revenues generated from wastewater (sewer) rates and user charges. Most residential customer charges are based on average water consumption for the proceeding winter months (Dec-Mar). All other customers are billed based on actual monthly metered water usage unless they can measurably separate which quantity of water does not reach the wastewater system.

The rates for each customer class were reviewed in 2010 using an outside consultant. Rate changes were approved by Council with an effective date of January 1, 2011. The rate will increase annually for the next five years. In the summer of 2012, staff identified an error in the rate model. Sewer consumption was set too high. This issue combined with the new rate structure resulted in decreased expected revenue in FY 2011. Staff decided not to go back to Council for a rate increase but decided to adjust operations and capital until a new rate study is completed. The next rate study is currently in progress with an expectation for new rates implemented in FY 2016.

WASTEWATER

FY:	AMOUNT	% CHANGE
09-10	$ 6,244,381	0.2%
10-11	5,945,908	-4.8%
11-12	6,799,892	14.4%
12-13	7,682,210	13.0%
13-14	7,888,074	2.7%
14-15	8,317,360	5.4%
15-16	8,315,968	0.0%



RECLAIMED WATER SALES

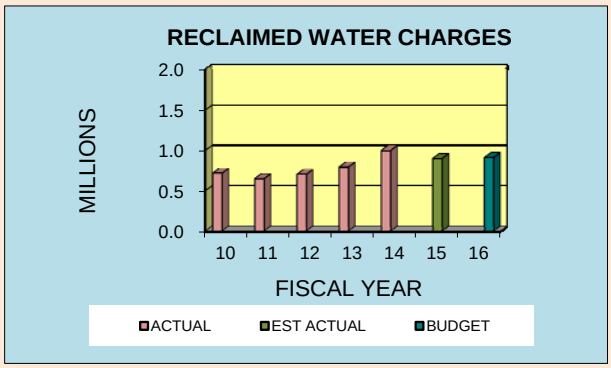
Legal Authority: City Code, Title 7, Chapter 3, Section 18

Description: The principal revenue for operating and managing the City's reclaimed water system is derived from rates and charges for reclaimed water usage. Monthly reclaimed water bills consist of 1) a base charge based on meter size and 2) a charged based on actual reclaimed water consumption by customer class. The primary use of reclaimed water is for lawn watering and construction.

The rates for each customer class were reviewed in 2010 using an outside consultant. Rate changes were approved by Council with an effective date of January 1, 2011. The rates will increase annually for the next five years. The next rate study is currently in progress with an expectation for new rates implemented in FY 2016.

RECLAIMED WATER

FY:	AMOUNT	% CHANGE
09-10	$ 713,919	19.4%
10-11	647,471	-9.3%
11-12	699,476	8.0%
12-13	790,301	13.0%
13-14	995,453	26.0%
14-15	896,250	-10.0%
15-16	907,005	1.2%



ENVIRONMENTAL MANAGEMENT

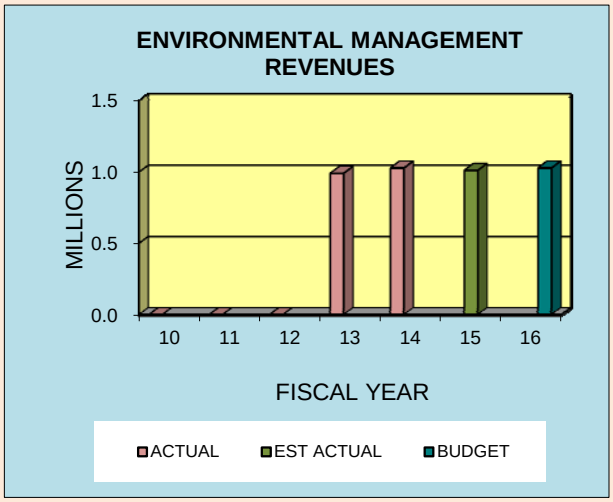
Legal Authority: City Code, Title 7, Chapter 4, Sections 8-9

Description: Environmental Management is supported by an environmental service fee. This fee is a fixed monthly charge at a rate of $4.00 per location.

The increase in revenues for FY 2016 is related to growth.

ENVIRONMENTAL MANAGEMENT

FY:	AMOUNT		% CHANGE
09-10	$ -		0.0%
10-11	-		0.0%
11-12	-		0.0%
12-13	990,465	*	N/A
13-14	1,028,222		3.8%
14-15	1,011,819		-1.6%
15-16	1,029,029		1.7%



* From Solid Waste

SOLID WASTE

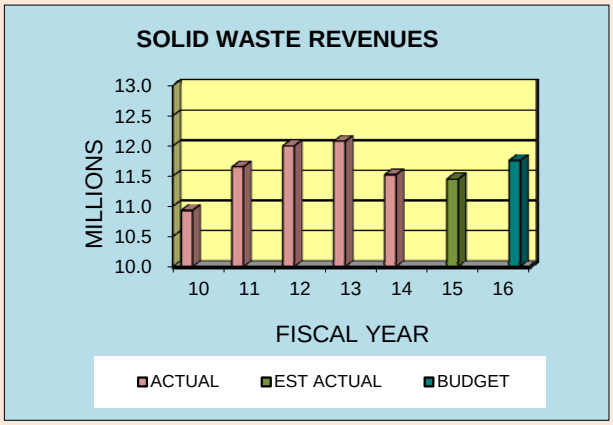
Legal Authority: City Code, Title 7, Chapter 4, Sections 8-9

Description: Solid Waste disposal service revenue is comprised of solid waste collection charges, hoist and haul fees, landfill dumping charges, inert materials landfill fees, and residential and commercial recycling. Service charges for residential and commercial customers are based on size of container and frequency of pickup. Hoist and haul is based on a cost per pull plus tonnage. Receipts from fees charged for dumping at the City Landfill are based on tonnage.

The increase in revenues for FY 2016 is related to projected growth.

SOLID WASTE

FY:	AMOUNT		% CHANGE
09-10	$ 10,932,880		-1.8%
10-11	11,652,582		6.6%
11-12	12,003,304		3.0%
12-13	12,078,360	*	0.6%
13-14	11,523,489		-4.6%
14-15	11,451,904		-0.6%
15-16	11,760,588		2.7%



* Adjustment to Environmental Management

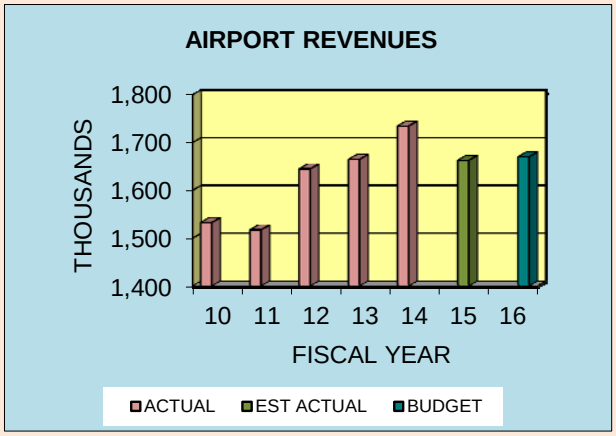
AIRPORT

Legal Authority: City Code, Title 8, Chapter 6, Sections 1-8

Description: Airport revenue is derived from the rental of airplane hangars, tiedowns, tiedowns with electricity, and shades rented to various individuals and vendors. Landing fees are charged at a rate of $1.05/1,000 pounds based on gross certificate landing weight of aircraft. Rental revenue from terminal rent consists of space, concession and advertising fees. In addition, revenues are collected from the sale and storage of aviation fuel. During FY 2015, the PFC charge assessed was $4.50 per ticket. PFC's are collected from the ticket sales of passengers embarking from the Pulliam Airport. PFC revenue is not used for operating expenditures. Airport revenues are required to be used for Airport Operations.

AIRPORT

FY:	AMOUNT	% CHANGE
09-10	$ 1,532,617	26.8%
10-11	1,517,293	-1.0%
11-12	1,644,876	8.4%
12-13	1,664,579	1.2%
13-14	1,734,537	4.2%
14-15	1,662,795	-4.1%
15-16	1,669,974	0.4%



The City of Flagstaff is negotiating with interested airlines for a second airline to service Flagstaff. An $800,000 Federal grant has been secured to encourage airline activity. Once the additional airline is secured, it is anticipated PFC revenues will increase.

Revenues are conservatively estimated reflecting ground leases transition, Hangar Executive Box vacancies, and lower volume Fuel Flowage Fees. The expectation is that the airport will be in a growth period beginning in FY 2016, provided an additional airline is secured and capital projects go forward as planned.

STORMWATER

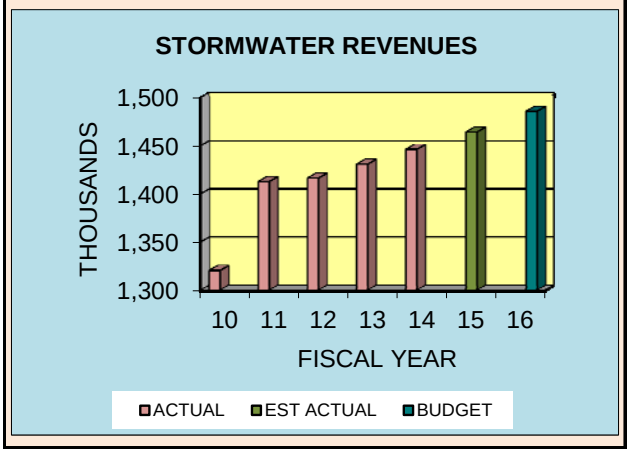
Legal Authority: City Code, Title 12, Chapter 2, Section 3

Description: Stormwater revenue is determined by the number of Equivalent Runoff Units (ERU's) on a property. An ERU is defined as 1500 square feet of impervious matter. Charges are the same for both commercial and residential customers.

The first year of implementation was FY 2004 with a rate of $.53 per ERU. It was then adjusted in FY 2007 to $0.92 per ERU. It covered additional staff, additional costs related to the mandated NPDES permit activities, and a proposed Drainage Spot Improvement Program. In FY 2011 the rate was increased to its current level of $1.30 per ERU. This rate will remain static for the foreseeable future.

STORMWATER

FY:	AMOUNT	% CHANGE
09-10	$ 1,320,241	9.5%
10-11	1,412,573	7.0%
11-12	1,416,204	0.3%
12-13	1,430,561	1.0%
13-14	1,446,080	1.1%
14-15	1,463,928	1.2%
15-16	1,485,588	1.5%



HOUSING AUTHORITY

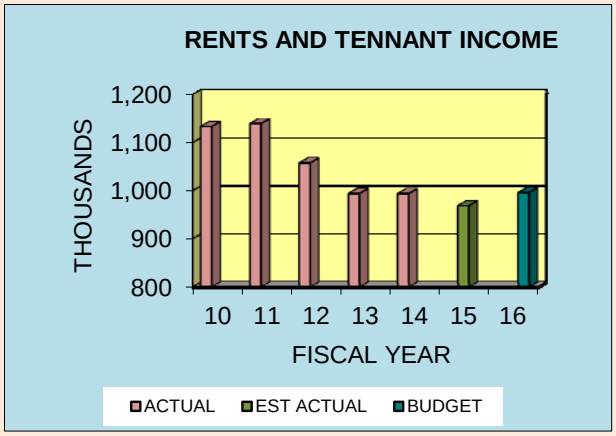
Legal Authority: U.S. Housing Act of 1937, as amended, and Title 24 Code of Federal Regulations

Description: Housing Authority (FHA) rents and tenant income represent rent and other charges paid by families/individuals living in public housing. Rent is generally based on approximately 30% of family income, and is not a fixed amount as it is for subsidized housing. It is important to note that as rental income increases, Federal subsidy that supports the operation of public housing decreases. HUD funds operations based on a formula for reasonable expenditures; so if rental income increases, HUD Operating Subsidy decreases.

The revenue increases in 2009 through 2010 were the result of significant increases in the "flat rent". Residents may choose between flat rent and rent that is income based. FHA began implementing higher flat rents in this time frame, which resulted in more families paying higher rents. The decrease in income for FY 2012 through FY 2015 is due to falling incomes for the families/individuals served. Rent is projected to increase slightly in FY 2016.

HOUSING AUTHORITY RENTS/TENANT INCOME

FY:	AMOUNT	% CHANGE
09-10	$ 1,133,443	23.4%
10-11	1,139,561	0.5%
11-12	1,057,705	-7.2%
12-13	994,123	-6.0%
13-14	993,909	0.0%
14-15	968,732	-2.5%
15-16	996,000	2.8%



CAPITAL BUDGET

RELATIONSHIP BETWEEN OPERATING AND CAPITAL BUDGET

The Five-Year Capital Improvement Plan (multi-year, long-range study of construction and/or acquisition of high cost items with an extended useful life) is prepared in conjunction with the Annual Budget and Financial Plan (focus on municipal service delivery programs which generally are of an on-going nature); however, the two processes are inter-related.

The operations and maintenance of major capital facilities and infrastructure can significantly impact the operating budget and, must be considered prior to approval and commencement of acquisition of a particular capital asset. In the capital improvement plan for the City, various components have greater impact on the operating budget than other elements and, may even override operating budget constraints, e.g. mandatory environmental regulatory compliance.

Upon completion of the latest rate model, the Water and Wastewater Enterprise Fund's revenue structure is sufficient to meet existing and future impacts of capital operating requirements including environmental sanctions and debt. Proposed, as well as existing, debt service is included because the changes in debt service requirements must be built into the rate models in determining what, if any, rate increases are required each year.

The Highway User Revenue Fund designates a portion of State distributions to the pavement maintenance program. The program is important in order to keep roadways in good condition and not allow significant deterioration. An additional component of the maintenance program is funding for ADA compliance for curb cuts, curb returns, and deteriorating sidewalks. The major impact on street maintenance is the addition of roads from private development. The Streets division has maintained level staffing through the investment in new, more efficient equipment.

BBB projects will have a significant impact on operating budget requirements. Streetscape maintenance will require an ongoing level of effort to maintain landscaping. Greater consideration is being given to design and maintenance requirements for future streetscape projects to keep maintenance costs as low as possible. The completion of several parks projects constructed in conjunction with the Parks and Recreation bond program require a major increase in the Parks maintenance budget. City Council has determined

that any increased maintenance costs associated with the bond projects will be paid for from BBB funds. Staff has balanced construction maintenance responsibilities and funding sources in the Parks and Recreation Bond program.

CAPITAL IMPROVEMENT PLAN

What is a Capital Improvement Plan?

A Capital Improvement Plan is a multi-year, long-range study of the construction and/or the acquisition of high cost assets that have an extended useful life usually greater than five years. A long-range plan is needed because of the lead times required to adequately finance, design and/or plan, budget, and implement construction or acquisition of the capital project needs of a community.

Planning in one or two-year increments has proven to be inadequate because of the complexity of projects and the public input process, as well as the design time needed for engineering plans, specifications, and right-of-way acquisition.

After Council has identified priorities and input has been received from all City departments, the development of the actual Capital Improvement Plan is completed. This requires coordination between the budget function and engineering because of the impact of constructed capital projects on the operating budget. For example, bond funds might be used to construct a branch library. However, once construction is completed, the library must be staffed, utility bills must be paid, and the facility must be cleaned and maintained. Therefore, an effective capital improvement plan should always be viewed in context of its impact on the operating budget. You will find anticipated future operations and maintenance impacts as projects are completed in the Capital Improvement Project section of this budget book.

What does a CIP provide?

- ***Cash management capabilities.*** The dollars expended on Capital Improvement Plans in jurisdictions experiencing substantial growth or revitalization will often comprise 40% or more of the total budget. By reviewing the sources and uses of funds on a project basis and within the context of the entire CIP, as well as the related cash flows, a jurisdiction can maximize its investment earnings.
- ***Debt management.*** A CIP allows a jurisdiction to plan the financing requirements and the debt repayment schedule to allow for current and future needs relative to debt service capacity.
- ***Expenditure controls.*** Funds are expended as they were intended to be spent. The appropriations figure becomes the project management budgets. It is typical for most jurisdictions in their process to budget a 15% to 20% overhead factor to cover engineering and design costs as well as to provide for contingencies.
- ***Budgetary controls.*** Operating cash flow projections on a project basis serves as a check and balance on a project's progress both in terms of the time schedule and expenditures to date compared with percentage completion.
- ***Minimize disruption to citizens.*** By looking at the overall impact of the proposed CIP in any given year, the disruption of services or inconvenience imposed by construction activity in a locale can be kept to a minimum. For example, citizen complaints can be minimized by not scheduling the chip sealing of a major arterial street concurrently with ongoing construction on immediately adjacent streets. Additionally, a comprehensive review of multiple projects to ensure adequate coordination can minimize multiple disruptions in a given area.

FY 2016 CAPITAL IMPROVEMENT PLAN

The City budget for FY 2016 includes capital improvement projects totaling $30.4 million. This amount does not include Carryover items that will be added to the final FY 2016 Budget, once determined closer to fiscal year-end. Project funding includes the following: $1.5 million in grants primarily for airport, general government, and FUTS projects, as well as $19.7 million in general obligation (G.O.) bonds and capital leases for the construction of Core Services Maintenance Facility and Flagstaff Watershed Protection Project and other projects that were approved by the voters in the 2004, 2010 and 2012 General Elections. In May 2004 General Election, the citizens of Flagstaff authorized the City to proceed with ten new projects totaling $155.2 million. These projects are being phased in over a ten-year period with debt being issued in conjunction with the timing of each project. In November 2010 General Elections, the citizens of Flagstaff authorized the City to proceed with two new projects totaling $21.2 million. In November 2012 General Elections, the citizens of Flagstaff authorized the City to proceed with two new projects totaling $24.0 million. Each project will be discussed below in its appropriate fund. Project listings are located in the Capital Improvement section of this book.

A Capital Budget and Capital Improvement Plan (Five-Year) are included in the Annual Budget. Detail project descriptions including location, justification, planning document references, operating impact, and funding and expenditure data are provided for all funded projects.

General Government – Five projects are scheduled for FY 2016 for a total of $3.2 million. Major projects included in this category are the Flagstaff Watershed Protection Project, which was authorized by voters in the November 2012 election, FUTS and Open Space land acquisition, Innovation Mesa Business Accelerator, and a new Microwave Network.

Streets/Transportation – The City currently has 634 miles of paved streets, as well as an additional 14 miles of alleys and 14 miles of unpaved streets. Three major programs are funded in the CIP for the City's streets and related infrastructure. These include an annual maintenance program of chip seal and overlay to extend the useful life of the existing street system; a streets/arterial improvement program to bring streets into current standards or widen to meet existing and anticipated traffic flow patterns; and capital projects including the Sunnyside and Traffic Signal Program. There are a total of twenty-two Streets/Transportation projects scheduled at a budgeted cost of $13.1 million. Transportation Tax funding $10.8 million and HURF & other revenues funding $2.3 million.

FUTS Fund – Major projects include BNSF Walnut-Florence Underpass, Signage Program, and Lonetree Trail. Fourteen projects are scheduled at a budgeted cost of $1.5 million for FY 2016.

BBB Funds – Three categories make up the BBB Funds Capital Projects for FY 2016. Arts and Science includes four projects scheduled at a budged cost of $275,000. BBB Recreation includes one project scheduled at a budgeted cost of $110,000. Beautification includes sixteen projects scheduled at a budgeted cost of $1.9 million. Major projects include 4th Street Neighborhood Gateway, North Edge-Lockett to Route 66 along Kaspar, Train Station Platform and Joel Montalvo Park.

Utilities Fund – Major projects for water, wastewater, and reclaimed water include Rio Plant-UV System Replacement, Aging Water Infrastructure Replacement, Lake Mary Electrical Service Upgrade, Hydrological Studies, Wastewater Treatment Plant Energy Efficiency Program, and Aging Sewer Infrastructure Replacements. Eight water projects, thirteen wastewater projects, and one reclaimed water project are scheduled at a combined budget of $8.2 million for FY 2016.

Airport Fund – One project, Master Plan Update, is scheduled at a budgeted cost of $600,000 for FY 2016.

Solid Waste Fund - Three projects are scheduled for a budgeted cost of $750,000. The projects include Stormwater Infrastructure, South Borrow Pit Design/Roads/Scales, and Fueling Station.

Stormwater Fund – Three projects are budgeted in the Stormwater fund with a cost of $625,000 in FY 2016. Major projects include drainage spot improvement maintenance, Rio Culvert Construction, Fanning/Steves Culvert Construction.

CAPITAL PLAN IMPLICATIONS

For a community to continue to grow and prosper, capital improvement needs must be balanced with the burden placed on its citizens to fund them. Therefore, the capital improvement program is evaluated in terms of its impact on a variety of factors such as property taxes, utility rates, and entering into other long-term commitments, i.e. affordability factors.

Property Tax: Servicing of general obligation debt over the previous five years is shown in the Community Profile section. The table shows that debt as a percentage of assessed and per capita debt. This debt is related to the voter authorized sale of bonds in May 2004 in the amount of $155.2 million, in November 2010 in the amount of $21.2 million, in November 2012 in the amount of $24.0 and $1.1 million remaining from November 1996 voter approved of $8.2 million.

Utility Rate Structure: The City has contracted with an outside agency to review the Water and Wastewater rate structure and provide a new rate modeling program. This rate model provides for major capital improvements, additional bond funding, and increased operating costs. The rate model has demonstrated a need for a rate increase which was presented to council in the fall of 2010. Rates increase annually for five years and began in January 2011. The next rate study will be completed in FY 2016.

BBB Sales Taxes: The voters approved a 2% BBB tax in 1988 with a ten-year sunset provision and renewed the tax an additional fifteen years in March 1996 and 2010, extending the tax to March 2028. Capital projects currently underway include streetscape along corridors, and various recreation projects.

Transportation Taxes: In the May 2000 election, the voters approved a transportation tax that started at 0.51% and increased incrementally to 0.601%. The City Council approved an increase of 0.064% in the transit portion of the tax effective September 1, 2001, that increased the tax rate to 0.574%. The City Council approved another increase to the transit tax of 0.027% effective July 1, 2003 which increased the total transportation tax to 0.601%. In May 2008, the voters approved an additional tax increase for transit of 0.12%. In November, 2014, voters

approved an additional .33% tax dedicated for Road Repair and Street Safety projects, raising the total transportation tax to 1.051%.

DEBT

DEBT CAPACITY

The City's legal debt margin, shown on the following page, demonstrates adequate capacity to complete the capital projects passed with the November 1996 bond election, May 2004 bond election, November 2010 election, and the November 2012 election. Projects will be initiated over time through issuing new debt within capacity as old debt retires.

CURRENT DEBT POSITION

The City's underlying bond rating for general obligation bonds is presently "AA" by Standard & Poor's Corporation and "Aa2" by Moody's Investor Services. In assigning a rating to bond issuance, the rating agencies analyze several factors to determine an entity's ability to repay its debt. Some of these factors are described in the following text.

Economic factors reviewed include measures of growth such as: population and housing demographics; employment base; unemployment rate; competitiveness of services provided by the governmental entity with surrounding jurisdictions; and vulnerability to revenue streams dependent on economy, e.g., sales taxes and delinquency rates on property tax collections. The City is well positioned because of its location and the diversity of its economic base.

Financial performance factors focus on the entity's ability to maintain a balanced budget regardless of economic circumstances. Recurring revenue streams without reliance on one-time revenue sources, e.g., asset seizure funds or fund balance should support ongoing expenditures. Maintaining a fund balance of 10% of budgeted operating revenues is indicative of sound financial management practices.

Debt factors analyzed include indebtedness trends, debt history, current debt burden, and debt repayment schedules. The economic feasibility and need for projects financed with debt are also evaluated, as there is a correlation between perceived benefit received and ability or willingness to repay debt. The history of past voter approved bond authorizations is evaluated as an indicator of taxpayer willingness to repay debt, as well as the amount of overlapping debt imposed on the taxpayer. Development of a long range capital improvement plan is a primary method of planning for future debt needs and is a meaningful way of demonstrating budgetary and fiscal controls.

Administrative factors reviewed include the professionalism of the administration relative to budgetary policies and practices, financial reporting and results of independent audit, and effective management practices. Debt limitations, tax rate and levy limitations and unused debt margins are also assessed. Focus on management capabilities includes personnel turnover, labor relations, and legal and political constraints evident in the organizational structure. Finally, assessment procedures are reviewed and property valuations are trended and analyzed.

Quality of Life factors include the physical, environmental, and social/cultural amenities of a community, which enhance the desirability as a place to live and thereby add to the valuation of the tax base.

Legal Debt Limitations are assessed at 6% and 20% of the assessed valuation of real property. The 20% category includes water, sewer, artificial lighting, parks, open space, recreational facilities, public safety, law enforcement, fire and emergency services, and street and transportation facilities. The 6% category includes everything else. The following table reflects City capacity in each category.

General Obligation Debt
July 1, 2015

20% Limitation (Water, Sewer, Lighting, Open Spaces, Recreation, and Fire Facilites Purpose Debt)		
Assessed Valuation	$	683,396,020
Allowable 20% Debt	$	136,679,204
20% Debt Outstanding		(50,360,657)
Allowable Debt Margin	$	86,318,547

6% Limitation (All Other General Obligation Debt)		
Assessed Valuation	$	683,396,020
Allowable 6% Debt	$	41,003,761
6% Debt Outstanding		-
Allowable Debt Margin	$	41,003,761

DEBT SERVICE

At July 1, 2015, the total actual indebtedness is $141.7 million. FY 2016 annual debt payments are $15.2 million. At the start of the fiscal year, July 1, 2015, the City's 20% general obligation debt of $50.4 million is well below the legal limit by $136.7 million. The City has no outstanding general obligation debt in the 6% category. Thus, the full allowable debt margin of $41.0 million is available. The following table illustrates the total actual indebtedness through the life for all currently outstanding debt.

	Principal	Interest	Total
2016	11,207,327	4,037,679	15,245,006
2017	11,748,602	3,826,647	15,575,249
2018	10,682,794	3,620,924	14,303,718
2019	10,950,039	2,726,639	13,676,678
2020	11,295,991	2,329,153	13,625,144
2021	10,895,786	1,924,234	12,820,020
2022	7,544,575	1,577,801	9,122,376
2023	7,410,203	1,443,396	8,853,599
2024	6,517,650	1,180,911	7,698,561
2025	4,843,715	967,878	5,811,593
2026	4,818,879	789,341	5,608,220
2027	4,933,616	609,433	5,543,049
2028	4,558,946	433,142	4,992,088
2029	2,934,035	289,797	3,223,832
2030	1,339,520	202,417	1,541,937
2031	1,278,821	143,734	1,422,555
2032	1,092,046	91,811	1,183,857
2033	425,000	44,701	469,701
2034	445,000	27,300	472,300
2035	460,000	9,200	469,200
2036	–	–	–
	$ 115,382,545	26,276,138	141,658,683

CITY OF FLAGSTAFF
SUMMARY SCHEDULE OF ESTIMATED REVENUES AND EXPENDITURES/EXPENSES
FISCAL YEAR 2015-2016

	UNRESERVED FUND BALANCE/ RETAINED EARNINGS AT 7/1/2015	ESTIMATED REVENUES AND OTHER FINANCING SOURCES 2015-2016	INTERFUND TRANSFERS 2015-2016		TOTAL FINANCIAL RESOURCES AVAILABLE 2015-2016	OPERATIONS	CAPITAL OUTLAY (EQUIP/CIP)	DEBT SERVICE	RESERVES/ CONTINGENCIES	TOTAL APPROPRIATIONS 2015-2016	FUND BALANCE 6/30/2016
			IN	OUT							
General Fund	$ 14,529,740	53,490,788	3,309,394	(2,209,060)	69,120,862	52,642,427	2,757,658	782,786	150,000	56,332,871	12,787,991
Special Revenue Funds:											
Library	734,688	3,649,490	1,641,360	(250,000)	5,775,538	5,207,523	190,000	-	100,000	5,497,523	278,015
Highway User Revenue	2,287,419	6,867,720	4,191,346	(13,000)	13,333,485	5,197,553	6,313,261	553,941	100,000	12,164,755	1,168,730
Transportation	6,590,504	27,625,692	-	(5,437,746)	28,778,450	5,134,880	7,500,000	2,482,500	-	15,117,380	13,661,070
Flagstaff Urban Trails	485,317	184,807	1,550,000	-	2,220,124	-	1,544,721	-	-	1,544,721	675,403
Beautification	1,607,610	1,347,800	-	(420,527)	2,534,883	182,714	1,923,787	-	10,000	2,116,501	418,382
Economic Development	362,857	999,099	251,000	-	1,612,956	999,136	12,500	257,443	45,000	1,314,079	298,877
Tourism	595,155	2,127,476	-	(67,738)	2,654,893	2,021,287	-	-	70,000	2,091,287	563,606
Arts & Science	338,119	505,891	-	-	844,010	442,544	275,000	-	10,000	727,544	116,466
Recreation-BBB	823,899	2,215,100	-	(2,156,097)	882,902	10,200	110,000	-	-	120,200	762,702
Housing and Comm Svcs	166,704	1,809,033	-	-	1,975,737	1,809,033	-	-	-	1,809,033	166,704
Metro Planning Org	45,372	814,481	22,500	-	882,353	382,353	-	-	500,000	882,353	-
EDA Revolving Loan Fund	550	50,123	-	-	50,673	50,673	-	-	-	50,673	-
Debt Service Funds:											
G.O. Bond Fund	-	-	7,436,600	-	7,436,600	-	-	7,436,600	-	7,436,600	-
Sec. Property Tax	13,497,618	5,792,437	-	(7,436,600)	11,853,455	-	-	-	-	-	11,853,455
Special Assessment Bond	306,646	597,050	-	-	903,696	-	-	600,850	-	600,850	302,846
Permanent Funds:											
Perpetual Care	256,627	25,309	-	-	281,936	-	-	-	-	-	281,936
Capital Projects Funds:											
Non G.O. Bond Funded Proj.	(7,377,380)	7,805,819	-	-	428,439	-	406,979	-	-	406,979	21,460
G.O. Bonds	(18,813,616)	19,700,530	4,710,000	-	5,596,914	-	2,059,622	-	-	2,059,622	3,537,292
Enterprise Funds:											
Water /Wastewater/Reclaim	9,414,705	25,286,432	1,273,976	(1,328,435)	34,646,678	14,306,402	8,541,841	4,083,732	1,800,000	28,731,975	5,914,703
Airport	368,850	2,279,618	295,000	-	2,943,468	1,659,572	720,000	286,685	100,000	2,766,257	177,211
Solid Waste	6,912,445	16,778,418	-	(4,994,466)	18,696,397	9,563,499	2,070,000	125,000	612,000	12,370,499	6,325,898
Sustainability & Env Mgmt	265,803	1,031,329	209,788	(229,678)	1,277,242	1,074,615	-	-	30,000	1,104,615	172,627
Stormwater Utility	335,552	1,516,552	-	(405,817)	1,446,287	655,280	625,000	-	10,000	1,290,280	156,007
Flagstaff Housing Authority	761,433	7,068,073	58,200	-	7,887,706	5,764,274	446,188	-	1,001,250	7,211,712	675,994
TOTAL ALL FUNDS	$ 34,496,617	189,569,067	24,949,164	(24,949,164)	224,065,684	107,103,965	35,496,557	16,609,537	4,538,250	163,748,309	60,317,375

CITY OF FLAGSTAFF
EXPENDITURE LIMITATION
AND
TAX LEVY INFORMATION
FISCAL YEAR 2015-2016

	ESTIMATED FY 2014-2015	FY 2015-2016
Expenditure Limitation [Economic Estimates Commission]		$ 140,651,422
Total Estimated Expenditures Subject to Expenditure Limitation		
1. Maximum Allowable Primary Property Tax Levy [ARS 42-17051.A] rev 6/06 HB 2876	$ 5,901,999	$ 6,091,109
2. Amount Received from Primary Property Taxation in FY 2011-2012 in Excess of the Sum of that Year's Maximum Allowable Primary Property Tax Levy [ARS 42-17102.A.18]	$ -	
3. Property Tax Levy Amounts		
A. Primary Property Taxes	$ 5,561,740	$ 5,627,083
B. Secondary Property Taxes	5,611,045	5,728,437
C. Total Property Tax Levy Amount	$ 11,172,785	$ 11,355,520
4. Property Taxes Collected (Estimated)		
A. Primary Property Taxes:		
(1) FY 2014-2015 Levy	$ 5,435,325	
(2) Prior Years' Levies	100,000	
(3) Total Primary Property Taxes Collected	5,535,325	
B. Secondary Property Taxes:		
(1) FY 2014-2015 Levy	5,611,045	
(2) Total Secondary Property Taxes Collected	5,611,045	
C. Total Property Taxes Collected	$ 11,146,370	
5. Property Tax Rates		
A. City of Flagstaff Tax Rate:		
(1) Primary Property Tax Rate	0.8418	0.8234
(2) Secondary Property Tax Rate	0.8366	0.8366
(3) Total City Tax Rate	1.6784	1.6600

B. Special Assessment District Tax Rates:
As of the date of the proposed budget, the city was operating one special assessment district for which secondary property taxes are levied. For information pertaining to this districts and its' tax rates, please contact the City Finance Department.

* Includes actual property taxes collected as of the date the proposed budget was prepared plus estimated property tax collections for the remainder of the fiscal year.

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2015 AND 2016
(WITH ACTUALS FOR FISCAL YEAR 2014)

SOURCE OF REVENUES	ACTUAL REVENUES 2013-2014	BUDGETED REVENUES 2014-2015	ESTIMATED ACTUAL REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL FUND						
Local taxes						
City Sales Tax	$ 16,916,865	16,350,601	17,278,341	17,279,341	928,740	5.68%
Franchise Tax	2,486,617	2,462,093	2,440,000	2,485,140	23,047	0.94%
Licenses and permits						
Business Licenses	29,495	33,000	30,000	30,000	(3,000)	-9.09%
Building Permits	1,444,064	1,141,075	1,300,000	1,324,050	182,975	16.04%
Other Licenses and permits	389,852	218,930	254,600	260,930	42,000	19.18%
Intergovernmental revenues						
State Income Tax Sharing	7,342,048	7,920,000	8,033,971	7,928,250	8,250	0.10%
State Shared Sales Tax	5,733,507	5,760,175	5,850,000	5,958,225	198,050	3.44%
Vehicle License Tax	2,591,413	2,548,750	2,600,000	2,648,100	99,350	3.90%
Federal Grants	996,342	1,596,446	1,596,446	1,410,608	(185,838)	-11.64%
State Grants	812,601	1,853,381	1,853,381	1,044,479	(808,902)	-43.64%
Local Intergovernmental Agreements	849,088	860,000	860,000	1,110,000	250,000	29.07%
Charges for services						
General Government	538,945	255,300	255,300	342,300	87,000	34.08%
Parks & Recreation	1,539,358	1,646,730	1,646,730	1,762,730	116,000	7.04%
Public Safety	626,926	957,100	957,100	961,766	4,666	0.49%
Cemetery	118,485	135,000	135,000	136,350	1,350	1.00%
Fines and forfeits	1,007,801	1,154,462	1,054,462	1,141,160	(13,302)	-1.15%
Interest on investments	198,515	216,000	218,145	221,050	5,050	2.34%
Miscellaneous revenues	2,879,009	1,717,552	1,717,552	1,919,226	201,674	11.74%
Total General Fund	46,500,931	46,826,595	48,081,028	47,963,705	1,137,110	2.43%
SPECIAL REVENUE FUNDS						
LIBRARY FUND						
Intergovernmental revenues						
State Grants	46,346	79,000	79,000	188,625	109,625	138.77%
Library District Taxes	3,951,377	5,501,560	4,882,331	3,402,579	(2,098,981)	-38.15%
Interest on investments	28,243	37,624	26,188	37,812	188	0.50%
Miscellaneous revenues	104,202	53,474	63,000	20,474	(33,000)	-61.71%
Total Library Fund	4,130,168	5,671,658	5,050,519	3,649,490	(2,022,168)	-35.65%
HIGHWAY USER REVENUE FUND						
Intergovernmental revenues						
Federal Grants	105,731	179,924	-	-	(179,924)	-100.00%
Highway User Tax	6,168,101	6,397,818	6,837,347	6,862,720	464,902	7.27%
Interest on investments	20,710	6,000	17,000	5,000	(1,000)	-16.67%
Miscellaneous revenues	1,370,011	442,500	442,500	-	(442,500)	100.00%
Total Highway User Revenue Fund	7,664,553	7,026,242	7,296,847	6,867,720	283,978	4.04%
TRANSPORTATION FUND						
Transportation Tax	11,769,839	11,459,192	14,410,730	17,585,692	6,126,500	53.46%
Interest on Investments	84,843	53,000	56,000	40,000	(13,000)	-24.53%
Miscellaneous revenues	81,828	2,000,000	2,941,000	-	(2,000,000)	-100.00%
Total Transportation Fund	11,936,510	13,512,192	17,407,730	17,625,692	4,113,500	30.44%
FUTS FUND						
Intergovernmental revenues						
State Grants	-	129,419	151,211	183,597	54,178	41.86%
Interest on investments	7,715	6,640	6,350	1,210	(5,430)	-81.78%
Miscellaneous revenues	(13,374)				-	0.00%
Total Beautification Fund	(5,659)	136,059	157,561	184,807	48,748	35.83%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2015 AND 2016
(WITH ACTUALS FOR FISCAL YEAR 2014)

SOURCE OF REVENUES	ACTUAL REVENUES 2013-2014	BUDGETED REVENUES 2014-2015	ESTIMATED ACTUAL REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
BEAUTIFICATION FUND						
Intergovernmental revenues						
State Grants	$ 15,004	-	-	-	-	0.00%
BBB Tax	1,252,101	1,233,595	1,340,000	1,340,000	106,405	8.63%
Interest on investments	33,790	7,460	7,430	7,800	340	4.56%
Miscellaneous Revenues	124	-	-	-	-	0.00%
Total Beautification Fund	1,301,019	1,241,055	1,347,430	1,347,800	106,745	8.60%
ECONOMIC DEVELOPMENT FUND						
Intergovernmental revenues						
State Grants	54,647	35,000	35,000	200,000	165,000	471.43%
BBB Tax	594,805	585,958	636,500	636,500	50,542	8.63%
Interest on investments	15,251	6,933	6,933	7,257	324	4.67%
Miscellaneous revenues	40,020	97,531	40,531	155,342	57,811	59.27%
Total Economic Development Fund	704,723	725,422	718,964	999,099	273,677	37.73%
TOURISM FUND						
BBB Tax	1,878,334	1,850,393	2,010,000	2,010,000	159,607	8.63%
Retail Sales	79,519	86,000	84,000	85,000	(1,000)	-1.16%
Interest on investments	5,412	8,178	8,178	6,563	(1,615)	-19.75%
Miscellaneous revenues	36,231	65,657	65,657	25,913	(39,744)	-60.53%
Total Tourism Fund	1,999,495	2,010,228	2,167,835	2,127,476	117,248	5.83%
ARTS AND SCIENCE FUND						
BBB Tax	469,584	462,598	502,500	502,500	39,902	8.63%
Interest on investments	2,520	4,524	4,494	3,391	(1,133)	-25.04%
Total Arts and Science Fund	472,104	467,122	506,994	505,891	38,769	8.30%
RECREATION-BBB FUND						
BBB Tax	2,064,864	2,035,432	2,211,000	2,211,000	175,568	8.63%
Interest on investments	14,569	15,300	16,400	4,100	(11,200)	-73.20%
Total Recreation-BBB Fund	2,079,433	2,050,732	2,227,400	2,215,100	164,368	8.02%
HOUSING AND COMMUNITY SVCS FUND						
Intergovernmental revenues						
Federal Grants	525,480	1,192,034	1,045,651	679,029	(513,005)	-43.04%
State Grants	104,991	803,168	473,168	1,130,000	326,832	40.69%
Interest on investments	7,544	-	8,386	-	-	0.00%
Miscellaneous revenues	394,669	-	93,749	4	4	0.00%
Total Housing and Community Svcs Fund	1,032,684	1,995,202	1,620,954	1,809,033	(186,169)	-9.33%
METRO PLANNING ORGANIZATION FUND						
Intergovernmental revenues						
Federal Grants	397,201	897,579	897,579	254,481	(643,098)	-71.65%
Miscellaneous revenues	5,820	255,000	5,000	560,000	305,000	119.61%
Total Metro Planning Organization Fund	403,021	1,152,579	902,579	814,481	(338,098)	-29.33%
EDA REVOLVING LOAN FUND						
Intergovernmental revenues						
Federal Grants	-	-	220,000	-	-	0.00%
Interest on investments	-	2,201	550	-	(2,201)	-100.00%
Miscellaneous revenues	-	-	-	50,123	50,123	0.00%
Total EDA Revolving Loan Fund	-	2,201	220,550	50,123	(2,201)	-100.00%
TOTAL SPECIAL REVENUE FUNDS	31,718,051	35,990,692	39,625,363	38,196,712	2,598,397	7.22%
DEBT SERVICE FUNDS						
SECONDARY PROPERTY TAX FUND						
Interest on investments	77,285	61,800	80,800	64,000	2,200	3.56%
Total Secondary Property Tax Fund	77,285	61,800	80,800	64,000	2,200	3.56%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2015 AND 2016
(WITH ACTUALS FOR FISCAL YEAR 2014)

SOURCE OF REVENUES	ACTUAL REVENUES 2013-2014	BUDGETED REVENUES 2014-2015	ESTIMATED ACTUAL REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
SPECIAL ASSESSMENT BONDS						
Special Assessments	$ 782,214	735,250	2,022,203	595,250	(140,000)	-19.04%
Interest on investments	1,908	1,830	1,900	1,800	(30)	-1.64%
Total Special Assessment Bonds	784,122	737,080	2,024,103	597,050	(140,030)	-19.00%
TOTAL DEBT SERVICE FUNDS	861,407	798,880	2,104,903	661,050	(137,830)	-17.25%
CAPITAL PROJECTS FUNDS						
G.O. BONDS PROJECTS						
Intergovernmental revenues						
Federal Grants	6,000,000	-	-	-	-	0.00%
Interest on investments	14,661	1,880	6,140	530	(1,350)	-71.81%
Miscellaneous Revenue	91,106	9,620,000	9,620,000	-	(9,620,000)	-100.00%
Total G.O. Bonds Projects	6,105,767	9,621,880	9,626,140	530	(9,621,350)	-99.99%
MUNICIPAL FACILITIES CORP						
Intergovernmental revenues						
Grant Revenues	231,475	4,394,303	4,394,303	454,197	(3,940,106)	-89.66%
Miscellaneous Revenue	-	635,866	630,000	-	(635,866)	-100.00%
Total Municipal Facilities Corp	231,475	5,030,169	5,024,303	454,197	(4,575,972)	
TOTAL CAPITAL PROJECTS FUNDS	6,337,242	14,652,049	14,650,443	454,727	(14,197,322)	-96.90%
PERMANENT FUNDS						
PERPETUAL CARE FUND						
Contributions	18,700	22,746	15,580	23,201	455	2.00%
Interest on investments	1,669	2,087	1,682	2,108	21	1.01%
Total Perpetual Care Fund	20,369	24,833	17,262	25,309	476	1.92%
TOTAL PERMANENT FUNDS	20,369	24,833	17,262	25,309	476	1.92%
ENTERPRISE FUNDS						
WATER AND WASTEWATER FUND						
OPERATING FUND						
Intergovernmental revenues						
State Grants	-	60,000	60,000	-	(60,000)	-100.00%
Federal Grants	228,679	370,000	370,000	-	(370,000)	-100.00%
Water Revenues	14,455,312	16,693,691	16,264,056	14,910,620	(1,783,071)	-10.68%
Wastewater Revenues	9,826,213	10,885,934	11,192,155	10,024,372	(861,562)	-7.91%
Interest on investments	136,384	116,150	144,000	151,440	35,290	30.38%
Miscellaneous revenues	133,501	-	200,000	200,000	200,000	0.00%
Total Water and Wastewater Fund	24,780,089	28,125,775	28,230,211	25,286,432	(2,839,343)	-10.10%
AIRPORT FUND						
OPERATING FUND						
Intergovernmental revenues						
Federal Grants	2,570,524	7,256,464	4,884,590	540,000	(6,716,464)	-92.56%
State Grants	261,838	263,210	208,849	30,000	(233,210)	-88.60%
Airport Revenues	1,734,537	1,656,120	1,662,795	1,669,974	13,854	0.84%
Interest on investments	5,142	2,010	1,613	3,688	1,678	83.48%
Miscellaneous revenues	221,261	239,410	194,116	35,956	(203,454)	-84.98%
Total Airport Fund	4,793,302	9,417,214	6,951,963	2,279,618	(7,137,596)	-75.79%
SOLID WASTE						
Intergovernmental revenues						
Federal Grants	-	-	-	-	-	0.00%
Solid Waste Revenues	11,523,489	11,788,712	11,451,904	11,760,588	(28,124)	-0.24%
Interest on investments	58,144	66,500	66,500	67,830	1,330	2.00%
Miscellaneous revenues	69,240	-	-	-	-	0.00%
Total Environmental Services Fund	11,650,873	11,855,212	11,518,404	11,828,418	(26,794)	-0.23%

CITY OF FLAGSTAFF
SUMMARY BY FUND OF REVENUES OTHER THAN PROPERTY TAXES
FISCAL YEARS 2015 AND 2016
(WITH ACTUALS FOR FISCAL YEAR 2014)

SOURCE OF REVENUES	ACTUAL REVENUES 2013-2014	BUDGETED REVENUES 2014-2015	ESTIMATED ACTUAL REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
SUSTAINABILITY AND ENVIRONMENTAL MGMT						
Intergovernmental revenues						
Federal Grants	$ -	-	-	-	-	0.00%
Environmental Services Revenues	1,028,222	1,002,819	1,011,819	1,029,029	26,210	2.61%
Interest on investments	588	-	1,850	1,800	1,800	0.00%
Miscellaneous revenues	51,898	50,140	50,140	500	(49,640)	-99.00%
Total Environmental Services Fund	1,080,708	1,052,959	1,063,809	1,031,329	(21,630)	-2.05%
STORMWATER UTILITY						
Intergovernmental revenues						
Federal Grants	-	200,000	-	-	(200,000)	-100.00%
Stormwater Utility Revenues	1,465,523	1,507,789	1,470,418	1,515,588	7,799	0.52%
Interest on investments	6,013	1,424	2,808	964	(460)	-32.30%
Miscellaneous revenues	641	-	749	-	-	0.00%
Total Stormwater Utility Fund	1,472,177	1,709,213	1,473,975	1,516,552	(192,661)	-11.27%
FLAGSTAFF HOUSING AUTHORITY FUNDS						
Intergovernmental revenues						
Federal Grants	4,303,668	5,332,047	4,682,120	5,636,039	303,992	5.70%
Rents and Other Tenant Income	993,909	956,633	968,732	996,000	39,367	4.12%
Miscellaneous revenues	433,018	523,650	416,753	436,034	(87,616)	-16.73%
Total Stormwater Utility Fund	5,730,595	6,812,330	6,067,605	7,068,073	255,743	3.75%
TOTAL ENTERPRISE FUNDS	49,507,744	58,972,703	55,305,967	49,010,422	(9,962,281)	-16.89%
TOTAL REVENUES	$ 134,945,744	157,265,752	159,784,966	136,311,925	(20,561,450)	-13.07%

CITY OF FLAGSTAFF
SCHEDULE OF GRANT REVENUES
FISCAL YEAR 2015-2016

		PROJECT NAME	BUDGETED REVENUES 2014-15	ESTIMATED REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CITY MATCH 2015-2016	BUDGETED GRANT REIMB %	FUNDING
GENERAL FUND								
2302	Police	ACJC - Metro (Northern Az Street Crimes Task Force)	$ 339,964	339,964	240,284	-	100%	F/S
2310	Police	COPS Hiring 2011	237,996	237,996	-	-	100%	F
2312	Police	RICO Funds for Metro	212,724	212,724	64,490	-	100%	F/L
2316	Police	TSA - Law Enforcement Officer	86,986	86,986	88,900	20,877	76%	F
6069	Police	GOHS - DUI Enforcement	45,000	45,000	175,500	-	100%	S
6071	Police	FUSD - Resource Officer	66,375	66,375	-	-	100%	F/L
2339	Police	RICO - Overtime	45,000	45,000	50,000	-	100%	L
2341	Police	DOJ - Bullet Proof Vest Program	6,500	6,500	8,250	8,250	50%	F
6085	Police	PSN Gang Prev/Educ	10,000	10,000	10,000	-	100%	F
221	Police	US Marshall OT	15,000	15,000	-	-	100%	F
6091	Police	AZ Homeland Security Grant	100,000	100,000	102,000	-	100%	F/S
2365	Police	ACJC - Statewide Gang Task Force	131,672	131,672	165,879	32,918	75%	S
6092	Police	Internet Crimes Against Children	4,500	4,500	4,500	-	100%	F/S
6100	Police	GOHS Click It or Ticket	5,000	5,000	5,000	-	100%	F/S
6101	Police	DOJ - Ed Bryne Memorial JAG - Overtime	40,000	40,000	70,000	-	100%	F
6088	Police	NPS Dispatch Services	5,000	5,000	5,000	-	100%	F
224	Police	USFS Dispatch Services	5,000	5,000	-	-	100%	F
6096	Police	AZ Homeland Security Grant	25,000	25,000	-	-	100%	F/S
6161	Police	NA Gang Taskforce- FBI	40,000	40,000	40,000	-	100%	S
6163/6164	Police	Rico Equipment	-	-	208,400	-	100%	F/L
6043	Fire	AZ Homeland Security	40,000	40,000	40,000	-	100%	F/S
6044	Fire	GOHS Grant	25,000	25,000	25,000	-	100%	S
4405	Fire	Assistance to Firefighters	279,000	279,000	265,174	-	100%	F
4407	Fire	Naval Observatory	10,000	10,000	-	-	100%	F
4408	Fire	Hazardous Fuels Grant	100,000	100,000	-	-	50%	S
6039	Fire	Camp Navajo	-	-	20,000	-	100%	F
6171	Fire	Cooperative-Western Bark Beetle Initiative	-	-	216,000	216,000	50%	F/S
6190	Fire	Wildland Fire Hazardous Fuels	-	-	100,000	10,000	90%	F/S
						-		
6505	Court	Court Warrant Fees	65,360	65,360	65,360	-	100%	L
6506	Court	TCPF/State JCEF - Court Training Officer	25,000	25,000	25,000	-	100%	S
6501	Court	TCPF/Local JCEF - Court Training Officer	13,930	13,930	23,030	-	100%	L
	Court	Court Improvement Fees	200,000	200,000	30,000	-	100%	L
6502	Court	Court Interpreter - County	20,000	20,000	20,000	-	100%	L
6504	Court	Court IGA for Weekend Probation	23,950	23,950	23,950	-	100%	L
6506	Court	County Info Systems Tech	34,000	34,000	34,000	-	100%	L
6501	Court	County - Trainer	27,870	27,870	27,870	-	100%	L
6502	Court	County - Interpreter	32,500	32,500	32,500	-	100%	L
	Court	Disposition Entry Fee - Facility Fund	700,000	700,000	200,000	-	100%	L
	Court	Fill-The-Gap	36,000	36,000	30,000	-	100%	L
	Court	Court Tech/EDMS	114,000	114,000	39,000	-	100%	L
6143	EconVit	EPA Brownfields Assessment	281,500	281,500	-	-	100%	F
		SUBTOTAL-GENERAL FUND	3,449,827	3,449,827	2,455,087	288,045		
	Library	Library/Various Grants	79,000	79,000	188,625	-	100%	S
		SUBTOTAL	79,000	79,000	188,625	-		
	HURF	Beulah Blvd Extension-FMPO Funds	179,924	-	-	-	94%	F/S
		SUBTOTAL	179,924	-	-	-		
2439	Capital	EDA - Innovation Mesa Business Accelerator	3,294,303	3,294,303	454,197	218,015	52%	F
2439	Capital	NAU - Innovation Mesa Business Accelerator	1,100,000	1,100,000	-	-	100%	L
		SUBTOTAL	4,394,303	4,394,303	454,197	-		
7577	FUTS	ADOT - Walnut/Florence Underpass (Round 11)	-	-	107,031	6,036	94%	F/S
7503	FUTS	AZ State Parks - FUTS Signage Program	4,000	151,211	76,566	-	100%	F/S
7578	FUTS	ADOT - TE 4th St - Huntington to Butler (Round 18)	125,419	-	-	-	94%	F/S
		SUBTOTAL	129,419	151,211	183,597	6,036		

CITY OF FLAGSTAFF
SCHEDULE OF GRANT REVENUES
FISCAL YEAR 2015-2016

		PROJECT NAME	BUDGETED REVENUES 2014-15	ESTIMATED REVENUES 2014-2015	BUDGETED REVENUES 2015-2016	CITY MATCH 2015-2016	BUDGETED GRANT REIMB %	FUNDING
3105	Housing	HUD - 11/12 CDBG Entitlement	48,197	48,197	-	-	100%	F
3105	Housing	HUD - 12/13 CDBG Entitlement	39,348	39,348	-	-	100%	F
3105	Housing	HUD - 13/14 CDBG Entitlement	489,020	351,208	-	-	100%	F
3105	Housing	HUD - 14/15 CDBG Entitlement	615,469	606,898	-	-	100%	F
3105	Housing	HUD - 15/16 CDBG Entitlement	-	-	679,029			
3139	Housing	ADOH - FY 12 Owner Occupied Housing Emergency Repairs	330,000	-	-	-	100%	F/S
3141	Housing	ADOH - FY 13 Owner Occupied Housing Rehab	473,168	473,168	780,000	-	100%	F/S
	Housing	Subrecipient w/ Coconino County (ADOH)	-	-	350,000	-	100%	F/S
		SUBTOTAL	1,995,202	1,518,819	1,809,029	-		
14XX	MPO	ADOT - PL Funds FMPO 2015	105,031	105,031	-	-	94%	F/S
14XX	MPO	ADOT - PL Funds FMPO 2016	-	-	100,000		100%	
1408	MPO	ADOT - FTA 21 Funds FMPO 2014	36,290	36,290	-	-	94%	F/S
1408	MPO	ADOT - FTA 22 Funds FMPO 215	-	-	36,290	-	100%	
1408	MPO	ADOT - FTA 5304 Funds FMPO 2014	300,000	300,000	-	-	80%	F/S
1404	MPO	ADOT - SPR Funds FMPO 2014	61,555	61,555	-	-	80%	F/S
1404	MPO	ADOT - SPR Funds FMPO 2015	118,625	118,625	-	-	80%	F/S
1404	MPO	ADOT - SPR Funds FMPO 2015	-	-	118,191	-	100%	
	MPO	FHWA - STP Funds Traffic Count	11,078	11,078	-	-	94%	F/S
	MPO	FHWA - STP Funds RTP Study	95,000	95,000	-	-	94%	F/S
	MPO	FHWA - STP Funds Milton Model	53,000	53,000	-	-	94%	F/S
	MPO	FHWA - STP Funds Adaptive Control	100,000	100,000	-	-	94%	F/S
	MPO	FHWA - STP Funds Regional Freight Study	17,000	17,000	-	-	94%	F/S
		SUBTOTAL	897,579	897,579	254,481	-		
5770	Util	AWPF - Picture Canyon	260,000	260,000	-	-	100%	S
	Util	NAZ Water Supply Feasibility	110,000	110,000	-	-	59%	F
	Util	Smart Meter Grant	60,000	60,000	-	-	100%	F
		SUBTOTAL	430,000	430,000	-	-		
6153	STORM	FEMA	200,000	-	-	-	33%	F
		SUBTOTAL	200,000	-	-	-		
3728	Airport	FAA - ARRF Replacement Vehicle	1,282,500	1,000,013	-	-	91%	F
3728	Airport	ADOT Match ARRF Replacement Vehicle	33,750	55,556	-	-	5%	S
3729	Airport	FAA - AIP 37 Sustainability Master Plan	270,000	270,000	-	-	91%	F
3729	Airport	ADOT MATCH - AIP 37 Sustainability Master Plan	13,254	13,254	-	-	5%	S
3776	Airport	FAA - AIP 36 Const Westplex Taxi Lane	1,683,114	2,524,492	-	-	91%	F
3776	Airport	ADOT Match - AIP-36 Constr Westplex	93,506	123,923	-	-	91%	S
37XX	Airport	FAA - AIP XX Pulliam Drive 215	3,187,100	-	-	-	91%	F
37XX	Airport	ADOT Match - AIP XX Pulliam Drive 215	156,450	-	-	-	5%	S
37XX	Airport	FAA - AIP XX Mill & Overlay Runway 3/21-Design	-	290,084	-	-	5%	F
37XX	Airport	ADOT Match - AIP XX Mill & Overlay Runway 3/21-Design	-	16,117	-	-		S
37XX	Airport	FAA-AIP37 Master Plan Update with Aeronautical Survey	-	-	540,000	30,000	5%	F
37XX	Airport	ADOT Match- AIP37 Master Plan Update with Aeronautical Survey	-	-	30,000	-		S
3842	Airport	DOT-Small Community Air Service Development Program	800,000	800,000	-	-	100%	F
		SUBTOTAL	7,519,674	5,093,439	570,000	30,000		
7827	Econ Vit	AZ Dept of Commerce - REDG Grant Joy Cone	35,000	35,000	-	-	100%	S
	Econ Vit	AZ Dept of Commerce - REDG Grant Future Grant	-	-	200,000	-	100%	F/S
023-7701	Econ Vit	EDA Revolving Loan	-	220,000	-	-	100%	F/S
		SUBTOTAL	35,000	255,000	200,000	-		
	FHA	Low Income Public Housing	982,830	1,226,758	1,172,679	-	100%	F
	FHA	Section 8/MRO SRO	4,349,217	3,455,362	4,463,360	-	100%	F
		SUBTOTAL	5,332,047	4,682,120	5,636,039	-		
	TOTAL		$ 24,641,975	20,951,298	11,751,055	324,081		

Funding: L=Local, N/P=Non-Profit, S=State, F=Federal, F/S=Federal thru State, F&S=Federal and State

CITY OF FLAGSTAFF
SUMMARY BY FUNDING OF OTHER FINANCING SOURCES
AND INTERFUND TRANSFERS
FISCAL YEAR 2015-2016

FUND	PROCEEDS FROM OTHER FINANCING SOURCES	INTERFUND TRANSFERS IN	INTERFUND TRANSFERS OUT
GENERAL FUND	$ -	3,309,394	2,209,060
SPECIAL REVENUE FUNDS			
Library Fund	-	1,641,360	250,000
Highway User Revenue Fund	-	4,191,346	13,000
Transportation Fund	10,000,000	-	5,437,746
FUTS Fund	-	1,550,000	-
Beautification Fund	-	-	420,527
Economic Development	-	251,000	-
Tourism Fund	-	-	67,738
Recreation-BBB Fund	-	-	2,156,097
Housing & Community Services	-	-	-
MPO	-	22,500	-
Total Special Revenue Funds	10,000,000	7,656,206	8,345,108
DEBT SERVICE FUNDS			
Secondary Property Tax Fund	-	-	7,436,600
G.O. Bond Fund	-	7,436,600	-
Total Debt Service Funds	-	7,436,600	7,436,600
CAPITAL PROJECTS FUNDS			
G.O. Bond Funded Projects	19,700,000	4,710,000	-
Non G.O. Bond Funded Projects	7,351,622	-	-
Total Capital Projects Funds	27,051,622	4,710,000	-
ENTERPRISE FUNDS			
Water and Wastewater Fund	-	1,273,976	1,328,435
Stormwater Utility	-	-	405,817
Airport Fund	-	295,000	-
Solid Waste Fund	4,950,000	-	4,994,466
Sustainability and Environmental Mgmt	-	209,788	229,678
Flagstaff Housing Authority	-	58,200	-
Total Enterprise Funds	4,950,000	1,836,964	6,958,396
TOTAL ALL FUNDS	$ 42,001,622	24,949,164	24,949,164

SCHEDULE OF TRANSFERS
FISCAL YEAR 2015-2016

General Fund

Transfers In:

Library Fund - $250,000
This transfer represents $250,000 as related to the parking lot project.

Highway User Revenue Fund - $13,000
This transfer is $13,000 for right-of-way maintenance completed by Parks staff.

Beautification Fund - $420,527
This represents $358,326 for streetscape maintenance on projects previously constructed by BBB funds that are now maintained by the Parks division, $57,000 for right-of-way and median maintenance, and $5,201 in support for the citywide publication.

Tourism Fund - $31,238
This transfer includes $6,238 as a contribution towards the citywide publication and $25,000 to support event costs impacting the Recreation program.

Recreation-BBB Fund - $2,156,097
This transfer is a contribution to the maintenance of FUTS which is a Parks responsibility for $217,440, $1,120,657 for increased maintenance in the Parks budget related to additional field maintenance associated with Recreation Bond projects, and $818,000 for the operation of Recreation Programs.

Water and Wastewater Fund - $59,900
This is transfer of $44,900 to fund a Meter Technician position and $15,000 to pay a share of new management software.

Solid Waste Fund - $57,678
This transfer represents $4,678 for advertising in the citywide publication and a fee holiday for operating expenses for the general fund internal accounts totaling $53,000.

Stormwater Fund - $91,276
This transfer represents one FTE position for a Project Manager in Community Development.

Sustainability and Environmental Management Fund - $229,678
This transfer represents $209,953 for code compliance and $19,725 for funding of the Greater Flagstaff Forest Partnership contract.

Transfers Out:

Library Fund - $1,604,860
This is the operating transfer from the General Fund to the Library for general services, plus one time general maintenance repairs.

Economic Development Fund - $251,000
This is a transfer of $251,000 for the Incubator debt service.

Airport Fund - $295,000
This transfer is comprised of $265,000 for operating uses at the Airport and $30,000 for capital projects. Capital and Operating uses include: runway striping, updating of the Master plan and a security gate replacement.

Flagstaff Housing Authority - $58,200
This transfer represents an amount to fund compensation increases for merit and triggers for FHA staff for $8,200 and one time support for the section 8 program of $50,000.

Library Fund

Transfers In:

General Fund - $1,604,860
This is the operating transfer from the General Fund to the Library for general services, plus one time general maintenance repairs.

Tourism Fund - $36,500
This is for an operating transfer from Tourism to the Library for general services.

Transfers Out:

General Fund - $250,000
This transfer represents $250,000 as related to the parking lot project.

Highway User Revenue Fund

Transfers In:.

Transportation Fund - $3,865,246
This is a transfer of the transportation tax to fund various transportation projects. Safety funding is $1,452,775 for miscellaneous projects. $2,412,471 is from Street Improvements tax for construction projects.

Stormwater Fund - $309,100
This transfer includes $309,110 for drainage maintenance.

Solid Waste Fund - $17,000
This transfer represents $17,000 for a fee holiday related to HURF accounts.

Transfers Out:

General Fund - $13,000
This transfer is $13,000 for right-of-way maintenance completed by Parks staff.

Transportation Fund

Transfers Out:

Highway User Revenue Fund - $3,865,246
This is a transfer of the transportation tax to fund various transportation projects. Safety funding is $1,452,775 for miscellaneous projects. $2,412,471 is from Street Improvements tax for construction projects.

Flagstaff Metropolitan Planning Organization – $22,500
This transfer is to assist in the non-grant reimbursable costs associated with transit planning.

FUTS Fund - $1,550,000
This is $550,000 to fund various FUTS projects within the multi-modal transportation and $1,000,000 from the Road Repair and Street Safety Tax for construction of Walnut-Florence Underpass.

FUTS Fund

Transfer In:

Transportation Tax Fund - $1,550,000
This is $550,000 to fund various FUTS projects within the multi-modal transportation and $1,000,000 from the Road Repair and Street Safety Tax for construction of Walnut-Florence Underpass.

Beautification Fund

Transfers Out:

General Fund - $420,527
This represents $358,326 for streetscape maintenance on projects previously constructed by BBB funds that are now maintained by the Parks division, $57,000 for right-of-way and median maintenance, and $5,201 in support for the citywide publication.

Economic Development Fund

Transfers In:

General Fund - $251,000
This is a transfer of $251,000 for the Incubator debt service.

Tourism Fund

Transfers Out:

General Fund - $31,238
This transfer includes $6,238 as a contribution towards the citywide publication and $25,000 to support event costs impacting the Recreation program.

Library Fund - $36,500
This is for an operating transfer from Tourism to the Library for general services.

Recreation-BBB Fund

Transfers Out:

General Fund - $2,156,097
This transfer is a contribution to the maintenance of FUTS which is a Parks responsibility for $217,440, $1,120,657 for increased maintenance in the Parks budget related to additional field maintenance associated with Recreation Bond projects, and $818,000 for the operation of Recreation Programs.

Flagstaff Metro Planning Organization Fund

Transfers In:

Transportation Fund - $22,500
This transfer to assist in the non-grant reimbursable costs associated with transit planning.

G.O. Bond Fund

Transfers In:

Secondary Property Tax Fund - $7,436,600
A transfer of Secondary Property Taxes collected for repayment of general obligation bonds.

Secondary Property Tax Fund

Transfers Out:

G.O. Bond Fund - $7,436,600
A transfer of Secondary Property Taxes collected for repayment of general obligation bonds.

Water, Wastewater, and Reclaimed Water Fund

Transfers In-Water Fund:

Stormwater Fund - $5,441
This transfer is for regulatory compliance services.

Wastewater Fund - $1,208,647
This transfer is for Wastewater's share of administrative costs in the Water Fund.

Reclaimed Water Fund - $59,888
This transfer is for Reclaimed Water's share of administrative costs in the Water Fund.

Transfers Out-Water Fund:

General Fund - $59,900
This is transfer of $44,900 to fund a Meter Technician position and $15,000 to pay a share of new management software.

Transfers Out-Wastewater Fund:

Water Fund - $1,208,647
This transfer is for Wastewater's share of administrative costs in the Water Fund.

Transfers Out-Reclaimed Water Fund:

Water Fund - $59,888
This transfer is for Reclaimed Water's share of administrative costs in the Water Fund.

Stormwater Fund

Transfers Out:

Highway User Revenue Fund - $309,100
This transfer includes $309,100 for drainage maintenance.

General Fund - $91,276
This transfer represents one FTE position for a Project Manager in Community Development.

Water Fund - $5,441
This transfer is for regulatory compliance services.

Airport Fund

Transfers In:

General Fund - $295,000
This transfer is comprised of $265,000 for operating uses at the Airport and $30,000 for capital projects. Capital and Operating uses include: runway striping, updating of the Master plan and a security gate replacement.

Solid Waste Fund

Transfers Out:

General Fund - $57,678
This transfer represents $4,678 for advertising in the citywide publication, and a fee holiday for operating expenses for the general fund internal accounts totaling $53,000.

Highway User Revenue Fund - $17,000
This transfer represents $17,000 for a fee holiday related to HURF accounts.

G.O. Capital Projects Fund - $4,710,000
This transfer is one time funding provided by capital reserve and revenue bond proceeds to construct a public works facility.

Sustainability and Environmental Management Fund-$209,788
This transfer represents $183,602 for service related to the HPC program and $21,786 to assist with other program costs.

FHA Fund

Transfer In:
General Fund - $58,200
This transfer represents an amount to fund compensation increases for merit and triggers for FHA staff for $8,200 and one time support for the section 8 program of $50,000.
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Capital Projects Fund

Transfers In:

Solid Waste Fund - $4,710,000
This transfer is one time funding provided by capital reserve and revenue bond proceeds to construct a public works facility.

Sustainability and Environmental Management Fund

Transfers In:

Solid Waste Fund - $209,788
This transfer represents $183,602 for service related to the HPC program and $21,786 to assist with other program costs.

Transfers Out:

General Fund - $229,678
This transfer represents $209,953 for code compliance and $19,725 for funding of the Greater Flagstaff Forest Partnership contract.

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL FUND						
General Administration	$ 8,003,390	9,115,681	9,115,681	9,633,145	517,464	5.7%
Community Development	4,126,187	4,350,389	4,300,389	4,283,097	(67,292)	(1.5%)
Management Services	3,185,950	3,357,893	3,357,893	3,632,521	274,628	8.2%
Fire	9,499,943	10,740,696	10,740,696	11,711,667	970,971	9.0%
Police	17,091,853	18,378,086	18,378,086	20,066,410	1,688,324	9.2%
Public Works	8,308,989	11,344,740	11,243,840	9,465,387	(1,879,353)	(16.6%)
Economic Vitality	226,897	464,303	464,303	174,071	(290,232)	(62.5%)
Non-departmental	(1,070,830)	(1,810,489)	(1,894,489)	(2,783,427)	(972,938)	53.7%
Contingency	67,643	1,475,000	1,475,000	150,000	(1,325,000)	(89.8%)
Total General Fund	49,440,022	57,416,299	57,181,399	56,332,871	(1,083,428)	(1.9%)
SPECIAL REVENUE FUNDS						
LIBRARY FUND						
General Administration	148,678	176,085	176,085	191,757	15,672	8.9%
Management Services	4,803,570	7,182,596	6,560,729	5,020,548	(2,162,048)	(30.1%)
Public Works	81,044	68,965	68,965	94,591	25,626	37.2%
Economic Vitality	14,800	14,909	14,909	17,485	2,576	17.3%
Non-departmental	89,293	77,765	77,765	73,142	(4,623)	(5.9%)
Contingency	-	100,000	-	100,000	-	0.0%
	5,137,385	7,620,320	6,898,453	5,497,523	(2,122,797)	(27.9%)
HIGHWAY USER REVENUE FUND						
General Administration	109,645	151,660	151,660	155,859	4,199	2.8%
Community Development	2,981,067	7,929,401	7,929,401	3,729,808	(4,199,593)	(53.0%)
Management Services	66,108	91,171	91,171	96,769	5,598	6.1%
Public Works	7,669,163	10,639,677	10,581,677	7,941,829	(2,697,848)	(25.4%)
Economic Vitality	13,892	14,496	14,496	13,729	(767)	(5.3%)
Non-departmental	88,851	116,557	116,557	126,761	10,204	8.8%
Contingency	-	100,000	-	100,000	-	0.0%
	10,928,726	19,042,962	18,884,962	12,164,755	(6,878,207)	(36.1%)
TRANSPORTATION FUND						
General Administration	41,592	39,239	39,239	40,595	1,356	3.5%
Community Development	-	-	-	1,525,600	1,525,600	0.0%
Management Services	251,419	265,318	265,318	302,624	37,306	14.1%
Public Works	-	12,822	3,612,822	6,060,000	6,047,178	47,162.5%
Economic Vitality	5,455	2,952	2,952	1,643	(1,309)	(44.3%)
Non-departmental	6,652,941	5,738,735	6,267,059	7,186,918	1,448,183	25.2%
Contingency	-	2,000,000	-	-	(2,000,000)	(100.0%)
	6,951,407	8,059,066	10,187,390	15,117,380	7,058,314	87.6%
FUTS FUND						
Community Development	344,773	2,871,134	2,762,593	1,544,721	(1,326,413)	(46.2%)
	344,773	2,871,134	2,762,593	1,544,721	(1,326,413)	(46.2%)
BEAUTIFICATION FUND						
Economic Vitality	464,966	3,168,036	2,620,320	2,106,501	(1,061,535)	(33.5%)
Reserve/Contingency	120	10,000	-	10,000	-	0.0%
	465,086	3,178,036	2,620,320	2,116,501	(1,061,535)	(33.4%)
ECONOMIC DEVELOPMENT FUND						
Economic Vitality	843,661	985,206	1,040,856	1,269,079	283,873	28.8%
Reserve/Contingency	(543)	170,070	-	45,000	(125,070)	(73.5%)
	843,118	1,155,276	1,040,856	1,314,079	158,803	13.7%
TOURISM FUND						
Economic Vitality	1,999,754	1,942,800	1,942,800	2,021,287	78,487	4.0%
Reserve/Contingency	680	50,000	-	70,000	20,000	40.0%
	2,000,434	1,992,800	1,942,800	2,091,287	98,487	4.9%

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
ARTS AND SCIENCE FUND						
Economic Vitality	$ 425,394	621,023	621,023	717,544	96,521	15.5%
Reserve/Contingency	-	10,000	-	10,000	-	0.0%
	425,394	631,023	621,023	727,544	96,521	15.3%
RECREATION-BBB FUND						
Public Works	26,576	2,664,460	2,664,460	120,200	(2,544,260)	(95.5%)
HOUSING AND COMMUNITY SERVICES FUND						
Community Development	854,884	2,783,066	2,453,066	1,768,068	(1,014,998)	(36.5%)
Non-departmental	37,412	39,966	39,966	40,965	999	2.5%
	892,296	2,823,032	2,493,032	1,809,033	(1,013,999)	(35.9%)
METRO PLANNING ORG FUND						
Community Development	376,222	903,425	903,425	351,553	(551,872)	(61.1%)
Non-departmental	24,827	21,654	21,654	30,800	9,146	42.2%
Contingency	-	250,000	-	500,000	250,000	100.0%
	401,049	1,175,079	925,079	882,353	(292,726)	(24.9%)
EDA REVOLVING LOAN FUND						
Economic Vitality	-	220,000	220,000	50,673	(169,327)	(77.0%)
Total Special Revenue Funds	28,416,244	51,433,188	51,260,968	43,436,049	(7,997,139)	(15.5%)
DEBT SERVICE FUNDS						
GENERAL OBLIGATION BONDS FUND						
Non-departmental	722,784	7,496,194	6,016,470	7,436,600	(59,594)	(0.8%)
SPECIAL ASSESSMENT BONDS FUND						
Non-departmental	593,000	740,850	2,143,228	600,850	(140,000)	(18.9%)
Total Debt Service Funds	1,315,784	8,237,044	8,159,698	8,037,450	(199,594)	(2.4%)
CAPITAL PROJECT FUNDS						
G.O. BONDS FUNDED PROJECTS FUND						
Non-departmental	17,140,982	32,724,917	33,034,890	2,059,622	(30,665,295)	(93.7%)
MUNICIPAL FACILITIES CORP FUND						
Non-departmental	449,202	14,478,509	14,478,509	406,979	(14,071,530)	(97.2%)
Total Capital Projects Funds	17,590,184	47,203,426	47,513,399	2,466,601	(44,736,825)	(94.8%)
ENTERPRISE FUNDS						
WATER AND WASTEWATER FUND						
General Administration	621,261	644,370	644,370	614,863	(29,507)	(4.6%)
Management Services	857,869	967,305	967,305	1,063,323	96,018	9.9%
Public Works	48,039	36,925	36,925	43,679	6,754	18.3%
Economic Vitality	44,347	49,629	49,629	43,177	(6,452)	(13.0%)
Utilities	22,470,235	33,474,920	32,910,920	24,812,331	(8,662,589)	(25.9%)
Non-departmental	270,184	370,377	370,377	354,602	(15,775)	(4.3%)
Contingency	171,395	1,800,000	-	1,800,000	-	0.0%
	24,483,330	37,343,526	34,979,526	28,731,975	(8,611,551)	(23.1%)
AIRPORT FUND						
General Administration	61,759	55,329	55,329	55,959	630	1.1%
Management Services	94,151	81,024	81,024	86,555	5,531	6.8%
Public Works	105,195	52,146	52,146	90,405	38,259	73.4%
Economic Vitality	4,681,269	9,513,448	6,740,776	2,371,783	(7,141,665)	(75.1%)
Non-departmental	59,662	44,964	44,964	61,555	16,591	36.9%
Contingency	(20,000)	500,000	-	100,000	(400,000)	(80.0%)
	4,982,036	10,246,911	6,974,239	2,766,257	(7,480,654)	(73.0%)

CITY OF FLAGSTAFF
SUMMARY BY DIVISION OF EXPENDITURES/EXPENSES WITHIN EACH FUND
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

FUND/DIVISION	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
SOLID WASTE						
General Administration	$ 425,155	358,624	358,624	322,088	(36,536)	(10.2%)
Management Services	323,645	349,621	349,621	334,415	(15,206)	(4.3%)
Public Works	8,218,942	11,327,142	11,070,142	10,876,777	(450,365)	(4.0%)
Economic Vitality	44,291	35,471	35,471	29,313	(6,158)	(17.4%)
Non-departmental	282,110	272,975	272,975	195,906	(77,069)	(28.2%)
Contingency	26,857	612,000	-	612,000	-	0.0%
	9,321,000	12,955,833	12,086,833	12,370,499	(585,334)	(4.5%)
SUSTAINABILITY AND ENVIRONMENTAL MGMT						
General Administration	18,020	41,635	41,635	65,389	23,754	57.1%
Management Services	21,367	19,186	19,186	37,380	18,194	94.8%
Public Works	790,326	944,622	944,622	953,736	9,114	1.0%
Economic Vitality	4,628	1,735	1,735	2,876	1,141	65.8%
Non-departmental	18,560	10,905	10,905	15,234	4,329	39.7%
Contingency	-	30,000	-	30,000	-	0.0%
	852,901	1,048,083	1,018,083	1,104,615	56,532	5.4%
STORMWATER UTILITY FUND						
General Administration	37,905	38,614	38,614	39,650	1,036	2.7%
Management Services	53,860	42,471	42,471	44,800	2,329	5.5%
Public Works	9,626	11,663	11,663	4,613	(7,050)	(60.4%)
Economic Vitality	2,035	2,183	2,183	3,101	918	42.1%
Utilities	1,751,086	5,132,723	4,961,996	1,172,507	(3,960,216)	(77.2%)
Non-departmental	14,022	18,312	18,312	15,609	(2,703)	(14.8%)
Contingency	7,033	10,000	-	10,000	-	0.0%
	1,875,567	5,255,966	5,075,239	1,290,280	(3,965,686)	(75.5%)
FLAGSTAFF HOUSING AUTHORITY						
Community Development	6,134,741	6,042,876	5,883,047	6,210,462	167,586	2.8%
Contingency	-	1,001,250	-	1,001,250	-	0.0%
	6,134,741	7,044,126	5,883,047	7,211,712	167,586	
Total Enterprise Funds	47,649,575	73,894,445	66,016,967	53,475,338	(20,419,107)	(27.6%)
TOTAL ALL FUNDS	$ 144,411,809	238,184,402	230,132,431	163,748,309	(74,436,093)	(31.3%)

CITY OF FLAGSTAFF
BUDGET BY DIVISION AND SECTIONS
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

DIVISION/SECTION	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL ADMINISTRATION						
City Manager Division	$ 1,449,607	1,712,039	1,712,039	1,541,006	(171,033)	(10.0%)
Flagstaff Municipal Court Division	2,711,070	2,769,094	2,769,094	2,817,808	48,714	1.8%
City Attorney Division	1,411,275	1,507,056	1,507,056	1,592,018	84,962	5.6%
Human Resources Division	553,113	744,087	744,087	732,404	(11,683)	(1.6%)
Risk Management Division	180,402	185,740	185,740	204,470	18,730	10.1%
Information Technology Division	1,697,923	2,197,665	2,197,665	2,745,439	547,774	24.9%
TOTAL	8,003,390	9,115,681	9,115,681	9,633,145	517,464	5.7%
COMMUNITY DEVELOPMENT						
Community Development Admin.	301,068	312,921	312,921	316,505	3,584	1.1%
Planning & Development Services	2,321,063	2,299,621	2,299,621	2,288,219	(11,402)	(0.5%)
Capital Improvement	(141,188)	(148,837)	(148,837)	(112,697)	36,140	(24.3%)
Engineering	1,436,923	1,586,977	1,586,977	1,542,404	(44,573)	(2.8%)
Housing	208,321	299,707	249,707	248,666	(51,041)	(17.0%)
Community Housing Services	165,071	974,214	974,214	4	(974,210)	(100.0%)
Community Housing Grants	104,991	803,167	473,167	1,130,000	326,833	40.7%
CDBG Grant	584,822	1,005,685	1,005,685	638,064	(367,621)	(36.6%)
Transportation CIP	2,430,828	7,537,400	7,537,400	3,315,861	(4,221,539)	(56.0%)
Road Repair Construction	-	-	-	1,525,600	1,525,600	-
Flag Urban Trails System	344,773	2,871,134	2,762,593	1,544,721	(1,326,413)	(46.2%)
Metro Planning Organization	376,222	903,425	903,425	351,553	(551,872)	(61.1%)
Flagstaff Housing Authority	6,134,741	6,042,876	5,883,047	6,210,462	167,586	2.8%
TOTAL	14,267,635	24,488,290	23,839,920	18,999,362	(5,488,928)	(22.4%)
MANAGEMENT SERVICES						
Management Services Admin.	-	-	-	264,068	264,068	-
Purchasing	788,912	817,897	817,897	531,337	(286,560)	(35.0%)
Finance/Budget	970,643	1,019,195	1,019,195	1,224,318	205,123	20.1%
Sales Tax & Licensing	1,426,395	1,520,801	1,520,801	1,612,798	91,997	6.0%
Library	3,054,095	3,842,256	3,842,256	3,695,766	(146,490)	(3.8%)
Library County Direct	541,357	586,198	586,198	594,495	8,297	1.4%
Library Grants	1,091,726	2,634,737	2,012,870	637,084	(1,997,653)	(75.8%)
TOTAL	7,873,128	10,421,084	9,799,217	8,559,866	(1,861,218)	(17.9%)
FIRE						
Fire	9,463,315	10,155,696	10,155,696	10,855,200	699,504	6.9%
Fire Grants	36,628	585,000	585,000	856,467	271,467	46.4%
TOTAL	9,499,943	10,740,696	10,740,696	11,711,667	970,971	9.0%
POLICE						
Police	15,429,525	16,849,790	16,849,790	18,539,436	1,689,646	10.0%
Police Grants	1,662,328	1,528,296	1,528,296	1,526,974	(1,322)	(0.1%)
TOTAL	17,091,853	18,378,086	18,378,086	20,066,410	1,688,324	9.2%
PUBLIC WORKS						
Public Works Administration	51,616	24,430	24,430	125,977	101,547	415.7%
USGS Facilities	1,026,636	1,109,739	1,109,739	1,110,588	849	0.1%
Parks	2,815,765	3,230,736	3,230,736	3,169,340	(61,396)	(1.9%)
Fleet Services	(26,573)	1,715,143	1,715,143	428,036	(1,287,107)	(75.0%)
Cemetery	215,712	211,129	211,129	225,629	14,500	6.9%
Public Facilities Maintenance	982,364	1,763,815	1,763,815	1,095,147	(668,668)	(37.9%)
Recreation	3,243,469	3,289,748	3,188,848	3,310,670	20,922	0.6%
Street Maintenance & Repairs	3,543,329	5,821,705	5,763,705	4,903,031	(918,674)	(15.8%)
Street Const. & Reconstruction	3,409,552	4,124,782	4,124,782	2,322,400	(1,802,382)	(43.7%)
Road Repair Pavement Preservation	-	-	3,600,000	6,060,000	6,060,000	-
Street & Highway User Rev Bonds	545,830	552,753	552,753	553,941	1,188	0.2%
Solid Waste - Landfill	2,194,464	4,153,538	4,146,538	3,196,701	(956,837)	(23.0%)
Solid Waste - Collections	5,800,506	6,710,249	6,710,249	7,391,805	681,556	10.2%
Solid Waste - Capital	-	42,000	42,000	-	(42,000)	(100.0%)
Solid Waste Debt Service	-	250,000	-	125,000	(125,000)	(50.0%)
Sustainability and Environmental Mgmt	776,536	934,081	934,081	936,825	2,744	0.3%
Recreation-BBB	26,576	2,664,460	2,664,460	120,200	(2,544,260)	(95.5%)
TOTAL	24,605,782	36,598,308	39,782,408	35,075,290	(1,523,018)	(4.2%)

CITY OF FLAGSTAFF
BUDGET BY DIVISION AND SECTIONS
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

DIVISION/SECTION	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
ECONOMIC VITALITY						
Community Investment	$ 226,897	464,303	464,303	174,071	(290,232)	(62.5%)
Airport	4,389,828	9,223,819	6,451,147	2,080,674	(7,143,145)	(77.4%)
Debt Service - Airport	286,685	286,685	286,685	286,685	-	-
Arts and Science	425,394	621,023	621,023	717,544	96,521	15.5%
Urban Design	146,034	141,823	141,823	182,714	40,891	28.8%
Streetscape	318,932	3,026,213	2,478,497	1,923,787	(1,102,426)	(36.4%)
Economic Development	594,956	648,288	703,938	1,011,636	363,348	56.0%
Economic Development Debt Service	248,705	336,918	336,918	257,443	(79,475)	(23.6%)
EDA Revolving Loan Program	-	220,000	220,000	50,673	(169,327)	(77.0%)
Tourism - Gen. Admin.	1,632,342	1,561,816	1,561,816	1,645,526	83,710	5.4%
Visitor Services	367,412	380,984	380,984	375,761	(5,224)	(1.4%)
TOTAL	8,637,185	16,911,872	13,647,134	8,706,514	(8,205,359)	(48.5%)
UTILITIES						
Administration	1,268,789	911,346	911,346	726,892	(184,454)	(20.2%)
Lake Mary Water Plant	3,748,700	5,063,970	5,063,970	3,880,142	(1,183,828)	(23.4%)
Water Distribution System	1,546,141	1,824,341	1,824,341	1,808,317	(16,024)	(0.9%)
Water Resource Management	-	528,165	528,165	329,049	(199,116)	(37.7%)
Utility Engineering Services	-	618,784	618,784	428,665	(190,119)	(30.7%)
Regulatory Compliance	-	1,000,194	1,000,194	1,010,833	10,639	1.1%
Wastewater Treatment	2,496,688	3,349,423	3,349,423	2,146,726	(1,202,697)	(35.9%)
Reclaim Water Plant	1,124,303	1,124,741	1,124,741	869,421	(255,320)	(22.7%)
Wastewater Collection	1,019,284	1,393,376	1,268,376	1,261,209	(132,167)	(9.5%)
Wastewater Monitoring	380,330	-	-	-	-	-
Reclaim Water	-	-	-	350,504	350,504	-
Water Capital	2,556,550	7,131,856	7,072,496	3,427,500	(3,704,356)	(51.9%)
Wastewater Capital	3,844,390	4,853,400	4,414,400	4,339,341	(514,059)	(10.6%)
Reclaim Water Capital	-	1,345,000	1,404,360	150,000	(1,195,000)	(88.8%)
Debt Service	4,485,060	4,330,324	4,330,324	4,083,732	(246,592)	(5.7%)
Stormwater Utility	614,525	809,627	584,627	547,507	(262,120)	(32.4%)
Stormwater Capital	1,136,561	4,323,096	4,377,369	625,000	(3,698,096)	(85.5%)
TOTAL	24,221,321	38,607,643	37,872,916	25,984,838	(12,622,805)	(32.7%)
NON-DEPARTMENTAL						
Council & Commissions	374,977	392,036	392,036	350,737	(41,299)	(10.5%)
Non-Departmental	3,492,140	2,882,061	2,798,061	2,093,220	(788,841)	(27.4%)
Real Estate Proceeds	-	-	-	15,000	15,000	-
G.O. Bond - Debt Service	722,784	7,496,194	6,016,470	7,436,600	(59,594)	(0.8%)
SID-Debt	593,000	740,850	2,143,228	600,850	(140,000)	(18.9%)
G.O. Bond Funded Projects	17,140,982	32,724,917	33,034,890	2,059,622	(30,665,295)	(93.7%)
Municipal Facilities Corp	449,202	14,478,509	14,478,509	406,979	(14,071,530)	(97.2%)
Transportation	4,556,480	4,553,942	5,082,266	4,699,112	145,170	3.2%
4th Street Debt Service	2,074,725	1,169,850	1,169,850	2,232,500	1,062,650	90.8%
Road Repair Debt Service	-	-	-	250,000	250,000	-
Facility Improvement Debt	554,097	366,063	366,063	328,347	(37,716)	(10.3%)
TOTAL	29,958,387	64,804,422	65,481,373	20,472,967	(44,331,455)	(68.4%)
RESERVES/CONTINGENCIES	253,185	8,118,320	1,475,000	4,538,250	(3,580,070)	(44.1%)
GRAND TOTAL	$ 144,411,809	238,184,402	230,132,431	163,748,309	(74,436,093)	(31.3%)

This schedule includes the entire budgetary responsibility of the division without regard to funding source.
Operating revenue transfers provide the level of accountability for division managers and department heads.

