

CITY OF FLAGSTAFF

ORDINANCE NO. 1116

AN ORDINANCE ADOPTING PERSONNEL POLICIES OF THE CITY OF FLAGSTAFF-1980; REPEALING ORDINANCE NOS. 971, 1041, 1063, 1067 AND 1103; REDEFINING OFFICERS AND EMPLOYEES SUBJECT TO THE PERSONNEL SYSTEM; PROVIDING A STATEMENT OF POLICY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1: There is hereby established pursuant to Article IV, Section 5, of the Charter of the City of Flagstaff a personnel system based on the principles of merit and fitness to be known as the "Personnel Policies of the City of Flagstaff-1980", which policies are hereby adopted by reference pursuant to Article VII, Section 13, of the Charter of the City of Flagstaff, and the same are hereby designated and declared to be a public record of the City of Flagstaff.

SECTION 2: That three (3) copies of the "Personnel Policies of the City of Flagstaff-1980" shall be filed in the office of the City Clerk of the City of Flagstaff, Arizona, and there retained available for the use and inspection by any interested person during normal business hours. The aforesaid rules and regulations shall be placed on file with the City Clerk immediately following the adoption and approval of this Ordinance.

SECTION 3: Ordinances Nos. 971, 1041, 1063, 1067 and 1103, and any other ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4: That the City Manager, or such other officer or employee as he may designate, shall be the Personnel Director of the City and shall be charged with the proper and efficient administration and operation of the City of Flagstaff Personnel System.

SECTION 5: Nothing in the personnel rules or policies adopted for their implementation shall be construed or interpreted to reduce or restrict any powers or duties provided for in the Charter of the City of Flagstaff.

SECTION 6: The City of Flagstaff retains the exclusive right through the City Manager, subject to the provisions of the City Charter, applicable State law and the personnel regulations to:

- A. Direct and supervise its employees;
- B. Appoint, promote, classify, transfer, assign, retain, suspend, demote, discharge, or take disciplinary action against any employee;
- C. Relieve from duty any employee because of lack of funds, lack of work, reorganization or for any other legitimate reason;
- D. Maintain the efficiency of its governmental operations;
- E. Determine the means, methods and personnel by which operations are to be conducted;
- F. Take whatever actions may be necessary to carry out its responsibilities in situations of emergency.

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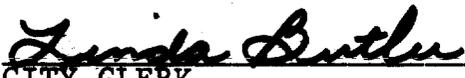
SECTION 7: That the immediate operation of the provisions of this Ordinance is necessary for the public peace, health and safety of the residents and citizens of the City of Flagstaff; that an EMERGENCY is, therefore, declared to exist; THAT THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT IMMEDIATELY UPON ITS PASSAGE AND ADOPTION BY THE COUNCIL OF THE CITY OF FLAGSTAFF.

PASSED AND ADOPTED by the Council and approved by the Mayor of the City of Flagstaff, this 31st day of June, 1980.

MAYOR

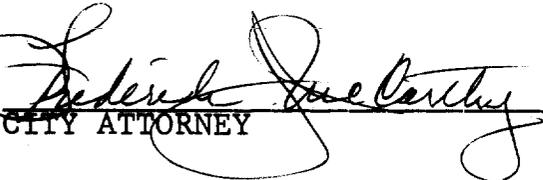


ATTEST:



CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY