

**CITY OF FLAGSTAFF
BOARDS AND COMMISSIONS**

**COUNCIL REVIEW
September 30, 2014**

Attached is a copy of the current Board and Commission Handbook which was approved by the City Council in February 2013. Based on prior discussion / direction,

- 1) Proposed changes have been added and highlighted in **BLUE**.
 - Requires training within first three months of office
 - Requires an Affirmation to be signed prior to taking office that members have read the Open Meeting Law materials available on line.
 - Removed any reference to By-Laws of boards/commissions as none have been adopted.
 - Included a suggested new title from the City Attorney "Rules and Operations Manual" if you wish to change the title of it

- 2) Issues that were previously discussed have been highlighted in **YELLOW** and you may wish to discuss further

Prior direction was to:

- 1) Reduce the membership of the Beatification and Public Art Commission to seven; and
- 2) Eliminate the Flagstaff Land Trust Commission and transfer its duties to staff.
- 3) These directives have been addressed in draft Ordinance No. 2014-28 and 2014-29, respectively.

QUESTIONS TO BE CONSIDERED:

- 1) Are you comfortable with the new title, or do you prefer something else?
- 2) Do you wish to have membership of all boards/commissions at seven (unless statutorily required to be different)?
- 3) Are there additional changes you wish to have made within the Handbook? If so, what are they?
- 4) Would you like to move forward with adoption of Ordinance Nos. 2014-28 and 2014-29? If so, we will place on a future agenda for consideration/action.