CITY OF FLAGSTAFF
BUDGET SUMMARY BY DIVISION OF EXPENDITURES
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

DIVISION/FUND	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES * 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
GENERAL ADMINISTRATION						
General Fund	$ 8,003,390	9,115,681	9,115,681	9,633,145	517,464	5.7%
Library Fund	148,678	176,085	176,085	191,757	15,672	8.9%
HURF Fund	109,645	151,660	151,660	155,859	4,199	2.8%
Transportation Fund	41,592	39,239	39,239	40,595	1,356	3.5%
Water and Wastewater Fund	621,261	644,370	644,370	614,863	(29,507)	(4.6%)
Airport	61,759	55,329	55,329	55,959	630	1.1%
Solid Waste Fund	425,155	358,624	358,624	322,088	(36,536)	(10.2%)
Sustainability & Environment Mgmt Fund	18,020	41,635	41,635	65,389	23,754	57.1%
Stormwater Utility Fund	37,905	38,614	38,614	39,650	1,036	2.7%
TOTAL	9,467,405	10,621,237	10,621,237	11,119,305	498,068	4.7%
COMMUNITY DEVELOPMENT						
General Fund	4,126,187	4,350,389	4,300,389	4,283,097	(67,292)	(1.5%)
HURF Fund	2,981,067	7,929,401	7,929,401	3,729,808	(4,199,593)	(53.0%)
Transportation Fund	-	-	-	1,525,600	1,525,600	
FUTS Fund	344,773	2,871,134	2,762,593	1,544,721	(1,326,413)	(46.2%)
Beautification Fund	-	-	-	-	-	0.0%
Housing and Community Services Fund	854,884	2,783,066	2,453,066	1,768,068	(1,014,998)	(36.5%)
Metro Planning Organization Fund	376,222	903,425	903,425	351,553	(551,872)	(61.1%)
Flagstaff Housing Authority	6,134,741	6,042,876	5,883,047	6,210,462	167,586	2.8%
TOTAL	14,817,874	24,880,291	24,231,921	19,413,309	(5,466,982)	(22.0%)
MANAGEMENT SERVICES						
General Fund	3,185,950	3,357,893	3,357,893	3,632,521	274,628	8.2%
Library Fund	4,803,570	7,182,596	6,560,729	5,020,548	(2,162,048)	(30.1%)
HURF Fund	66,108	91,171	91,171	96,769	5,598	6.1%
Transportation Fund	251,419	265,318	265,318	302,624	37,306	14.1%
Water and Wastewater Fund	857,869	967,305	967,305	1,063,323	96,018	9.9%
Airport Fund	94,151	81,024	81,024	86,555	5,531	6.8%
Solid Waste Fund	323,645	349,621	349,621	334,415	(15,206)	(4.3%)
Sustainability & Environment Mgmt Fund	21,367	19,186	19,186	37,380	18,194	94.8%
Stormwater Utility Fund	53,860	42,471	42,471	44,800	2,329	5.5%
TOTAL	9,657,939	12,356,585	11,734,718	10,618,935	(1,737,650)	(14.1%)
FIRE						
General Fund	9,499,943	10,740,696	10,740,696	11,711,667	970,971	9.0%
TOTAL	9,499,943	10,740,696	10,740,696	11,711,667	970,971	9.0%
POLICE						
General Fund	17,091,853	18,378,086	18,378,086	20,066,410	1,688,324	9.2%
TOTAL	17,091,853	18,378,086	18,378,086	20,066,410	1,688,324	9.2%
PUBLIC WORKS						
General Fund	8,308,989	11,344,740	11,243,840	9,465,387	(1,879,353)	(16.6%)
Library Fund	81,044	68,965	68,965	94,591	25,626	37.2%
HURF Fund	7,669,163	10,639,677	10,581,677	7,941,829	(2,697,848)	(25.4%)
Transportation Fund	-	12,822	3,612,822	6,060,000	6,047,178	47,162.5%
Recreation-BBB Fund	26,576.00	2,664,460	2,664,460	120,200	(2,544,260)	(95.5%)
Water and Wastewater Fund	48,039	36,925	36,925	43,679	6,754	18.3%
Airport Fund	105,195	52,146	52,146	90,405	38,259	73.4%
Solid Waste Fund	8,218,942	11,327,142	11,070,142	10,876,777	(450,365)	(4.0%)
Sustainability & Environment Mgmt Fund	790,326	944,622	944,622	953,736	9,114	1.0%
Stormwater Utility Fund	9,626	11,663	11,663	4,613	(7,050)	(60.4%)
TOTAL	25,257,900	37,103,162	40,287,262	35,651,217	(1,451,945)	(3.9%)

CITY OF FLAGSTAFF
BUDGET SUMMARY BY DIVISION OF EXPENDITURES
COMPARISON OF FISCAL YEAR 2015 AND 2016
(WITH ACTUAL FOR FISCAL YEAR 2014)

DIVISION/FUND	ACTUAL EXPENDITURES/ EXPENSES 2013-2014	ADOPTED BUDGETED EXPENDITURE/ EXPENSE 2014-2015	ESTIMATED ACTUAL EXPENDITURES/ EXPENSES * 2014-2015	PROPOSED BUDGETED EXPENDITURE/ EXPENSE 2015-2016	CHANGE (BDGT-BDGT)	% CHANGE
ECONOMIC VITALITY						
General Fund	$ 226,897	464,303	464,303	174,071	(290,232)	(62.5%)
Library Fund	14,800	14,909	14,909	17,485	2,576	17.3%
HURF Fund	13,892	14,496	14,496	13,729	(767)	(5.3%)
Transportation Fund	5,455	2,952	2,952	1,643	(1,309)	(44.3%)
Beautification Fund	464,966	3,168,036	2,620,320	2,106,501	(1,061,535)	(33.5%)
Economic Development Fund	843,661	985,206	1,040,856	1,269,079	283,873	28.8%
EDA Revolving Loan Fund	-	220,000	220,000	50,673	(169,327)	(77.0%)
Tourism Fund	1,999,754	1,942,800	1,942,800	2,021,287	78,487	4.0%
Arts and Science Fund	425,394	621,023	621,023	717,544	96,521	15.5%
Water and Wastewater Fund	44,347	49,629	49,629	43,177	(6,452)	(13.0%)
Airport Fund	4,681,269	9,513,448	6,740,776	2,371,783	(7,141,665)	(75.1%)
Solid Waste Fund	44,291	35,471	35,471	29,313	(6,158)	(17.4%)
Sustainability & Environment Mgmt Fund	4,628	1,735	1,735	2,876	1,141	65.8%
Stormwater Utility Fund	2,035	2,183	2,183	3,101	918	42.1%
TOTAL	8,771,389	17,036,191	13,771,453	8,822,262	(8,213,930)	(48.2%)
UTILITIES						
Water, Wastewater, and Reclaimed Wtr Fund	22,470,235	33,474,920	32,910,920	24,812,331	(8,662,589)	(25.9%)
Stormwater Utility Fund	1,751,086	5,132,723	4,961,996	1,172,507	(3,960,216)	(77.2%)
TOTAL	24,221,321	38,607,643	37,872,916	25,984,838	(12,622,805)	(32.7%)
NON-DEPARTMENTAL						
General Fund	(1,070,830)	(1,810,489)	(1,894,489)	(2,783,427)	(972,938)	53.7%
Library Fund	89,293	77,765	77,765	73,142	(4,623)	(5.9%)
HURF Fund	88,851	116,557	116,557	126,761	10,204	8.8%
Transportation Fund	6,652,941	5,738,735	6,267,059	7,186,918	1,448,183	25.2%
Housing and Community Services Fund	37,412	39,966	39,966	40,965	999	2.5%
Metro Planning Organization Fund	24,827	21,654	21,654	30,800	9,146	42.2%
General Obligation Bonds Fund	722,784	7,496,194	6,016,470	7,436,600	(59,594)	(0.8%)
Special Assessment Bonds Fund	593,000	740,850	2,143,228	600,850	(140,000)	(18.9%)
G.O. Bonds Funded Projects Fund	17,140,982	32,724,917	33,034,890	2,059,622	(30,665,295)	(93.7%)
Municipal Facilities Corp Fund	449,202	14,478,509	14,478,509	406,979	(14,071,530)	(97.2%)
Water and Wastewater Fund	270,184	370,377	370,377	354,602	(15,775)	(4.3%)
Airport Fund	59,662	44,964	44,964	61,555	16,591	36.9%
Solid Waste Fund	282,110	272,975	272,975	195,906	(77,069)	(28.2%)
Sustainability & Environment Mgmt Fund	18,560	10,905	10,905	15,234	4,329	39.7%
Stormwater Utility Fund	14,022	18,312	18,312	15,609	(2,703)	(14.8%)
TOTAL	25,373,000	60,342,191	61,019,142	15,822,116	(44,520,075)	(73.8%)
RESERVES/CONTINGENCIES						
General Fund	67,643	1,475,000	1,475,000	150,000	(1,325,000)	(89.8%)
Library Fund	-	100,000	-	100,000	-	0.0%
HURF Fund	-	100,000	-	100,000	-	0.0%
Transporation Fund	-	2,000,000	-	-	(2,000,000)	(100.0%)
Beautification Fund	120	10,000	-	10,000	-	0.0%
Economic Development Fund	(543)	170,070	-	45,000	(125,070)	(73.5%)
Tourism Fund	680	50,000	-	70,000	20,000	40.0%
Arts and Science Fund	-	10,000	-	10,000	-	0.0%
Metro Planning Organization Fund	-	250,000	-	500,000	250,000	100.0%
Water and Wastewater Fund	171,395	1,800,000	-	1,800,000	-	0.0%
Airport Fund	(20,000)	500,000	-	100,000	(400,000)	(80.0%)
Solid Waste Fund	26,857	612,000	-	612,000	-	0.0%
Stormwater Utility Fund	7,033	10,000	-	10,000	-	0.0%
Sustainablity & Environmental Mgmt Fund	-	30,000	-	30,000	-	0.0%
Flagstaff Housing Authority Fund	-	1,001,250	-	1,001,250	-	0.0%
TOTAL	253,185	8,118,320	1,475,000	4,538,250	(3,580,070)	(44.1%)
ALL FUNDS TOTAL	$ 144,411,809	238,184,402	230,132,431	163,748,309	(74,436,093)	(31.3%)

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2015-2016

SECT #	SECTION	OPERATING CAPITAL	BUDGET 2015-2016
GENERAL FUND			
014	IT Department	Storage Area Network Replacement	$ 75,000
016	Municipal Court	Police Cruiser Replacements (2)	62,000
033	Revenue	Call Center Solution Software/Hardware and Implementation	35,000
051	Fire	Replacement Vehicle	31,000
		Thermal Imaging Cameras (2)	18,500
		Utility Bed Replacements (2)	18,000
052	Fire Grants	Cardiac Monitors	331,467
061	Police	Police Cruisers with Communication Equipment (4)	224,000
		Police Cruisers Replacement (5)	155,000
		Detective Vehicle Replacement	31,000
062	Police Grants	AZ Homeland Security Vests	31,000
		Bomb Robot Upgrade	71,000
		RICO/METRO Equipment	145,000
		RICO Police Equipment	20,000
154	Fleet Services	Setaside for Catastrophic / Vehicle Replacement Fund	239,683
		Fuel Truck Replacement	207,100
		Portable Heavy Truck Lifts	42,800
155	Parks	Mower Transport Trailer	14,000
		Mobile Haven and Univ. Hts. Parks Replace Playground Equip.	28,000
		McPherson Park Parking Lot Chip Seal, Patch, and Stripe	45,000
		Arroyo Park ADA Access Improvement Curb, Gutter, Pave Parkir	25,000
		Thorpe Park Tennis Court Retaining Wall Replacement	32,000
		Mower for Sports Fields	17,108
		Truck Mounted Snowplow Replacements (2)	14,000
		Continental Sports Complex Driveway Curb	25,000
		Thorpe, MEMS, and Sechrist Lase-Level Fields (6)	15,000
156	Recreation	Annual Recreation Capital	10,000
		Aquaplex Lounge Furniture	10,000
		JC Montoya Cardio and Weight Room Equipment	15,000
		Flag Recreation Center Cardio and Weight Room Equipment	20,000
		GENERAL FUND TOTAL	2,007,658
LIBRARY			
035	Library	Metal Roof Replacement Phase 2	190,000
		LIBRARY TOTAL	190,000

CITY OF FLAGSTAFF
SUMMARY OF OPERATING CAPITAL
FISCAL YEAR 2015-2016

SECT #	SECTION	OPERATING CAPITAL	BUDGET 2015-2016
HIGHWAY USER REVENUE			
161	Street Maintenance & Repairs	Sweeper Replacement	$ 280,000
		Asphalt Truck Bed Replacement	100,000
		4-Door 4x4 SUV Replacement	40,000
		Transport Trailer Replacement	80,000
		Mini-Excavator	60,000
		Restore and Paint Dump Trucks Beds (18)	75,000
		Traffic Signal Upgrades	40,000
		HIGHWAY USER REVENUE TOTAL	675,000
BBB ECONOMIC DEVELOPMENT			
213	BBB Economic Development	Business Accelerator Furnishings	12,500
		BBB ECONOMIC DEVELOPMENT TOTAL	12,500
WATER, WASTEWATER & RECLAIMED WATER			
303	Water Distribution	Replace Diesel Pick-Ups (4)	160,000
		CMMS (GIS) Implementation	30,000
311	Wastewater Treatment-WC	Facility Improvement WCH HVAC	50,000
312	Wastewater Treatment-RIO	Rio WRP Design of Entrance	10,000
313	Wastewater Collection	Replace Diesel Pick-Ups (3)	120,000
		WATER, WASTEWATER & RECLAIMED WATER TOTAL	370,000
HOUSING AUTHORITY			
109	Flagstaff Housing Authority	Housing Facilites Improvements	446,188
		HOUSING AUTHORITY TOTAL	446,188
AIRPORT			
222	Airport Capital Projects	Security Gate Replacement	120,000
		AIRPORT TOTAL	120,000
SOLID WASTE			
165	Solid Waste - Landfill	Dust Control	10,000
		Annual Setaside - Landfill Closure	160,000
		Aerial Photo	40,000
		Map Plotter	5,000
166	Solid Waste - Collections	Rapid Rail Truck Replacement	780,000
		Bin Maintenance Truck Replacement	75,000
		Rear Loader Truck Replacement	100,000
		Roll Off Truck Replacement	150,000
		ENVIRONMENTAL SERVICES TOTAL	1,320,000
		TOTAL	$ 5,141,346

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015-2016

SECT #	SECTION	PROJECT	BUDGET 2015-2016
GENERAL FUND			
014	Information Technology	Microwave Network	$ 650,000
061	Police	Warehouse/Evidence Storage Upgrade Impact Fees	100,000
		GENERAL FUND TOTAL	750,000
HURF			
162	Street Construction	Reserve for Improvements	50,000
		Minor Transporation Improvements	50,000
		Sidewalk Replacement Program	15,000
		Street Improvement Program	2,146,000
		Business F 40 Overlay	61,400
		HURF TOTAL	2,322,400
TRANSPORTATION			
112	Transportation CIP	Bike / Ped and Safety Improvement	
		Brannen Homes Sidewalk	439,744
		Lockett Transportation Study	100,000
		Transportation Planning and Programming	90,000
		Reserve for Transportation Improvements	175,000
		West / Arrowhead Improvement	63,916
		Traffic Signal Program	
		Butler Avenue Adaptive Signal Control	300,000
		Switzer/Turquoise Roundabout	177,000
		Beulah Blvd / University Drive	1,250,000
		Beulah Blvd / University Drive Public Infra. Contribution	150,000
		HSIP Program	75,000
		Franklin Safety Improvements	236,031
		4th Street Safety Improvements	259,170
163	Road Repair Pavement Preserv	Pavement Maintenance	6,000,000
116	Road Repair Construction	Utility Replacements & Overlays	200,000
		Zuni Drive	800,000
		Lockett Avenue	300,000
		Pullium Drive	200,000
		TRANSPORTATION TOTAL	10,815,861
FUTS			
111	Flagstaff Urban Trail	Special Projects and Unprogrammed Work	50,000
		FUTS Signage Program	116,686
		Arizona Trail	500
		Country Club FUTS Trail	9,000
		Switzer Mesa Trail	2,000
		BNSF Walnut - Florence Underpass	1,000,000
		Florance - Walnut Underpass	113,500
		Mall Transfer Center Trail Realignment	1,000
		Fourth Street Trail	62,185
		Pine Knoll Trail	101,400
		Hospital Rim FUTS Trail	2,000
		Brannen Connector	8,200
		Lonetree Trail	76,250
		Ponderosa Trail Rehab	2,000
		FUTS TOTAL	1,544,721

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015-2016

SECT #	SECTION	PROJECT	BUDGET 2015-2016
BEAUTIFICATION			
212	Streetscape	Special Projects and Unprogrammed Work	$ 50,000
		Historic Facades	50,000
		Neighborhood Gardens	10,000
		4th Street Corridor Improvements	146,287
		Fort Valley Road Enhancements	30,000
		Beautification in Action	12,500
		North Edge-Lockett to Route 66 Along Kasper	350,000
		Train Station Platform	100,000
		Lake Mary/Beulah City Gateway	150,000
		Gutter Diversions - Sustainable Streets	100,000
		Urban Forest	50,000
		US 89 Medians	50,000
		Joel Montalvo Park	250,000
		Downtown Green	250,000
		Downtown Tree Wells	250,000
		Steve's Blvd Corners	75,000
		BEAUTIFICATION TOTAL	1,923,787
ARTS & SCIENCE			
216	Arts & Science	Rendezvous Sculpture	200,000
		West Rt66 - North Edge	15,000
		Thorpe Sculpture	50,000
		East Flagstaff Gateway	10,000
		ARTS & SCIENCE TOTAL	275,000
RECREATION			
158	BBB Recreation	Aquaplex Improvements - Pool Replaster	110,000
		BBB RECREATION TOTAL	110,000
CAPITAL PROJECTS			
421	GO Capital Projects Fund	FUTS / Open Space Land Acquisition	376,829
422	Capital Projects Fund	Innovation Mesa Business Accelerator	406,979
425	Flagstaff Watershed	Watershed Protection Project	1,682,793
		CAPITAL PROJECTS TOTAL	2,466,601
WATER, WASTEWATER, & RECLAIMED WATER			
301	Water Production	Facility Improvements	25,000
370	Water Capital Projects	Aging Water Infrastucture Replacement	1,000,000
		Radio Read Meter Replacements	300,000
		Reserve for Improvements	300,000
		LM Electrical Service Upgrade	300,000
		AWIR - Leroux St Waterline / Sewerline	1,200,000
		WTP Security and SCADA Improvements	77,500
		Hydrological Studies	250,000
312	Wastewater Treatment-Wildcat	Facility Improvments	50,000
		Repair Control Gates	65,000
312	Wastewater Treatment-Rio	Facility Improvments	50,000
		Repair Grit Chanber/Replace Grit Pumps	65,000
375	Wastewater Capital Projects	WWTP Energy Efficiency Program	330,000
		Wildcat Septage and Grease Station	200,000
		Aging Sewer Infrastructure Replacements	368,600
		Reserve for Improvements	300,000

CITY OF FLAGSTAFF
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015-2016

SECT #	SECTION	PROJECT	BUDGET 2015-2016
		Bonito Sewer Replacement	$ 931,400
		Rio Plant - Replace UV System	1,400,000
		WWTP Security and SCADA Improvements	97,500
		Wildcat - Micro Carbon Feed Addition	200,000
		Innovation Mesa Sewerline	511,841
380	Reclaimed Water Capital Projects	Buffalo Tank Clorination	150,000
		WATER, WASTEWATER, & RECLAIMED WATER TOTAL	8,171,841
STORMWATER			
385	Stormwater Capital Projects	Spot Improvement - Annual	75,000
		Spot Improvement - Rio Culvert Construction	40,000
		Spot Improvement - Fanning / Steves Culvert Construction	510,000
		STORMWATER TOTAL	625,000
AIRPORT			
222	Airport Capital Projects	Master Plan Update	600,000
		AIRPORT TOTAL	600,000
SOLID WASTE			
165	Solid Waste	Stormwater Infrastructure	10,000
		South Borrow Pit Design / Roads / Scales	200,000
		Fueling Station Project	540,000
		ENVIRONMENTAL SERVICES TOTAL	750,000
		Total	$ 30,355,211

CITY OF FLAGSTAFF
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2015-2016

	ORIGINAL ISSUE	OUTSTANDING 07/01/2015	PRINCIPAL	INTEREST	FISCAL CHARGES	TOTAL REQUIREMENTS
GENERAL FUND						
Existing Debt:						
USGS-Series 12	$ 4,700,000	860,000	420,000	30,875	3,565	454,440
Certificates of Participation - Fire Equipment	350,000	188,407	35,282	6,116	570	41,968
Capital Lease - Renewable Energy Equipment	1,014,557	946,550	58,244	26,534	-	84,778
Proposed Courthouse 2016	13,000,000	-	120,000	80,000	1,600	201,600
	19,064,557	1,994,957	633,526	143,525	5,735	782,786
STREETS FUND						
Certificates of Participation - Street Overlay	4,610,000	2,481,593	464,718	80,554	6,169	551,441
	4,610,000	2,481,593	464,718	80,554	6,169	551,441
4TH STREET						
2012 Pledged Revenue Partial Advance Refunding	12,530,000	11,835,000	1,795,000	432,400	5,100	2,232,500
	12,530,000	11,835,000	1,795,000	432,400	5,100	2,232,500
ROAD REPAIR AND STREET SAFETY FUND						
Proposed Certificates of Participation - Road Repair	10,000,000	-	-	250,000	2,500	252,500
	10,000,000	-	-	250,000	2,500	252,500
ECONOMIC DEVELOPMENT						
Existing Debt:						
GADA Revenue Bonds Series 2010A- Incubator	3,370,000	2,840,000	130,000	120,088	7,355	257,443
Proposed lease - Accelerator	2,600,000	-	-	-	-	-
	5,970,000	2,840,000	130,000	120,088	7,355	257,443
GENERAL OBLIGATION BOND FUND						
Existing Debt:						
G.O. Series 2006 Capital Projects	31,500,000	9,375,000	1,625,000	369,067	3,600	1,997,667
G.O. Series 2011 Capital Projects	12,845,000	10,860,000	2,225,000	266,538	3,200	2,494,739
G.O. Series 2011 NAU Public Safety	3,952,287	2,914,658	387,348	65,304	1,920	454,572
G.O. Series 2013 Capital Projects	11,460,000	10,900,000	665,000	303,994	4,740	973,734
G.O. Series 2014A Capital Projects	6,600,000	6,600,000	200,000	225,088	3,200	428,288
G.O. Series 2014B Partial Advance Refunding 2006 Projects	8,270,000	8,270,000	-	366,600	3,200	369,800
Proposed G.O. Series Core Services Facility 2016	14,000,000	-	-	500,000	6,400	506,400
Proposed G.O. Series Watershed Protection 2016	3,500,000	-	-	125,000	3,200	128,200
Proposed G.O. Open Space Series 2016	2,200,000	-	-	80,000	3,200	83,200
	94,327,287	48,919,658	5,102,348	2,301,591	32,660	7,436,600
SPECIAL ASSESSMENT DISTRICT						
Sawmill District	19,075,000	6,705,000	260,000	335,250	5,600	600,850
	19,075,000	6,705,000	260,000	335,250	5,600	600,850
SOLID WASTE FUND						
Proposed Capital Lease - Core Services Facility	3,700,000	-	-	125,000	-	125,000
	3,700,000	-	-	125,000	-	125,000
WATER FUND						
Existing Debt:						
G.O. 2011 WIFA Debt - Red Gap Shallow Well	1,633,933	1,441,000	65,637	22,588	21,123	109,348
2002 Water Revenue Bonds (WIFA)	6,775,760	3,284,742	362,275	63,546	46,554	472,375
2006 WIFA Revolving Loan - Water	7,900,000	5,290,000	365,000	90,914	76,612	532,526
2008 WIFA Revolving Debt - Water	8,500,000	6,573,149	364,056	147,635	95,867	607,558
2009 WIFA Revolving Debt - Water Feasibility	2,100,000	1,095,714	90,059	26,507	24,658	141,224
2010 WIFA Revolving Debt - Sinagua Well Improvements	775,000	186,204	10,081	2,545	2,717	15,343
2010 WIFA Revolving Debt - Fort Tuthill Well Improvements	594,951	427,816	23,945	3,951	6,238	34,134
2010 WIFA Revolving Debt - Local Aquifer Study	1,100,000	893,338	50,000	8,249	13,025	71,274
Other debt - Lease Purchase - Renewable Energy Equipmen	1,936,443	1,806,640	111,169	50,645	-	161,814
Proposed WIFA Revolving Loan - Future Water Rights 2015	177,007	-	10,000	5,000	-	15,000
	31,493,094	20,998,603	1,452,222	421,580	286,794	2,160,596
WASTEWATER FUND						
2007 WIFA Revolving Debt - Wastewater	23,100,000	17,364,247	1,076,843	338,536	252,387	1,667,766
Other debt - Lease Purchase - Co-Generators	2,000,000	474,385	231,812	19,144	4,414	255,370
	25,100,000	17,838,632	1,308,655	357,680	256,801	1,923,136
AIRPORT FUND						
Other debt - Lease Purchase - Hangars	2,782,598	1,690,570	139,235	92,502	-	231,737
Other debt - Loan - Hangars	600,000	78,532	51,623	3,325	-	54,948
	3,382,598	1,769,102	190,858	95,827	-	286,685
Total Debt Service Requirements	$ 229,252,536	115,382,545	11,337,327	4,663,495	608,714	16,609,537

CITY OF FLAGSTAFF
GENERAL FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 21,989,500	22,596,412	24,209,124	14,529,740	12,787,991	11,282,016	10,982,774	10,883,799
Revenues								
Taxes								
Sales Tax	16,916,865	16,350,601	17,278,341	17,279,341	17,600,580	17,945,152	18,296,615	18,655,107
Property Tax	5,413,125	5,435,325	5,435,325	5,527,083	5,609,989	5,694,139	5,779,551	5,866,244
Franchise Fees	2,486,617	2,462,093	2,440,000	2,485,140	2,532,358	2,583,005	2,634,665	2,687,358
Intergovernmental Revenues								
State Shared Income Tax	7,342,048	7,920,000	8,033,971	7,928,250	8,065,944	8,206,048	8,356,750	8,522,685
State Shared Sales Tax	5,733,507	5,760,175	5,850,000	5,958,225	6,071,431	6,192,860	6,316,717	6,443,051
Auto Lieu Tax	2,591,413	2,548,750	2,600,000	2,648,100	2,698,414	2,752,382	2,807,430	2,863,578
Federal Grants	996,342	1,596,446	1,596,446	1,410,608	263,214	263,214	263,214	263,214
State/Local Grants	812,601	1,853,381	1,853,381	1,044,479	643,282	643,282	643,282	643,282
Other IGA	849,088	860,000	860,000	1,110,000	860,000	860,000	860,000	860,000
License & Permits								
Business Licenses	29,495	33,000	30,000	30,000	30,000	30,000	30,000	30,000
Building Permits	1,444,064	1,141,075	1,300,000	1,324,050	1,349,207	1,376,191	1,403,715	1,431,789
Other Licenses and Permits	389,852	218,930	254,600	260,930	260,930	260,930	260,930	260,930
Charges for Services								
General Government	538,945	255,300	255,300	342,300	342,300	342,300	342,300	342,300
Parks and Recreation	1,539,358	1,646,730	1,646,730	1,762,730	1,694,730	1,694,730	1,694,730	1,694,730
Public Safety	626,926	957,100	957,100	961,766	966,479	971,239	976,046	980,901
Cemetery	118,485	135,000	135,000	136,350	137,714	139,091	140,482	141,887
Fines & Forfeitures								
Court Fines	683,127	819,000	719,000	805,190	813,242	821,375	829,589	837,885
Other Fines	324,674	335,462	335,462	335,970	302,971	306,000	309,060	312,150
Other Revenue								
Interest Earnings	198,515	216,000	218,145	221,050	221,121	223,212	225,324	227,457
Miscellaneous	2,879,009	1,717,552	1,717,552	1,919,226	1,597,109	1,599,010	1,600,932	1,602,873
Total Revenues	51,914,056	52,261,920	53,516,353	53,490,788	52,061,015	52,904,160	53,771,332	54,667,421
						843,145		
Transfers In								
Library	78,391	289,196	39,196	250,000	-	-	-	-
HURF	28,401	20,701	20,701	13,000	13,000	13,000	13,000	13,000
Beautification	492,039	426,139	426,139	420,527	420,527	420,527	420,527	420,527
Tourism	91,894	104,407	104,407	31,238	31,238	31,238	31,238	31,238
Recreation-BBB	1,758,985	2,024,447	2,024,447	2,156,097	2,134,989	2,134,989	2,134,989	2,134,989
Housing and Comm Svcs	-	130,000	130,000	-	-	-	-	-
Utilities fund	157,794	123,797	123,797	59,900	-	-	-	-
Airport	33,567	16,784	16,784	-	-	-	-	-
Environmental Services	72,488	65,083	65,083	57,678	57,678	4,678	4,678	4,678
Sustainability and Environ Mgmt	233,183	233,730	208,057	229,678	229,678	229,678	229,678	229,678
Stormwater	86,300	90,372	90,372	91,276	91,276	91,276	91,276	91,276
Total Transfers In	3,033,042	3,524,656	3,248,983	3,309,394	2,978,386	2,925,386	2,925,386	2,925,386
Total Revenues & Transfers In	54,947,098	55,786,576	56,765,336	56,800,182	55,039,401	55,829,546	56,696,718	57,592,807
Total Sources of Funds	76,936,598	78,382,988	80,974,460	71,329,922	67,827,392	67,111,562	67,679,492	68,476,606

CITY OF FLAGSTAFF
GENERAL FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Uses of Funds								
Divisions								
General Administration	$ 8,003,390	9,035,681	9,035,681	8,846,145	8,454,403	8,314,403	8,454,403	8,314,403
Management Services	3,185,950	3,357,893	3,357,893	3,597,521	3,355,321	3,355,321	3,355,321	3,355,321
Community Development	4,126,187	4,300,389	4,300,389	4,283,097	4,275,097	4,275,097	4,275,097	4,275,097
Fire	9,422,445	9,917,696	9,917,696	11,312,700	10,618,700	10,618,700	10,818,700	10,898,700
Police	16,766,771	18,143,586	18,143,586	19,289,410	18,578,605	18,678,605	18,678,605	18,678,605
Public Works	7,270,830	8,179,745	8,179,745	8,251,257	7,977,757	7,977,757	7,977,757	7,977,757
Economic Vitality	218,021	182,803	182,803	174,071	174,071	174,071	174,071	174,071
Non-Departmental	2,844,814	2,836,097	2,752,097	2,458,957	2,117,409	2,117,409	2,117,409	2,117,409
Contingency	67,643	1,475,000	1,475,000	150,000	100,000	100,000	100,000	100,000
Less Indirect Charges	(5,492,044)	(5,450,649)	(5,450,649)	(5,570,731)	(5,570,731)	(5,570,731)	(5,570,731)	(5,570,731)
Total Department Expenditures	46,414,007	51,978,241	51,894,241	52,792,427	50,080,632	50,040,632	50,380,632	50,320,632
Debt Service								
Total Debt Service	1,223,427	819,653	819,653	782,786	582,786	582,786	582,786	582,786
Total Operating Budget	47,637,434	52,797,894	52,713,894	53,575,213	50,663,418	50,623,418	50,963,418	50,903,418
Future Uses								
Total Ongoing	-	-	-	-	801,875	1,075,287	1,402,192	1,851,058
Total One-Time	-	-	-	-	900,000	300,000	300,000	450,000
Total Future Uses	-	-	-	-	1,701,875	1,375,287	1,702,192	2,301,058
Capital/CIP								
Fleet	349,118	2,835,015	2,734,115	1,140,358	757,783	757,783	757,783	757,783
Capital Improvement Projects	1,072,979	956,500	906,500	750,000	-	-	-	-
Operating Capital	380,491	826,890	826,890	867,300	385,000	385,000	385,000	385,000
Total Capital/CIP	1,802,588	4,618,405	4,467,505	2,757,658	1,142,783	1,142,783	1,142,783	1,142,783
Transfers Out								
Library	1,187,951	1,627,451	1,627,451	1,604,860	1,438,100	1,438,100	1,438,100	1,438,100
Hurf	1,437,100	1,220,600	1,220,601	-	1,000,000	1,000,000	1,000,000	1,000,000
Economic Development	261,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
Capital Projects Fund	19,828	2,320,000	2,320,000	-	-	-	-	-
Airport	43,000	807,000	218,000	295,000	340,000	290,000	290,000	290,000
Stormwater	338,573	3,538,796	3,593,069	-	-	-	-	-
Flagstaff Housing Authority	-	33,200	33,200	58,200	8,200	8,200	8,200	8,200
Total Transfers Out	3,287,452	9,798,047	9,263,321	2,209,060	3,037,300	2,987,300	2,987,300	2,987,300
Excess revenues over expenditures	2,219,624	(11,427,770)	(9,679,384)	(1,741,749)	(1,505,975)	(299,242)	(98,975)	258,248
Total Uses of Funds	52,727,474	67,214,346	66,444,720	58,541,931	56,545,376	56,128,788	56,795,693	57,334,559
Ending Fund Balance	$ 24,209,124	11,168,642	14,529,740	12,787,991	11,282,016	10,982,774	10,883,799	11,142,047

CITY OF FLAGSTAFF
LIBRARY FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013 -2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 818,932	1,083,205	957,866	734,688	278,015	291,959	266,828	212,898
Revenues								
State Grants	46,436	79,000	79,000	188,625	100,000	100,000	100,000	100,000
Intergovernmental	3,951,377	5,501,560	4,882,331	3,402,579	3,318,351	3,385,192	3,465,548	3,547,983
Interest Revenue	28,243	37,624	26,188	37,812	39,006	39,201	39,397	39,594
Miscellaneous	104,202	53,474	63,000	20,474	20,474	20,474	20,474	20,474
Total Revenues	4,130,258	5,671,658	5,050,519	3,649,490	3,477,831	3,544,868	3,625,419	3,708,051
Transfers In								
Tourism	36,500	36,500	36,502	36,500	36,500	36,500	36,500	36,500
General Fund	1,187,951	1,627,451	1,627,451	1,604,860	1,409,148	1,426,762	1,444,597	1,462,654
Total Transfers In	1,224,451	1,663,951	1,663,953	1,641,360	1,445,648	1,463,262	1,481,097	1,499,154
Total Sources of Funds	6,173,642	8,418,814	7,672,338	6,025,538	5,201,494	5,300,089	5,373,344	5,420,103
Uses of Funds								
Departments								
Library City Direct	3,054,095	3,628,866	3,628,866	3,505,766	3,335,334	3,427,276	3,521,815	3,619,024
Library County	541,357	586,198	586,198	594,495	550,544	565,485	580,841	596,627
Library Grants	46,436	79,000	79,000	188,625	100,000	100,000	100,000	100,000
County Wide Projects & Growth	1,045,290	2,555,737	1,933,870	448,459	412,530	417,325	422,265	427,352
Indirect Costs	450,207	457,129	457,129	470,178	481,932	493,980	506,330	518,988
Capital Expenditures	-	213,390	213,390	190,000	29,195	29,195	29,195	25,000
Reserves/Contingencies	-	100,000	-	100,000	-	-	-	-
Total Department Expenditures	5,137,385	7,620,320	6,898,453	5,497,523	4,909,535	5,033,261	5,160,446	5,286,992
Transfer Out								
General Fund	78,391	289,196	39,196	250,000	-	-	-	-
Total Transfers Out	78,391	289,196	39,196	250,000	-	-	-	-
Total Uses of Funds	5,215,776	7,909,516	6,937,649	5,747,523	4,909,535	5,033,261	5,160,446	5,286,992
Ending Fund Balance (1)	$ 957,866	509,298	734,688	278,015	291,959	266,828	212,898	133,111

(1) Excludes monies restricted for branch libraries, expansion, and automation.

CITY OF FLAGSTAFF
HIGHWAY USER FUND
FIVE YEAR PLAN 2016-2020

	Actuals 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 3,008,503	3,453,850	4,265,609	2,287,419	1,168,730	2,915,323	2,934,789	2,892,362
Revenues								
Intergovernmental Revenues	105,731	179,924	-	-	-	-	542,214	-
Highway User Revenues	6,168,101	6,397,818	6,837,347	6,862,720	6,999,974	6,766,974	6,902,314	7,074,871
Interest Revenues	20,710	6,000	17,000	5,000	6,000	15,000	15,000	14,000
Miscellaneous Revenues	1,370,011	442,500	442,500	-	1,365,505	-	-	-
Total Revenues	7,664,553	7,026,242	7,296,846	6,867,720	8,371,479	6,781,974	7,459,528	7,088,871
Transfers In								
General Fund	1,437,099	1,220,600	1,220,601	-	1,000,000	1,017,000	1,017,000	1,017,000
Stormwater	224,654	306,241	306,241	309,100	315,282	321,588	328,020	334,580
Environmental Services	17,000	17,000	17,000	17,000	17,000	-	-	-
Transportation Tax	2,870,927	8,086,785	8,086,785	3,865,246	1,329,245	8,039,100	5,201,524	4,908,185
Total Transfers in	4,549,680	9,630,626	9,630,627	4,191,346	2,661,527	9,377,688	6,546,544	6,259,765
Total Sources of Funds	15,222,736	20,110,718	21,193,082	13,346,485	12,201,736	19,074,986	16,940,861	16,240,999
Uses of Funds								
Departments								
Operating Expenditures	3,411,450	4,142,205	4,084,205	4,228,031	4,135,332	4,217,238	4,300,783	4,386,000
Indirect Cost	999,187	906,322	906,322	969,522	993,760	1,018,604	1,044,069	1,070,171
Capital Expenditures	5,972,259	13,341,682	13,341,682	6,313,261	3,590,380	10,337,413	8,136,705	7,346,699
Reserves/Contingencies	-	100,000	-	100,000	-	-	-	-
Total Expenditures	10,382,896	18,490,209	18,332,209	11,610,814	8,719,472	15,573,255	13,481,557	12,802,870
Debt Service								
Debt Service	545,830	552,753	552,753	553,941	553,941	553,941	553,941	553,941
Total Debt Service	545,830	552,753	552,753	553,941	553,941	553,941	553,941	553,941
Transfers Out								
General Fund	28,401	20,701	20,701	13,000	13,000	13,000	13,000	13,000
Total Transfers Out	28,401	20,701	20,701	13,000	13,000	13,000	13,000	13,000
Total Uses of Funds	10,957,127	19,063,663	18,905,663	12,177,755	9,286,413	16,140,196	14,048,498	13,369,811
Ending Fund Balance	$ 4,265,609	1,047,055	2,287,419	1,168,730	2,915,323	2,934,789	2,892,362	2,871,188

CITY OF FLAGSTAFF
TRANSPORTATION FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 6,472,773	9,762,247	8,029,449	6,590,504	13,661,070	12,237,353	15,616,495	10,038,098
Revenues								
Sales Tax	11,769,839	11,459,192	14,410,730	17,585,692	17,919,818	18,278,214	18,643,779	19,016,654
Bond Proceeds	-	-	-	10,000,000	-	10,000,000	-	-
Interest Revenues	84,843	53,000	56,000	40,000	91,000	70,000	98,000	113,000
Miscellaneous Revenues	81,828	2,000,000	2,941,000	-	-	-	-	-
Total Revenues	11,936,510	13,512,192	17,407,730	27,625,692	18,010,818	28,348,214	18,741,779	19,129,654
Total Sources of Funds	18,409,283	23,274,439	25,437,179	34,216,196	31,671,888	40,585,567	34,358,274	29,167,752
Uses of Funds								
Departments								
Operating								
Indirect Costs	320,202	335,274	335,274	350,168	481,430	493,466	505,803	518,448
Operating Expenditures	4,556,480	4,553,942	5,082,266	4,784,712	3,867,483	3,942,230	4,363,823	4,383,555
Capital Expenditures	-	-	3,600,000	7,500,000	10,150,000	8,900,000	9,850,000	4,725,000
Contingency	-	2,000,000	-	-	-	-	-	-
Total Expenditures	4,876,682	6,889,216	9,017,540	12,634,880	14,498,914	13,335,696	14,719,626	9,627,003
Transfers Out								
Highway User Revenue Fund	2,870,927	8,086,785	8,086,785	3,865,246	1,329,245	8,039,100	5,201,524	4,908,185
MPO	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500
FUTS Fund	535,000	550,000	550,000	1,550,000	550,000	550,000	550,000	550,000
Total Transfers Out	3,428,427	8,659,285	8,659,285	5,437,746	1,901,745	8,611,600	5,774,024	5,480,686
Total Debt Service	2,074,725	1,169,850	1,169,850	2,482,500	3,033,875	3,021,775	3,826,525	3,824,725
Total Use of Funds	10,379,834	16,718,351	18,846,675	20,555,126	19,434,534	24,969,071	24,320,175	18,932,414
Ending Fund Balance	$ 8,029,449	6,556,088	6,590,504	13,661,070	12,237,353	15,616,495	10,038,098	10,235,337

CITY OF FLAGSTAFF
FLAGSTAFF URBAN TRAILS FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ -	2,654,735	2,540,349	485,317	675,403	65,912	61,072	76,222
Revenues								
Intergovernmental Revenue	-	129,419	151,211	183,597	392,970	-	-	-
Interest Earnings	7,715	6,640	6,350	1,210	1,690	160	150	190
Contributions	6,000	-	-	-	-	-	-	-
Miscellaneous	(19,374)	-	-	-	-	-	-	-
Total Revenues	(5,659)	136,059	157,561	184,807	394,660	160	150	190
Transfers In								
Beautification Fund	2,355,780	-	-	-	-	-	-	-
Road Repair/Street Safety	-	-	-	1,000,000	-	-	-	-
Transportation Tax	535,000	550,000	550,000	550,000	550,000	550,000	550,000	550,000
Total Transfers In	2,890,780	550,000	550,000	1,550,000	550,000	550,000	550,000	550,000
Total Sources of Funds	2,885,121	3,340,794	3,247,910	2,220,124	1,620,062	616,072	611,222	626,412
Uses of Funds								
Departments								
Capital Expenditures	344,772	2,871,134	2,762,593	1,544,721	1,554,150	555,000	535,000	575,000
Total Expenditures	344,772	2,871,134	2,762,593	1,544,721	1,554,150	555,000	535,000	575,000
Total Uses of Funds	344,772	2,871,134	2,762,593	1,544,721	1,554,150	555,000	535,000	575,000
Ending Fund Balance	$ 2,540,349	469,660	485,317	675,403	65,912	61,072	76,222	51,412

CITY OF FLAGSTAFF
BEAUTIFICATION FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 5,328,156	3,121,211	3,316,271	1,617,242	428,014	470,822	495,054	451,170
Revenues								
BBB Tax Revenue	1,252,101	1,233,595	1,340,000	1,340,000	1,365,460	1,392,769	1,420,625	1,449,037
Intergovernmental Revenue	15,004	-	-	-	-	-	-	-
Interest Earnings	33,790	7,460	7,430	7,800	4,040	1,070	1,180	4,950
Miscellaneous	124	-	-	-	-	-	-	-
Total Revenues	1,301,019	1,241,055	1,347,430	1,347,800	1,369,500	1,393,839	1,421,805	1,453,987
Total Sources of Funds	6,629,175	4,362,266	4,663,701	2,965,042	1,797,514	1,864,661	1,916,859	1,905,157
Uses of Funds								
Departments								
General Operating	146,034	141,823	141,823	182,714	181,311	185,844	190,490	195,252
Capital Expenditures	318,932	3,026,213	2,478,497	1,923,787	687,500	687,500	737,500	687,500
Reserves/Contingencies	120	10,000	-	10,000	-	-	-	-
Total Expenditures	465,086	3,178,036	2,620,320	2,116,501	868,811	873,344	927,990	882,752
Transfers Out								
General Fund	492,039	426,139	426,139	420,527	457,881	496,262	537,699	578,275
Flagstaff Urban Trails Fund	2,355,780	-	-	-	-	-	-	-
Total Transfers Out	2,847,819	426,139	426,139	420,527	457,881	496,262	537,699	578,275
Total Uses of Funds	3,312,905	3,604,175	3,046,459	2,537,028	1,326,692	1,369,606	1,465,689	1,461,027
Ending Fund Balance	$ 3,316,271	758,091	1,617,242	428,014	470,822	495,054	451,170	444,130

CITY OF FLAGSTAFF
ECONOMIC DEVELOPMENT FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 12/31/14	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 311,144	346,653	433,749	362,857	298,877	256,010	320,782	406,666
Revenue								
BBB Tax Revenue	594,805	585,958	636,500	636,500	648,594	661,565	674,797	688,293
Lease Proceeds	40,020	97,531	40,531	155,342	270,168	385,012	408,672	409,549
Grant Revenues	54,647	35,000	35,000	200,000	-	-	-	-
Interest Income/Misc Rev.	15,251	6,933	6,933	7,257	5,978	5,120	6,416	8,133
Total Revenues	704,723	725,422	718,964	999,099	924,740	1,051,697	1,089,885	1,105,976
Transfer In								
General Fund	261,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
Total Transfer In	261,000	251,000	251,000	251,000	251,000	251,000	251,000	251,000
Total Sources of Funds	1,276,867	1,323,075	1,403,713	1,612,956	1,474,616	1,558,707	1,661,666	1,763,642
Uses of Funds								
Departments								
General Operating	594,957	648,288	703,938	1,011,636	817,406	836,725	853,800	863,638
Reserve/Contingencies	(543)	170,070	-	45,000	-	-	-	-
Total Expenditures	594,414	818,358	703,938	1,056,636	817,406	836,725	853,800	863,638
Debt Service								
Debt Service	248,704	336,918	336,918	257,443	401,200	401,200	401,200	401,200
Total Debt Service	248,704	336,918	336,918	257,443	401,200	401,200	401,200	401,200
Total Uses of Funds	843,118	1,155,276	1,040,856	1,314,079	1,218,606	1,237,925	1,255,000	1,264,838
Ending Fund Balance	$ 433,749	167,799	362,857	298,877	256,010	320,782	406,666	498,804

CITY OF FLAGSTAFF
TOURISM FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Begining Fund Balance	$ 640,359	545,178	511,027	595,155	563,606	738,140	910,271	1,079,568
Revenues								
BBB Tax Revenues	1,878,334	1,850,393	2,010,000	2,010,000	2,048,190	2,089,154	2,130,937	2,173,556
Building Rental Revenue	12,618	12,527	12,527	12,652	12,779	12,907	13,036	13,166
Interest on Investments	5,412	8,178	8,178	6,563	8,454	11,072	13,654	16,194
Visitor Center Retail Sales	79,519	86,000	84,000	85,000	86,700	88,434	90,203	92,007
Miscellaneous Revenues	23,613	53,130	53,130	13,261	13,394	13,528	13,663	13,800
Total Revenues	1,999,496	2,010,228	2,167,835	2,127,476	2,169,517	2,215,095	2,261,493	2,308,722
Total Sources of Funds	2,639,855	2,555,406	2,678,862	2,722,631	2,733,123	2,953,236	3,171,764	3,388,290
Uses of Funds								
Departments								
Operating Expenditures	1,999,753	1,942,800	1,942,800	2,021,287	1,927,245	1,975,227	2,024,458	2,074,973
Reserve	680	50,000	-	70,000	-	-	-	-
Total Expenditures	2,000,434	1,992,800	1,942,800	2,091,287	1,927,245	1,975,227	2,024,458	2,074,973
Transfers Out								
Library fund	36,500	36,500	36,500	36,500	36,500	36,500	36,500	36,500
General Fund	91,894	104,407	104,407	31,238	31,238	31,238	31,238	31,238
Total Transfers Out	128,394	140,907	140,907	67,738	67,738	67,738	67,738	67,738
Total Uses of Funds	2,128,828	2,133,707	2,083,707	2,159,025	1,994,983	2,042,965	2,092,196	2,142,711
Ending Fund Balance	$ 511,027	421,699	595,155	563,606	738,140	910,271	1,079,568	1,245,579

CITY OF FLAGSTAFF
ARTS AND SCIENCE FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 405,439	457,249	452,148	338,119	116,466	127,035	150,619	145,030
Revenues								
BBB Tax Revenues	469,584	462,598	502,500	502,500	512,048	522,288	532,734	543,389
Interest Income	2,520	4,524	4,494	3,391	1,563	1,613	1,887	2,175
Total Revenues	472,104	467,122	506,994	505,891	513,611	523,901	534,621	545,564
Total Sources of Funds	877,542	924,371	959,142	844,010	630,077	650,936	685,240	690,594
Uses of Funds								
Departments								
Operating Expenditures	425,394	420,123	420,123	442,544	448,043	455,317	450,210	452,650
Capital Expenditures	-	200,900	200,900	275,000	55,000	45,000	90,000	10,000
Reserve	-	10,000	-	10,000	-	-	-	-
Total Expenditures	425,394	631,023	621,023	727,544	503,043	500,317	540,210	462,650
Total Uses of Funds	425,394	631,023	621,023	727,544	503,043	500,317	540,210	462,650
Ending Fund Balance	$ 452,148	293,348	338,119	116,466	127,035	150,619	145,030	227,944

CITY OF FLAGSTAFF
BBB-RECREATION FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 1,871,743	3,057,400	3,285,406	823,899	762,702	756,772	752,784	750,348
Revenues								
BBB Tax Revenue	2,064,864	2,035,432	2,211,000	2,211,000	2,253,009	2,298,069	2,344,031	2,390,911
Interest on Investments	14,569	15,300	16,400	4,100	3,800	3,800	3,800	3,800
Bond Proceeds	1,100,000	-	-	-	-	-	-	-
Bond Premiums	19,791	-	-	-	-	-	-	-
Total Revenues	3,199,224	2,050,732	2,227,400	2,215,100	2,256,809	2,301,869	2,347,831	2,394,711
Total Sources of Funds	5,070,967	5,108,132	5,512,806	3,038,999	3,019,511	3,058,641	3,100,615	3,145,059
Uses of Funds								
Departments								
General Administration	-	-	-	10,200	7,500	7,500	7,500	7,500
Capital Expenditures	26,576	2,664,460	2,664,460	110,000	-	-	-	-
Total Expenditures	26,576	2,664,460	2,664,460	120,200	7,500	7,500	7,500	7,500
Transfers Out								
General Fund	1,758,985	2,024,447	2,024,447	2,156,097	2,255,239	2,298,357	2,342,767	2,388,510
Total Transfers Out	1,758,985	2,024,447	2,024,447	2,156,097	2,255,239	2,298,357	2,342,767	2,388,510
Total Uses of Funds	1,785,561	4,688,907	4,688,907	2,276,297	2,262,739	2,305,857	2,350,267	2,396,010
Ending Fund Balance	$ 3,285,406	419,225	823,899	762,702	756,772	752,784	750,348	749,049

CITY OF FLAGSTAFF
HOUSING AND COMMUNITY SERVICES FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 948,895	1,088,854	1,089,282	166,704	166,704	166,704	166,704	166,704
Revenues								
Intergovernmental Revenues	630,471	1,995,202	1,518,819	1,809,029	1,225,000	1,225,000	1,225,000	1,225,000
Interest Revenue	7,544	-	8,386	-	-	-	-	-
Sale of Real Property	315,112	-	-	4	-	-	-	-
Miscellaneous Revenues	79,557	-	93,749	-	-	-	-	-
Total Revenues	1,032,684	1,995,202	1,620,954	1,809,033	1,225,000	1,225,000	1,225,000	1,225,000
Transfers In								
G.O. Bond Funded Projects	-	-	102,000	-	-	-	-	-
Total Transfers In	-	-	102,000	-	-	-	-	-
Total Sources of Funds	1,981,579	3,084,056	2,812,236	1,975,737	1,391,704	1,391,704	1,391,704	1,391,704
Uses of Funds								
Departments								
Operating Expenditures	892,296	2,823,032	2,493,032	1,809,033	1,225,000	1,225,000	1,225,000	1,225,000
Total Department Expenditures	892,296	2,823,032	2,493,032	1,809,033	1,225,000	1,225,000	1,225,000	1,225,000
Transfers Out								
General Fund	-	130,000	130,000	-	-	-	-	-
Flagstaff Housing Authority	-	22,500	22,500	-	-	-	-	-
Total Transfers Out	-	152,500	152,500	-	-	-	-	-
Total Uses of Funds	892,296	2,975,532	2,645,532	1,809,033	1,225,000	1,225,000	1,225,000	1,225,000
Ending Fund Balance	$ 1,089,282	108,524	166,704	166,704	166,704	166,704	166,704	166,704

CITY OF FLAGSTAFF
METRO PLANNING ORGANIZATION FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 20,900	-	45,372	45,372	-	-	-	-
Revenues								
Intergovernmental Revenue	397,201	897,579	897,579	254,481	277,231	277,231	277,231	277,231
Miscellaneous Revenues	5,820	255,000	5,000	560,000	5,000	5,000	5,000	5,000
Total Revenues	403,021	1,152,579	902,579	814,481	282,231	282,231	282,231	282,231
Transfers In								
Transportation	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500
Total Transfers In	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500
Total Sources of Funds	446,421	1,175,079	970,451	882,353	304,731	304,731	304,731	304,731
Uses of Funds								
Departments								
Operating Expenditures	376,222	903,425	903,425	351,553	281,981	281,412	280,829	282,944
Indirect Grant Cost	24,827	21,654	21,654	30,800	22,750	23,319	23,902	21,787
Reserves/Contingencies	-	250,000	-	500,000	-	-	-	-
Total Expenditures	401,049	1,175,079	925,079	882,353	304,731	304,731	304,731	304,731
Total Uses of Funds	401,049	1,175,079	925,079	882,353	304,731	304,731	304,731	304,731
Ending Fund Balance	$ 45,372	-	45,372	-	-	-	-	-

CITY OF FLAGSTAFF
EDA REVOLVING LOAN FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ -	220,071	-	550	-	-	-	-
Revenue								
EDA Grant	-	-	220,000	-	-	-	-	-
Revenue - Loan Repayment		-	-	50,123	50,123	50,123	50,123	50,123
Interest Income/Misc Rev.	-	2,201	550	-	-	-	-	-
Total Revenues	-	2,201	220,550	50,123	50,123	50,123	50,123	50,123
Total Sources of Funds	-	222,272	220,550	50,673	50,123	50,123	50,123	50,123
Uses of Funds								
Departments								
EDA Revolving Loans	-	220,000	220,000	50,673	50,123	50,123	50,123	50,123
Total Expenditures	-	220,000	220,000	50,673	50,123	50,123	50,123	50,123
Total Uses of Funds	-	220,000	220,000	50,673	50,123	50,123	50,123	50,123
Ending Fund Balance	$ -	2,272	550	-	-	-	-	-

CITY OF FLAGSTAFF
GENERAL OBLIGATION BOND FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ -	-	-	-	-	-	-	-
Revenues								
Other Financing Sources	86,212	-	-	-	-	-	-	-
Total Revenues	86,212	-	-	-	-	-	-	-
Transfers In								
Secondary Property Tax Fund	636,572	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Transfers In	636,572	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Sources of Funds	722,784	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Uses of Funds								
Debt Service								
Debt Service	722,784	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Debt Service	722,784	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Uses of Funds	722,784	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Ending Fund Balance	$ -	-	-	-	-	-	-	-

CITY OF FLAGSTAFF
SECONDARY PROPERTY TAX FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 8,821,564	8,305,692	13,822,234	13,497,618	11,853,455	9,366,878	7,284,668	6,015,275
Revenues								
Secondary Property Taxes	5,559,957	5,611,045	5,611,045	5,728,437	5,864,052	6,039,974	6,221,173	6,407,808
Interest Revenue	77,285	61,800	80,800	64,000	66,200	68,500	70,900	73,400
Total Revenues	5,637,242	5,672,845	5,691,845	5,792,437	5,930,252	6,108,474	6,292,073	6,481,208
Total Sources of Funds	14,458,806	13,978,537	19,514,079	19,290,055	17,783,707	15,475,352	13,576,741	12,496,483
Uses of Funds								
Transfers Out								
G. O. Bond Fund	636,572	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Transfers Out	636,572	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Total Uses of Funds	636,572	7,496,194	6,016,461	7,436,600	8,416,829	8,190,685	7,561,466	7,507,697
Ending Fund Balance	$ 13,822,234	6,482,343	13,497,618	11,853,455	9,366,878	7,284,668	6,015,275	4,988,786

CITY OF FLAGSTAFF
SPECIAL ASSESSMENT BOND FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2013-2014	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 234,649	236,445	425,771	306,646	302,846	299,246	295,646	188,129
Revenues								
Special Assessments	782,214	735,250	2,022,203	595,250	597,250	598,500	594,000	594,000
Interest on Investments	1,908	1,830	1,900	1,800	2,000	2,000	1,900	1,900
Total Revenues	784,122	737,080	2,024,103	597,050	599,250	600,500	595,900	595,900
Total Sources of Funds	1,018,771	973,525	2,449,874	903,696	902,096	899,746	891,546	784,029
Uses of Funds								
Departments								
Debt Service	593,000	740,850	2,143,228	600,850	602,850	604,100	599,600	599,600
Total Debt Service	593,000	740,850	2,143,228	600,850	602,850	604,100	599,600	599,600
Total Uses of Funds	593,000	740,850	2,143,228	600,850	602,850	604,100	599,600	599,600
Ending Fund Balance	$ 425,771	232,675	306,646	302,846	299,246	295,646	291,946	184,429

CITY OF FLAGSTAFF
PERPETUAL CARE FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 218,996	243,244	239,365	256,627	281,936	307,730	334,019	360,812
Revenues								
Contributions	18,700	22,746	15,580	23,201	23,665	24,138	24,621	25,113
Interest on Investments	1,669	2,087	1,682	2,108	2,129	2,151	2,172	2,194
Total Revenues	20,369	24,833	17,262	25,309	25,794	26,289	26,793	27,307
Total Sources of Funds	239,365	268,077	256,627	281,936	307,730	334,019	360,812	388,120
Uses of Funds								
Departments								
Operating Expenditures	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-
Total Uses of Funds	-	-	-	-	-	-	-	-
Ending Fund Balance	$ 239,365	268,077	256,627	281,936	307,730	334,019	360,812	388,120

CITY OF FLAGSTAFF
CAPITAL PROJECTS FUND
NON G.O. BOND FUNDED PROJECTS
FIVE YEAR PLAN 2016 - 2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ (31,313)	(309,261)	(243,174)	(7,377,380)	21,460	-	-	-
Revenues								
Bond Proceeds	-	4,300,000	-	4,300,000	-	-	-	-
Loan Proceeds	-	3,162,500	-	3,051,622	-	-	-	-
MFC Bond Proceeds	-	-	-	-	10,000,000	-	10,000,000	-
Grant Revenue	231,475	4,394,303	4,394,303	454,197	-	-	-	-
Miscellaneous Revenues	-	635,866	630,000	-	40	-	-	-
Total Revenues	231,475	12,492,669	5,024,303	7,805,819	10,000,040	-	10,000,000	-
Transfers In								
General Fund	5,866	2,320,000	2,320,000	-	-	-	-	-
Total Transfers In	5,866	2,320,000	2,320,000	-	-	-	-	-
Total Sources of Funds	206,028	14,503,408	7,101,129	428,439	10,021,500	-	10,000,000	-
Uses of Funds								
Expenditures								
USGS Miscellaneous Bldgs.	-	-	-	-	10,000,000	-	10,000,000	-
Innovation Mesa	449,202	7,228,509	7,228,509	406,979	21,500	-	-	-
Court Facility	-	7,250,000	7,250,000	-	-	-	-	-
Total Capital Expenditures	449,202	14,478,509	14,478,509	406,979	10,021,500	-	10,000,000	-
Total Uses of Funds	449,202	14,478,509	14,478,509	406,979	10,021,500	-	10,000,000	-
Ending Fund Balance	$ (243,174)	24,899	(7,377,380)	21,460	-	-	-	-

CITY OF FLAGSTAFF
CAPITAL PROJECTS FUND
GO BOND FUNDED PROJECTS
FIVE YEAR PLAN 2016 - 2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 9,761,539	3,197,891	4,339,238	(18,795,616)	3,555,392	1,877,672	607,093	(53,659)
Revenues								
Bond Proceeds	5,500,000	16,200,000	-	19,700,000	500,000	2,000,000	2,000,000	-
Bond Premium	98,954	-	-	-	-	-	-	-
Real Estate Proceeds	91,106	9,620,000	9,620,000	-	-	-	-	-
Interest Income	14,661	1,880	6,140	630	6,261	2,380	1,110	-
Intergovernmental Revenue	6,000,000	-	-	-	-	-	-	-
Total Revenues	11,704,721	25,821,880	9,626,140	19,700,630	506,261	2,002,380	2,001,110	-
Transfers In								
Environmental Services	-	4,675,000	-	4,710,000	-	-	-	-
Water Fund	-	375,896	375,896	-	-	-	-	-
General Fund	13,962	-	-	-	-	-	-	-
Total Transfers In	13,962	5,050,896	375,896	4,710,000	-	-	-	-
Total Sources of Funds	21,480,222	34,070,667	14,341,274	5,615,014	4,061,653	3,880,052	2,608,203	(53,659)
Uses of Funds								
Expenditures								
Fire Stations	2,609	-	-	-	-	-	-	-
FUTS/Open Space Acquis.	20,059	1,076,094	1,269,167	376,829	183,981	1,272,960	390,812	-
Observatory Mesa	12,181,533	-	-	-	-	-	-	-
Public Work Facility	31,984	28,295,000	28,295,000	-	-	-	-	-
Watershed Protection Project	177,822	1,919,823	1,919,823	1,682,793	2,000,000	2,000,000	2,271,050	-
2010 Street/Utility	4,526,521	1,434,000	1,408,098	-	-	-	-	-
Bond Premium used for Debt Srv	200,454	-	142,802	-	-	-	-	-
Total Capital Expenditures	17,140,982	32,724,917	33,034,890	2,059,622	2,183,981	3,272,960	2,661,862	-
Transfer Out								
Housing and Community Svc Fund	-	-	102,000	-	-	-	-	-
Total Transfers Out	-	-	102,000	-	-	-	-	-
Total Uses of Funds	17,140,982	32,724,917	33,136,890	2,059,622	2,183,981	3,272,960	2,661,862	-
Ending Fund Balance	$ 4,339,238	1,345,750	(18,795,616)	3,555,392	1,877,672	607,093	(53,659)	(53,659)

CITY OF FLAGSTAFF
WATER, WASTEWATER AND RECLAIMED WATER FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 15,885,414	17,979,095	16,070,548	9,414,705	5,914,703	5,236,750	4,942,605	3,852,360
Revenues								
Intergovernmental	228,679	430,000	430,000	-	-	-	-	-
Water Revenues	14,093,054	15,158,279	14,734,580	14,910,620	15,117,852	15,357,461	15,600,880	15,848,174
Wastewater Revenues	8,343,646	8,567,184	8,593,989	8,696,328	8,816,531	8,955,275	9,096,218	9,239,392
Reclaim Revenues	995,453	896,250	896,250	907,005	919,703	934,418	949,369	964,559
Capacity Fees	849,372	2,957,912	3,231,392	421,039	1,500,000	1,500,000	500,000	148,050
Interest Revenues	136,384	116,150	144,000	151,440	153,015	154,545	156,091	157,652
Bond Proceeds	46,169	-	593,165	-	-	-	-	-
Miscellaneous Revenues	133,501	-	200,000	200,000	200,000	200,000	200,000	200,000
Total Revenues	24,826,258	28,125,775	28,823,376	25,286,432	26,707,101	27,101,699	26,502,558	26,557,827
Transfers In								
Wastewater Fund	-	1,370,068	1,362,092	1,208,647	1,124,993	1,138,568	1,166,120	1,130,304
Reclaimed Water Fund	-	-	-	59,888	52,670	65,981	54,001	73,459
Stormwater Fund	-	-	-	5,441	5,550	5,659	5,767	5,876
Total Transfers In	-	1,370,068	1,362,092	1,273,976	1,183,213	1,210,208	1,225,888	1,209,639
Total Sources of Funds	40,711,672	47,474,938	46,256,016	35,975,113	33,805,017	33,548,657	32,671,051	31,619,826
Uses of Funds								
Departments								
Operating Expenditures	11,196,071	13,233,340	13,233,340	12,186,758	12,425,096	12,579,722	12,862,699	13,152,103
Indirect Costs	1,841,700	2,068,606	2,068,606	2,119,644	2,172,600	2,352,000	2,410,800	2,471,100
Capital Expenditures	6,789,104	15,911,256	15,347,256	8,541,841	8,680,000	8,607,000	8,462,000	9,132,000
Reserves/Contingencies	171,395	1,800,000	-	1,800,000	-	-	-	-
Total Expenditures	19,998,270	33,013,202	30,649,202	24,648,243	23,277,696	23,538,722	23,735,499	24,755,203
Debt Service	4,485,060	4,330,324	4,330,324	4,083,732	4,112,908	3,862,781	3,863,071	3,857,818
Transfers Out								
Water Fund	-	1,370,068	1,362,092	1,268,535	1,177,663	1,204,549	1,220,121	1,203,763
General Fund	157,794	123,797	123,797	59,900	-	-	-	-
Capital Projects Fund	-	375,896	375,896	-	-	-	-	-
Total Transfers Out	157,794	1,869,761	1,861,785	1,328,435	1,177,663	1,204,549	1,220,121	1,203,763
Total Uses of Funds	24,641,124	39,213,287	36,841,311	30,060,410	28,568,267	28,606,052	28,818,691	29,816,784
Ending Fund Balance	$ 16,070,548	8,261,651	9,414,705	5,914,703	5,236,750	4,942,605	3,852,360	1,803,042

CITY OF FLAGSTAFF
AIRPORT FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 369,210	200,734	189,910	368,850	177,211	177,096	177,274	177,534
Revenues								
Intergovernmental Revenues	2,832,362	7,519,674	5,093,439	570,000	5,702,551	4,225,000	6,365,000	3,800,000
Airport Revenues	1,483,992	1,441,120	1,398,795	1,398,054	1,454,599	1,468,597	1,480,121	1,494,366
Interest Revenue	5,142	2,010	1,613	3,688	1,772	1,771	1,773	1,775
Recovery of Indirect Costs	189,351	236,410	192,050	33,890	306,370	196,119	321,880	224,136
Miscellaneous Revenues	31,910	3,000	2,066	2,066	2,066	2,066	2,066	2,066
Passenger Facility Charges	250,545	215,000	264,000	271,920	271,920	271,920	271,920	271,920
Total Revenues	4,793,302	9,417,214	6,951,963	2,279,618	7,739,278	6,165,473	8,442,760	5,794,263
Transfers In								
General Fund-Operating	151,000	543,000	324,000	265,000	146,000	266,000	(81,000)	48,000
General Fund-Capital	(108,000)	264,000	(106,000)	30,000	54,000	21,000	335,000	200,000
Total Transfers In	43,000	807,000	218,000	295,000	200,000	287,000	254,000	248,000
Total Sources of Funds	5,205,512	10,424,948	7,359,873	2,943,468	8,116,489	6,629,569	8,874,034	6,219,797
Uses of Funds								
Departments								
Operating Expenditures	1,156,319	2,207,184	2,207,184	1,360,674	1,351,127	1,386,529	1,422,884	1,460,225
Indirect Cost	325,523	236,407	236,407	298,898	326,370	334,030	341,880	349,927
Capital Expenditures	3,233,509	7,016,635	4,243,963	720,000	6,002,685	4,500,000	6,700,000	4,000,000
Reserve	(20,000)	500,000	-	100,000	-	-	-	-
Total Expenditures	4,695,350	9,960,226	6,687,554	2,479,572	7,680,182	6,220,559	8,464,764	5,810,152
Debt Service								
Leases	231,736	231,736	231,736	231,736	231,736	231,736	231,736	231,736
Loans	54,949	54,949	54,949	54,949	27,475	-	-	-
Total Debt Service	286,685	286,685	286,685	286,685	259,211	231,736	231,736	231,736
Total Expenditures	4,982,035	10,246,911	6,974,239	2,766,257	7,939,393	6,452,295	8,696,500	6,041,888
Transfers Out								
General Fund	33,567	16,784	16,784	-	-	-	-	-
Total Transfers Out	33,567	16,784	16,784	-	-	-	-	-
Total Uses of Funds	5,015,602	10,263,695	6,991,023	2,766,257	7,939,393	6,452,295	8,696,500	6,041,888
Ending Fund Balance	$ 189,910	161,253	368,850	177,211	177,096	177,274	177,534	177,909

CITY OF FLAGSTAFF
SOLID WASTE FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 5,977,255	7,112,763	7,764,636	6,894,122	6,307,575	5,355,089	5,126,240	3,215,412
Revenues								
Solid Waste Revenues	11,523,489	11,788,712	11,451,904	11,760,588	11,975,204	12,193,805	12,416,462	12,664,791
Interest on Investments	58,144	66,500	66,500	67,830	69,526	71,264	73,046	74,872
Miscellaneous Revenues	69,240	-	-	-	-	-	-	-
Other Financing Sources	-	3,930,000	-	4,950,000	250,000	204,000	206,040	208,100
Total Revenues	11,650,873	15,785,212	11,518,404	16,778,418	12,294,730	12,469,069	12,695,548	12,947,763
Total Sources of Funds	17,628,128	22,897,975	19,283,040	23,672,540	18,602,305	17,824,158	17,821,788	16,163,175
Uses of Funds								
Departments								
Operating Expenditures	7,892,352	8,175,986	8,126,306	8,518,506	8,353,586	8,557,413	8,766,213	8,980,109
Indirect Costs	1,299,173	1,188,046	1,188,046	1,044,993	1,071,118	1,097,896	1,125,343	1,153,477
Capital Expenditures	102,618	2,729,801	2,772,481	2,070,000	3,301,000	2,620,000	4,282,792	2,156,100
Reserves/Contingencies	26,857	612,000	-	612,000	-	-	-	-
Total Expenditures	9,321,000	12,705,833	12,086,833	12,245,499	12,725,704	12,275,309	14,174,348	12,289,686
Debt Service								
Capital Lease	-	250,000	-	125,000	250,000	204,000	206,040	208,100
Total Debt Service	-	250,000	-	125,000	250,000	204,000	206,040	208,100
Transfers out:								
General Fund	72,488	65,083	65,083	57,678	57,678	4,678	4,678	4,678
Environmental Management	453,004	220,000	220,000	209,788	196,834	213,931	221,310	225,736
Capital Projects Fund	-	4,675,000	-	4,710,000	-	-	-	-
HURF Fund	17,000	17,000	17,000	17,000	17,000	-	-	-
Total Transfers Out	542,492	4,977,083	302,085	4,994,466	271,512	218,609	225,988	230,414
Total Uses of Funds	9,863,492	17,932,916	12,388,918	17,364,965	13,247,216	12,697,918	14,606,376	12,728,200
Ending Fund Balance (1)	$ 7,764,636	4,965,059	6,894,122	6,307,575	5,355,089	5,126,240	3,215,412	3,434,975

(1) Excludes monies set aside for closure costs and capital reserve

CITY OF FLAGSTAFF
SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 27,779	132,043	208,134	265,803	172,627	98,010	99,970	101,968
Revenues								
Environmental Mgmt Revenues	1,028,222	1,002,819	1,011,819	1,029,029	1,049,609	1,070,601	1,092,013	1,118,340
Interest on Investments	588	-	1,850	1,800	1,827	1,854	1,882	1,910
Miscellaneous	51,898	50,140	50,140	500	488	498	508	518
Total Revenues	1,080,708	1,052,959	1,063,809	1,031,329	1,051,924	1,072,953	1,094,403	1,120,768
Transfers In								
Solid Waste Fund	185,728	220,000	220,000	209,788	196,834	213,931	221,310	225,736
Total Transfers In	185,728	220,000	220,000	209,788	196,834	213,931	221,310	225,736
Total Sources of Funds	1,294,215	1,405,002	1,491,943	1,506,920	1,421,385	1,384,894	1,415,683	1,448,472
Uses of Funds								
Departments								
Operating Expenditures	776,533	934,081	934,081	936,825	948,952	903,407	924,962	947,043
Indirect Costs	76,365	84,002	84,002	137,790	140,546	143,357	146,224	149,148
Reserves/Contingencies	-	30,000	-	30,000	-	-	-	-
Total Expenditures	852,901	1,048,083	1,018,083	1,104,615	1,089,498	1,046,764	1,071,186	1,096,191
Transfers Out								
General Fund	233,183	233,730	208,057	229,678	233,877	238,160	242,529	246,985
Total Transfers Out	233,183	233,730	208,057	229,678	233,877	238,160	242,529	246,985
Total Uses of Funds	1,086,084	1,281,813	1,226,140	1,334,293	1,323,375	1,284,924	1,313,715	1,343,176
Ending Fund Balance	$ 208,131	123,189	265,803	172,627	98,010	99,970	101,968	105,296

CITY OF FLAGSTAFF
STORMWATER UTILITY FUND
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2015-2016	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 1,116,132	597,381	740,361	335,553	156,008	167,441	176,256	185,397
Revenues								
Stormwater Revenues	1,446,080	1,477,788	1,463,928	1,485,588	1,477,788	1,477,788	1,477,788	1,477,788
User Fees	19,261	29,355	6,130	29,338	29,409	29,482	30,219	30,974
Permits	181	646	360	662	679	696	713	731
Intergovernmental Revenues	-	200,000	-	-	-	-	-	-
Interest Revenues	6,013	1,424	2,808	964	780	837	881	927
Miscellaneous Revenues	642	-	749	-	-	-	-	-
Total Revenues	1,472,177	1,709,213	1,473,975	1,516,552	1,508,656	1,508,802	1,509,601	1,510,420
Transfers in								
General Fund	338,573	3,538,796	3,593,069	-	-	-	-	-
Total Transfers in	338,573	3,538,796	3,593,069	-	-	-	-	-
Total Sources of Funds	2,926,882	5,845,391	5,807,405	1,852,105	1,664,663	1,676,243	1,685,857	1,695,817
Uses of Funds								
Departments								
Operating Expenditures	614,435	809,627	584,627	547,507	644,916	693,888	690,491	687,087
Indirect Costs	117,448	113,243	113,243	107,773	110,467	113,229	116,060	118,961
Capital Expenditures	1,136,651	4,323,096	4,377,369	625,000	325,000	275,000	275,000	275,000
Reserves/Contingencies	7,033	10,000	-	10,000	10,000	10,000	10,000	10,000
Total Department Expenditures	1,875,567	5,255,966	5,075,239	1,290,280	1,090,384	1,092,117	1,091,551	1,091,049
Transfers Out								
Water Fund	-	-	-	5,441	5,550	5,659	5,767	5,876
General Fund	86,300	90,372	90,372	91,276	92,189	93,111	94,042	94,982
HURF	224,654	306,241	306,241	309,100	309,100	309,100	309,100	309,100
Total Transfers Out	310,954	396,613	396,613	405,817	406,839	407,870	408,909	409,958
Total Uses of Funds	2,186,521	5,652,579	5,471,852	1,696,097	1,497,222	1,499,987	1,500,460	1,501,007
Ending Fund Balance	$ 740,361	192,812	335,553	156,008	167,441	176,256	185,397	194,810

CITY OF FLAGSTAFF
FLAGSTAFF HOUSING AUTHORITY FUNDS
FIVE YEAR PLAN 2016-2020

	Actual 2013-2014	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sources of Funds								
Beginning Fund Balance	$ 925,321	405,233	521,175	761,433	629,643	526,653	460,386	448,218
Revenues								
Intergovernmental Revenues	4,303,668	5,332,047	4,682,120	5,636,039	4,746,652	4,824,048	4,918,230	4,998,509
Rents and Other Tenant Income	993,909	956,633	968,732	996,000	1,005,960	1,056,258	1,109,071	1,164,525
Investment Income	-	-	-	-	-	-	-	-
Miscellaneous Revenue	433,018	523,650	416,753	436,034	440,394	444,798	449,246	453,738
Total Revenue	5,730,595	6,812,330	6,067,605	7,068,073	6,193,006	6,325,104	6,476,547	6,616,772
Transfers In								
Housing & Community Svcs Fund	-	22,500	22,500	-	-	-	-	-
General Fund	-	33,200	33,200	58,200	8,200	8,200	8,200	8,200
Total Transfers In	-	55,700	55,700	58,200	8,200	8,200	8,200	8,200
Total Sources of Funds	6,655,916	7,273,263	6,644,480	7,887,706	6,830,850	6,859,957	6,945,134	7,073,189
Uses of Funds								
Departments								
Low Income Public Housing	1,890,395	1,848,172	1,843,691	1,831,449	1,849,342	1,867,476	1,886,152	1,905,011
ROSS Grant	31,840	64,113	-	-	-	-	-	-
Section 8, MRO, SRO, & VASH	3,688,972	3,563,849	3,472,765	3,564,250	3,631,945	3,700,957	3,771,314	3,843,042
Non-HUD Program	46,267	42,414	42,263	42,541	42,966	43,394	43,828	44,265
FHC	295,454	280,637	280,637	326,034	329,294	332,587	335,913	339,272
Contingency	-	1,001,250	-	1,001,250	-	-	-	-
Total Expenditures	5,952,928	6,800,435	5,639,356	6,765,524	5,853,547	5,944,414	6,037,207	6,131,590
Capital Expenditures	181,813	243,691	243,691	446,188	450,650	455,157	459,709	464,306
Total Use of Funds	6,134,741	7,044,126	5,883,047	7,211,712	6,304,197	6,399,571	6,496,916	6,595,896
Ending Fund Balance	$ 521,175	229,137	761,433	675,994	526,653	460,386	448,218	477,294

GENERAL ADMINISTRATION DIVISIONS

CITY MANAGER – 01-011

HUMAN RESOURCES – 01-012

RISK MANAGEMENT – 01-013

INFORMATION TECHNOLOGY – 01-014

CITY ATTORNEY – 01-015

FLAGSTAFF MUNICIPAL COURT – 01-016

CITY MANAGER DIVISION MISSION

It is the mission of the **City Manager's** office to direct and coordinate City staff to provide effective, efficient, and equitable implementation of Council policies and programs; and to provide representation of City Council policies to citizens, other governmental agencies/jurisdictions and any other entity important to the accomplishment of directives established by the City Council.

The mission of the **City Clerk's** office is to support the values of the community and the organization through the delivery of quality customer service; conducting fair and open municipal elections; providing broad organizational support; managing the City's records management program and accessibility to public records; overseeing boards and commissions; and ensuring that official postings, notices, and related publishing's meet legal compliance.

The mission of the **Real Estate Program** is to provide assistance and support services to other departments in the acquisition, sale, leasing and management of real property necessary for effective accomplishment of the City's goals and objectives. The program provides guidance in planning of projects affecting property and facilities and ensures the transfer of property rights are accomplished in ways that are beneficial, effective, and compliant.

DIVISION: **01-011-CITY MANAGER**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,159,496	$ 1,213,593	$ 1,213,593	$ 1,250,431	$ 36,838
Contractuals	261,905	497,787	497,787	292,529	(205,258)
Commodities	28,209	659	659	(1,954)	(2,613)
TOTAL	**$ 1,449,610**	**$ 1,712,039**	**$ 1,712,039**	**$ 1,541,006**	$ (171,033)

EXPENDITURES BY PROGRAM:

General Administration	$ 934,122	$ 976,090	$ 976,090	$ 961,300	$ (14,790)
Disability Awareness	1,813	4,763	4,763	-	(4,763)
Public Information	50,374	57,000	57,000	55,700	(1,300)
Customer Service	16,188	13,000	13,000	25,300	12,300
Property Management	75,483	98,542	98,542	84,528	(14,014)
City Clerk	275,787	562,644	562,644	414,178	(148,466)
Elections	95,843	-	-	-	-
TOTAL	**$ 1,449,610**	**$ 1,712,039**	**$ 1,712,039**	**$ 1,541,006**	$ (171,033)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,131,503
LIBRARY FUND	82,644
HIGHWAY USER REVENUE FUND	60,650
TRANSPORTATION FUND	563
WATER AND WASTEWATER FUND	118,924
STORMWATER FUND	10,277
AIRPORT FUND	19,105
SOLID WASTE FUND	103,032
SEMS	14,308
	$ 1,541,006

COMMENTARY:

The City Manager's operating budget has decreased 10% and there are no capital expenditures. Personnel Services increases are due to a 2% market pay increase. Contractuals decrease is due to the state legislative budget being moved to Non-Departmental. Commodities decreases are due to the disability awareness program being moved into Human Resources budget. There is no major capital (>$10,000) for this Section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	0	1	1	0	1
Assistant to City Mgr	0	0	1	0	1
Assistant to City Mgr (Communications)	1	1	1	0	1
Assistant to City Mgr (Real Estate)	1	1	1	0	1
City Clerk	1	1	1	0	1
City Manager	1	1	1	0	1
City Records Coordinator	1	1	1	0	1
Deputy City Clerk	1	1	1	0	1
Deputy City Manager	2	2	2	0	2
Executive Assistant	2	2	1	0	1
Intern	0.25	0.25	0.25	0	0.25
Total	10.25	11.25	11.25	0	11.25

CAPITAL NONE

HUMAN RESOURCES DIVISION MISSION

The mission of the **Human Resources Division** is to be committed to creating a culture of inclusion and excellence by establishing fair and quality services.

DIVISION: **01-012-HUMAN RESOURCES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 522,845	$ 573,459	$ 573,459	$ 689,108	$ 115,649
Contractuals	18,164	64,625	64,625	27,350	(37,275)
Commodities	12,106	106,003	106,003	15,946	(90,057)
TOTAL	**$ 553,115**	**$ 744,087**	**$ 744,087**	**$ 732,404**	$ (11,683)

EXPENDITURES BY PROGRAM:

General Administration	$ 347,746	$ 483,483	$ 483,483	$ 492,232	$ 8,749
Recruitment and Selection	56,269	50,699	50,699	51,723	1,024
Benefits	76,849	88,175	88,175	82,822	(5,353)
Compensation and Classification	65,998	67,282	67,282	89,011	21,729
Employee Training and Counseling	5,529	53,540	53,540	12,420	(41,120)
Diversity Awareness	724	908	908	908	-
Disability Awareness	-	-	-	3,288	3,288
TOTAL	**$ 553,115**	**$ 744,087**	**$ 744,087**	**$ 732,404**	$ (11,683)

SOURCE OF FUNDING:

GENERAL FUND	$ 550,757
LIBRARY FUND	42,565
HIGHWAY USER REVENUE FUND	29,415
WATER AND WASTEWATER FUND	51,343
STORMWATER FUND	4,555
AIRPORT FUND	7,867
SOLID WASTE FUND	38,880
SEMS	7,022
	$ 732,404

COMMENTARY:

The Human Resources operating budget has increased 2% and there are no capital expenditures. Personnel Services increase is due to an increase in 1.25 FTE for an analyst and manager position and a 2% market pay increase. Contractual decrease is due to an decrease in education and training. Commodities decrease is due to a decrease in computer software. There is no major capital (>$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Human Resources Analyst	0.25	20,700	-	20,700	-
Human Resources Manager	1.00	67,600	-	67,600	67,600

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	1	0	0	0	0
Admin Specialist	1	1	1	0	1
Division Director (HR)	1	1	1	0	1
Human Resources Analyst	1.75	2.75	2.75	0.25	3
Human Resources Benefit Spec.	1	0	0	0	0
Human Resources Generalist	2	1	1	0	1
Human Resources Manager	0	0	0	1	1
Human Resources Recruiter	0	1	1	0	1
Human Resources Supervisor	0	1	1	0	1
Total	7.75	7.75	7.75	1.25	9

CAPITAL NONE

RISK MANAGEMENT DIVISION MISSION

The mission of the **Risk Management Division** is to develop and maintain an integrated multi-disciplinary program for effective management of the City's resources, assets, and liabilities to protect its employees, property, and citizens, and enable the City to achieve its primary aims of enhanced quality of life and service to its citizens.

DIVISION: **01-013-RISK MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 154,749	$ 156,213	$ 156,213	$ 174,943	$ 18,730
Contractuals	13,941	25,211	25,211	24,461	(750)
Commodities	11,710	4,316	4,316	5,066	750
TOTAL	**$ 180,400**	**$ 185,740**	**$ 185,740**	**$ 204,470**	$ 18,730

EXPENDITURES BY PROGRAM:

General Administration	$ 180,400	$ 185,740	$ 185,740	$ 204,470	$ 18,730
TOTAL	**$ 180,400**	**$ 185,740**	**$ 185,740**	**$ 204,470**	$ 18,730

SOURCE OF FUNDING:

GENERAL FUND	$ 139,190
LIBRARY FUND	12,295
HIGHWAY USER REVENUE FUND	9,009
TRANSPORTATION FUND	512
WATER AND WASTEWATER FUND	21,709
STORMWATER FUND	1,699
AIRPORT FUND	2,644
SOLID WASTE FUND	15,386
SEMS	2,026
	$ 204,470

COMMENTARY:

The Risk Management operating budget has increased 10% with no capital expenditures. Personnel Services increases are due to a 2% market pay increase and a change in personnel. Contractuals decrease is due to a decrease in custodial services. Commodities increase is due to an increase in work order charges. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Assistant to City Manager (Risk Mgt)	1	1	1	0	1
Insurance Claim Specialist	1	1	1	0	1
Total	2	2	2	0	2

CAPITAL NONE

INFORMATION TECHNOLOGY MISSION

The mission of the Division of Information Technology (DoIT) is:

- To enable City staff to make informed decisions by providing:
    - The desktop, network, server, electronic storage and telephony infrastructure which enables access to the City's electronic data and geographical information;
    - Helpdesk services, software, hardware, system analysis, software development, and product evaluation support services.
- To ensure that the City's server, network and telephony infrastructure and electronic data resources are protected through sound security and disaster recovery management methodologies.
- Provide and maintain an accurate, current, and reliable Geographic Information System (GIS), that efficiently manages City geospatial data, records, and asset inventories, which can be leveraged to enable staff and citizens to make informed and effective decisions that affect the future of the City of Flagstaff.

DIVISION: **01-014-INFORMATION TECHNOLOGY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 974,705	$ 1,104,784	$ 1,104,784	$ 1,171,999	$ 67,215
Contractuals	356,595	419,083	419,083	442,525	23,442
Commodities	366,624	593,798	593,798	405,915	(187,883)
Capital	-	80,000	80,000	725,000	645,000
TOTAL	**$ 1,697,924**	**$ 2,197,665**	**$ 2,197,665**	**$ 2,745,439**	$ 547,774

EXPENDITURES BY PROGRAM:

General Administration	$ 175,849	$ 188,719	$ 188,719	$ 200,950	$ 12,231
Applications	338,944	407,218	407,218	455,646	48,428
Systems	206,290	209,199	209,199	199,253	(9,946)
Services	134,145	258,460	258,460	216,607	(41,853)
Network	235,162	319,138	319,138	910,323	591,185
GIS	182,906	156,063	156,063	224,425	68,362
IT Non Departmental	421,784	658,868	658,868	538,235	(120,633)
TOTAL	**$ 1,697,924**	**$ 2,197,665**	**$ 2,197,665**	**$ 2,745,439**	$ 547,774

SOURCE OF FUNDING:

GENERAL FUND	$ 2,233,086
LIBRARY FUND	11,676
HIGHWAY USER REVENUE FUND	23,353
WATER AND WASTEWATER FUND	317,746
STORMWATER FUND	15,569
AIRPORT FUND	15,569
SOLID WASTE FUND	93,411
SEMS	35,029
	$ 2,745,439

COMMENTARY:

The Information Technology operating budget has decreased 5% and capital expenditures total $725,000, resulting in an overall net increase of 25%. Personnel Services increases are due to a 2% market pay increase, and increase in contracted temporary staffing. Contractual increases are due to increases in computer equipment maintenance, tower rentals, and utilities. Commodities decreases are due a decrease in computer software. Major capital (>$10,000) is for a Storage Area Network Replacement ($75,000) and the building of a Microwave Network ($650,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Division Director (IT)	1	1	1	0	1
IT Adminstrator	3	2	2	0	2
IT Analyst	3	4	3	0	3
IT Manager	2	2	4	0	4
IT Services Supervisor	1	1	0	0	0
IT Specialist	1	2	2	0	2
IT Technician	2	1	2	0	2
Total	13	13	14	0	14

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Storage Area Network Replacement	$ 75,000
Microwave Network	650,000

CITY ATTORNEY'S DIVISION MISSION

The mission of the **City Attorney's Office** is to prosecute misdemeanor crimes occurring in the City and to provide high quality legal services to the Mayor, City Council and City departments in an ethical, timely, and cost effective manner.

DIVISION: **01-015-CITY ATTORNEY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,357,064	$ 1,441,372	$ 1,441,372	$ 1,518,303	$ 76,931
Contractuals	36,454	42,309	42,309	45,985	3,676
Commodities	17,758	23,375	23,375	27,730	4,355
TOTAL	**$ 1,411,276**	**$ 1,507,056**	**$ 1,507,056**	**$ 1,592,018**	$ 84,962

EXPENDITURES BY PROGRAM:

General Administration	$ 121,165	$ 139,809	$ 139,809	$ 141,520	$ 1,711
Council and Department Support	643,835	667,586	667,586	675,750	8,164
Police Court	646,276	699,661	699,661	774,748	75,087
TOTAL	**$ 1,411,276**	**$ 1,507,056**	**$ 1,507,056**	**$ 1,592,018**	$ 84,962

SOURCE OF FUNDING:

GENERAL FUND	$ 1,274,641
LIBRARY FUND	42,577
HIGHWAY USER REVENUE FUND	33,432
TRANSPORTATION FUND	39,520
WATER AND WASTEWATER FUND	105,141
STORMWATER FUND	7,550
AIRPORT FUND	10,774
SOLID WASTE FUND	71,379
SEMS	7,004
	$ 1,592,018

COMMENTARY:

The City Attorney operating budget has increased 5% and there are no capital expenditures. Personnel Services increases are due to an increase in 1.0 FTE for a Senior Assistant City Attorney and a 2% market pay increase. Contractual increases are due to an increase in maintenance for a licensing fee. Commodities increase is due to a increase in computer equipment. There is no major capital (>$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Senior Ass't City Attorney	1.00	103,000	(85,000)	18,000	18,000

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	1.75	1.75	3	0	3
Admin Specialist	2	2	0	0	0
Admin Specialist Leadworker	0	0	1	0	1
Asst City Attorney	3	3	3	0	3
City Attorney	1	1	1	0	1
City Prosecutor	1	1	1	0	1
Deputy City Attorney	1	1	1	0	1
Legal Assistant	1	1	1	0	1
Senior Ass't City Attorney	3	3	3	1	4
Total	13.75	13.75	14	1	15

CAPITAL NONE

FLAGSTAFF MUNICIPAL COURTS DIVISION MISSION

The mission of the employees of the **Flagstaff Municipal Court** is to foster a positive and productive environment that promotes the efficient and effective administration of justice.

DIVISION: **01-016-MUNICIPAL COURT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,887,903	$ 1,884,082	$ 1,884,082	$ 1,962,390	$ 78,308
Contractuals	754,056	811,827	811,827	722,823	(89,004)
Commodities	69,111	73,185	73,185	70,595	(2,590)
Capital	-	-	-	62,000	62,000
TOTAL	**$ 2,711,070**	**$ 2,769,094**	**$ 2,769,094**	**$ 2,817,808**	$ 48,714

EXPENDITURES BY PROGRAM:

General Administration	$ 502,672	$ 635,077	$ 635,077	$ 708,591	$ 73,514
Court Services	774,340	625,997	625,997	681,004	55,007
Record Management	116,173	85,548	85,548	122,395	36,847
Court Enforcement	270,589	297,394	297,394	300,093	2,699
Warrant Division	386,396	336,057	336,057	343,493	7,436
Court Operations	165,889	332,479	332,479	197,316	(135,163)
Judicial Services	495,011	456,542	456,542	464,916	8,374
TOTAL	**$ 2,711,070**	**$ 2,769,094**	**$ 2,769,094**	**$ 2,817,808**	$ 48,714

SOURCE OF FUNDING:

GENERAL FUND	$ 2,817,808
	$ 2,817,808

COMMENTARY:

The Municipal Court operating budget has increased 2%, and there are major capital expenditures planned of $62,000. Personal Services increases of 4% due to an increase in 1.0 FTE for a collection specialist and a 2% market pay increase. Contractual decreases by 11% due to a decrease in computer equipment for EDMS support and a decrease in other miscellaneous services. Commodities decrease due to a decrease in computer equipment. There is a major capital (>$10,000) for this section which is a replacement of two fleet vehicles.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Collection Specialist	1.00	58,800	-	58,800	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Collection Specialist	1	1	1	1	2
Court Finance Specialist	0.75	0.8	0.8	0	0.8
Court Info Systems Coordinator	1	1	1	0	1
Court Interpreter	1	1	1	0	1
Court Judicial Specialist	6.75	8.25	8.25	0	8.25
Court Services Supervisor	2	1	1	0	1
Court Training Specialist	1	1	1	0	1
Deputy Court Administrator	2	2	2	0	2
Division Director (Court)	1	1	1	0	1
Jury Services Specialist	1	1	1	0	1
Magistrate	1.63	1	1	0	1
Presiding Magistrate	1	1	1	0	1
Probation Service Officer	1.5	1	1	0	1
Pro-Tem Magistrate	0.55	1.3	1.3	0	1.3
Warrant Officer	2	2	2	0	2
Total	24.18	24.35	24.35	1	25.35

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Police Cruiser Replacements (2)	$ 62,000

MANAGEMENT SERVICES DIVISION MISSION

The mission of the **Purchasing Section** is to support the goals and objectives of the City by delivering consistent and professional procurement support to all employees in accordance with all applicable local, state and federal procurement rules and regulations, and assist in making best value procurement decisions while maintaining the highest ethical standards.

The mission of the **Revenue Section** is to ensure the City is accurately billing and collecting City revenues and to ensure that customers and the City are complying with all applicable local, state, and federal rules and regulations.

The mission of the **Finance and Budget Section** is to ensure that the City's financial resources are protected through sound financial management, including allocation of resources consistent with community goals and providing timely, accurate, and reliable information that will assist in making informed decisions.

The mission of the **Library Section** is to provide a supportive environment for the community, enhancing quality of life through services, materials, programs, Internet access and electronic resources that meet the diverse needs of residents of all ages as well as visitors to Flagstaff and Coconino County.

SECTION: **31-MANAGEMENT SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ -	$ -	$ 251,303	$ 251,303
Contractuals	-	-	-	11,665	11,665
Commodities	-	-	-	1,100	1,100
TOTAL	**$ -**	**$ -**	**$ -**	**$ 264,068**	$ 264,068

EXPENDITURES BY PROGRAM:

General Administration	$ -	$ -	$ -	$ 264,068	$ 264,068
TOTAL	**$ -**	**$ -**	**$ -**	**$ 264,068**	$ 264,068

SOURCE OF FUNDING:

GENERAL FUND	$ 249,583
LIBRARY FUND	1,941
HIGHWAY USER REVENUE FUND	1,541
TRANSPORTATION FUND	1,801
WATER AND WASTEWATER FUND	4,794
STORMWATER FUND	344
AIRPORT FUND	491
SOLID WASTE FUND	3,254
ENVIRONMENTAL SERVICES FUND	319
	$ 264,068

COMMENTARY:
The Management Services section is new in FY2016. Prior to FY2016 these expenditures and authorized personnel were included in Section 32- Purchasing.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Division Director (Mgmt Services)	0	0	0	0	1
Financial Systems Analyst	0	0	0	0	1
Total	0	0	0	0	2

CAPITAL NONE

SECTION: **032-PURCHASING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 747,443	$ 772,709	$ 772,709	$ 496,623	$ (276,086)
Contractuals	30,652	38,236	38,236	25,362	(12,874)
Commodities	10,819	6,952	6,952	9,352	2,400
TOTAL	**$ 788,914**	**$ 817,897**	**$ 817,897**	**$ 531,337**	$ (286,560)

EXPENDITURES BY PROGRAM:

General Administration	$ 256,409	$ 304,623	$ 304,623	$ -	$ (304,623)
Purchasing	447,509	424,642	424,642	442,775	18,133
Warehouse	84,996	88,632	88,632	88,562	(70)
TOTAL	**$ 788,914**	**$ 817,897**	**$ 817,897**	**$ 531,337**	$ (286,560)

SOURCE OF FUNDING:

GENERAL FUND	$ 183,561
LIBRARY FUND	20,598
HIGHWAY USER REVENUE FUND	43,428
TRANSPORTATION FUND	1,694
WATER AND WASTEWATER FUND	188,195
STORMWATER FUND	17,526
AIRPORT FUND	17,207
SOLID WASTE FUND	53,866
ENVIRONMENTAL SERVICES FUND	5,262
	$ 531,337

COMMENTARY:

The Purchasing operating budget has decreased 35% and there are no capital expenditures planned. Personnel Services decrease is due to transfer of 2 FTEs to Management Service Administration Section. Contractual decrease are due to the transfer of related expenditures for the 2 FTEs. Commodities increases are due to one-time approval for E-Procurement software purchase.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Division Director (Mgmt Services)	1	1	1	0	Transfer
Financial Systems Analyst	1	1	1	0	Transfer
Purchasing Director	1	1	1	0	1
Procurement Specialist	3	3	3	0	3
Warehouse Specialist	1	1	1	0	1
Total	8	8	8	0	6

CAPITAL NONE

SECTION: **033-REVENUE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,032,759	$ 1,137,812	$ 1,137,812	$ 1,144,809	$ 6,997
Contractuals	353,244	334,489	334,489	392,189	57,700
Commodities	40,397	48,500	48,500	40,800	(7,700)
Capital	-	-	-	35,000	35,000
TOTAL	**$ 1,426,400**	**$ 1,520,801**	**$ 1,520,801**	**$ 1,612,798**	$ 91,997

EXPENDITURES BY PROGRAM:

General Administration	$ 158,805	$ 171,053	$ 171,053	$ 166,271	$ (4,782)
Licensing and Support	104,053	105,792	105,792	92,678	(13,114)
Auditing	162,905	173,085	173,085	175,263	2,178
Sales Tax Collections	76,297	77,952	77,952	81,318	3,366
Customer Service	607,127	608,739	608,739	718,551	109,812
Billing and Collections	41,503	48,438	48,438	48,489	51
Print and Mail Services	3,349	10,900	10,900	-	(10,900)
Meter Services	272,361	324,842	324,842	330,228	5,386
TOTAL	**$ 1,426,400**	**$ 1,520,801**	**$ 1,520,801**	**$ 1,612,798**	$ 91,997

SOURCE OF FUNDING:

GENERAL FUND	$ 259,637
LIBRARY FUND	10,142
HIGHWAY USER REVENUE FUND	12,994
TRANSPORTATION FUND	275,400
WATER AND WASTEWATER FUND	769,480
STORMWATER FUND	20,611
AIRPORT FUND	27,161
SOLID WASTE FUND	218,963
SEMS	18,410
	$ 1,612,798

COMMENTARY:

The Revenue operating budget has increased 4% and there are capital expenditures (total $35,000) resulting in an overall net increase of 6%. Personnel Services increases are due to 2% market pay increase net of the elimination of .5 FTE related to ADOR changes. Contractuals increases are due to increase in credit card processing fees and and one time costs for sales tax system setup for ADOR data transfer. Commodities decreases are due to decreases in office supplies and computer software. Major capital (>$10,000) include call center software and hardware.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	5	5	4	-0.25	3.75
Admin Specialist	2	2	1	0	1
Auditor II	1	1	1	0	1
Billing Specialist	1	1	2	0	2
Collections Specialist	2	2	2	-0.25	1.75
Customer Srvc Manager	1	1	1	0	1
Meter Technician Supervisor	1	1	1	0	1
Meter Technician	2.25	2.25	3.25	0	3.25
Meter Technician II	1	1	1	0	1
Revenue Director	1	1	1	0	1
Tax Licensing & Revenue Mgr	1	1	1	0	1
Total	18.25	18.25	18.25	-0.5	17.75

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Call Center Solution Software/Hardware and Implementation	$ 35,000

SECTION: **034-FINANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 898,587	$ 948,707	$ 948,707	$ 1,153,132	$ 204,425
Contractuals	55,063	53,372	53,372	55,402	2,030
Commodities	16,996	17,116	17,116	15,784	(1,332)
TOTAL	**$ 970,646**	**$ 1,019,195**	**$ 1,019,195**	**$ 1,224,318**	$ 205,123

EXPENDITURES BY PROGRAM:

General Administration	$ 120,955	$ 132,585	$ 132,585	$ 235,083	$ 102,498
Accounting	378,375	402,625	402,625	499,670	97,045
Payroll	151,469	159,799	159,799	161,222	1,423
Accounts Payable	127,289	126,394	126,394	128,204	1,810
Grants Management	192,558	197,792	197,792	200,139	2,347
TOTAL	**$ 970,646**	**$ 1,019,195**	**$ 1,019,195**	**$ 1,224,318**	$ 205,123

SOURCE OF FUNDING:

GENERAL FUND	$ 880,654
LIBRARY FUND	60,522
HIGHWAY USER REVENUE FUND	38,823
TRANSPORTATION FUND	23,729
WATER AND WASTEWATER FUND	100,854
STORMWATER FUND	6,319
AIRPORT FUND	41,696
SOLID WASTE FUND	58,332
SEMS	13,389
	$ 1,224,318

COMMENTARY:

The Finance operating budget has increased 20% and there are no capital expenditures planned. Personnel Services increases are due to 2% market pay increase and an increase in 1 FTE for an Accountant and 1FTE for Finance Specialist. Contractual increases are due to increases in travel and training. Commodities decrease are due to decreases in office supplies and computer equipment.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Accountant	1.00	61,800	(61,800)	-	-
Finance Specialist	1.00	58,800	(58,800)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Account Clerk	1	1	1	0	1
Accountant	3	3	3	1	4
Accounts Specialist	1	1	1	0	1
Finance Director	1	1	1	0	1
Finance Manager	2	2	2	0	2
Finance Specialist	0	0	0	1	1
Grants Specialist	1	1	1	0	1
Grants Manager	1	1	1	0	1
Payroll Assistant	1	1	0	0	0
Payroll Manager	1	1	1	0	1
Payroll Specialist	0	0	1	0	1
Total	12	12	12	2	14

CAPITAL NONE

SECTION: **035-LIBRARY CITY DIRECT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 2,295,535	$ 2,390,978	$ 2,390,978	$ 2,514,878	$ 123,900
Contractuals	316,992	585,189	585,189	395,189	(190,000)
Commodities	441,565	652,699	652,699	595,699	(57,000)
Capital	-	213,390	213,390	190,000	(23,390)
TOTAL	**$ 3,054,092**	**$ 3,842,256**	**$ 3,842,256**	**$ 3,695,766**	$ (146,490)

EXPENDITURES BY PROGRAM:

General Administration	$ 452,402	$ 967,137	$ 967,137	$ 750,810	$ (216,327)
Technical Services	743,897	889,440	889,440	792,602	(96,838)
Public Services	1,381,314	1,493,215	1,493,215	1,566,271	73,056
East Flag Library	461,331	471,514	471,514	555,133	83,619
Main Library Automation	14,562	19,500	19,500	29,500	10,000
Outreach	586	1,450	1,450	1,450	-
TOTAL	**$ 3,054,092**	**$ 3,842,256**	**$ 3,842,256**	**$ 3,695,766**	$ (146,490)

SOURCE OF FUNDING:

LIBRARY FUND	$ 3,695,766
	$ 3,695,766

COMMENTARY:

The Library operating fund has decreased by 3%. Personnel Services witnessed an increase of 5% due to a 2% market increase as well as an increase in FTE of 1.125 positions for a Library Clerk (temp) and Library Specialist. Contractuals had a decrease of 32% which represents one time allowances. Commodities decrease of 9% is related to one time allowances. The capital for this section is related to a roof replacement.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Library Clerk I (temp)	0.75	23,000	-	23,000	-
Library Specialist	0.375	12,000	-	12,000	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	2	2	2	0	2
Collections Specialist	0	0	1	0	1
Librarian	2	2	3	0	3
Library Assistant I	12.21	12.14	0	0	0
Library Assist. I (temp)	3	3	0	0	0
Library Assistant II	2	0	0	0	0
Library Cataloging Assistant	1	1	0	0	0
Library Clerk I	6.7	5.76	5.76	0	5.76
Library Clerk I (temp)	2.305	2.305	2.305	0.75	3.055
Library Director	1	1	1	0	1
Library IT Analyst	1	1	1	0	1
Library Manager	3	3	3	0	3
Library Page	2	2	2	0	2
Library Page (temp)	1	1	1	0	1
Library Specialist	0	1.19	12.46	0.375	12.835
Library Specialist (temp)	0	0	2.68	0	2.68
Library Supervisor	2	4	5	0	5
Network Administrator	1	1	1	0	1
Total	42.215	42.395	43.205	1.125	44.33

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Metal Roof Replacement Phase 2	$ 190,000

SECTION: **036-LIBRARY COUNTY DIRECT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 393,097	$ 368,038	$ 368,038	$ 381,562	$ 13,524
Contractuals	74,486	83,500	83,500	91,039	7,539
Commodities	73,776	134,660	134,660	121,894	(12,766)
TOTAL	**$ 541,359**	**$ 586,198**	**$ 586,198**	**$ 594,495**	$ 8,297

EXPENDITURES BY PROGRAM:

County Jail	$ 70,112	$ 77,202	$ 77,202	$ 86,954	$ 9,752
County Bookmobile	85,692	84,515	84,515	85,708	1,193
Forest Lakes Library	75,590	91,015	91,015	92,052	1,037
Tuba City Library	209,836	223,109	223,109	228,515	5,406
Supai Library	1,965	15,500	15,500	5,500	(10,000)
Grand Canyon	98,164	94,857	94,857	95,766	909
TOTAL	**$ 541,359**	**$ 586,198**	**$ 586,198**	**$ 594,495**	$ 8,297

SOURCE OF FUNDING:

LIBRARY FUND	$ 594,495
	$ 594,495

COMMENTARY:

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Application Support Specialist II	1	1	1	0	1
Librarian	0	1	1	0	1
Library Assistant I	4.81	1	0	0	0
Library Clerk I	1.5	0	0	0	0
Library Clerk I (temp)	0.875	0.875	0.875	0	0.875
Library IT Manager	1	1	1	0	1
Library Specialist	0	1.25	2.25	0	2.25
Library Specialist (temp)	0	0	0.09	0	0.09
Library Supervisor	0	2.88	2.88	0	2.88
Total	9.185	9.005	9.095	0	9.095

CAPITAL NONE

SECTION: **038-LIBRARY GRANTS AND COUNTY WIDE PROJECTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 151,194	$ 152,546	$ 152,546	$ 155,194	$ 2,648
Contractuals	1,029,186	2,292,301	1,670,434	149,632	(2,142,669)
Commodities	213,242	189,890	189,890	332,258	142,368
TOTAL	**$ 1,393,622**	**$ 2,634,737**	**$ 2,012,870**	**$ 637,084**	$ (1,997,653)

EXPENDITURES BY PROGRAM:

County-wide Projects	$ 511,532	$ 2,555,737	$ 1,933,870	$ 448,459	$ (2,107,278)
State Grants In Aid 2014	25,000	-	-	-	-
Special Service Grant	209	-	-	-	-
State Grant-in-Aid FY 2014	-	25,000	25,000	-	(25,000)
Showcasing Science through Sustainable Spac	-	30,000	30,000	-	(30,000)
Preserve Honor Flagstaff Past	9,929	-	-	-	-
Toddler Tools for Tuba City	60	-	-	-	-
Expanding Access to STEM Technology	-	-	-	-	-
Youth Services Grant	835,874	24,000	24,000	23,850	(150)
TOTAL	**$ 1,393,622**	**$ 2,634,737**	**$ 2,012,870**	**$ 637,084**	$ (1,997,653)

SOURCE OF FUNDING:

LIBRARY FUND	$ 637,084
	$ 637,084

COMMENTARY:
Library grants are, in nature, one time revenues and expenditures as grant funding opportunities arise. Also, included are other items for county wide projects, that are also one time in nature.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

COMMUNITY DEVELOPMENT DIVISION MISSION

The missions of the **Community Development Administration, Engineering Section, Planning and Development Services** are to be client focused teams that enable quality development, reinvestment, and conservation of the natural and built environment through publicly adopted policies.

The mission of the **Traffic Engineering Section** is to enhance the mobility of our citizens and visitors by providing a safe, efficient, well balanced, multimodal transportation system, through the application of sound transportation engineering, planning, safety, and design principles.

The mission of the **Capital Improvement Section** is to provide for the delivery of high quality community projects that improve the quality of life for the citizens of Flagstaff, through the efficient management of public resources.

The mission of the **Housing Section** is to provide enabling programs and policies for decent housing, a suitable living environment and economic opportunity to the residents of Flagstaff, in particular Flagstaff's workforce and low / moderate income households thus fostering a diverse and sustainable community.

The mission of the **Flagstaff Housing Authority** is to assist low income families with safe, decent, and affordable housing opportunities as they strive to improve the quality of their lives. They are committed to operating in a efficient, ethical, and professional manner and will create and maintain partnerships with its clients and appropriate community organizations in order to accomplish this mission.

The mission of the **Flagstaff Metropolitan Planning Organization (FMPO)** is to leverage cooperation to maximize resources among local governments and partners for the creation, maintenance and preservation of a sound multi-modal transportation system. Our vision is to create the finest multi-modal transportation system in the country for a region of similar size

SECTION: **101-COMMUNITY DEVELOPMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 243,589	$ 254,409	$ 254,409	$ 257,993	$ 3,584
Contractuals	44,450	47,134	47,134	47,134	-
Commodities	13,029	11,378	11,378	11,378	-
TOTAL	**$ 301,068**	**$ 312,921**	**$ 312,921**	**$ 316,505**	$ 3,584

EXPENDITURES BY PROGRAM:

General Administration	$ 301,068	$ 312,921	$ 312,921	$ 316,505	$ 3,584
TOTAL	**$ 301,068**	**$ 312,921**	**$ 312,921**	**$ 316,505**	$ 3,584

SOURCE OF FUNDING:

GENERAL FUND	$ 316,505
	$ 316,505

COMMENTARY:

The Community Development operating budget has increased 1% and there are no capital expenditures, resulting in an overall net increase of 1%. Personnel Services increase is due to a 2% market pay increase. Contractual and commodities expenditures remain flat over the FY 2015 budget. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	0	0	0
Admin Specialist Leadworker	0	0	1	0	1
Division Director (CD)	1	1	1	0	1
Total	2	2	2	0	2

CAPITAL NONE

SECTION: **102-ENGINEERING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,265,706	$ 1,316,902	$ 1,316,902	$ 1,456,679	$ 139,777
Contractuals	157,931	256,378	256,378	239,378	(17,000)
Commodities	13,285	13,697	13,697	(153,653)	(167,350)
TOTAL	**$ 1,436,922**	**$ 1,586,977**	**$ 1,586,977**	**$ 1,542,404**	$ (44,573)

EXPENDITURES BY PROGRAM:

General Administration	$ 179,948	$ 205,432	$ 205,432	$ 205,108	$ (324)
Transportation Engineering	201,406	325,332	325,332	213,373	(111,959)
Development Engineering	475,408	457,720	457,720	522,655	64,935
Public Works Inspection	405,574	598,493	598,493	601,268	2,775
Materials Testing	174,581	-	-	-	-
TOTAL	**$ 1,436,922**	**$ 1,586,977**	**$ 1,586,977**	**$ 1,542,404**	$ (44,573)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,128,457
HIGHWAY USER REVENUE FUND	413,947
	$ 1,542,404

COMMENTARY:

The Engineering operating budget has decreased 3% and there are no capital expenditures, resulting in an overall net decrease of 3%. Personnel Services increase is due to an increase in (1.0) FTE for a Project Manager and a 2% market pay increase. Contractual decreases are due to a reduction in consultant fees and maintenance . Commodities decreases are due to an increase in workorder credits, offsetting the cost of the new project manager position. There is no major capital (>$10,000) for this section.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Project Manager	1.00	110,000	110,000	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Assistant City Engineer	1	1	0	0	0
City Engineer	1	1	1	0	1
Construction Inspector	0	0	4	0	4
Construction Manager	1	1	1	0	1
Development Engineer	0	0	1	0	1
Engineering Inspector	3	3	0	0	0
Engineering Specialist	1	1	1	0	1
Inspection Supervisor	1	1	1	0	1
Intern	0.5	0.5	0.5	0	0.5
Materials Tech I	2	2	0	0	0
Project Manager	4.7	5	5	1	6
Traffic Engineer	1	1	1	0	1
Total	17.2	17.5	16.5	1	17.5

CAPITAL NONE

SECTION: **103-CAPITAL MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 820,898	$ 765,980	$ 765,980	$ 892,120	$ 126,140
Contractuals	10,372	18,092	18,092	18,092	-
Commodities	(972,456)	(932,909)	(932,909)	(1,022,909)	(90,000)
TOTAL	**$ (141,186)**	**$ (148,837)**	**$ (148,837)**	**$ (112,697)**	$ 36,140

EXPENDITURES BY PROGRAM:

General Administration	$ 14,862	$ 30,183	$ 30,183	$ 30,183	$ -
Capital Improvement Engineering	(286,460)	(179,020)	(179,020)	(142,880)	36,140
ADOT Project Coordination	46,787	-	-	-	-
5 Year Capital Program Development	83,625	-	-	-	-
TOTAL	**$ (141,186)**	**$ (148,837)**	**$ (148,837)**	**$ (112,697)**	$ 36,140

SOURCE OF FUNDING:

GENERAL FUND	$ (112,697)
	$ (112,697)

COMMENTARY:

The Capital Management operating budget has increased 24% and there are no capital expenditures planned. Personnel Services increases are due to a 2% market pay increase and the mid-year addition of a Project Manager for the new Road Repair & Street Safety programs. The Capital Management Section is allocated to the sections it provides services for based on an hourly rate percentage. All costs plus the administrative overhead assigned to the section are allocated.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Capital Improvements Engineer	1	1	1	0	1
Project Manager	6	6	7	0	7
Total	7	7	8	0	8

CAPITAL NONE

SECTION: **104-PLANNING AND DEVELOPMENT SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,931,793	$ 2,093,104	$ 2,093,104	$ 2,102,782	$ 9,678
Contractuals	302,201	133,870	133,870	115,620	(18,250)
Commodities	87,066	72,647	72,647	69,817	(2,830)
TOTAL	**$ 2,321,060**	**$ 2,299,621**	**$ 2,299,621**	**$ 2,288,219**	$ (11,402)

EXPENDITURES BY PROGRAM:

General Administration	$ 231,672	$ 216,555	$ 216,555	$ 209,583	$ (6,972)
Advanced Planning	226,583	176,501	176,501	160,773	(15,728)
Building Plan Review	358	-	-	-	-
Building Inspection	934,831	893,250	893,250	889,116	(4,134)
Current Planning	579,529	600,834	600,834	617,986	17,152
Code Compliance	159,428	199,044	199,044	200,808	1,764
Code Compliance-SEMS	188,608	213,437	213,437	209,953	(3,484)
TOTAL	**$ 2,321,060**	**$ 2,299,621**	**$ 2,299,621**	**$ 2,288,219**	$ (11,402)

SOURCE OF FUNDING:

GENERAL FUND	$ 2,288,219
	$ 2,288,219

COMMENTARY:

The Planning and Development Services operating budget has decreased less than 1% and there are no capital expenditures, resulting in an overall net decrease of less than 1%. Personnel Services increase is due to a 2% market pay increase which was mitigated by position turnover. Contractual decreases are due to a reduction in consultant fees. Commodities decreases are due to a reduction in equipment purchases.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Associate Planner	0	1	1	0	1
Building Inspector	5	5	5	0	5
Building Official	1	1	1	0	1
Building Plans Examiner	2	2	3	0	3
Code Complance Officer I	Transfer	1	1	0	1
Code Compliance Officer II	Transfer	1	1	0	1
Code Compliance Manager	1	1	1	0	1
Comprehensive Planning and Code Administrat	0	1	1	0	1
Comprehensive Planning Manager	1	1	1	0	1
Current Planning Mgr	1	1	1	0	1
Development Services Specialist	1	1	1	0	1
Development Services Supervisor	1	1	1	0	1
Environmental Code Technician	Transfer	0	0	0	0
Inspection Supervisor	1	1	0	0	0
Neighborhood Planner	1	0	0	0	0
Planning Development Mgr.	3	4	4	0	4
Planning Director	1	1	1	0	1
Senior Construction Inspector	0	0	1	0	1
Volunteer Coordinator	0	Transfer	0.48	0	0.48
Zoning Code Administrator	1	0	0	0	0
Zoning Code Manager (Funded thru in FY13)	1	0	0	0	0
Total	22	24	25.48	0	25.48

CAPITAL NONE

SECTION: **105-HOUSING**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 259,024	$ 298,503	$ 298,503	$ 297,462	$ (1,041)
Contractuals	2,577	9,258	9,258	9,258	-
Commodities	(53,276)	(58,054)	(58,054)	(58,054)	-
Capital	-	50,000	-	-	(50,000)
TOTAL	**$ 208,325**	**$ 299,707**	**$ 249,707**	**$ 248,666**	$ (51,041)

EXPENDITURES BY PROGRAM:

General Administration	$ 162,344	$ 294,607	$ 244,607	$ 165,368	$ (129,239)
Land Trust	45,981	5,100	5,100	83,298	78,198
TOTAL	**$ 208,325**	**$ 299,707**	**$ 249,707**	**$ 248,666**	$ (51,041)

SOURCE OF FUNDING:

GENERAL FUND	$ 248,666
	$ 248,666

COMMENTARY:

The Housing operating budget has decreased by less than 1% with an overall decrease of 17% and no capital expenditures. Personnel Services decrease is attributable to salary decreases as a result of staff turnover and are offset partially by a 2% pay increase.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	0	0	0	0
Homeownership Program Manager	0	1	1	0	1
Housing & Grants Adm. (Grant Fnd)	1	1	1	0	1
Housing Manager	1	1	1	0	1
Housing Rehab Specialist	0	1	1	0	1
Housing Specialist	0	1	1	0	1
Community Housing/Neigh Planner	1	0	0	0	0
Permanent Afford Adm (Grant Fnd)	1	0	0	0	0
Total	5	5	5	0	5

CAPITAL NONE

SECTION: **106-COMMUNITY HOUSING SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Contractuals	$ 165,071	$ 974,214	$ 974,214	$ 4	$ (974,210)
Commodities	-	-	-	-	-
TOTAL	**$ 165,071**	**$ 974,214**	**$ 974,214**	**$ 4**	$ (974,210)

EXPENDITURES BY PROGRAM:

General Administration	$ 102,000	$ -	$ -	$ -	$ -
Revolving Loan - General Fund	-	90,001	90,001	1	(90,000)
Workforce Housing Incentives	45,170	150,433	150,433	1	(150,432)
Workforce Housing Development	-	1	1	1	-
Land Acquisition-GF	17,901	733,779	733,779	1	(733,778)
TOTAL	**$ 165,071**	**$ 974,214**	**$ 974,214**	**$ 4**	$ (974,210)

SOURCE OF FUNDING:

HOUSING AND COMMUNITY SERVICES FUND	$ 4
	$ 4

COMMENTARY:

The Housing operating budget has decreased 100% and there are no capital expenditures. There are no personnel services. Contractuals decreased due to a decrease in Land Acquistion and Housing Incentive funds. There are no commodities for this section. There are no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **107-COMMUNITY HOUSING GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Contractuals	$ 67,761	$ 803,167	$ 473,167	$ 1,130,000	$ 326,833
Commodities	37,229	-	-	-	-
TOTAL	**$ 104,990**	**$ 803,167**	**$ 473,167**	**$ 1,130,000**	$ 326,833

EXPENDITURES BY PROGRAM:

AZ Housing Trust Funds	$ -	$ 330,000	$ -	$ 330,000	$ -
Home Grant Rehab	104,990	473,167	473,167	450,000	(23,167)
Coconino County Housing Grants	-	-	-	350,000	350,000
TOTAL	**$ 104,990**	**$ 803,167**	**$ 473,167**	**$ 1,130,000**	$ 326,833

SOURCE OF FUNDING:

HOUSING AND COMMUNITY SERVICES FUND	$ 1,130,000
	$ 1,130,000

COMMENTARY:
This is a grant funded section with no capital expenditures. There are no personnel services for this section. There are no changes in contractuals and commondities. No major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **108-COMMUNITY DEVELOPMENT BLOCK GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 52,478	$ 62,318	$ 62,318	$ 63,064	$ 746
Contractuals	510,503	940,972	940,972	575,000	(365,972)
Commodities	21,844	2,395	2,395	-	(2,395)
TOTAL	**$ 584,825**	**$ 1,005,685**	**$ 1,005,685**	**$ 638,064**	$ (367,621)

EXPENDITURES BY PROGRAM:

CDBG Entitlement Administration	$ 60,619	$ 73,463	$ 73,463	$ 63,064	$ (10,399)
CDBG Rehab of Acquired Homes	65,259	1,000	1,000	-	(1,000)
CDBG Construction of New Homes	7,460	152,479	152,479	-	(152,479)
CDBG Housing Rehab	123,628	171,414	171,414	-	(171,414)
CDBG Miscellaneous Projects	29,215	69,900	69,900	575,000	505,100
CDBG Home Buyers Assistance	93,291	252,549	252,549	-	(252,549)
CDBG Public Facility	112,488	85,534	85,534	-	(85,534)
CDBG Housing Stabilization	53,692	80,313	80,313	-	(80,313)
CDBG Public Facility Ops	7,168	78,911	78,911	-	(78,911)
TOTAL	**$ 584,825**	**$ 1,005,685**	**$ 1,005,685**	**$ 638,064**	$ (367,621)

SOURCE OF FUNDING:

HOUSING AND COMMUNITY SERVICES FUND	$ 638,064
	$ 638,064

COMMENTARY:

This grant funded section decreased 37% and there are no capital expenditures for this section. Personnel Services increase is due to a 2% market pay increase. Contractuals decrease 39% due to an anticipanted CDBG grant award amount. Commodities decreased due to a reduction in office supplies and copy charges. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **109-FLAGSTAFF HOUSING AUTHORITY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013 - 2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
PERSONAL SERVICES	$ 1,611,163	$ 1,751,906	$ 1,572,789	$ 1,759,930	$ 8,024
CONTRACTUAL	4,124,178	4,888,149	3,924,865	4,853,111	(35,038)
COMMODITIES	217,587	160,380	141,702	152,483	(7,897)
CAPITAL	181,813	243,691	243,691	446,188	202,497
TOTAL	**$ 6,134,741**	**$ 7,044,126**	**$ 5,883,047**	**$ 7,211,712**	$ 167,586

EXPENDITURES BY PROGRAM:

LOW INCOME PUBLIC HOUSING	$ 2,072,208	$ 2,091,863	$ 2,087,382	$ 2,277,637	$ 185,774
ROSS GRANT	31,840	64,113	-	-	(64,113)
SEC 8 HSG CHOICE VOUCHER/MRO	3,688,972	3,563,849	3,472,765	3,564,250	401
NON-HUD PROGRAM	46,267	42,414	42,263	42,541	127
FLAGSTAFF HOUSING CORP	295,454	280,637	280,637	326,034	45,397
CONTINGENCY	-	1,001,250	-	1,001,250	-
TOTAL	**$ 6,134,741**	**$ 7,044,126**	**$ 5,883,047**	**$ 7,211,712**	$ 167,586

SOURCE OF FUNDING:

FLAGSTAFF HOUSING AUTHORITY FUND	$ 7,211,712
	$ 7,211,712

COMMENTARY:

The Housing Authority operating budget has decreased 0.5%. However, capital expenditures increased $202,497, or 83.1%, resulting in an overall net increase of 2%. Personal Services increases are due to a 2% market increase. Contractuals decreases are primarily due to reductions in utilities and portable voucher pass through expenditures. Commodities increase is due to general inflationary cost increases. Capital expenditures have increased due to the timing of grant-funded expenditures, rather than an increase in grant funding. Major capital (>$10,000) is for roof, siding and sewer line repair/replacement plus needed accessibility upgrades to the Siler Office building ($446,188). Capital improvements are funded by HUD's Capital Grant program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	Actual 2012 -2013	Actual 2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Administrative Clerk/Occupancy Specialist	1	1	1	0	1
Executive Director	1	1	1	0	1
Finance Specialist	1	1	0	0	0
Finance Assistant	0	0	0.2	0	0.2
Finance Manager	1	1	1	0	1
Housing Director	2	2	2	0	2
Housing Services Administrator	5	5	5	0	5
Maintenance Coordinator	1	1	1	0	1
Maintenace Director	1	1	1	0	1
Maintenance Lead Worker	2	2	2	0	2
Maintenance Worker	2	2	2	0	2
Maintenance Worker III	1	1	1	0	1
Maintenace Worker II	4	4	4	0	4
Maintenance Temps	1	1	1	0	1
Total	23	23	22.2	0	22.2

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Facility Improvements	$ 446,188

SECTION: **110-FLAGSTAFF MPO**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 255,690	$ 268,830	$ 268,830	$ 317,838	$ 49,008
Contractuals	179,915	668,855	668,855	72,475	(596,380)
Commodities	(59,381)	(34,260)	(34,260)	(38,760)	(4,500)
TOTAL	**$ 376,224**	**$ 903,425**	**$ 903,425**	**$ 351,553**	$ (551,872)

EXPENDITURES BY PROGRAM:

General Administration	$ -	$ -	$ -	$ -	$ -
FMPO Administration	117,554	239,342	239,342	295,603	56,261
Short Range Data Collection	24,996	17,078	17,078	25,000	7,922
Short Range Transportation Improvements	4,589	1,000	1,000	950	(50)
Long Range Transportation Plan	139,094	78,505	78,505	30,000	(48,505)
Short Range Planning	55,890	265,000	265,000	-	(265,000)
Long Range Other Transportation	10,939	-	-	-	-
Public Information Program	557	2,500	2,500	-	(2,500)
Long Range Transit Plan	22,605	300,000	300,000	-	(300,000)
TOTAL	**$ 376,224**	**$ 903,425**	**$ 903,425**	**$ 351,553**	$ (551,872)

SOURCE OF FUNDING:

METROPOLITAN PLANNING FUND	$ 351,553
	$ 351,553

COMMENTARY:

The MPO operating budget has decreased 61% and there are no capital expenditures. Personnel Services increases are due to a temporary GIS technician and a 2% market pay increase. Contractual decrease are due to a decrease in consultant fees. Commodities decreases are due to a decrease in copy charges. There is no major capital (>$10,000) for this section. With the exception of the Transportation Fund transfer of $22,500, the MPO is a 100% grant reimbursed program.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Intern	0.38	0.38	0.38	0	0.38
Admin Specialist	0.5	0.5	0.5	0	0.5
Metro Planning Org Manager	1	1	1	0	1
Multi modal Planner	1	1	1	0	1
Total	2.88	2.88	2.88	0	2.88

CAPITAL NONE

FIRE DIVISION MISSION

The mission of **Flagstaff Fire** is to provide caring and excellent customer service utilizing our highly trained professional staff, innovative leadership and aggressive problem solving skills. We will provide a rapid and effective response to all requests for service by the community, visitors and surrounding regions.

SECTION: **051-FIRE OPERATIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 8,555,724	$ 8,724,660	$ 8,724,660	$ 9,798,264	$ 1,073,604
Contractuals	376,399	423,400	423,400	479,800	56,400
Commodities	530,239	494,636	494,636	509,636	15,000
Capital	954	513,000	513,000	67,500	(445,500)
TOTAL	**$ 9,463,316**	**$ 10,155,696**	**$ 10,155,696**	**$ 10,855,200**	$ 699,504

EXPENDITURES BY PROGRAM:

General Administration	$ 685,908	$ 608,408	$ 608,408	$ 605,236	$ (3,172)
Fire Prevention	210,386	224,953	224,953	276,363	51,410
Training	1,620	85,750	85,750	86,929	1,179
Fire Suppression	8,274,860	8,965,925	8,965,925	9,585,615	619,690
Fuel Management	290,542	270,660	270,660	301,057	30,397
TOTAL	**$ 9,463,316**	**$ 10,155,696**	**$ 10,155,696**	**$ 10,855,200**	$ 699,504

SOURCE OF FUNDING:

GENERAL FUND	$ 10,855,200
	$ 10,855,200

COMMENTARY:

The Fire Department operating budget has increased 12% and capital expenditures total $67,500, resulting in an overall net increase of 7%. Personnel Services increases are due to a increase in 1 FTE for a Fire EMT, 2% market pay increase and substantial increase in public safety retirement system benefits. Contractual increases are due to increases station maintenance and repairs, and software purchase. Commodities increase are due to turnout attire replacements. Other one-time authorized expenditures totaling $126,000 include fire station repairs, Arc Hazard Survey, Coop Software, hazard tree removal program and MDC replacements. Major capital (>$10,000) is for a truck replacement ($31,000), two utility bed replacements ($18,000) and two Thermal Imaging Cameras ($18,500).

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Fire EMT	1.00	43,000	-	43,000	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	2	2	2	0	2
Deputy Fire Chief	1	1	1	0	1
Division Director (Fire Chief)	1	1	1	0	1
Fire Battalion Chief	3	3	4	0	4
Fire Captain	21	21	21	0	21
Fire Engineer	21	21	21	0	21
Fire Fighter	31	30	30	0	30
Fire EMT	0	1	1	1	2
Fire Inspector	1	1	1	0	1
Fire Marshall	1	1	0	0	0
Training Coordinator (FY2015 - FY2017)	0	0	1	0	1
Watershed Protection Project Mgr	0	0	1	0	1
Wildland Fire Manager	1	1	1	0	1
Wildland Fire Supervisor	1	1	1	0	1
Wildland Fire Firewise Specialist	1	1	1	0	1
Total	85	85	87	1	88

CAPITAL

DESCRIPTION	TOTALS 2015-2016
F2010 Replacement	$ 31,000
Thermal Imaging Cameras (2)	18,500
Utility Bed Replacements (2)	18,000

SECTION: **052-FIRE GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 48,020	$ 195,000	$ 195,000	$ 420,000	$ 225,000
Contractuals	64,779	5,000	5,000	-	(5,000)
Commodities	(110,916)	75,000	75,000	105,000	30,000
Capital	34,745	310,000	310,000	331,467	21,467
TOTAL	**$ 36,628**	**$ 585,000**	**$ 585,000**	**$ 856,467**	$ 271,467

EXPENDITURES BY PROGRAM:

Hazardous Fuels Projects	$ 4,889	$ -	$ -	$ -	$ -
Camp Navajo	-	-	-	20,000	20,000
General Wildfire Response	(110,885)	-	-	-	-
AZ Homeland Security	47,682	40,000	40,000	40,000	-
GOHS	12,886	25,000	25,000	25,000	-
Assistance To Firefighter	-	310,000	310,000	331,467	21,467
Naval Observatory Thinning FY10-19	-	10,000	10,000	-	(10,000)
FY2012 Hazardous Fuel	82,056	200,000	200,000	-	(200,000)
Cooperative Forestry Assistance Grants	-	-	-	200,000	200,000
Wildland Urban Interface Grant	-	-	-	240,000	240,000
TOTAL	**$ 36,628**	**$ 585,000**	**$ 585,000**	**$ 856,467**	$ 271,467

SOURCE OF FUNDING:

GENERAL FUND	$ 856,467
	$ 856,467

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL	TOTALS
DESCRIPTION	2015-2016
Cardiac Monitors	$ 331,467

POLICE DIVISION MISSION

The mission of the **Flagstaff Police Section** is to protect and preserve life, property, public order, and the rights of the individual by providing exemplary service through the establishment of a partnership of shared responsibility, support, and trust with law abiding members of the community.

SECTION: **061-POLICE OPERATIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 13,504,381	$ 14,392,218	$ 14,392,218	$ 15,401,271	$ 1,009,053
Contractuals	1,471,919	1,516,695	1,516,695	1,394,414	(122,281)
Commodities	202,256	826,377	826,377	1,233,751	407,374
Capital	250,967	114,500	114,500	510,000	395,500
TOTAL	**$ 15,429,523**	**$ 16,849,790**	**$ 16,849,790**	**$ 18,539,436**	$ 1,689,646

EXPENDITURES BY PROGRAM:

General Administration	$ 1,394,562	$ 2,172,572	$ 2,172,572	$ 2,283,973	$ 111,401
Patrol	8,778,248	9,226,317	9,226,317	10,426,803	1,200,486
Detectives	1,733,688	1,626,640	1,626,640	1,966,422	339,782
Records	658,313	776,193	776,193	678,013	(98,180)
Communications	2,012,839	2,195,287	2,195,287	2,241,387	46,100
Special Services	685,053	676,894	676,894	746,980	70,086
Crime and Prevention Training	166,820	175,887	175,887	195,858	19,971
TOTAL	**$ 15,429,523**	**$ 16,849,790**	**$ 16,849,790**	**$ 18,539,436**	$ 1,689,646

SOURCE OF FUNDING:

GENERAL FUND	$ 18,539,436
	$ 18,539,436

COMMENTARY:

The Police Departments operating budget has increased 10% and captial expenditures total $510,000 with an overall net increase of 10%. Personnel Services increases are due to a market based pay increase for sworn positions and 2% market pay increase for other positions, and large increases in PSPRS retirement contributions. Contractual decreases are due to decreases in maintenance contracts and facility repairs related to prior year one-time approved expenditures. Commodities increases are due to one-time expenditures budget authorization for Record Management System software upgrade, MDCs, computers, body cameras, and other safety equipment. Major capital (>$10,000) includes (9) police cruisers, detective vehicle replacement and evidence storage upgrades.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	13	13	13	0	13
Animal Control Officer	1	1	1	0	1
Deputy Police Chief	2	2	2	0	2
Dispatch Admin Call Taker	2	2	2	0	2
Division Director (Police Chief)	1	1	1	0	1
Evidence Technician	2	2	2	0	2
Parking Control Officer	1	1	1	0	1
Police 911 Coordinator	0	0	1	0	1
Police Communications Mgr	1	1	1	0	1
Police Corporal/Det.	19	19	19	0	19
Police Crime Analyst	0	0	1	0	1
Police Emerg Comm Specialist	23	23	22	0	22
Police Emerg Comm Speclst Sup.	5	5	5	0	5
Police Lieutenant	4	4	4	0	4
Police Officer	65	62	65	0	65
Police Records Supervisor	1	1	1	0	1
Police Sergeant	12	12	14	0	14
Police Special Serv. Sup	1	1	1	0	1
Police Support Serv. Sup.	1	1	1	0	1
Property Control Coord	1	1	1	0	1
Training Officer	0	1	1	0	1
Total	155	153	159	0	159

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Police Cruisers with Communication Equipment (4)	$ 224,000
Police Cruisers Replacement (5)	155,000
Detective Vehicle Replacement	31,000
Warehouse/Evidence Storage Upgrade Impact Fees	100,000

SECTION: **062-POLICE GRANTS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,032,053	$ 991,496	$ 991,496	$ 731,674	$ (259,822)
Contractuals	133,583	146,400	146,400	45,400	(101,000)
Commodities	422,580	270,400	270,400	482,900	212,500
Capital	74,115	120,000	120,000	267,000	147,000
TOTAL	**$ 1,662,331**	**$ 1,528,296**	**$ 1,528,296**	**$ 1,526,974**	$ (1,322)

EXPENDITURES BY PROGRAM:

Metro Grant	$ 292,117	$ 339,703	$ 339,703	$ 240,284	$ (99,419)
COPS Hiring Grant - FY11	321,375	319,371	319,371	261,021	(58,350)
COPS Hiring (City Share) One Year Obligation	185,490	-	-	-	-
RICO Funds for Police	132,433	175,702	175,702	64,490	(111,212)
Law Enforcement Officer Reimbursement	193,492	88,900	88,900	88,900	-
GOHS - DUI Enforcement	83,610	45,000	45,000	195,000	150,000
FUSD Resource Officer	67,330	66,375	66,375	-	(66,375)
RICO/METRO Overtime	29,633	45,000	45,000	50,000	5,000
Bullet Proof Vest	9,048	6,500	6,500	16,500	10,000
FY12 PSN Gang Prevention & Education	-	10,000	10,000	10,000	-
Dispatch Services Agreement (NPS)	10,569	5,000	5,000	5,000	-
Statewide Gang Task Force(GITEM)	115,633	175,345	175,345	165,879	(9,466)
10-AZ Home Land Security	5,720	100,000	100,000	102,000	2,000
AZ Internet Crimes Child	48	4,500	4,500	4,500	-
07-AZ Home Land Security	34,103	25,000	25,000	-	(25,000)
GOHS Clicket or Ticket	-	5,000	5,000	5,000	-
Edward Byrne Memorial (JAG)	52,809	40,000	40,000	70,000	30,000
FY 14 NA Gang Task Force OT	55,701	40,000	40,000	40,000	-
RICO-Metro Equipment	34,691	16,900	16,900	168,400	151,500
RICO-PD Equipment	38,529	20,000	20,000	40,000	20,000
TOTAL	**$ 1,662,331**	**$ 1,528,296**	**$ 1,528,296**	**$ 1,526,974**	$ (1,322)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,526,974
	$ 1,526,974

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Police Officer	14	14	8	-2	6
Police Sergeant	1	1	1	0	1
Total	16	16	10	-2	8

CAPITAL

DESCRIPTION	TOTALS 2015-2016
AZ Homeland Security Vests	$ 31,000
Bomb Robot Upgrade	71,000
RICO/METRO Equipment	145,000
RICO Police Equipment	20,000

PUBLIC WORKS DIVISION MISSION

The mission of **Public Works Administration** is to direct and coordinate the efforts of Public Works programs in providing cost efficient, quality based services to the Citizens of Flagstaff. By ensuring a well-trained safety conscious work staff, we strive to improve the quality of life in Flagstaff through sustainable, affordable, efficient maintenance programs and enhanced Transportation and Park & Recreation opportunities.

The mission of **Facility Maintenance** is to strive to maximize its resources by maintaining all City Buildings in a safe and efficient manner for all users.

The mission of **USGS Maintenance** is to strive to maximize its resources by maintaining all USGS Buildings in a safe and efficient manner for all users.

The mission of the **Fleet Management Section** is to provide a comprehensive fleet management program dedicated to health, safety, resource conservation, and fiscal responsibility in selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services.

The mission of the **Fleet Services Section** is to provide expert, cost efficient maintenance and repairs of city vehicles and equipment, enabling City Divisions to perform their duties to the citizens of Flagstaff.

The mission of the **Parks Section** is to provide exceptional facilities which are safe and aesthetically pleasing for the community in order to pursue family oriented and recreational activities that promote a healthy lifestyle.

The mission of **Recreation** is to enhance the Flagstaff community through people, parks and programs.

The **Citizens Cemetery** employees dedicate themselves to offering quality customer service in a time of need and providing proper grounds maintenance that is aesthetically pleasing to the public.

The mission of the **Street Section** is to provide the citizens of Flagstaff with a safe transportation system within the City's right of ways.

The mission of **Solid Waste Section** is to provide the community with affordable, efficient and sustainable comprehensive solid waste solutions.

The **Sustainability and Environmental Management Section's** mission is to preserve and enhance the community and natural environment by implementing resource conservation and sustainability through projects, leadership and education.

SECTION: **151-PUBLIC WORKS ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 121,857	$ 120,114	$ 120,114	$ 221,661	$ 101,547
Contractuals	1,213	3,051	3,051	3,151	100
Commodities	(71,454)	(98,735)	(98,735)	(98,835)	(100)
TOTAL	**$ 51,616**	**$ 24,430**	**$ 24,430**	**$ 125,977**	$ 101,547

EXPENDITURES BY PROGRAM:

General Administration	$ 51,616	$ 24,430	$ 24,430	$ 125,977	$ 101,547
TOTAL	**$ 51,616**	**$ 24,430**	**$ 24,430**	**$ 125,977**	$ 101,547

SOURCE OF FUNDING:

GENERAL FUND	$ (49,053)
HIGHWAY USER REVENUE FUND	104,320
AIRPORT FUND	20,295
SOLID WASTE FUND	33,610
SEMS	16,805
	$ 125,977

COMMENTARY:

The Public Works Administration operating budget has increased 416% and there are no capital expenditures, resulting in an overall net increase of 416%. Personnel Services increase is due to 2% market pay increase plus a one-time retirement payouts. Contractual increases are due to a budget restructure with commodities in the amount of $100. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Division Director (Public Works)	1	1	1	0	1
Project Manager	1	1	1	0	1
Total	2	2	2	0	2

CAPITAL NONE

SECTION: **152-FACILITIES MAINTENANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 700,803	$ 754,687	$ 754,687	$ 789,979	$ 35,292
Contractuals	484,514	788,986	788,986	560,804	(228,182)
Commodities	(202,952)	(259,858)	(259,858)	(255,636)	4,222
Capital	-	480,000	480,000	-	(480,000)
TOTAL	**$ 982,365**	**$ 1,763,815**	**$ 1,763,815**	**$ 1,095,147**	$ (668,668)

EXPENDITURES BY PROGRAM:

General Administration	$ 331,721	$ 322,785	$ 322,785	$ 354,039	$ 31,254
Custodial Service	75,329	93,288	93,288	95,288	2,000
Structural & Other Maintenance	274,932	868,071	868,071	307,071	(561,000)
Maintenance-Mechanical, Elect & Plumbing	266,640	284,877	284,877	282,877	(2,000)
Catastrophic Set Aside	4,940	151,860	151,860	28,400	(123,460)
APS Building	108	-	-	-	-
Rio Properties	14,302	16,857	16,857	16,395	(462)
Murdock	-	-	-	-	-
Phoenix Building	14,393	11,077	11,077	11,077	-
City Leased Property Maintenance	-	15,000	15,000	-	(15,000)
TOTAL	**$ 982,365**	**$ 1,763,815**	**$ 1,763,815**	**$ 1,095,147**	$ (668,668)

SOURCE OF FUNDING:

GENERAL FUND	$ 859,317
LIBRARY FUND	93,250
HIGHWAY USER REVENUE FUND	8,513
TRANSPORTATION FUND	-
WATER AND WASTEWATER FUND	29,315
STORMWATER FUND	4,613
AIRPORT FUND	68,887
SOLID WASTE FUND	31,252
SEMS	-
	$ 1,095,147

COMMENTARY:

The Facilities Maintenance operating budget has decreased 15% and there are no capital expenditures, resulting in an overall net decrease of 38%. Personnel Services increase is due to a 2% market pay increase and an increase of a .5 FTE Maintenance worker (temporary staffing) in the amount of $17,500. Contractual decreases are due to a reduced level of 1X funding in FY 2015 for maintenance. Commodities increases are due to supply cost increases. Other one-time authorized expenditures totaling $24,000 include: training and associated travel, additional facility carpet cleaning, replacement of the Murdoch HVAC unit, and City Hall security best lock system integration. There is (no) major capital (>$10,000) for this section. Prior year capital projects greatly impacts budget percentages.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Maintenance Worker	0.5	17,500	(17,500)	-	-

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Facility Maintenance Manager	1	1	1	0	1
Facilities Maintenance Superintendent	1	1	1	0	1
Maintenance Worker	9	9	9	0.5	9.5
Total	11	11	11	0.5	11.5

CAPITAL NONE

SECTION:	153-USGS CAMPUS				
EXPENDITURES BY CATEGORY:					
	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Contractuals	$ 506,430	$ 525,236	$ 525,236	$ 525,236	$ -
Commodities	63,213	130,913	130,913	130,913	-
TOTAL	**$ 569,643**	**$ 656,149**	**$ 656,149**	**$ 656,149**	$ -
EXPENDITURES BY PROGRAM:					
General Administration	$ 2,579	$ -	$ -	$ -	$ -
Maintenance Building 4	223,862	215,230	215,230	215,230	-
Maintenance Building 5	38,393	66,840	66,840	66,840	-
Maintenance Building 6	188,299	195,501	195,501	195,501	-
TOTAL	**$ 569,643**	**$ 656,149**	**$ 656,149**	**$ 656,149**	$ -
SOURCE OF FUNDING:					
	GENERAL FUND			$ 656,149	
				$ 656,149	

COMMENTARY:
The USGS Campus operating budget has no change in expenditures, and there are no major capital expenditures planned.

NEW PERSONNEL	NONE

AUTHORIZED PERSONNEL/POSITIONS	NONE

CAPITAL	NONE

SECTION: **154-FLEET SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 48,920	$ 215,006	$ 215,006	$ 167,539	$ (47,467)
Contractuals	87,241	107,151	107,151	107,151	-
Commodities	(162,732)	(339,737)	(339,737)	(336,237)	3,500
Capital	-	1,732,723	1,732,723	489,583	(1,243,140)
TOTAL	**$ (26,571)**	**$ 1,715,143**	**$ 1,715,143**	**$ 428,036**	$ (1,287,107)

EXPENDITURES BY PROGRAM:

General Administration	$ 82,433	$ (63,541)	$ (63,541)	$ (6,664)	$ 56,877
Inventory Management	51,750	75,292	75,292	76,225	933
Prevention Maintenance	130,314	134,030	134,030	284,333	150,303
Vehicle Repair	(374,899)	(247,000)	(247,000)	(253,851)	(6,851)
Pool Vehicles - City Hall	2,940	5,500	5,500	5,500	-
Pool Vehicles - Shop	3,832	4,400	4,400	7,900	3,500
Other Shop Work	77,059	73,739	73,739	74,910	1,171
Catastrophic/Major Repair Funding	-	1,732,723	1,732,723	239,683	(1,493,040)
TOTAL	**$ (26,571)**	**$ 1,715,143**	**$ 1,715,143**	**$ 428,036**	$ (1,287,107)

SOURCE OF FUNDING:

GENERAL FUND	$ 262,969
LIBRARY FUND	1,341
HIGHWAY USER REVENUE FUND	49,624
WATER AND WASTEWATER FUND	14,364
STORMWATER FUND	-
AIRPORT FUND	1,223
SOLID WASTE FUND	98,409
ENVIRONMENTAL SERVICES FUND	106
	$ 428,036

COMMENTARY:

The Fleet Services operating budget is a zero base budget meaning the section expects to recover ongoing operating expenditures plus administrative overhead through charges for services, markups on parts and fuel, and an environmental disposal fee. The current shop rate varies per hour based on the type of equipment and does not cover one-time and capital requests. Personnel Services decreases are due to increase in mechanic labor charge outs net of 2% market pay increase. Changes in commodities are due to the increase in fuels for pool vehicles. Major capital items include funding set-aside for the catastrophic/future vehicle replacement fund program($239,683), fuel truck replacement ($207,100) and portable heavy truck lifts ($42,800) .

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Buyer	1	1	1	0	1
Fleet Services Specialist	1	1	1	0	1
Mechanic I	3	2	2	0	2
Mechanic II	4	4	4	0	4
Mechanic III Leadworker	2	2	2	0	1
Mechanic Supervisor	0	0	0	0	1
Public Works Manager (Fleet)	1	1	1	0	1
Welder	1	1	1	0	0
Welder/Technician	0	0	0	0	1
Total	13	12	12	0	12

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Setaside for Catastrophic / Vehicle Replacement Fund	$ 239,683
Fuel Truck Replacement	207,100
Portable Heavy Truck Lifts	42,800

SECTION: **155-PARKS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,535,998	$ 1,666,102	$ 1,666,102	$ 1,785,613	$ 119,511
Contractuals	565,398	667,901	667,901	619,929	(47,972)
Commodities	456,967	542,541	542,541	548,690	6,149
Capital	257,398	354,192	354,192	215,108	(139,084)
TOTAL	**$ 2,815,761**	**$ 3,230,736**	**$ 3,230,736**	**$ 3,169,340**	$ (61,396)

EXPENDITURES BY PROGRAM:

General Administration	$ 109,621	$ 140,967	$ 140,967	$ 165,313	$ 24,346
Park Grounds Maintenance	629,842	718,384	718,384	775,276	56,892
Park Buildings and Facility Maintenance	24,923	29,785	29,785	31,545	1,760
BBB - Streetscape/Median Maintenance	438,371	369,690	369,690	358,326	(11,364)
Right-of-Way/ Median	61,466	84,766	84,766	81,020	(3,746)
FUTS Trail System	167,467	213,088	213,088	217,440	4,352
Heritage Square Maintenance	24,992	41,728	41,728	43,700	1,972
BBB Recreation Fields	1,198,787	1,442,736	1,442,736	1,305,871	(136,865)
Downtown/Plaza Maintenance	11,940	19,874	19,874	20,017	143
Non-Park Grounds and Landscapes	138,777	169,718	169,718	170,832	1,114
Open Space Maintenance-Parks	9,575	-	-	-	-
TOTAL	**$ 2,815,761**	**$ 3,230,736**	**$ 3,230,736**	**$ 3,169,340**	$ (61,396)

SOURCE OF FUNDING:

GENERAL FUND	$ 3,169,340
	$ 3,169,340

COMMENTARY:

The Parks operating budget has increased 3% and capital expenditures total $215,108 resulting in an overall net decrease of 2%. Personnel Services increases are due to a 2% market pay increase. Contractual decreases are due to a reduction in miscellaneous services. Commodities increases are due to increase in gas and oil, horticultural supplies and operating supplies. Major capital (>$10,000) is for new mower trailer ($14,000), Mobile Haven and University Heights playground equipment replace and upgrade ($28,000), McPherson Park parking lot improvements ($45,000), Arroyo Park ADA access improvements ($25,000), Thorpe Park tennis court retaining wall replacement ($32,000), replacements of a mower and two snowplow attachments ($31,108), Continental Sports Complex driveway curb ($25,000), and Lase-Leveling of six fields at Thorpe Park Sports Complex, MEMS, and Sechrist School ($15,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Maintenance Worker - Temps	4.69	7.91	7.67	0	7.67
Maintenance Worker	21	21	20	0	20
Maintenance Worker Leadworkers	2	2	0	0	0
Public Works Manager (Parks)	1	1	1	0	1
Public Works Supervisors	0	0	3	0	3
Total	28.69	31.91	31.67	0	31.67

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Mower Transport Trailer	$ 14,000
Mobile Haven and Univ. Hts. Parks Replace Playground Equip.	28,000
McPherson Park Parking Lot Chip Seal, Patch, and Stripe	45,000
Arroyo Park ADA Access Improvement Curb, Gutter, Pave Parking	25,000
Thorpe Park Tennis Court Retaining Wall Replacement	32,000
Groundsmaster Mower for Sports Fields	17,108
Truck Mounted Snowplow Replacements (2)	14,000
Continental Sports Complex Driveway Curb	25,000
Thorpe, MEMS, and Sechrist Lase-Level Fields (6)	15,000

SECTION: **156-RECREATION SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,883,556	$ 1,917,777	$ 1,917,777	$ 2,058,799	$ 141,022
Contractuals	844,575	863,225	863,225	829,238	(33,987)
Commodities	403,913	364,256	364,256	367,633	3,377
Capital	111,430	144,490	43,590	55,000	(89,490)
TOTAL	**$ 3,243,474**	**$ 3,289,748**	**$ 3,188,848**	**$ 3,310,670**	$ 20,922

EXPENDITURES BY PROGRAM:

General Administration	$ 367,616	$ 460,418	$ 460,418	$ 428,744	$ (31,674)
Youth Commission	-	-	-	-	-
Community Services/Events	163,256	160,581	160,581	162,745	2,164
Adult Athletics	255,154	290,036	290,036	300,648	10,612
Jay Lively Activity Center	651,683	583,023	482,123	500,361	(82,662)
Aquaplex	1,214,716	1,254,219	1,254,219	1,343,105	88,886
Joe C Montoya Community and Sr Center	239,765	224,213	224,213	251,585	27,372
Flag Recreation Center	271,506	272,258	272,258	303,482	31,224
Cogdill Recreation Center	66,941	45,000	45,000	20,000	(25,000)
Recreation Grants	-	-	-	-	-
North Country Killip Grant	12,318	-	-	-	-
TOTAL	**$ 3,243,474**	**$ 3,289,748**	**$ 3,188,848**	**$ 3,310,670**	$ 20,922

SOURCE OF FUNDING:

GENERAL FUND	$ 3,310,670
	$ 3,310,670

COMMENTARY:

The Recreation operating budget has increased 4% and there are capital expenditures of $55,000, resulting in an overall net increase of less than 1%. Personnel Services decrease is due to an increase in temporary staff for Joe C Montoya Community Center and for the recreation challenge to increase revenues along with a 2% market pay increase. Contractual decreased due to prior year one-time items net of increases for advertising and equipment rent related to revenue challenge and one-time expense for Dew Downtown event. Commodities increase is related to supplies for the revenue challenge. There is major capital (>$10,000) for cardio and weight room equipment, furniture, and reserve for capital ($55,000).

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Recreation Temporaries	2.63	69,040	(69,040)	-	69,040

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	1	1	1	0	1
Admin Specialist	1	1	1	0	1
Division Director (Comm Enrichment)	1	0	0	0	0
Intern	0.25	0.25	0.25	0	0.25
Recreation Program Coordinator	9.5	9.5	9.5	0	9.5
Recreation Services Director	1	1	1	0	1
Recreation Supervisor	6	6	6	0	6
Recreation Temporaries	36.15	35.08	35.08	2.63	37.71
Recreation Temporaries (Grant Funded)	0.29	0.29	0	0	0
Total	56.19	54.12	53.83	2.63	56.46

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Annual Recreation Capital	$ 10,000
Aquaplex Lounge Furniture	10,000
JC Montoya Cardio and Weight Room Equipment	15,000
Flag Recreation Center Cardio and Weight Room Equipment	20,000

SECTION: **157-CEMETERY**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 3,790	$ 4,815	$ 4,815	$ 4,815	$ -
Contractuals	26,308	34,632	34,632	45,132	10,500
Commodities	185,613	171,682	171,682	175,682	4,000
TOTAL	**$ 215,711**	**$ 211,129**	**$ 211,129**	**$ 225,629**	$ 14,500

EXPENDITURES BY PROGRAM:

General Administration	$ 54,016	$ 43,373	$ 43,373	$ 51,673	$ 8,300
Opening & Closing	58,084	53,711	53,711	53,711	-
Maintenance of Buildings	5,473	9,428	9,428	9,428	-
Maintenance of Grounds	98,138	104,617	104,617	110,817	6,200
TOTAL	**$ 215,711**	**$ 211,129**	**$ 211,129**	**$ 225,629**	$ 14,500

SOURCE OF FUNDING:

GENERAL FUND	$ 225,629
	$ 225,629

COMMENTARY:

The Cemetery operating budget has increased 7% and there are no capital expenditures, resulting in an overall net increase of 7%. Personnel Services remains flat. Contractual increases are due to increased service levels for security services and water. The Commodities increase of $4,000 is due to ongoing computer equipment and maintenance for a Kiosk for public research assistance. There is (no) major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **161-STREET MAINTENANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 2,082,562	$ 2,409,673	$ 2,351,673	$ 2,493,499	$ 83,826
Contractuals	740,940	829,577	829,577	831,277	1,700
Commodities	588,221	902,955	902,955	903,255	300
Capital	131,879	1,679,500	1,679,500	675,000	(1,004,500)
TOTAL	**$ 3,543,602**	**$ 5,821,705**	**$ 5,763,705**	**$ 4,903,031**	$ (918,674)

EXPENDITURES BY PROGRAM:

General Administration	$ 175,124	$ 371,507	$ 371,507	$ 382,281	$ 10,774
Street Cleaning	287,628	847,769	847,769	576,372	(271,397)
Snow Control	418,226	1,915,123	1,915,123	851,831	(1,063,292)
Sign, Signal, Mark & Light	317,862	360,402	360,402	414,506	54,104
Street Maintenance	1,310,262	1,278,157	1,220,157	1,567,707	289,550
Drainage-way Maintenance	224,656	306,241	306,241	309,100	2,859
Training	1,004	1,900	1,900	3,500	1,600
Streetlights	433,483	504,702	504,702	516,702	12,000
Traffic Signal Maintenance	335,357	235,904	235,904	281,032	45,128
Autopark Association Fees	40,000	-	-	-	-
TOTAL	**$ 3,543,602**	**$ 5,821,705**	**$ 5,763,705**	**$ 4,903,031**	$ (918,674)

SOURCE OF FUNDING:

HIGHWAY USER REVENUE FUND	$ 4,903,031
	$ 4,903,031

COMMENTARY:

The Street Maintenance operating budget has increased 2%, and capital expenditures total $675,000, resulting in an overall net decrease of 16%. Personal Services increases are due to small reorganization for cemetary staff, 2% market pay increase, employee reclasses and rezones, one time snow stipend and several retirement payout projected. Contractuals and commodities are both have very small increases. One-time authorized expenditures include computer replacement on various street equipment and vehicles. Major capital (>$10,000) are listed below.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Cemetary Caretaker	0.75	0.75	0.75	-0.75	0
Cemetery Maint. Specialist	1	1	0	0	0
Equip. Opers. Temps	2.97	3.52	3.52	0	3.52
Equipment Operator	15	15	15	0	15
Intern	0.5	0.5	0.5	0	0.5
Maintenance Worker	7	7	7	1	8
Maint. Worker temp	0.75	0.75	0.75	-0.75	0
Public Works Manager (Streets)	1	1	1	0	1
Public Works Section Head	1	1	1	0	1
Public Works Supervisor	0	0	4	0	4
Streets Leadworker	3	3	0	0	0
Traffic Signal Technician Ass't	1	1	1	0	1
Total	34.97	35.52	35.52	-0.5	35.02

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Sweeper Replacement	$ 280,000
Asphalt Truck Bed Replacement	100,000
4-Door 4x4 SUV Replacement	40,000
Transport Trailer Replacement	80,000
Mini-Excavator	60,000
Restore and Paint Dump Trucks Beds (18)	75,000
Traffic Signal Upgrades	40,000

SECTION: **165-SOLID WASTE - LANDFILL**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	` Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 1,348,964	$ 1,169,657	$ 1,169,657	$ 1,428,301	$ 258,644
Contractuals	170,130	219,194	169,514	219,194	-
Commodities	506,395	584,206	584,206	584,206	-
Capital	1,942,948	2,180,481	2,223,161	965,000	(1,215,481)
TOTAL	**$ 3,968,437**	**$ 4,153,538**	**$ 4,146,538**	**$ 3,196,701**	$ (956,837)

EXPENDITURES BY PROGRAM:

General Administration	$ 557,851	$ 392,042	$ 392,042	$ 492,749	$ 100,707
Sanitary Landfill	3,133,054	3,475,048	3,468,048	2,352,060	(1,122,988)
Landfill Outside Contract	266,137	268,948	268,948	334,392	65,444
Inert Material Landfill	11,395	17,500	17,500	17,500	-
TOTAL	**$ 3,968,437**	**$ 4,153,538**	**$ 4,146,538**	**$ 3,196,701**	$ (956,837)

SOURCE OF FUNDING:

ENVIRONMENTAL SERVICES FUND	$ 3,196,701
	$ 3,196,701

COMMENTARY:

The solid waste landfill operating budget had an increase of 13% and capital expenditures total $965,000 resulting in an overall net decrease of 23%. Personnel Services increased by 22% due to a 2% market increase and retirements. Contractuals and commodities had minimal increases. One-time expenditures for this section are for internal work requests. Major capital (>$10,000) includes capital equipment and capital improvements ongoing at the landfill.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	0.65	0.65	0	0	0
Admin Specialist	1	1	2	0	2
Equipment Operator	6	6	7	0	7
ES Equip. Oper I - Temp	1	1	0	0	0
Landfill Supervisor	1	1	0	0	0
Program Asst	0.5	0.5	0.5	0	0.5
Project Manager	2	2	2	0	2
Public Works Manager (ES)	1	1	1	0	1
Public Works Section Head	1	1	1	0	1
Public Works Supervisor	0	0	1	0	1
Total	14.15	14.15	14.5	0	14.5

CAPITAL

DESCRIPTION	TOTAL 2015-2016
Dust Control	$ 10,000
Annual Setaside - Landfill Closure	160,000
Fly Over	40,000
Map Plotter	5,000
Stormwater Infrastructure	10,000
South Borrow Pit Design / Roads / Scales	200,000
Fueling Station Project	540,000

SECTION: **166-SOLID WASTE - COLLECTIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	` Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 2,235,374	$ 2,323,225	$ 2,323,225	$ 2,327,101	$ 3,876
Contractuals	2,467,814	2,740,509	2,740,509	2,820,733	80,224
Commodities	1,133,436	1,139,195	1,139,195	1,138,971	(224)
Capital	-	507,320	507,320	1,105,000	597,680
TOTAL	**$ 5,836,624**	**$ 6,710,249**	**$ 6,710,249**	**$ 7,391,805**	$ 681,556

EXPENDITURES BY PROGRAM:

General Administration	12,378	$ 363,883	$ 363,883	$ 438,516	$ 74,633
Residential Collection	1,741,261	1,900,727	1,900,727	2,273,643	372,916
Bin Maintenance - Residential	25,678	65,546	65,546	39,428	(26,118)
Recycling Curbside Collection	522,278	864,026	864,026	1,072,379	208,353
Commercial Collection	2,225,671	2,193,223	2,193,223	2,160,247	(32,976)
Bin Maintenance - Commercial	81,470	169,731	169,731	175,942	6,211
Commercial Recycling	820,678	801,287	801,287	646,076	(155,211)
Commercial Sales	3,543	-	-	-	-
Hoist & Haul	403,667	351,826	351,826	585,574	233,748
TOTAL	**$ 5,836,624**	**$ 6,710,249**	**$ 6,710,249**	**$ 7,391,805**	$ 681,556

SOURCE OF FUNDING:

ENVIRONMENTAL SERVICES FUND	$ 7,391,805
	$ 7,391,805

COMMENTARY:

The solid waste - collections operating budget had a increase of 1.35% and capital expenditures total $1,105,000 resulting in an overall net increase of 10%. Personnel Services increased by less than 1%. Contractuals increased by 3% and an decrease in commodities of less than 1%. One-time expenditures for this division are for internal work requests. Major capital (>$10,000) includes capital equipment as rolling stock listed below.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Assistant	2	2	0	0	0
Admin Specialist	0	0	3	0	3
Admin Spclst Supervisor	1	1	0	0	0
Bin Maint. Leadworker	1	1	0	0	0
Customer Relations Supervisor	0	0	1	0	1
Equipment Operator	24	23.3	22	0	22
ES Collection Super	2	2	0	0	0
ES Leadworkers	2	2	0	0	0
Program Asst	0.5	0.5	0.5	0	0.5
Public Works Manager (ES)	1	1	1	0	1
Public Works Supervisor	0	0	2	0	2
Solid Waste Leadworker	0	0	3	0	3
Total	33.5	32.8	32.5	0	32.5

CAPITAL

DESCRIPTION	TOTAL 2015-2016
Rapid Rail Truck Replacement	$ 520,000
Python	260,000
Bin Maintenance Truck Replacement	75,000
Rear Loader Truck Replacement	100,000
Roll Off Truck Replacement	150,000

SECTION: **170-SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 499,239	$ 563,812	$ 563,812	$ 666,696	$ 102,884
Contractuals	218,284	305,362	305,362	198,489	(106,873)
Commodities	58,144	64,907	64,907	71,640	6,733
TOTAL	**$ 775,667**	**$ 934,081**	**$ 934,081**	**$ 936,825**	$ 2,744

EXPENDITURES BY PROGRAM:

Sustainability	$ 285,462	$ 287,104	$ 287,104	$ 293,311	$ 6,207
Environmental Management	420,028	504,337	504,337	581,014	76,677
Conservation	355	-	-	-	-
Energy Contracts	18,816	20,000	20,000	20,000	
Open Space Maintenance-SEMS	-	72,500	72,500	42,500	(30,000)
Living Cities Sustainability Program	85	-	-	-	-
EECBG Program Income	50,921	50,140	50,140	-	(50,140)
TOTAL	**$ 775,667**	**$ 934,081**	**$ 934,081**	**$ 936,825**	$ 2,744

SOURCE OF FUNDING:

SUSTAINABILITY AND ENVIRONMENTAL MANAGEMENT	$ 936,825
	$ 936,825

COMMENTARY:

The Sustainability and Environmental Management operating budget has increased less than 1% and there are no capital expenditures. Personnel Services witnessed an increase of 18%, with the addition of new position funded for two years and an one time increase in temporary pay. Contractual decreases of 35% is related to the transition of open space maintenance in this section and an one time grant program. There is an increase in commodities of 10% as related to promotional materials.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Environmental Aide	0.25	9,100	-	9,100	-
Open Space Specialist (FY 2016-2017)	1.00	67,800	-	67,800	67,800

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Environmental Aide	0.6	0	0	0.25	0.25
Environmental Assistant	1	1	1	0	1
Environmental Code Specialist	1	Transfer	0	0	0
Environmental Code Technician	1	Transfer	0	0	0
Environ Program Manager	1	1	1	0	1
Environmental Program Specialist	1	1	1	0	1
Environmental Technician	1	1	1	0	1
Open Space Specialist (FY 2016-2017)	0	0	0	1	1
Public Works Section Head	1	1	1	0	1
Sustainability Assistant (Grant Funded)	0.25	0	0	0	0
Sustainability Manager	1	1	1	0	1
Sustainability Specialist	2	2	2	0	2
Volunteer Coordinator	0	0.48	Transfer	0	0
Total	10.85	8.48	8	1.25	9.25

CAPITAL NONE

ECONOMIC VITALITY DIVISION MISSION

The mission of the **Community Investment Section – Economic Development** is to retain and strengthen existing local businesses while helping to grow and attract innovative companies for sustainable economic health.

The mission of the **Community Investment Section – Community Design and Redevelopment** is to create, enhance and preserve the sense of place, the built and natural environment, and the cultural heritage of Flagstaff by implementing the community's vision for character and design, the environment, resources and economic sustainability.

The mission of **Beautification General Administration** is to deploy Bed, Board, and Beverage tax monies efficiently and effectively to create, enhance, and preserve the sense of place, local character, and the cultural diversity and heritage of Flagstaff.

The mission of the **Convention and Visitors Bureau** is to develop, promote, and maintain Flagstaff as a year-round visitor destination with professional visitor services that will benefit the community economically, environmentally, and socially.

The mission of **Visitor Services** is to introduce and educate visitors about the vast tourism opportunities within Flagstaff and the surrounding areas, and to increase the frequency of visits and length of stay to Flagstaff.

The mission of **The Arts and Science Section** is to deploy Bed, Board, and Beverage tax monies efficiently and effectively to create, enhance, and preserve the cultural heritage of Flagstaff.

The **Airport Section** mission dedicates its efforts to provide quality service for the ever-growing transportation needs of Northern Arizona.

SECTION: **201-COMMUNITY INVESTMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 151,647	$ 150,385	$ 150,385	$ 142,556	$ (7,829)
Contractuals	53,716	20,268	20,268	19,365	(903)
Commodities	12,655	12,150	12,150	12,150	-
Capital	8,876	281,500	281,500	-	(281,500)
TOTAL	**$ 226,894**	**$ 464,303**	**$ 464,303**	**$ 174,071**	$ (290,232)

EXPENDITURES BY PROGRAM:

General Administration	$ 103,880	$ 114,591	$ 114,591	$ 174,071	$ 59,480
Community Design	65,876	68,212	68,212	-	(68,212)
Brownfields Management	1,552	-	-	-	-
Brownfield Assessment	55,586	281,500	281,500	-	(281,500)
TOTAL	**$ 226,894**	**$ 464,303**	**$ 464,303**	**$ 174,071**	$ (290,232)

SOURCE OF FUNDING:

GENERAL FUND	$ 58,323
LIBRARY FUND	17,485
HIGHWAY USER REVENUE FUND	13,729
TRANSPORTATION FUND	1,643
WATER AND WASTEWATER FUND	43,177
STORMWATER FUND	3,101
AIRPORT FUND	4,424
SOLID WASTE FUND	29,313
SEMS	2,876
	$ 174,071

COMMENTARY:

The Community Investment operating budget has decreased 5% and there are no capital expenditures, resulting in an overall net decrease of 63%. Personnel Services decrease of 5% is due to a restructuring of the personnel workloads and their respective costs to the respective programs, while increasing 1.0 FTE for a Community Investment Director, and implementing a 2% market pay increase for existing employees. The Contractual decrease is due to a reduction in Travel, Lodging and Meals. The Commodities budget remained flat over the prior year. There is no major capital (>$10,000) for this section. Capital expenditures in FY 2015 greatly affected the percentage comparison for year-over-year.

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Community Investment Director	1.00	104,300	(27,400)	76,900	76,900

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	0	0	0	0	1
Admin Spclst Leadworker	1	1	1	0	0
Community Design & Redevelopment Mgr	1	1	1	0	1
Community Design & Redevel. Project Admin.	1	1	1	0	1
Community Investment Director	0	0	0	1	1
Division Director (Economic Vitality)	1	1	1	0	1
Manager of Enhanced Svcs Dist (Eff 2010-13)	1	0	0	0	0
Total	5	4	4	1	5

CAPITAL NONE

SECTION:	202-EDA REVOLVING LOAN				
EXPENDITURES BY CATEGORY:					
	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Contractuals	$ -	$ 220,000	$ 220,000	$ 50,673	$ (169,327)
TOTAL	**$ -**	**$ 220,000**	**$ 220,000**	**$ 50,673**	$ (169,327)
EXPENDITURES BY PROGRAM:					
EDA Revolving Loan	$ -	$ 220,000	$ 220,000	$ 50,673	$ (169,327)
TOTAL	**$ -**	**$ 220,000**	**$ 220,000**	**$ 50,673**	$ (169,327)
SOURCE OF FUNDING:					
	GENERAL FUND			$ 50,673	
				$ 50,673	

COMMENTARY:
The EDA Revolving Loan program implementation will be late FY-2015 or early FY-2016. This budget reflects loans granted with monthly payback implemented according to the terms of the agreements. Funds repaid to this EDA Revolving Loan Program will be used for new loans. The goal of this fund is to be at a net-zero overall.

NEW PERSONNEL	NONE

AUTHORIZED PERSONNEL/POSITIONS	NONE
CAPITAL	NONE

SECTION: **211-BEAUTIFICATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 125,374	$ 134,663	$ 134,663	$ 164,614	$ 29,951
Contractuals	19,369	6,450	6,450	15,900	9,450
Commodities	1,292	710	710	2,200	1,490
TOTAL	**$ 146,035**	**$ 141,823**	**$ 141,823**	**$ 182,714**	$ 40,891

EXPENDITURES BY PROGRAM:

General Administration	$ 129,245	$ 141,623	$ 141,623	$ 181,714	$ 40,091
Commission	203	200	200	1,000	800
Enhanced Service District	289	-	-	-	-
Wheeler Park Lighting	16,298	-	-	-	-
TOTAL	**$ 146,035**	**$ 141,823**	**$ 141,823**	**$ 182,714**	$ 40,891

SOURCE OF FUNDING:

BEAUTIFICATION FUND	$ 182,714
	$ 182,714

COMMENTARY:

The Beautification operating budget has increased 29% and there are no major capital expenditures planned. Personnel Services increases are due to a 2% market pay increases. Contractual increases are due to an increase in marketing and public outreach efforts. The Commodities increases are due to additional planned purchases of promotional materials to support the increased marketing and public outreach. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **213-ECONOMIC DEVELOPMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 162,345	$ 221,656	$ 244,156	$ 224,087	$ 2,431
Contractuals	412,878	408,248	418,898	746,665	338,417
Commodities	19,731	18,384	40,884	28,384	10,000
Capital	-	-	-	12,500	12,500
TOTAL	**$ 594,954**	**$ 648,288**	**$ 703,938**	**$ 1,011,636**	$ 363,348

EXPENDITURES BY PROGRAM:

General Administration	$ 59,933	$ 84,630	$ 84,630	$ 194,824	$ 110,194
Incubator	245,808	267,563	267,563	267,563	-
Service Partner Agencies	65,401	5,400	5,400	5,400	-
Business Retention & Expansion	86,412	98,687	98,687	17,900	(80,787)
Business Attraction	82,753	157,008	157,008	129,629	(27,379)
Business Accelerator - Innovation Mesa	-	-	55,650	196,320	196,320
ACA Rural Grant FY 13 (Joy Cone)	54,647	35,000	35,000	-	(35,000)
AZ Commerce Authority FY-16 Grant	-	-	-	200,000	200,000
TOTAL	**$ 594,954**	**$ 648,288**	**$ 703,938**	**$ 1,011,636**	$ 363,348

SOURCE OF FUNDING:

ECONOMIC DEVELOPMENT FUND	$ 1,011,636
	$ 1,011,636

COMMENTARY:

The Economic Development operating budget has increased 54% and there are capital expenditures of $12,500, resulting in an overall net increase of 56%. Personnel Services increase is due to a 2% market pay increase. Contractual increases are due to the Business Accelerator being brought online and a pending grant from the AZ Commerce Authority. Commodities increases of $10,000 are due to workorders for the Business Accelerator. There is major capital (>$10,000) for this section of $12,500 for the Business Accelerator.

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Business Attraction Manager	0	0	0	0	1
Business Retention & Expansion Mgr	1	1	1	0	1
Economic Development Manager	1	1	1	0	0
Total	2	2	2	0	2

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Business Accelerator - Equipment/Furnishings	$ 12,500

SECTION: **214-TOURISM**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 611,495	$ 684,074	$ 684,074	$ 729,587	$ 45,513
Contractuals	859,137	745,467	745,467	766,439	20,972
Commodities	161,712	132,275	132,275	149,500	17,225
TOTAL	**$ 1,632,344**	**$ 1,561,816**	**$ 1,561,816**	**$ 1,645,526**	$ 83,710

EXPENDITURES BY PROGRAM:

General Administration	$ 688,928	$ 749,411	$ 749,411	$ 800,222	$ 50,811
Marketing and Promotion	812,055	701,255	701,255	720,074	18,819
Sales	82,950	77,280	77,280	79,730	2,450
Public Relations	46,911	33,120	33,120	43,770	10,650
Film Office	1,500	750	750	1,730	980
TOTAL	**$ 1,632,344**	**$ 1,561,816**	**$ 1,561,816**	**$ 1,645,526**	$ 83,710

SOURCE OF FUNDING:

TOURISM FUND	$ 1,645,526
	$ 1,645,526

COMMENTARY:
The Tourism operating budget has increased 5% and there are no capital expenditures, resulting in an overall net increase of 5%. Personnel Services increase is due to an 2% market pay increase and multiple reclassifications of positions to reflect the changing needs of the section. Contractual increases are due to services fees and advertising (which will be cost-recovered from stakeholders), and travel and accomodations for marketing and promotion. Commodities increases are due to promotional materials. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Creative Services Leadworker	0	0	1	0	1
Creative Services Specialist	2	2	2	0	2
CVB Communication Specialist	0	0	0	0	1
CVB Director	1	1	1	0	1
Marketing & Public Relations Manager	1	1	1	0	1
Public Relations Specialist	1	1	1	0	0
Sales Specialist	2	2	2	0	2
Total	8	8	9	0	9

CAPITAL NONE

SECTION: **215-VISITOR SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 219,073	$ 212,088	$ 212,088	$ 213,545	$ 1,457
Contractuals	104,900	138,829	138,829	130,864	(7,965)
Commodities	43,441	30,067	30,067	31,352	1,285
TOTAL	**$ 367,414**	**$ 380,984**	**$ 380,984**	**$ 375,761**	$ (5,223)

EXPENDITURES BY PROGRAM:

General Administration	$ 248,310	$ 250,493	$ 250,493	$ 269,770	$ 19,277
Train Station Operations	119,104	130,491	130,491	105,991	(24,500)
TOTAL	**$ 367,414**	**$ 380,984**	**$ 380,984**	**$ 375,761**	$ (5,223)

SOURCE OF FUNDING:

TOURISM FUND	$ 375,761
	$ 375,761

COMMENTARY:

The Visitor Services operating budget has decreased 1% and there are no capital expenditures, resulting in an overall net decrease of 1%. Personnel Services increase is due to a 2% market pay increase, increases in temporary pay, and reductions from position turnovers. Contractual decreases are due to reductions in miscellaneous services and one-time projects from FY 2015. Commodities increases are due to increases in copying and printing, promotional materials and uniforms. Other one-time authorized expenditures totaling $22,820 is a renovation of the Visitor Center hospitality area. There is no major capital (>$10,000) for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Asst	1.99	2.43	2.43	0	2.43
Admin Specialist	1.5	1.5	1.5	0	1.5
Visitor Center Manager	1	1	1	0	1
Total	4.49	4.93	4.93	0	4.93

CAPITAL NONE

SECTION: **216-ARTS AND SCIENCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ -	$ -	$ 39,051	$ 39,051
Contractuals	407,001	409,500	409,500	400,370	(9,130)
Commodities	54	3,123	3,123	3,123	-
Capital	18,794	208,400	208,400	275,000	66,600
TOTAL	**$ 425,849**	**$ 621,023**	**$ 621,023**	**$ 717,544**	$ 96,521

EXPENDITURES BY PROGRAM:

General	$ -	$ -	$ -	$ 41,351	$ 41,351
Public Artwork	18,848	212,023	212,023	280,123	68,100
Service Partner Agencies	340,001	340,000	340,000	325,000	(15,000)
FCP Administration	67,000	69,000	69,000	71,070	2,070
TOTAL	**$ 425,849**	**$ 621,023**	**$ 621,023**	**$ 717,544**	$ 96,521

SOURCE OF FUNDING:

ARTS AND SCIENCE FUND	$ 717,544
	$ 717,544

COMMENTARY:

The Arts and Science operating budget has increased 7% and there are capital expenditures of $275,000 resulting in an overall net increase of 16%. Personnel Services increase is due to partial costs for an Community Design and Redevelopment Manager and administrative support services. There is a 2% market pay increase that affects these positions this year. Contractual decreases are for the Flagstaff Science Foundation. Commodities remain flat. Other one-time authorized capital expenditures totaling $275,000 include the Rendezvous Sculpture, West Route 66/Milton Intersection, the Thorpe Sculpture, and East Flagstaff Gateway.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL

DESCRIPTION	TOTAL 2015-2016
Rendezvous Sculpture	$ 200,000
West Route 66/Milton Intersection	15,000
Thorpe Sculpture	50,000
East Flagstaff Gateway	10,000

SECTION: **221-AIRPORT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 670,719	$ 751,284	$ 751,284	$ 812,677	$ 61,393
Contractuals	375,048	1,251,876	1,251,876	365,973	(885,903)
Commodities	116,002	204,024	204,024	182,024	(22,000)
Capital	-	-	-	120,000	120,000
TOTAL	**$ 1,161,769**	**$ 2,207,184**	**$ 2,207,184**	**$ 1,480,674**	$ (726,510)

EXPENDITURES BY PROGRAM:

General Administration	$ 449,414	$ 492,748	$ 492,748	$ 471,164	$ (21,584)
Safety and Security	125,235	143,340	143,340	171,759	28,419
Snow Control	56,197	83,964	83,964	93,940	9,976
Maintenance Buildings & Grounds	470,338	598,561	598,561	596,680	(1,881)
Maintenance Runway & Taxiway	60,486	88,571	88,571	147,131	58,560
Small Commercial Air Service Development	99	800,000	800,000	-	(800,000)
TOTAL	**$ 1,161,769**	**$ 2,207,184**	**$ 2,207,184**	**$ 1,480,674**	$ (726,510)

SOURCE OF FUNDING:

AIRPORT FUND	$ 1,480,674
	$ 1,480,674

COMMENTARY:

The Airport operating budget has decreased 38% and there are capital expenditures of $120,000, resulting in an overall net decrease of 33%. Personnel Services increase is due to a 2% market pay increase and higher contribution rates for the PSPRS Fire positions. Contractual decreases are due to the one-time $800,000 new airline grant in FY 2015 and reduction in one-time maintenance for terminal repairs. Commodities decreases are due to reductions in one-time projects in FY 2015. There is major capital (>$10,000) for this section for $120,000 for a security gate required for the passenger terminal.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	1	1	1	0	1
Airport Director	1	1	1	0	1
Airport Operations/ARFF Specialist	6	6	6	0	6
Airport Operations/ARFF Manager	0	0	1	0	1
Airport Operations Supv	1	1	0	0	0
Maintenance Wrks - Snow	0.5	0.5	0.5	0	0.5
Total	9.5	9.5	9.5	0	9.5

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Passenger Terminal Security Gate	$ 120,000

UTILITIES DIVISION MISSION

The mission of the **Utilities Section** is to professionally and cost effectively provide water, reclaimed water, and wastewater services that meet the present and future environmental, health, and safety needs of the community and our co-workers.

We are committed to a goal of 100% customer satisfaction. This will be achieved by a dedication to exceed customer expectations by continuously improving our operations.

We value our co-workers and strive to maintain high motivation by providing an environment that encourages improvement and teamwork.

The mission of the **Stormwater Management Section** is to promote the public health, safety and general welfare, to minimize public and private losses due to flood conditions, to reduce the cost of flood insurance and to comply with applicable floodplain and stormwater regulations.

SECTION: **300-UTILITIES ADMINISTRATION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 880,861	$ 457,137	$ 457,137	$ 468,183	$ 11,046
Contractuals	351,155	445,509	445,509	244,509	(201,000)
Commodities	36,774	8,700	8,700	14,200	5,500
TOTAL	**$ 1,268,790**	**$ 911,346**	**$ 911,346**	**$ 726,892**	$ (184,454)

EXPENDITURES BY PROGRAM:

General Administration	$ 922,927	$ 799,135	$ 799,135	$ 611,252	$ (187,883)
Water Commission	6,259	180	180	1,180	1,000
Engineering	127,636	-	-	-	-
Water Conservation	134,654	-	-	-	-
GIS-Utilities	77,314	-	-	-	-
Operations Management	-	112,031	112,031	114,460	2,429
TOTAL	**$ 1,268,790**	**$ 911,346**	**$ 911,346**	**$ 726,892**	$ (184,454)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 726,892
	$ 726,892

COMMENTARY:

The Utilities Administration operating budget has decreased 20% and there are no capital expenditures resulting in an overall net decrease of 20%. Personnel Services increase is due to a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items. There are no increases to the base budget or one-time items. There is no major capital (>$10,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Admin Specialist	2	2	2	0	2
Division Director (Utilities)	1	1	1	0	1
GIS System Analyst	1	1	Transfer	0	0
Utilities Engineering Manager	1	1	Transfer	0	0
Utilities Management Analyst	0	Transfer	1	0	1
Utilites Operations Section Head	Transfer	1	1	0	1
Utilities Plan Reviewer	1	1	Transfer	0	0
Utilities Program Manager	1	1	Transfer	0	0
Water Resource Manager	1	1	Transfer	0	0
Total	8	9	5	0	5

CAPITAL NONE

SECTION: **301-WATER PRODUCTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 788,958	$ 725,431	$ 725,431	$ 711,527	$ (13,904)
Contractuals	2,573,132	2,826,786	2,826,786	2,683,512	(143,274)
Commodities	288,998	550,453	550,453	460,103	(90,350)
Capital	25,490	961,300	961,300	25,000	(936,300)
TOTAL	**$ 3,676,578**	**$ 5,063,970**	**$ 5,063,970**	**$ 3,880,142**	$ (1,183,828)

EXPENDITURES BY PROGRAM:

General Administration	$ 381,727	$ 1,118,296	$ 1,118,296	$ 751,790	$ (366,506)
Water Treatment Operation	372,204	490,442	490,442	434,959	(55,483)
Chemical Analysis	211,572	-	-	-	-
Buildings and Grounds Maintenance	113,607	57,035	57,035	56,605	(430)
Equipment Maintenance	165,230	279,339	279,339	223,147	(56,192)
SCADA Tracking	53,551	183,886	183,886	41,186	(142,700)
Local Wells	948,248	1,487,722	1,487,722	970,365	(517,357)
Lake Mary Wellfield	393,681	358,522	358,522	334,412	(24,110)
Woody Mountain Wellfield	850,011	820,574	820,574	799,142	(21,432)
North Reservoirs	39,497	59,350	59,350	59,730	380
Inner Basin Maintenance	46,330	115,645	115,645	115,223	(422)
Upper Lake Mary Dam Imp	3,925	-	-	-	-
Red Gap Ranch Operation & Mgmt	4,521	23,100	23,100	23,109	9
Booster Station Administration	29,707	18,406	18,406	17,979	(427)
Zone A - RFP	-	250	250	250	-
Kinlani	1,387	1,911	1,911	1,955	44
University Highlands #1	4,170	1,600	1,600	1,645	45
Airport Booster	2,072	1,700	1,700	1,745	45
Amberwood Booster	5,012	6,351	6,351	6,536	185
Railroad Springs Booster	20,720	25,650	25,650	26,384	734
Inner Basin Pipeline Maintenance	29,406	14,191	14,191	13,980	(211)
TOTAL	**$ 3,676,578**	**$ 5,063,970**	**$ 5,063,970**	**$ 3,880,142**	$ (1,183,828)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 3,880,142
	$ 3,880,142

COMMENTARY:

The Water Production operating budget has decreased 6% and there are capital expenditures of $25,000, resulting in an overall net decrease of 23%. Personnel Services decrease is due to a decrease in temporary staff offset by increases for a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items. There are no increases to the base budget. There is major capital (>$10,000) for building improvements at Lake Mary Water Treatment Plant for $25,000.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Instrumentation/Electrical Spec	1	1	1	0	1
Laboratory Specialist	1	1	Transfer	0	0
Maintenance Specialist	1	1	1	0	1
MSW Operations	3	3	3	0	3
MSW Laboratory	1	1	Transfer	0	0
MSW Maintenance	2	2	2	0	2
Operations Specialist	1	1	1	0	1
Water Production Manager	1	1	1	0	1
Total	11	11	9	0	9

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Facility Improvements	$ 25,000

SECTION: **303-WATER DISTRIBUTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 909,716	$ 963,944	$ 963,944	$ 992,520	$ 28,576
Contractuals	134,688	263,513	263,513	225,013	(38,500)
Commodities	502,019	524,384	524,384	400,784	(123,600)
Capital	320	72,500	72,500	190,000	117,500
TOTAL	**$ 1,546,743**	**$ 1,824,341**	**$ 1,824,341**	**$ 1,808,317**	$ (16,024)

EXPENDITURES BY PROGRAM:

General Administration	$ 158,542	$ 250,575	$ 250,575	$ 353,752	$ 103,177
Water System Maintenance & Operation	239,386	408,720	408,720	283,538	(125,182)
Main & Service Line Repair	346,851	379,972	379,972	384,348	4,376
Main Ext. - Fire Hydrant & Valve	33,184	33,314	33,314	34,061	747
Valve & Fire Hydrant Maintenance	191,004	221,472	221,472	217,207	(4,265)
Meter Installation	433,814	421,386	421,386	423,589	2,203
Meter Repair and Testing	105,075	71,907	71,907	72,496	589
Blue Stake	38,887	36,995	36,995	39,326	2,331
TOTAL	**$ 1,546,743**	**$ 1,824,341**	**$ 1,824,341**	**$ 1,808,317**	$ (16,024)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,808,317
	$ 1,808,317

COMMENTARY:

The Water Distribution operating budget has decreased 8% and there are capital expenditures of $190,000, resulting in an overall net decrease of 1%. Personnel Services increase is due to a 2% market pay increase and a one-time retirement payout. Contractual and commodities decreases are due to prior year one-time items. There are no increases to the base budget or one-time items. There is major capital (>$10,000) for replacing four vehicles ($160,000), GIS improvements ($30,000) and a replacement equipment for backhoe ($10,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Field Services Manager	1	Transfer	0	0	0
Maintenance Worker	1	1	0	0	0
MSW - Water Services Tech	10	10	11	0	11
Water Services Specialist	1	1	1	0	1
Water/Sewer Util. Locator	1	1	1	0	1
Total	14	13	13	0	13

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Replace Diesel Pick-Ups (4)	$ 160,000
CMMS (GIS) Implementation	30,000

SECTION: **304-WATER RESOURCE MANAGEMENT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ 217,365	$ 217,365	$ 223,249	$ 5,884
Contractuals	-	157,700	157,700	88,700	(69,000)
Commodities	-	153,100	153,100	17,100	(136,000)
TOTAL	**$ -**	**$ 528,165**	**$ 528,165**	**$ 329,049**	$ (199,116)

EXPENDITURES BY PROGRAM:

General Administration	$ -	$ 100,737	$ 100,737	$ 102,818	$ 2,081
Water Resources	-	160,250	160,250	43,850	(116,400)
Water Conservation	-	207,178	207,178	182,381	(24,797)
Smart Meter Grant	-	60,000	60,000	-	(60,000)
TOTAL	**$ -**	**$ 528,165**	**$ 528,165**	**$ 329,049**	$ (199,116)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 329,049
	$ 329,049

COMMENTARY:

The Water Resource Management operating budget has decreased 38% and there are no capital expenditures resulting in an overall net decrease of 38%. Personnel Services increase is due to a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items. There are no increases to the base budget and a one-time item for flowtography totaling $15,000. There is no major capital (>$10,000).

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Water Conservation Enforcement Aide	1.00	26,800	-	26,800	26,800

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Utilities Program Manager	0	Transfer	1	0	1
Water Conservation Enforcement Aide	0	0	0	1	1
Water Resource Manager	0	Transfer	1	0	1
Total	0	0	2	1	3

CAPITAL NONE

SECTION: **305-UTILITIES ENGINEERING SERVICES**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ 280,794	$ 280,794	$ 373,175	$ 92,381
Contractuals	-	192,670	192,670	50,470	(142,200)
Commodities	-	145,320	145,320	5,020	(140,300)
TOTAL	**$ -**	**$ 618,784**	**$ 618,784**	**$ 428,665**	$ (190,119)

EXPENDITURES BY PROGRAM:

General Administration	$ -	$ 393,620	$ 393,620	$ 335,194	$ (58,426)
GIS-Utilities	-	225,164	225,164	93,471	(131,693)
TOTAL	**$ -**	**$ 618,784**	**$ 618,784**	**$ 428,665**	$ (190,119)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 428,665
	$ 428,665

COMMENTARY:

The Utilities Engineering Services operating budget has decreased 31% and there are no capital expenditures resulting in an overall net decrease of 31%. Personnel Services increase is due an increase of 1.0 FTE for a Project Manager and a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items. There are no increases to the base budget or one-time items. There is no major capital (>$10,000).

NEW PERSONNEL

TITLE	FTE	2015-2016 TOTAL $	POTENTIAL OFFSET	NET COST 2015-2016	FUTURE COSTS
Utilities Project Manager	1.00	86,100	-	86,100	86,100

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
GIS System Analyst	0	Transfer	1	0	0
IT Administrator	0	0	0	0	1
Utilities Engineering Manager	0	Transfer	1	0	1
Utilities Project Manager	0	0	0	1	1
Utilities Plan Reviewer	0	Transfer	1	0	1
Total	0	0	3	1	4

CAPITAL NONE

SECTION: **306-REGULATORY COMPLIANCE**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ 672,257	$ 672,257	$ 686,372	$ 14,115
Contractuals	-	240,767	240,767	218,033	(22,734)
Commodities	-	87,170	87,170	106,428	19,258
TOTAL	**$ -**	**$ 1,000,194**	**$ 1,000,194**	**$ 1,010,833**	$ 10,639

EXPENDITURES BY PROGRAM:

General Administration	$ -	$ 87,245	$ 87,245	$ 81,942	$ (5,303)
Water Regulatory and Lab Services	-	252,589	$ 252,589	252,867	278
Wastewater Regulatory and Lab Services	-	362,403	$ 362,403	359,051	(3,352)
Reclaim Water Regulatory and Lab Services	-	-	$ -	14,404	14,404
Stormwater Regulatory and Lab Services	-	-	$ -	5,000	5,000
Industrial Waste Administration	-	107,964	$ 107,964	120,812	12,848
NPDES Monitoring-Wastewater Plants	-	44,241	$ 44,241	16,306	(27,935)
Industrial Waste Monitoring	-	55,587	$ 55,587	68,788	13,201
Backflow Cross Connection Control	-	90,165	$ 90,165	91,663	1,498
TOTAL	**$ -**	**$ 1,000,194**	**$ 1,000,194**	**$ 1,010,833**	$ 10,639

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,010,833
	$ 1,010,833

COMMENTARY:

The Regulatory Compliance operating budget has increased 1% and there are no capital expenditures resulting in an overall net increase of 1%. Personnel Services increase is due a 2% market pay increase. Contractual decrease is due to prior year one-time items offset by increases for the moving of lab services from the Water Treatment budget. Commodities increases are due to the movement of lab services expenses. There are no one-time items. There is no major capital (>$10,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Regulatory Compliance Manager	0	0	1	0	1
Industrial Waste Inspector	0	Transfer	2	0	2
Industrial Waste Supervisor	0	Transfer	1	0	1
Laboratory Specialist	0	Transfer	1	0	1
MSW - Laboratory	0	Transfer	2	0	2
MSW - Plant Tech	0	Transfer	1	0	1
Plant Specialist	0	Transfer	1	0	1
Total	0	0	9	0	9

CAPITAL NONE

SECTION: **311-WASTEWATER TREATMENT - WILDCAT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 946,553	$ 727,559	$ 727,559	$ 644,534	$ (83,025)
Contractuals	1,022,445	1,053,450	1,053,450	916,200	(137,250)
Commodities	386,739	546,414	546,414	420,992	(125,422)
Capital	32,413	1,022,000	1,022,000	165,000	(857,000)
TOTAL	**$ 2,388,150**	**$ 3,349,423**	**$ 3,349,423**	**$ 2,146,726**	$ (1,202,697)

EXPENDITURES BY PROGRAM:

General Administration	$ 177,793	$ 774,530	$ 774,530	$ 183,107	$ (591,423)
Plant Operations	1,218,735	1,216,092	1,216,092	1,178,272	(37,820)
Plant Maintenance	593,355	594,164	594,164	456,017	(138,147)
Lab Process Control and Monitor	237,679	-	-	-	-
Septage Collection	1,709	20,650	20,650	650	(20,000)
WH Rio Maintenance	3,798	1,700	1,700	1,700	-
Solids Handling	155,081	731,365	731,365	326,980	(404,385)
Reclaim Services	-	10,922	10,922	-	(10,922)
TOTAL	**$ 2,388,150**	**$ 3,349,423**	**$ 3,349,423**	**$ 2,146,726**	$ (1,202,697)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 2,146,726
	$ 2,146,726

COMMENTARY:

The Wastewater Treatment-Wildcat operating budget has decreased 15% and there are capital expenditures of $165,000, resulting in an overall net decrease of 36%. Personnel Services decrease is due reallocating of cost to the new Reclaimed Water operations and offset by increases for a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items in addition there are cost moved to the new Reclaimed Water operations. There are no increases to the base budget and no one-time items. There is major capital (>$10,000) for replacement VFD's ($50,000), facility improvements ($50,000) and grit chamber and pump repairs ($65,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Equip Operator II Temp	1.5	0	0	0	0
Instrumentation/Electrical Spec	1	1	1	0	1
MSW - Operations	2	2	2	0	2
MSW - Plant Tech	4	6	5	0	5
Plant Specialist	3	3	2	0	2
Wastewater Treatment Manager	1	1	1	0	1
Total	12.5	13	11	0	11

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Facility Improvement WCH HVAC	$ 50,000
Facility Improvments	50,000
Repair Control Gates	65,000

SECTION: **312-WASTEWATER TREATMENT - RIO PLANT**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 439,941	$ 352,972	$ 352,972	$ 287,852	$ (65,120)
Contractuals	460,124	455,877	455,877	394,877	(61,000)
Commodities	144,051	143,692	143,692	131,692	(12,000)
Capital	80,187	172,200	172,200	55,000	(117,200)
TOTAL	**$ 1,124,303**	**$ 1,124,741**	**$ 1,124,741**	**$ 869,421**	$ (255,320)

EXPENDITURES BY PROGRAM:

General Administration	$ 127,068	$ 187,394	$ 187,394	$ 102,167	$ (85,227)
Plant Operations	606,380	618,854	618,854	532,194	(86,660)
Plant Maintenance	190,217	236,493	236,493	235,060	(1,433)
Lab Process Control and Monitor	134,752	-	-	-	-
Reclaim Services	65,886	82,000	82,000	-	(82,000)
TOTAL	**$ 1,124,303**	**$ 1,124,741**	**$ 1,124,741**	**$ 869,421**	$ (255,320)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 869,421
	$ 869,421

COMMENTARY:

The Wastewater Treatment-Rio Plant operating budget has decreased 15% and there are capital expenditures of $55,000, resulting in an overall net decrease of 23%. Personnel Services decrease is due reallocating of cost to the new Reclaimed Water operations and offset by increases for a 2% market pay increase. Contractual and commodities decreases are due to prior year one-time items in addition there are cost moved to the new Reclaimed Water operations. There are no increases to the base budget and no one-time items. There is major capital (>$10,000) for facility improvements ($55,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
MSW - Laboratory Tech	1	1	Transfer	0	0
MSW - Plant Tech	2	2	2	0	2
Plant Specialist	1	1	1	0	1
Total	4	4	3	0	3

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Rio WRP Design of Entrance	$ 10,000
Facility Improvments	50,000
Repair Grit Chanber/Replace Grit Pumps	65,000

SECTION: **313-WASTEWATER COLLECTION**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 679,859	$ 700,957	$ 700,957	$ 702,390	$ 1,433
Contractuals	38,508	227,530	227,530	227,180	(350)
Commodities	231,830	214,889	214,889	211,639	(3,250)
Capital	42,698	250,000	125,000	120,000	(130,000)
TOTAL	**$ 992,895**	**$ 1,393,376**	**$ 1,268,376**	**$ 1,261,209**	$ (132,167)

EXPENDITURES BY PROGRAM:

General Administration	$ 261,745	$ 443,337	$ 318,337	$ 384,092	$ (59,245)
Service Connections	53,064	50,683	50,683	52,298	1,615
Preventive Maintenance	389,038	358,937	358,937	369,977	11,040
TV Inspect and Hydro Clean	174,430	170,540	170,540	174,351	3,811
Corrective Maintenance	99,464	358,455	358,455	280,491	(77,964)
Reclaimed Waterline	15,154	11,424	11,424	-	(11,424)
TOTAL	**$ 992,895**	**$ 1,393,376**	**$ 1,268,376**	**$ 1,261,209**	$ (132,167)

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 1,261,209
	$ 1,261,209

COMMENTARY:

The Wastewater Collection operating budget has increased less than 1% and there are capital expenditures of $120,000, resulting in an overall net decrease of 9%. Personnel Services increased slightly due reallocating of cost to the new Reclaimed Water operations and offset by increases for a 2% market pay increase. Contractual and commodities slightly decreased due to costs moved to the new Reclaimed Water operations. There are no increases to the base budget and no one-time items. There is major capital (>$10,000) for replacement of three vehicles ($120,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
MSW- Water Services Tech	8	8	8	0	8
Water Services Specialist	1	1	1	0	1
Total	9	9	9	0	9

CAPITAL

DESCRIPTION	TOTALS 2015-2016
Replace Diesel Pick-Ups (3)	$ 120,000

SECTION: **321-RECLAIMED WATER**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ -	$ -	$ -	$ 176,232	$ 176,232
Contractuals	-	-	-	93,600	93,600
Commodities	-	-	-	80,672	80,672
TOTAL	**$ -**	**$ -**	**$ -**	**$ 350,504**	$ 350,504

EXPENDITURES BY PROGRAM:

Reclaimed Distribution	$ -	$ -	$ -	$ 18,028	$ 18,028
Reclaimed Production-Wildcat	-	-	-	142,132	142,132
Reclaimed Production-Rio	-	-	-	189,344	189,344
Reclaimed Storage-Buffalo Park	-	-	-	1,000	1,000
TOTAL	**$ -**	**$ -**	**$ -**	**$ 350,504**	$ 350,504

SOURCE OF FUNDING:

WATER AND WASTEWATER FUND	$ 350,504
	$ 350,504

COMMENTARY:

The Reclaimed Water operating budget is new for fiscal year 2016. Expenses for this section were transferred from Wastewater Treatment-Wildcat and Rio and Wastewater Collections. There are no one-time items. There is no major capital (>$10,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **331-STORMWATER**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 491,227	$ 434,456	$ 434,456	$ 441,452	$ 6,996
Contractuals	87,152	338,392	113,392	73,676	(264,716)
Commodities	36,147	36,779	36,779	32,379	(4,400)
TOTAL	**$ 614,526**	**$ 809,627**	**$ 584,627**	**$ 547,507**	$ (262,120)

EXPENDITURES BY PROGRAM:

General Administration	$ 245,633	$ 216,471	$ 216,471	$ 206,527	$ (9,944)
Engineering and Master Planning	66,069	79,016	79,016	50,000	(29,016)
Operations	302,824	289,140	289,140	290,980	1,840
Rio de Flag Restoration	-	25,000	-	-	(25,000)
FEMA Flood Hazard Mitigation Studies	-	200,000	-	-	(200,000)
TOTAL	**$ 614,526**	**$ 809,627**	**$ 584,627**	**$ 547,507**	$ (262,120)

SOURCE OF FUNDING:

STORMWATER UTILITY FUND	$ 547,507
	$ 547,507

COMMENTARY:

The Stormwater Utility operating budget has decreased by 32% and there are no capital expenditures. Personnel Services increase is due to a 2% market pay increase. Contractual decreases overall are due to a FEMA grant. Commodities decrease due to a water restoration grant. There are no major capital (>$10,000) expenditures planned for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS

TITLE	2012-2013	2013-2014	Current 2014-2015	Changes 2015-2016	Proposed 2015-2016
Intern	1	0.5	0.5	0	0.5
Project Manager	2	2	2	0	2
Stormwater Program Manager	1	1	1	0	1
Stormwater Service Analyst	1	1	Transfer	0	0
Watershed Specialist	1	1	1	0	1
Total	6	5.5	4.5	0	4.5

CAPITAL NONE

NON-DEPARTMENTAL MISSION

Non-Departmental accounts for all divisions which are not under the direct supervision of a department head or whose operations are contractual in nature. These include:

The mission of the **Council and Commission Section** of the City of Flagstaff is to enhance the quality of life of its citizens while supporting the values of its community.

The **Contributions to Other Agencies Section** accounts for contractual agreements with outside agencies that provide services to Flagstaff's citizens. The City is a major contributor to United Way, arts and cultural agencies whose activities benefit the citizens of Flagstaff, and other Alliance partnerships.

The **Non-Departmental Section** accounts for all expenditures that are not specifically allocable to individual divisions or programs, e.g. property and liability insurance, unemployment insurance, audit fees, and capital equipment that benefit various departments (mainframe computer). Costs of this division are allocated to the respective departments based on a cost-allocation formulation.

The mission of **NAIPTA** is to create the finest transportation experience by making our services an excellent choice for communities of Northern Arizona.

SECTION: **401-COUNCIL AND COMMISSIONS**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 322,958	$ 307,281	$ 307,281	$ 309,582	$ 2,301
Contractuals	49,986	79,510	79,510	37,910	(41,600)
Commodities	2,033	5,245	5,245	3,245	(2,000)
TOTAL	**$ 374,977**	**$ 392,036**	**$ 392,036**	**$ 350,737**	$ (41,299)

EXPENDITURES BY PROGRAM:

General Administration	$ 374,977	$ 392,036	$ 392,036	$ 350,737	$ (41,299)
TOTAL	**$ 374,977**	**$ 392,036**	**$ 392,036**	**$ 350,737**	$ (41,299)

SOURCE OF FUNDING:

GENERAL FUND	$ 241,715
LIBRARY FUND	14,978
HIGHWAY USER REVENUE FUND	12,583
TRANSPORTATION FUND	1,222
WATER AND WASTEWATER FUND	43,587
STORMWATER FUND	3,494
AIRPORT FUND	4,081
SOLID WASTE FUND	22,976
ENVIRONMENTAL SERVICES FUND	6,101
	$ 350,737

COMMENTARY:

The Council and Commissions operating budget has decreased 11% and there are no capital expenditures. Personnel Services increase is due to a 2% market pay increase. Contractual decrease is due to a decrease in membership costs. Commodities decrease due to a decrease in computer equipment and office supplies. There are no major capital (>$10,000) expenditures for this section.

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION: **402-NON-DEPARTMENTAL**

EXPENDITURES BY CATEGORY:

	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Personnel Services	$ 58,997	$ (300,000)	$ (300,000)	$ (300,000)	$ -
Contractuals	2,501,337	2,852,061	2,768,061	2,391,772	(460,289)
Commodities	(51,922)	(108,000)	(108,000)	1,448	109,448
Capital	1,064,103	438,000	438,000	-	(438,000)
TOTAL	**$ 3,572,515**	**$ 2,882,061**	**$ 2,798,061**	**$ 2,093,220**	$ (788,841)

EXPENDITURES BY PROGRAM:

General Administration	$ 319,955	$ 420,694	$ 336,694	$ 136,802	$ (283,892)
Service Partner Agencies	865,335	949,132	949,132	917,132	(32,000)
Employee Benefits	50,485	57,500	57,500	72,500	15,000
Insurance	1,144,492	689,492	689,492	665,192	(24,300)
Consultants	113,794	405,706	405,706	207,146	(198,560)
Copy Center	11,571	5,000	5,000	94,448	89,448
Redevelopment	2,780	354,537	354,537	-	(354,537)
Solar Project Phase 3	1,064,103	-	-	-	-
TOTAL	**$ 3,572,515**	**$ 2,882,061**	**$ 2,798,061**	**$ 2,093,220**	$ (788,841)

SOURCE OF FUNDING:

GENERAL FUND	$ 1,354,127
LIBRARY FUND	58,164
HIGHWAY USER REVENUE FUND	114,178
TRANSPORTATION FUND	4,084
WATER AND WASTEWATER FUND	311,015
STORMWATER FUND	12,115
AIRPORT FUND	57,474
SOLID WASTE FUND	172,930
ENVIRONMENTAL SERVICES FUND	9,133
	$ 2,093,220

COMMENTARY:

The Non-Departmental operating budget has decreased 14% and there are no capital expenditures resulting in an overall net decrease of 27%. Personnel Services is flat. Contractual decrease is related to prior year one-time items offset by an ongoing increase in cost for ADOR fees for sales tax collection and one-time items for a joint powers authority study, pension actuarial and policy development, customer service team funding, tuition reimbursements, and ADOR fee for sales tax programming. Commodities increase is mainly due to a one-time funding for copy center reserve to replace equipment as needed. There is no major capital (>$10,000).

NEW PERSONNEL NONE

AUTHORIZED PERSONNEL/POSITIONS NONE

CAPITAL NONE

SECTION:	404-NAIPTA/TRANSIT				
EXPENDITURES BY CATEGORY:					
	Actual Expenditures 2013-2014	Adopted Budget 2014-2015	Estimated Expenditures 2014-2015	Proposed Budget 2015-2016	Budget-Budget Variance
Contractuals	$ 4,590,323	$ 4,553,942	$ 5,082,266	$ 4,666,212	$ 112,270
TOTAL	**$ 4,590,323**	**$ 4,553,942**	**$ 5,082,266**	**$ 4,666,212**	$ 112,270
EXPENDITURES BY PROGRAM:					
Transit Contribution	$ 4,590,323	$ 4,553,942	$ 5,082,266	$ 4,666,212	$ 112,270
TOTAL	**$ 4,590,323**	**$ 4,553,942**	**$ 5,082,266**	**$ 4,666,212**	$ 112,270
SOURCE OF FUNDING:					
	TRANSPORTATION FUND			$ 4,666,212	
				$ 4,666,212	

COMMENTARY:
The Transit FY2016 budget has increased 2% over the prior year budget. The City contracts with NAIPTA to run the Transit System. We contribute monthly based on the budget appropriated by the NAIPTA Board and the City Council.

NEW PERSONNEL	NONE

AUTHORIZED PERSONNEL/POSITIONS	NONE

CAPITAL	NONE

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM SUMMARY
FISCAL YEARS 2016-2020

	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Beginning Balance	$ -	-	-	-	-	-	-	-
Resources								
Debt	27,246,323	3,051,662	9,584,521	14,683,981	12,172,960	16,761,862	-	56,254,986
Grants	10,818,571	8,494,883	1,457,794	6,095,521	4,225,000	6,907,214	3,800,000	30,980,412
Pay-as-you-go	55,059,008	81,770,947	19,180,396	18,728,194	18,594,413	21,838,491	20,208,699	180,321,140
Total Resources	93,123,902	93,317,492	30,222,711	39,507,696	34,992,373	45,507,567	24,008,699	267,556,538
Expenditures								
General Government	49,244,926	49,411,850	3,216,601	12,205,481	3,272,960	12,661,862	-	80,768,754
Streets/Transportation	11,662,182	15,262,182	13,138,261	13,240,380	18,737,413	17,436,705	11,521,699	89,336,640
Flagstaff Urban Trails System	2,871,134	2,762,593	1,544,721	1,554,150	555,000	535,000	575,000	7,526,464
BBB: Arts & Science	200,900	200,900	265,000	45,000	35,000	80,000	-	625,900
BBB: Recreation	1,516,460	1,516,460	110,000	-	-	-	-	1,626,460
BBB: Streetscape	2,893,713	2,353,380	1,801,287	575,000	575,000	625,000	575,000	6,504,667
Utilities: Water	7,398,456	7,339,096	3,452,500	4,500,000	4,672,000	4,422,000	5,602,000	29,987,596
Utilities: Wastewater	5,183,400	4,797,824	4,569,341	950,000	1,150,000	1,250,000	750,500	13,467,665
Utilities: Reclaimed Water	1,345,000	1,345,000	150,000	-	210,000	-	329,500	2,034,500
Airport	5,666,635	3,132,838	600,000	6,002,685	4,500,000	6,700,000	4,000,000	24,935,523
Solid Waste	818,000	818,000	750,000	110,000	1,010,000	1,522,000	380,000	4,590,000
Stormwater Utility	4,323,096	4,377,369	625,000	325,000	275,000	275,000	275,000	6,152,369
Total Expenditures	93,123,902	93,317,492	30,222,711	39,507,696	34,992,373	45,507,567	24,008,699	267,556,538
Ending Balance	$ -	-	-	-	-	-	-	-

CITY OF FLAGSTAFF
CAPITAL IMPROVEMENT PROGRAM LISTING
FISCAL YEARS 2016-2020

	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
General Government								
General Fund								
Redevelopment	$ 145,000	145,000	-	-	-	-	-	145,000
Brownfield Assessement	281,500	281,500	-	-	-	-	-	281,500
FHA Building Improvements	50,000	50,000	-	-	-	-	-	50,000
Facilities Improvements	480,000	480,000	-	-	-	-	-	480,000
Microwave Network	-	-	650,000	-	-	-	-	650,000
Warehouse/Evidence Storage Upgrade Impact Fees	-	-	100,000	-	-	-	-	100,000
Capital Projects Bond Funded								
FUTS / Open Space Land Acquisition	1,076,094	1,269,167	376,829	183,981	1,272,960	390,812	-	3,493,749
USGS Misc Buildings	-	-	-	10,000,000	-	10,000,000	-	20,000,000
Innovation Mesa	7,228,509	7,228,509	406,979	21,500	-	-	-	7,656,988
2010 Street / Utility Projects								
Rose Avenue	1,429,000	1,236,685	-	-	-	-	-	1,236,685
La Plaza Vieja	5,000	171,166	-	-	-	-	-	171,166
Parks and Recreation	1,085,000	1,085,000	-	-	-	-	-	1,085,000
Watershed Protection Project	1,919,823	1,919,823	1,682,793	2,000,000	2,000,000	2,271,050	-	9,873,666
Court Facility	7,250,000	7,250,000	-	-	-	-	-	7,250,000
Core Services Maintenance Facility	28,295,000	28,295,000	-	-	-	-	-	28,295,000
Total General Government	$ 49,244,926	49,411,850	3,216,601	12,205,481	3,272,960	12,661,862	-	80,768,754

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FISCAL YEARS 2016-2020

	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Streets / Transportation								
Streets - HURF								
Street Improvement Program	$ 2,146,000	2,146,000	2,146,000	2,188,920	2,232,698	2,277,352	2,322,899	13,313,869
Street Improvement Program - 1X funding	822,982	822,982	-	-	-	-	-	822,982
Sunnyside	850,000	850,000	-	-	-	-	-	850,000
Minor Transportation Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Reserve for Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Sidewalk Replacement Program	15,000	15,000	15,000	15,000	15,000	15,000	15,000	90,000
Business F 40 Overlay	190,800	190,800	61,400	6,600	-	-	-	258,800
Transportation Tax Funded								
West / Arrowhead Improvement	2,119,100	2,119,100	63,916	-	-	-	-	2,183,016
Franklin Safety Improvements	250,000	250,000	236,031	-	-	-	-	486,031
4th Street Safety Improvements	270,000	270,000	259,170	-	-	-	-	529,170
Soliere Avenue - Fanning Wash Crossing	250,000	250,000	-	-	-	-	-	250,000
Beulah Blvd / University Drive Public Infra. Contro	-	-	150,000	-	-	-	-	150,000
Traffic Signal Program	423,660	423,660	-	-	-	-	550,000	973,660
Butler Avenue Adaptive Signal Control	-	-	300,000	-	-	-	-	300,000
Switzer/Turquoise Roundabout	-	-	177,000	-	512,000	-	-	689,000
Reserve for Transportation Improvements	167,500	167,500	175,000	184,700	193,900	203,600	213,800	1,138,500
Bike / Ped and Safety Improvement	121,000	121,000	-	125,000	125,000	125,000	125,000	621,000
Brannen Homes Sidewalk	-	-	439,744	-	-	-	-	439,744
Lockett Transportation Study	-	-	100,000	-	-	-	-	100,000
Transportation Planning and Programming	90,000	90,000	90,000	90,000	90,000	90,000	90,000	540,000
HSIP Program	79,000	79,000	75,000	75,000	75,000	75,000	75,000	454,000
Industrial Drive - Huntington to Purina	2,267,140	2,267,140	-	305,160	1,868,815	-	-	4,441,115
Beulah Blvd / University Drive	1,500,000	1,500,000	1,250,000	-	4,625,000	-	-	7,375,000
Country Club / Oakmont	-	-	-	-	-	1,115,000	-	1,115,000
Butler / 4th Intersection Reconstruction	-	-	-	-	-	3,235,753	-	3,235,753
Fourth Street Bridge / I-40 Design	-	-	-	-	-	350,000	-	350,000
Major Road Reconstruction	-	-	-	-	-	-	2,805,000	2,805,000
Major Road Reconstruction (Safety)	-	-	-	-	-	-	500,000	500,000

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Streets / Transportation								
Road Repair & Street Safety								
Pavement Overlay	-	3,600,000	6,000,000	2,500,000	2,500,000	2,000,000	400,000	17,000,000
Utility Replacements & Overlays	-	-	200,000	2,500,000	3,300,000	3,000,000	3,000,000	12,000,000
Zuni Drive	-	-	800,000	3,200,000	-	-	-	4,000,000
Lockett Avenue	-	-	300,000	1,725,000	325,000	-	-	2,350,000
Pullium Drive	-	-	200,000	225,000	1,275,000	-	-	1,700,000
East Route 66	-	-	-	-	1,500,000	4,500,000	-	6,000,000
Beaver Street	-	-	-	-	-	350,000	1,050,000	1,400,000
Canyon Terrace	-	-	-	-	-	-	150,000	150,000
David Drive	-	-	-	-	-	-	125,000	125,000
Total Streets / Transportation	$ 11,662,182	15,262,182	13,138,261	13,240,380	18,737,413	17,436,705	11,521,699	89,336,640

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
FUTS Fund								
FUTS								
Special Projects & Unprogrammed Work	$ 50,000	-	50,000	50,000	50,000	50,000	50,000	250,000
FUTS Signage Program	4,000	256,286	116,686	-	-	-	-	372,972
Arizona Trail	169,034	173,834	500	-	-	-	-	174,334
Bow & Arrow - Juniper Point to AZ Trail	-	-	-	-	40,000	40,000	-	80,000
Country Club FUTS Trail	5,000	14,650	9,000	-	-	-	-	23,650
Cedar Trail	20,000	20,000	-	-	-	-	-	20,000
Switzer Mesa Trail	141,350	141,350	2,000	-	-	-	-	143,350
BNSF Walnut - Florence Underpass	1,315,200	1,315,200	1,000,000	-	-	-	-	2,315,200
Florence - Walnut Underpass	-	-	113,500	431,500	-	-	-	545,000
Mall Transfer Center Trail Realignment	37,000	37,029	1,000	-	-	-	-	38,029
Fourth Street Trail	133,000	133,000	62,185	6,600	-	-	-	201,785
Pine Knoll Trail	10,000	24,294	101,400	6,600	-	-	-	132,294
Hospital Rim FUTS Trail	266,750	266,750	2,000	-	-	-	-	268,750
Brannen Connector	40,000	40,000	8,200	-	-	-	-	48,200
High Country Trail	280,000	73,800	-	278,000	-	-	-	351,800
Sheep Crossing Trail	125,000	91,600	-	346,200	-	-	-	437,800
Lonetree Trail - Sawmill Rd Sinclair Wash	100,000	-	76,250	285,250	-	-	-	361,500
Lonetree Trail - Sinclair Wash to Pine Knoll Dr	-	-	-	150,000	215,000	-	-	365,000
Ponderosa Trail Rehab	174,800	174,800	2,000	-	-	-	-	176,800
Switzer Canyon Trail	-	-	-	-	100,000	300,000	-	400,000
Shultz Pass Trail	-	-	-	-	150,000	-	-	150,000
Little America Trail	-	-	-	-	-	-	100,000	100,000
Marshall Trail	-	-	-	-	-	85,000	335,000	420,000
SW Crossing Tr - Highland Mesa Rd to Woodlands	-	-	-	-	-	60,000	90,000	150,000
Total FUTS Fund	$ 2,871,134	2,762,593	1,544,721	1,554,150	555,000	535,000	575,000	7,526,464

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
BBB FUNDS								
Arts and Science								
Rendezvous Sculpture	$ -	-	200,000	-	-	-	-	200,000
Kings House Mural	25,000	25,000	-	-	-	-	-	25,000
Fort Valley Wall	25,000	10,000	-	-	-	-	-	10,000
Art in the Alley	50,000	50,000	-	-	-	-	-	50,000
West Rt 66 - North Edge	10,000	10,000	15,000	-	-	-	-	25,000
Utility Box Art	12,500	12,500	-	-	-	-	-	12,500
Airport Murals	70,000	85,000	-	-	-	-	-	85,000
Thorpe Sculpture	-	-	50,000	-	-	-	-	50,000
TBD	8,400	8,400	-	-	-	-	-	8,400
Vision Flagstaff	-	-	-	-	-	80,000	-	80,000
Joel Montalvo Park Surrounds	-	-	-	-	35,000	-	-	35,000
Route 66 FUTS Rest Area	-	-	-	45,000	-	-	-	45,000
	200,900	200,900	265,000	45,000	35,000	80,000	-	625,900
BBB Recreation								
Bushmaster Park Improvements	581,460	581,460	-	-	-	-	-	581,460
Flag Rec Center, Replace Four (4) Tennis Courts	480,000	480,000	-	-	-	-	-	480,000
Second Chiller	250,000	250,000	-	-	-	-	-	250,000
Aquaplex Improvements - Pool Replaster	60,000	60,000	110,000	-	-	-	-	170,000
Ice Rink Improvements	145,000	145,000	-	-	-	-	-	145,000
	1,516,460	1,516,460	110,000	-	-	-	-	1,626,460
Beautification								
Streetscape								
4th Street Neighborhood Gateway	169,113	252,500	-	-	-	-	-	252,500
Butler Medians Phase III	-	6,880	-	-	-	-	-	6,880
4th Street Corridor Improvements	1,537,100	1,454,000	146,287	100,000	100,000	100,000	100,000	2,000,287
Butler Avenue - North Edge	492,500	50,000	-	-	-	-	-	50,000
Fort Valley Road Enhancements	20,000	-	30,000	-	-	-	-	30,000
North Edge-Lockett to Route 66 Along Kasper	50,000	50,000	350,000	-	-	-	-	400,000
Milton Avenue - North Edge	20,000	20,000	-	-	-	-	-	20,000
Capital Repair Project	50,000	75,000	-	-	-	-	-	75,000
Train Station Platform	300,000	300,000	100,000	-	-	-	-	400,000
Lake Mary/Beulah City Gateway	75,000	25,000	150,000	-	-	-	-	175,000
Non-Conforming Sign Program	80,000	20,000	-	25,000	25,000	25,000	25,000	120,000
Gutter Diversions - Sustainable Streets	100,000	100,000	100,000	100,000	-	-	-	300,000
Urban Forest	-	-	50,000	50,000	50,000	50,000	50,000	250,000
US 89 Medians	-	-	50,000	250,000	-	-	-	300,000
Joel Montalvo Park	-	-	250,000	-	-	-	-	250,000

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FISCAL YEARS 2016-2020

	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Beautification								
Streetscape (continued)								
Downtown Green	-	-	250,000	-	-	-	-	250,000
Downtown Tree Wells	-	-	250,000	-	-	-	-	250,000
Steve's Blvd Corners	-	-	75,000	-	-	-	-	75,000
South Edge - East Route 66	-	-	-	50,000	200,000	-	-	250,000
Beulah Medians - Phase II	-	-	-	-	100,000	-	-	100,000
Sante Fe Triangle - Pocket Park	-	-	-	-	50,000	-	-	50,000
City Gateway at I-17/Milton Road	-	-	-	-	50,000	200,000	-	250,000
Minor City Gateway Signs	-	-	-	-	-	50,000	-	50,000
Vision Flagstaff - Future Projects	-	-	-	-	-	200,000	400,000	600,000
	2,893,713	2,353,380	1,801,287	575,000	575,000	625,000	575,000	6,504,667
Total BBB FUNDS	$ 4,611,073	4,070,740	2,176,287	620,000	610,000	705,000	575,000	8,757,027

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Water/Wastewater/Reclaimed Water								
Water								
Reserve for Improvements	$ 300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000
Future Water Rights	597,200	597,200	-	-	-	-	-	597,200
Aging Water Infrastructure Replacement	284,128	284,128	1,000,000	2,400,000	2,832,000	2,832,000	2,832,000	12,180,128
Radio Read Meter Replacements	350,000	350,000	300,000	300,000	340,000	340,000	340,000	1,970,000
Water Meter Vault Replacement Program	106,500	106,500	-	-	-	-	-	106,500
Rio de Flag Waterline Relocations	200,000	200,000	-	-	-	250,000	275,000	725,000
San Francisco Alley Waterline	170,960	170,960	-	-	-	-	-	170,960
Lake Mary Land Acquisition	-	-	-	-	-	700,000	700,000	1,400,000
McCallister Ranch	1,050,000	1,050,000	-	-	-	-	-	1,050,000
Lake Mary Well #2 - 12" Pipeline	321,000	321,000	-	-	-	-	-	321,000
LM Electrical Service Upgrade	-	-	300,000	-	-	-	-	300,000
Water System Master Plan	-	-	-	-	-	-	150,000	150,000
Switzer Canyon Transmission Line	1,525,545	1,525,545	-	-	-	-	900,000	2,425,545
West / Arrowhead Waterline	110,433	110,433	-	-	-	-	-	110,433
NAZ Water Supply Feasibility	110,000	110,000	-	-	-	-	-	110,000
Water Rate Study	148,400	89,040	-	-	-	-	105,000	194,040
Vehicle Equipment Storage	73,600	73,600	25,000	-	-	-	-	98,600
Westside Waterline Expansion	444,000	444,000	-	-	-	-	-	444,000
Cheshire Tank Repairs	300,000	300,000	-	-	-	-	-	300,000
Railroad Springs Resevoir #1 Repaint	-	-	-	-	200,000	-	-	200,000
New Well and Pumphouse	-	-	-	1,500,000	1,000,000	-	-	2,500,000
Walapai Drive Alley Waterline	265,720	265,720	-	-	-	-	-	265,720
SCADA Communication Towers	225,000	225,000	-	-	-	-	-	225,000
AWIR - Leroux St Waterline / Sewerline	815,970	815,970	1,200,000	-	-	-	-	2,015,970
WTP Security and SCADA Improvements	-	-	77,500	-	-	-	-	77,500
Hydrological Studies	-	-	250,000	-	-	-	-	250,000
	7,398,456	7,339,096	3,452,500	4,500,000	4,672,000	4,422,000	5,602,000	29,987,596

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Water/Wastewater/Reclaimed Water								
Wastewater								
Picture Canyon	260,000	260,000	-	-	-	-	-	260,000
Westside Interceptor Improvements	-	-	-	-	500,000	-	-	500,000
Sewer / Reclaimed Water Master Plan	-	-	-	-	-	-	112,500	112,500
Rio Plant - Replace UV System	-	-	1,400,000	.	-	-	-	1,400,000
WWTP Energy Efficiency Program	948,400	858,400	330,000	650,000	350,000	-	-	2,188,400
WWTP Security and SCADA Improvements	-	-	97,500	-	-	-	-	97,500
Wildcat - Barscreens	400,000	388,000	-	-	-	-	-	388,000
Wildcat - Solids Disposal	823,000	516,000	-	-	-	-	-	516,000
Wildcat - Septage & Grease Station	600,000	600,000	200,000	-	-	-	-	800,000
Wildcat - Centrate	450,000	450,000	-	-	-	-	-	450,000
Wildcat - Primary Pump Station	-	-	-	-	-	300,000	-	300,000
Wildcat - Micro Carbon Feed Addition	-	-	200,000	-	-	-	-	200,000
Aging Sewer Infrastructure Replacements	430,000	430,000	368,600	-	-	-	-	798,600
Rio de Flag Sewer Relocates	242,000	242,000	-	-	-	250,000	275,000	767,000
Innovation Mesa Sewerline	-	-	511,841	-	-	-	-	511,841
Bonito Sewer Replacement	320,000	320,000	931,400	-	-	-	-	1,251,400
Sinclair Sewer Replacement	70,000	70,000	-	-	-	-	-	70,000
Cogen Improvements	340,000	340,000	-	-	-	-	-	340,000
Wildcat - Facility Improvements	-	-	50,000	-	-	-	-	50,000
Wildcat - Repair Grit Chamber/Replace Grit Pumps	-	-	65,000	-	-	-	-	65,000
Rio - Facility Improvements	-	-	55,000	-	-	-	-	55,000
Rio - Facility Improvements-Plant	-	-	60,000	-	-	-	-	60,000
Rio Plant - Backup Generator	-	-	-	.	-	400,000	-	400,000
Reserve for Improvements	300,000	270,000	300,000	300,000	300,000	300,000	300,000	1,770,000
Rate Study - Sewer Portion	-	53,424	-	-	-	-	63,000	116,424
	5,183,400	4,797,824	4,569,341	950,000	1,150,000	1,250,000	750,500	13,467,665
Reclaimed Water								
Wildcat - RW Pump Station	850,000	850,000	-	-	-	-	-	850,000
Buffalo Tank Clorination	-	-	150,000	-	-	-	-	150,000
Juniper Point 12" Reclaim Line Connection	-	-	-	-	210,000	-	310,000	520,000
Bushmaster - RWP Pump Station	495,000	495,000	-	-	-	-	-	495,000
Rate Study - Reclaimed Portion	-	-	-	-	-	-	7,000	7,000
Sewer/Reclaim Master Plan	-	-	-	-	-	-	12,500	12,500
	1,345,000	1,345,000	150,000	-	210,000	-	329,500	2,034,500
Total Water, Wastewater, and Reclaimed Water	$ 13,926,856	13,481,920	8,171,841	5,450,000	6,032,000	5,672,000	6,682,000	45,489,761

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Airport								
Westplex Taxiway - Rehab Phase II	$ 1,870,127	2,514,015	-	-	-	-	-	2,514,015
Sustainability Master Plan	296,508	296,508	-	-	-	-	-	296,508
Master Plan Update	-	-	600,000	-	-	-	-	600,000
Heliport-Environ Assess, Land Acq., Perimeter Rd	-	-	-	925,000	-	-	-	925,000
Heliport - Design & Construction	-	-	-	1,800,000	-	-	-	1,800,000
Pulliam Drive 2018	3,500,000	-	-	-	3,500,000	-	-	3,500,000
Land Acquisition FY-19	-	-	-	-	-	6,700,000	-	6,700,000
ADOT - Design Parking Structure	-	-	-	-	1,000,000	-	-	1,000,000
Runway 321 Mill & Overlay Design	-	322,315	-	-	-	-	-	322,315
Runway 321 Mill & Overlay Construction	-	-	-	3,277,685	-	-	-	3,277,685
Parking Structure (Non-Revenue Producing)	-	-	-	-	-	-	4,000,000	4,000,000
Total Airport	$ 5,666,635	3,132,838	600,000	6,002,685	4,500,000	6,700,000	4,000,000	24,935,523

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FISCAL YEARS 2016-2020

	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Solid Waste								
Maintenance Building	$ 150,000	150,000	-	-	-	-	-	150,000
Stormwater Infrastructure	44,000	44,000	10,000	10,000	10,000	10,000	10,000	94,000
Road Extension	49,000	49,000	-	-	-	-	70,000	119,000
Cell Preparation Fees	-	-	-	-	-	-	300,000	300,000
Alternative Liner Test Plots	75,000	75,000	-	-	-	-	-	75,000
Paper Sludge Storage	500,000	500,000	-	-	-	-	-	500,000
South Borrow Pit Design / Roads / Scales	-	-	200,000	100,000	700,000	-	-	1,000,000
Fueling Station Project	-	-	540,000	-	-	-		540,000
Utility Infrastructure - Gas, Water, Fiber Optics	-	-	-	-	300,000	1,512,000	-	1,812,000
Total Solid Waste	$ 818,000	818,000	750,000	110,000	1,010,000	1,522,000	380,000	4,590,000

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	Budget 2014-2015	Estimate 2014-2015	Budget 2015-2016	Budget 2016-2017	Budget 2017-2018	Budget 2018-2019	Budget 2019-2020	Total Plan
Stormwater Utility								
Spot Improvement - Annual	$ 75,000	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Spot Improvement - 5 Points	175,000	175,000	-	-	-	-	-	175,000
Spot Improvement - Rio Culvert	10,000	10,000	-	-	-	-	-	10,000
Spot Improvement - Rio Culvert Construction	-	-	40,000					40,000
Spot Improvement - Fanning / Steves Culvert Design	35,000	35,000	-	-	-	-	-	35,000
Spot Improvement - Fanning / Steves Culvert Constru	-	-	510,000					510,000
Spot Improvement - Clay Ave Wash	1,500	1,500	.	-	-	-	-	1,500
Spot Improvement - Columbia Circle	338,000	338,000	-	-	-	-	-	338,000
Spot Improvement - City Prop 116 Butler	29,800	29,800	-	-	-	-	-	29,800
Spot Improvement - Shultz Creek Design Phase I	90,000	90,000		-	-	-	-	90,000
Spot Improvement - Cottage and Elden	30,000	30,000	-	250,000	-	-	-	280,000
Spot Improvement - Spruce Ave Wash-Linda Vista	-	-	-	-	200,000	-	-	200,000
Spot Improvement - Spruce Ave Wash-Dortha Inlet	-	-	-	-	-	200,000	-	200,000
Drainage Spot Improvement	-	-	-	-	-	-	200,000	200,000
Rio De Flag Project	2,338,796	2,393,069	-	-	-	-	-	2,393,069
Rio Parking Replacement	1,200,000	1,200,000	-	-	-	-	-	1,200,000
Total Stormwater Utility	$ 4,323,096	4,377,369	625,000	325,000	275,000	275,000	275,000	6,152,369

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2016- 2024

The following is a list of projects that currently do not have a funding source and therefore are unfunded City Capital projects at this time. This list is updated annually as changes in funding occur as well as changes in priorities for the City
Revised 03/16/2015

GENERAL GOVERNMENT

Police Department

Police Admin. Facility Expansion	$	2,650,000
Evidence/Property/Document Storage Facility		2,500,000
		5,150,000

Fire Department

Training Center Facility Improvements (structure)		1,500,000
Training Center Ground Improvements		800,000
		2,300,000

Municipal Facilities

Municipal Courts Facility		4,800,000
Downtown Parking Garage		25,000,000
City Hall Annex		3,750,000
Records Storage Facility		250,000
City Hall Main Entry Redesign		500,000
		34,300,000
Total General Government		**41,750,000**

PUBLIC WORKS

Streets

Sunnyside Neighborhood Improvements		5,000,000
		5,000,000

Parks

Arroyo Park Improvements		1,368,183
Buffalo Park Improvements		1,327,532
Bushmaster Park Land/Expansion		1,915,000
Cheshire Park Improvements		5,563,387
Christensen Park Development		9,766,363
Clay Basin West Park Development		13,708,098
Continental Regional Park Phase I		30,616,014
Continental Regional Park Phase II		16,029,861
Joe Montalvo Park Improvements		1,036,353
Lake Mary Regional Park Development		25,146,009
Wheeler Park Re-Design Phase I		1,100,000
		107,576,800

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2016- 2024

Cemetery

Cemetery Entrance at Lone Tree/Woodlands	$	706,520
		706,520

Recreation

Aquaplex Expansion - 25 meter	6,000,000
Competitive Lap Pool - 50 meter	20,000,000
Enclosed Tennis Courts/Flag Rec Center	1,000,000
Snow Play Area	5,640,000
Girls Softball Facility	TBD
Flagstaff Recreation Center Expansion	TBD
Second Sheet of Ice at Jay Lively Activity Center	TBD
Special Events Facility/Venue	TBD
	32,640,000
Total Public Works	**145,923,320**

TRANSPORTATION

Priority		
1	Fourth St./I-40 Overpass & Roadway	10,000,000
2	J. Wesley Powell Blvd - Pine Canyon to S. Fourth St.	25,000,000
3	Yale/Plaza Way/Metz Walk Backage Rd.	3,000,000
4	J. Wesley Powell Blvd - Airport to L. Mary Rd.	8,000,000
	Lone Tree Corridor	
5	Rte 66 to Butler Ave	50,000,000
6	Pine Knoll to J Wesley Powell Blvd	47,900,000
7	Sawmill to Pine Knoll	TBD
8	Steves Blvd. / Lakin Realignment	1,550,000
9	Old Walnut Canyon Road Paving	1,700,000
10	Milton Rd. Corridor Improvements (ADOT Partnership)	13,000,000
11	Riordan Ranch St. Backage Rd.	2,000,000
12	Beulah Blvd - Airport T.I. to L. Mary Rd.	14,000,000
13	Woody Mtn Loop - Rte 66 to I-17	28,000,000
14	I-17/Woody Mtn Rd Traffic Interchange	23,300,000
15	E. Butler Ave Extension to Section 20	15,000,000
16	Empire Ave. Extension to E. Rte 66	10,700,000
17	Ponderosa Parkway Extension (Rt. 66 to the north)	TBD
18	Linda Vista Extension (Fanning to 89N)	TBD
		253,150,000
	Total Transportation	**253,150,000**

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2016- 2024

ECONOMIC VITALITY

Business Retention and Expansion		
APS Substation Infrastructure Extension		TBD
Airport Capital		
Airport Paid Parking Structure	$	8,000,000
Community Investment		
Visitor Center/Train Station Upstairs Remodel		100,000
Total Economic Vitality		**8,100,000**

URBAN TRAILS

Bow & Arrow Trail - Lone Tree to AZ Trail	75,000
Downtown Underpass	550,000
Linda Vista Trail - Linda Vista to Winifred Ranch Trail	175,000
Santa Fe West Trail - Clay Ave. to Railroad Springs	200,000
Santa Fe West Trail - Walnut to Rio	1,050,000
Woodlands Trail - Rte 66 to Santa Fe West	200,000
	2,250,000
Total Urban Trails	**2,250,000**

UTILITIES

Water

Lake Mary Water Plant (Div 47)	
LM WTP - Sludge Lagoons	1,000,000
Water Distribution (Div 51)	
North Reservoir Treatment Plant	1,136,400
Woody Mountain Booster Station	412,100
Main Tank Rehabilitation	2,400,000
Christmas Tree Tank Rehabilitation	1,000,000
Paradise Tank Rehabilitation	500,000
Kinlani Booster Station Upgrade-FF	631,100
AMR Meter Conversion-Fixed Base Network	1,730,000
Water Production (Div 52)	
Tuthill Well	187,500
Tuthill Booster	21,900
Red Gap Ranch Boring-Canyon Crossings Seg 1 only	3,470,000
Red Gap Ranch Boring-Canyon Crossings Seg 2 only	3,420,000
Red Gap Ranch Boring-Canyon Crossings Seg 3 only	13,570,000
Red Gap Ranch Pipeline 100% Design	11,200,000
Red Gap Ranch Pipeline Construction	220,000,000
	260,679,000

CITY OF FLAGSTAFF
UN-FUNDED CAPITAL IMPROVEMENTS
FY 2016- 2024

Wastewater

Wastewater Treatment Improvements (Monitoring) (Div 57)		
Rio WRP-Blower Replacement	$	1,400,000
Rio WRP-Back up Electrical Generator		400,000
Rio WRP-Filter Expansion, TF-1		550,000
Wildcat WWTP-Improve baffling and weirs at secondary clarifiers		480,000
Wildcat WWTP-Add post anoxic zone		2,152,000
Wildcat WWTP-Add initial anaerobic zone		1,440,000
Wildcat WWTP-Replace all three anoxic mixers on IFAS		140,000
Wildcat WWTP-Replacement blowers for primary aeration Energy Efficiency		75,000
Wildcat WWTP-Plant influent isolation valve, vault and actuator		275,000
Wildcat WWTP-Rebuild top-end of Jenbacher engine unit on co-gen equipment		260,000
Wildcat WWTP-Replace activated carbon for odor control on primary and centrifuge air handlers		140,000
Wildcat WWTP-Grease Odor Control Equipment Replacement		450,000
Wildcat WWTP-Building Improvements-HVAC system replacement, sprinklers, roof		250,000
Wildcat WWTP-Plant Heat Recovery System (7) pumps and 10,000 ft. of 2" pipe		310,000
Wildcat WWTP-Install UV System		TBD
Design of WWTP Plant Expansion 5MG		9,600,000
WWTP Plant Expansion		80,000,000
		97,922,000

Wastewater Collection/Reclaim Distribution (Div 58)		
Flagstaff Interceptor (Butler to CCC)		5,600,000
Card Reader Replacement		150,000
Reclaim System Improvements-8" bottleneck		1,400,000
Reclaim Storage		2,000,000
Continental Reclaim Line replacement		2,000,000
		11,150,000

Stormwater

Priority		
1	West Street Wash	5,595,037
2	Switzer Canyon Wash Upper Reach	5,351,513
3	Fanning Drive Wash Upper Reach	2,631,526
4	Switzer Canyon Wash Lower Reach	1,578,522
5	Zuni Drive	315,000
6	Rio de Flag Flood Control Project	36,000,000
		51,471,598

Total Utilities		**421,222,598**
TOTAL UNFUNDED PROJECTS	**$**	**872,395,918.00**

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
CITY MANAGER						
Admin Assistant	0	0	1	1	0	1
Assistant to City Mgr	0	0	0	1	0	1
Assistant to City Mgr (Communications)	1	1	1	1	0	1
Assistant to City Mgr (Real Estate)	1	1	1	1	0	1
City Clerk	1	1	1	1	0	1
City Manager	1	1	1	1	0	1
City Records Coordinator	0	1	1	1	0	1
City Records Technician	1	0	0	0	0	0
Deputy City Clerk	0.875	1	1	1	0	1
Deputy City Manager	2	2	2	2	0	2
Executive Admin Assistant	1	0	0	0	0	0
Executive Assistant	1	2	2	1	0	1
Intern	0.25	0.25	0.25	0.25	0	0.25
Mgmt Assistant (Funded in FY11 & FY12)	0.67	0	0	0	0	0
Total	10.795	10.25	11.25	11.25	0	11.25
CAPITAL IMPROVEMENTS						
Admin Specialist	1	Transfer	0	0	0	0
Capital Improvements Engineer	1	1	1	1	0	1
Project Manager	6	6	6	7	0	7
Total	8	7	7	8	0	8
HUMAN RESOURCES						
Admin Assistant	1	1	0	0	0	0
Admin Specialist	1	1	1	1	0	1
Division Director (HR)	1	1	1	1	0	1
Human Resources Analyst	1.75	1.75	2.75	2.75	0.25	3
Human Resources Benefit Spec.	1	1	0	0	0	0
Human Resources Generalist	1	2	1	1	0	1
Human Resources Manager	0	0	0	0	1	1
Human Resources Recruiter	0	0	1	1	0	1
Human Resources Supervisor	0	0	1	1	0	1
Total	6.75	7.75	7.75	7.75	1.25	9
RISK MANAGEMENT						
Assistant to City Manager (Risk Mgt)	1	1	1	1	0	1
Insurance Claim Specialist	1	1	1	1	0	1
Total	2	2	2	2	0	2
LAW						
Admin Assistant	1.5	1.75	1.75	3	0	3
Admin Asst (Funded in FY12)	0.25	0	0	0	0	0
Admin Specialist	2	2	2	0	0	0
Admin Specialist Leadworker	0	0	0	1	0	1
Asst City Attorney	4	3	3	3	0	3
City Attorney	1	1	1	1	0	1
City Prosecutor	1	1	1	1	0	1
Deputy City Attorney	1	1	1	1	0	1
Legal Assistant	1	1	1	1	0	1
Senior Ass't City Attorney	2	3	3	3	1	4
Total	13.75	13.75	13.75	14	1	15

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
INFORMATION TECHNOLOGY						
Division Director (IT)	1	1	1	1	0	1
IT Adminstrator	1	3	2	2	0	2
IT Analyst	4	3	4	3	0	3
IT Manager	2	2	2	4	0	4
IT Services Supervisor	1	1	1	0	0	0
IT Specialist	1	1	2	2	0	2
IT Technician	2	2	1	2	0	2
System Administrator	1	0	0	0	0	0
Total	13	13	13	14	0	14
MANAGEMENT SERVICES						
Division Director (Mgmt Services)	1	1	1	1	0	1
Financial Systems Analyst	1	1	1	1	0	1
Total	2	2	2	2	0	2
PURCHASING						
Admin Specialist	1	1	1	1	0	1
Purchasing Director	1	1	1	1	0	1
Procurement Specialist	0	3	3	3	0	3
Senior Procurement Specialist	3	0	0	0	0	0
Warehouse Specialist	1	1	1	1	0	1
Total	6	6	6	6	0	6
REVENUE						
Accounts Specialist	1	0	0	0	0	0
Admin Assistant	5	5	5	4	-0.25	3.75
Admin Specialist	2	2	2	1	0	1
Admin Spclst Supervisor	1	0	0	0	0	0
Auditor II	1	1	1	1	0	1
Billing Specialist	0	1	1	2	0	2
Collections Specialist	2	2	2	2	-0.25	1.75
Customer Srvc Manager	0	1	1	1	0	1
Meter Technician Supervisor	1	1	1	1	0	1
Meter Technician	3.25	2.25	2.25	3.25	0	3.25
Meter Technician II	0	1	1	1	0	1
Revenue Director	1	1	1	1	0	1
Sales Tax Manager	1	0	0	0	0	0
Tax Licensing & Revenue Mgr	0	1	1	1	0	1
Total	18.25	18.25	18.25	18.25	-0.5	17.75
FINANCE						
Account Clerk	1	1	1	1	0	1
Accountant	0	3	3	3	1	4
Accountant I	3	0	0	0	0	0
Accounts Specialist	1	1	1	1	0	1
Finance Director	1	1	1	1	0	1
Finance Manager	2	2	2	2	0	2
Finance Specialist	0	0	0	0	1	1
Grants Specialist	1	1	1	1	0	1
Grants Manager	1	1	1	1	0	1
Payroll Assistant	1	1	1	0	0	0
Payroll Manager	1	1	1	1	0	1
Payroll Specialist	0	0	0	1	0	1
Total	12	12	12	12	2	14
COMMUNITY DEVELOPMENT ADMIN						
Admin Specialist	1	1	1	0	0	0
Admin Specialist Leadworker	0	0	0	1	0	1
Division Director (CD)	1	1	1	1	0	1
Total	2	2	2	2	0	2

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
PLANNING & DEVELOPMENT SERVICES						
Admin Specialist	1	1	1	1	0	1
Associate Planner	0	0	1	1	0	1
Building Inspector	5	5	5	5	0	5
Building Official	1	1	1	1	0	1
Building Plans Examiner	2	2	2	3	0	3
Code Complance Officer I	0	Transfer	1	1	0	1
Code Compliance Officer II	0	Transfer	1	1	0	1
Code Compliance Manager	1	1	1	1	0	1
Comprehensive Planning and Code Administrator	0	0	1	1	0	1
Comprehensive Planning Manager	1	1	1	1	0	1
Current Planning Mgr	1	1	1	1	0	1
Development Services Specialist	1	1	1	1	0	1
Development Services Supervisor	1	1	1	1	0	1
Environmental Code Technician	0	Transfer	0	0	0	0
Inspection Supervisor	1	1	1	0	0	0
Neighborhood Planner	1	1	0	0	0	0
Planning Development Mgr.	3	3	4	4	0	4
Planning Director	1	1	1	1	0	1
Planning Techician	0.5	0	0	0	0	0
Senior Construction Inspector	0	0	0	1	0	1
Volunteer Coordinator	0	0	Transfer	0.48	0	0.48
Zoning Code Administrator	1	1	0	0	0	0
Zoning Code Manager (Funded thru in FY13)	1	1	0	0	0	0
Total	22.5	22	24	25.48	0	25.48
ENGINEERING						
Admin Specialist	Transfer	1	1	1	0	1
Assistant City Engineer	1	1	1	0	0	0
City Engineer	1	1	1	1	0	1
Construction Inspector	0	0	0	4	0	4
Construction Manager	1	1	1	1	0	1
Development Engineer	0	0	0	1	0	1
Engineering Inspector	4	3	3	0	0	0
Engineering Specialist	0	1	1	1	0	1
Engineering Technician III	1	0	0	0	0	0
Inspection Supervisor	1	1	1	1	0	1
Intern	0	0.5	0.5	0.5	0	0.5
Materials Tech I	2	2	2	0	0	0
Project Manager	4.7	4.7	5	5	1	6
Traffic Engineer	1	1	1	1	0	1
Total	16.7	17.2	17.5	16.5	1	17.5
COMMUNITY INVESTMENT						
Admin Specialist	0	0	0	0	0	1
Admin Spclst Leadworker	1	1	1	1	0	0
Brownfield Specialist	1	0	0	0	0	0
Community Design & Redevelopment Mgr	1	1	1	1	0	1
Community Design & Redevel. Project Admin.	1	1	1	1	0	1
Community Investment Director	0	0	0	0	1	1
Division Director (Economic Vitality)	1	1	1	1	0	1
Manager of Enhanced Svcs Dist (Eff 2010-13)	1	1	0	0	0	0
Total	6	5	4	4	1	5
HOUSING						
Admin Specialist	1	1	0	0	0	0
Homeownership Program Manager	0	0	1	1	0	1
Housing & Grants Adm. (Grant Fnd)	1	1	1	1	0	1
Housing Manager	1	1	1	1	0	1
Housing Rehab Specialist	0	0	1	1	0	1
Housing Specialist	0	0	1	1	0	1
Community Housing/Neigh Planner	1	1	0	0	0	0
Permanent Afford Adm (Grant Fnd)	1	1	0	0	0	0
Total	5	5	5	5	0	5

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
FIRE						
Admin Specialist	2	2	2	2	0	2
Deputy Fire Chief	1	1	1	1	0	1
Division Director (Fire Chief)	1	1	1	1	0	1
Fire Battalion Chief	3	3	3	4	0	4
Fire Captain	21	21	21	21	0	21
Fire Engineer	21	21	21	21	0	21
Fire Fighter	31	31	30	30	0	30
Fire EMT	0	0	1	1	1	2
Fire Inspector	0	1	1	1	0	1
Fire Inspector II	1	0	0	0	0	0
Fire Marshall	1	1	1	0	0	0
Training Coordinator (FY2015 - FY2017)	0	0	0	1	0	1
Watershed Protection Project Mgr	0	0	0	1	0	1
Wildland Fire Manager	1	1	1	1	0	1
Wildland Fire Specialist I (Grant Funded)	1	0	0	0	0	0
Wildland Fire Supervisor	0	1	1	1	0	1
Wildland Fire Leadworker (Grant Funded)	1	0	0	0	0	0
Wildland Fire Firewise Specialist	0	1	1	1	0	1
Total	85	85	85	87	1	88
POLICE						
Admin Specialist	13	13	13	13	0	13
Animal Control Officer	1	1	1	1	0	1
Deputy Police Chief	2	2	2	2	0	2
Dispatch Admin Call Taker	2	2	2	2	0	2
Division Director (Police Chief)	1	1	1	1	0	1
Evidence Technician	2	2	2	2	0	2
Parking Control Officer	1	1	1	1	0	1
Police 911 Coordinator	0	0	0	1	0	1
Police Communications Mgr	1	1	1	1	0	1
Police Corporal/Det.	19	19	19	19	0	19
Police Crime Analyst	0	0	0	1	0	1
Police Emerg Comm Specialist	23	23	23	22	0	22
Police Emerg Comm Speclst Sup.	5	5	5	5	0	5
Police Lieutenant	4	4	4	4	0	4
Police Officer	65	65	62	65	0	65
Police Officer (Funded in FY12)	1	0	0	0	0	0
Police Records Supervisor	1	1	1	1	0	1
Police Sergeant	12	12	12	14	0	14
Police Special Serv. Sup	1	1	1	1	0	1
Police Support Serv. Sup.	1	1	1	1	0	1
Property Control Coord	1	1	1	1	0	1
Training Officer	0	0	1	1	0	1
Total	156	155	153	159	0	159
POLICE GRANTS						
Admin Specialist	1	1	1	1	0	1
Police Officer	14	14	14	8	-2	6
Police Sergeant	1	1	1	1	0	1
Total	16	16	16	10	-2	8
PUBLIC WORKS ADMINISTRATION						
Admin Specialist	0.5	0	0	0	0	0
Division Director (Public Works)	1	1	1	1	0	1
Project Manager	1	1	1	1	0	1
Total	2.5	2	2	2	0	2
PARKS						
Maintenance Worker - Temps	3.46	4.69	7.91	7.67	0	7.67
Maintenance Worker	21	21	21	20	0	20
Maintenance Worker Leadworkers	2	2	2	0	0	0
Public Works Manager (Parks)	1	1	1	1	0	1
Public Works Supervisors	0	0	0	3	0	3
Total	27.46	28.69	31.91	31.67	0	31.67

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
FLEET SERVICES						
Buyer	1	1	1	1	0	1
Fleet Services Specialist	1	1	1	1	0	1
Mechanic I	3	3	2	2	0	2
Mechanic II	4	4	4	4	0	4
Mechanic III Leadworker	2	2	2	2	0	1
Mechanic Supervisor	0	0	0	0	0	1
Public Works Manager (Fleet)	1	1	1	1	0	1
Welder	1	1	1	1	0	0
Welder/Technician	0	0	0	0	0	1
Total	13	13	12	12	0	12
FACILITIES MAINTENANCE						
Facility Maintenance Manager	1	1	1	1	0	1
Facilities Maintenance Superintendent	1	1	1	1	0	1
Maintenance Worker	9	9	9	9	0.5	9.5
Total	11	11	11	11	0.5	11.5
RECREATION						
Admin Assistant	1	1	1	1	0	1
Admin Specialist	1	1	1	1	0	1
Division Director (Comm Enrichment)	1	1	0	0	0	0
Intern	0.25	0.25	0.25	0.25	0	0.25
Recreation Coord. I	5.5	0	0	0	0	0
Recreation Coordinator II	5	0	0	0	0	0
Recreation Program Coordinator	0	9.5	9.5	9.5	0	9.5
Recreation Services Director	1	1	1	1	0	1
Recreation Supervisor	1	6	6	6	0	6
Recreation Temporaries	39.31	36.15	35.08	35.08	2.63	37.71
Recreation Temporaries (Grant Funded)	0.29	0.29	0.29	0	0	0
Senior Recreation Coordinator	6	0	0	0	0	0
Total	61.35	56.19	54.12	53.83	2.63	56.46
CITY COURT						
Collection Specialist	1	1	1	1	1	2
Court Finance Specialist	0	0.75	0.8	0.8	0	0.8
Court Info Systems Coordinator	1	1	1	1	0	1
Court Interpreter	1	1	1	1	0	1
Court Judicial Specialist	7.75	6.75	8.25	8.25	0	8.25
Court Services Supervisor	1.75	2	1	1	0	1
Court Training Specialist	1	1	1	1	0	1
Deputy Court Administrator	2	2	2	2	0	2
Deputy Court Admin. (Funded in FY11 & FY12)	1	0	0	0	0	0
Division Director (Court)	1	1	1	1	0	1
Jury Services Specialist	1	1	1	1	0	1
Magistrate	1.63	1.63	1	1	0	1
Presiding Magistrate	1	1	1	1	0	1
Probation Service Officer	1.5	1.5	1	1	0	1
Pro-Tem Magistrate	0.55	0.55	1.3	1.3	0	1.3
Warrant Officer	2	2	2	2	0	2
Total	25.18	24.18	24.35	24.35	1	25.35

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
LIBRARY - CITY						
Admin Specialist	2	2	2	2	0	2
Collections Specialist	0	0	0	1	0	1
Librarian	2	2	2	3	0	3
Library Assistant I	11.89	12.21	12.14	0	0	0
Library Assist. I (temp)	3	3	3	0	0	0
Library Assistant II	2	2	0	0	0	0
Library Cataloging Assistant	1	1	1	0	0	0
Library Clerk I	5.94	6.7	5.76	5.76	0	5.76
Library Clerk I (temp)	2.875	2.305	2.305	2.305	0.75	3.055
Library COE Aide	0.25	0	0	0	0	0
Library Director	1	1	1	1	0	1
Library IT Analyst	1	1	1	1	0	1
Library Manager	3	3	3	3	0	3
Library Page	2	2	2	2	0	2
Library Page (temp)	1	1	1	1	0	1
Library Specialist	0	0	1.19	12.46	0.375	12.835
Library Specialist (temp)	0	0	0	2.68	0	2.68
Library Supervisor	2	2	4	5	0	5
Network Administrator	1	1	1	1	0	1
Total	41.955	42.215	42.395	43.205	1.125	44.33
LIBRARY - COUNTY						
Application Support Specialist II	1	1	1	1	0	1
Librarian	0	0	1	1	0	1
Library Assistant I	5.13	4.81	1	0	0	0
Library Clerk I	1.44	1.5	0	0	0	0
Library Clerk I (temp)	0.875	0.875	0.875	0.875	0	0.875
Library IT Manager	1	1	1	1	0	1
Library Specialist	0	0	1.25	2.25	0	2.25
Library Specialist (temp)	0	0	0	0.09	0	0.09
Library Supervisor	0	0	2.88	2.88	0	2.88
Total	9.445	9.185	9.005	9.095	0	9.095
STREET MAINTENANCE & REPAIRS						
Admin Specialist	1	1	1	1	0	1
Cemetary Caretaker	0.75	0.75	0.75	0.75	-0.75	0
Cemetery Maint. Specialist	1	1	1	0	0	0
Equip. Opers. Temps	4.31	2.97	3.52	3.52	0	3.52
Equipment Operator	15	15	15	15	0	15
Intern	0.5	0.5	0.5	0.5	0	0.5
Maintenance Worker	7	7	7	7	1	8
Maint. Worker temp	0.75	0.75	0.75	0.75	-0.75	0
Public Works Manager (Streets)	1	1	1	1	0	1
Public Works Section Head	1	1	1	1	0	1
Public Works Supervisor	0	0	0	4	0	4
Streets Leadworker	3	3	3	0	0	0
Traffic Signal Technician Ass't	1	1	1	1	0	1
Total	36.31	34.97	35.52	35.52	-0.5	35.02
DOWNTOWN MANGEMENT						
Downtown Manager	1	1	1	0	0	0
Parking Ambassador	3	3	3	0	0	0
Park Maintenance	1	1	1	0	0	0
Total	5	5	5	0	0	0
ECONOMIC DEVELOPMENT						
Business Attraction Manager	0	0	0	0	0	1
Business Retention & Expansion Mgr	1	1	1	1	0	1
Economic Analyst	0	0	0	0	0	0
Economic Development Manager	1	1	1	1	0	0
Total	2	2	2	2	0	2

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
TOURISM						
Admin Specialist	1	1	1	1	0	1
Creative Services Leadworker	0	0	0	1	0	1
Creative Services Specialist	0	2	2	2	0	2
CVB Communication Specialist	0	0	0	0	0	1
CVB Director	1	1	1	1	0	1
Marketing & Public Relations Manager	1	1	1	1	0	1
Publication Specialist	2	0	0	0	0	0
Public Relations Associate	1	0	0	0	0	0
Public Relations Specialist	0	1	1	1	0	0
Sales Associate	2	0	0	0	0	0
Sales Specialist	0	2	2	2	0	2
Total	8	8	8	9	0	9
TOURISM-VISITOR CENTER						
Admin Asst	1.99	1.99	2.43	2.43	0	2.43
Admin Asst (Funded in FY11)	0	0	0	0	0	0
Admin Specialist	1.5	1.5	1.5	1.5	0	1.5
Visitor Center Manager	1	1	1	1	0	1
Total	4.49	4.49	4.93	4.93	0	4.93
FMPO						
Intern	0.38	0.38	0.38	0.38	0	0.38
Admin Specialist	0.5	0.5	0.5	0.5	0	0.5
Metro Planning Org Manager	1	1	1	1	0	1
Multi modal Planner	1	1	1	1	0	1
Total	2.88	2.88	2.88	2.88	0	2.88
UTILITIES ADMINISTRATION						
Admin Specialist	2	2	2	2	0	2
Division Director (Utilities)	1	1	1	1	0	1
GIS System Analyst	1	1	1	Transfer	0	0
Utilities Engineering Manager	1	1	1	Transfer	0	0
Utilities Management Analyst	0	0	Transfer	1	0	1
Utilites Operations Section Head	0	Transfer	1	1	0	1
Utilities Plan Reviewer	1	1	1	Transfer	0	0
Utilities Program Manager	1	1	1	Transfer	0	0
Water Resource Manager	1	1	1	Transfer	0	0
Total	8	8	9	5	0	5
WATER RESOURCE MGMT						
Utilities Program Manager	0	0	Transfer	1	0	1
Water Conservation Enforcement Aide	0	0	0	0	1	1
Water Resource Manager	0	0	Transfer	1	0	1
Total	0	0	0	2	1	3
UTILITY ENGINEERING	0					
GIS System Analyst	0	0	Transfer	1	0	0
IT Administrator	0	0	0	0	0	1
Utilities Engineering Manager	0	0	Transfer	1	0	1
Utilities Project Manager	0	0	0	0	1	1
Utilities Plan Reviewer	0	0	Transfer	1	0	1
Total	0	0	0	3	1	4
REGULATORY COMPLIANCE						
Regulatory Compliance Manager	0	0	0	1	0	1
Industrial Waste Inspector	0	0	Transfer	2	0	2
Industrial Waste Supervisor	0	0	Transfer	1	0	1
Laboratory Specialist	0	0	Transfer	1	0	1
MSW - Laboratory	0	0	Transfer	2	0	2
MSW - Plant Tech	0	0	Transfer	1	0	1
Plant Specialist	0	0	Transfer	1	0	1
Total	0	0	0	9	0	9

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
LAKE MARY WATER PLANT						
Instrumentation/Electrical Spec	1	1	1	1	0	1
Laboratory Specialist	1	1	1	Transfer	0	0
Maintenance Specialist	1	1	1	1	0	1
MSW Operations	3	3	3	3	0	3
MSW Laboratory	1	1	1	Transfer	0	0
MSW Maintenance	2	2	2	2	0	2
Operations Specialist	1	1	1	1	0	1
Water Production Manager	1	1	1	1	0	1
Total	11	11	11	9	0	9
WATER DISTRIBUTION SYSTEM						
Field Services Manager	1	1	Transfer	0	0	0
Maintenance Worker	1	1	1	0	0	0
MSW - Water Services Tech	10	10	10	11	0	11
Water Services Specialist	1	1	1	1	0	1
Water/Sewer Util. Locator	1	1	1	1	0	1
Total	14	14	13	13	0	13
WASTEWATER TREATMENT PLANT						
Equip Operator II Temp	1.5	1.5	0	0	0	0
Instrumentation/Electrical Spec	1	1	1	1	0	1
MSW - Operations	2	2	2	2	0	2
MSW - Plant Tech	4	4	6	5	0	5
Plant Specialist	3	3	3	2	0	2
Wastewater Treatment Manager	1	1	1	1	0	1
Total	12.5	12.5	13	11	0	11
WASTEWATER COLLECTION						
MSW- Water Services Tech	8	8	8	8	0	8
Water Services Specialist	1	1	1	1	0	1
Total	9	9	9	9	0	9
WASTEWATER MONITORING						
Industrial Waste Inspector	2	2	2	Transfer	0	0
Industrial Waste Supervisor	1	1	1	Transfer	0	0
Total	3	3	3	0	0	0
RECLAIMED WASTEWATER TREATMENT PLANT						
Maintenance Specialist	0	0	0	0	0	0
MSW - Laboratory Tech	1	1	1	Transfer	0	0
MSW - Plant Tech	2	2	2	2	0	2
Plant Specialist	1	1	1	1	0	1
Total	4	4	4	3	0	3
STORMWATER						
Floodplain Inspector	1	0	0	0	0	0
Intern	1	1	0.5	0.5	0	0.5
Project Manager	2	2	2	2	0	2
Stormwater Program Manager	1	1	1	1	0	1
Stormwater Service Analyst	1	1	1	Transfer	0	0
Watershed Specialist	0	1	1	1	0	1
Total	6	6	5.5	4.5	0	4.5

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
FLAGSTAFF HOUSING AUTHORITY						
Administrative Clerk/Occupancy Specialist	1	0	0	0	0	1
Occupancy Specialist	0	1	1	1	0	0
Executive Director	1	0	0	0	0	0
FHA Director	0	1	1	1	0	1
FHA Manager	0	4	4	4	0	4
Finance Assistant	1	0	0	0	0	0
Finance Director	1	0	0	0	0	0
Finance Specialist	0	1	1	1	0	1
Housing Director	2	0	0	0	0	0
Housing Services Administrator	5	0	0	0	0	0
Housing Services Specialist	0	5	5	5	0	5
Maintenance Coordinator	1	1	1	1	0	1
Maintenace Director	1	0	0	0	0	0
Maintenance Lead Worker	2	2	2	2	0	2
Maintenance Worker	0	5	5	5	0	5
Maintenance Worker III	1	0	0	0	0	0
Maintenace Worker II	4	0	0	0	0	0
Maintenance Worker I	0	2	2	2	0	2
Temporary Maintenance Worker	3.5	2	0	0	0	0
Total	23.5	24	22	22	0	22
AIRPORT						
Admin Specialist	1	1	1	1	0	1
Airport Director	1	1	1	1	0	1
Airport Operations/ARFF Specialist	6	6	6	6	0	6
Airport Operations/ARFF Manager	0	0	0	1	0	1
Airport Operations Supv	1	1	1	0	0	0
Maintenance Wrks - Snow	0.5	0.5	0.5	0.5	0	0.5
Total	9.5	9.5	9.5	9.5	0	9.5
LANDFILL						
Admin Assistant	1	0.65	0.65	0	0	0
Admin Specialist	1	1	1	2	0	2
Equipment Operator	6	6	6	7	0	7
ES Equip. Oper I - Temp	1	1	1	0	0	0
Landfill Supervisor	1	1	1	0	0	0
Program Asst	0.5	0.5	0.5	0.5	0	0.5
Project Manager	2	2	2	2	0	2
Public Works Manager (ES)	1	1	1	1	0	1
Public Works Section Head	1	1	1	1	0	1
Public Works Supervisor	0	0	0	1	0	1
Total	14.5	14.15	14.15	14.5	0	14.5

City of Flagstaff
Authorized Personnel/Position Summary

SECTION	2011-2012	2012-2013	2013-2014	2014-2015	Add/Delete 2015-2016	Adopted 2015-2016
SOLID WASTE COLLECTIONS						
Admin Assistant	2	2	2	0	0	0
Admin Specialist	0	0	0	3	0	3
Admin Spclst Supervisor	1	1	1	0	0	0
Bin Maint. Leadworker	1	1	1	0	0	0
Customer Relations Supervisor	0	0	0	1	0	1
Equipment Operator	24	24	23.3	22	0	22
ES Collection Super	2	2	2	0	0	0
ES Leadworkers	2	2	2	0	0	0
Program Asst	0.5	0.5	0.5	0.5	0	0.5
Public Works Manager (ES)	1	1	1	1	0	1
Public Works Supervisor	0	0	0	2	0	2
Solid Waste Leadworker	0	0	0	3	0	3
Total	33.5	33.5	32.8	32.5	0	32.5
SUSTAINABILITY & ENVIROMENTAL MANAGEMENT SERVICES						
Environmental Aide	0.6	0.6	0	0	0.25	0.25
Environmental Assistant	1	1	1	1	0	1
Environmental Code Specialist	1	1	Transfer	0	0	0
Environmental Code Technician	1	1	Transfer	0	0	0
Environ Program Manager	1	1	1	1	0	1
Environmental Program Specialist	1	1	1	1	0	1
Environmental Technician	1	1	1	1	0	1
Open Space Specialist (FY 2016-2017)	0	0	0	0	1	1
Public Works Section Head	1	1	1	1	0	1
Sustainability Assistant (Grant Funded)	1	0.25	0	0	0	0
Sustainability Manager	1	1	1	1	0	1
Sustainability Specialist	2	2	2	2	0	2
Volunteer Coordinator	0	0	0.48	Transfer	0	0
Total	11.6	10.85	8.48	8	1.25	9.25
GRAND TOTALS	812.42	802.50	799.04	800.71	12.76	813.47